

**FORT VANCOUVER REGIONAL LIBRARY DISTRICT
Board of Trustees Public Meeting**

March 15, 2021

5:45pm Executive Session

Topic: Real Estate: RCW 42.30.110 (1) (b)

1. CALL TO ORDER

Chair Smith called the regular meeting to order at 6:00 pm.

ATTENDEES: All participation was virtual per Governor's proclamation #20-25.2.

Board Members: Kelly Smith, Jane Higgins, Kelsi Gilkey, Brian Carrico, Sandra Day, Mary Ann Duncan Cole, Kate Maple, Brian Carrico (joined at consent agenda); Mary Ann Duncan-Cole

Administrative Team: Amelia Shelley, Executive Director; Lynne Caldwell, Collection & Technology Services Director; Dave Josephson, Facilities Director (absent); Justin Keeler, Outreach & Community Partnerships Director; Amy Lee, Public Services Director; Tak Kendrick, Communications & Marketing Director; Carrie Greenwood, Finance Director; Lee Strehlow, Human Resources Director; Recording: Sami Bretherton, Executive Assistant; Guests: Sam Wallin, Barbara Jorgenson

2. AGENDA

MOTION: Jane Higgins moved and Sandra Day seconded approval of the agenda. The motion carried unanimously via roll call with the exception of Mary Ann Duncan-Cole and Brian Carrico who were not present for this motion.

3. CHAIR ANNOUNCEMENTS

Chair Smith welcomed the Board and noted that the citizen comments received were reviewed by all Board members. This meeting did not have a public comment period scheduled.

4. REPORTS

4.1 Executive Director's Organizational Report and FVRL COVID-19 Response

Shelley reported on the work the library district is doing to continue to serve our patrons and support our employees during the pandemic.

4.2 Branch Report

Barbara Jorgenson, Branch Manager at Three Creeks Library showed a video and gave an update on the branch's activities. Kate Maple said this is a wonderful presentation and appreciates it. Sandra day liked "grab and go" concept on experience (craft) bags.

5. CONSENT AGENDA

5.1 Minutes Approval – February 16, 2021 meeting

5.2 FVRL Expenditure Approval: Reviewed by Sandra Day

5.3 2021 Budget Report

MOTION: Sandra Day moved and Jane Higgins seconded approval of the Consent Agenda. The motion carried unanimously via roll call.

6. BUSINESS

6.1 Yale Valley Library District Operating Agreement

Shelley reviewed the revisions to the Yale Operating Agreement. Jane Higgins moved and Kate Maple seconded the revised Yale Valley Library District Operating Agreement.

6.2 Resolution 2021-07: ServPro Close Out Contract

MOTION: Mary Ann Duncan-Cole moved and Kelsi Gilkey seconded approval of Resolution 2021-07. The motion carried unanimously via roll call.

7. CITIZEN COMMENTS

Written comments were received from: Dan Durringer, James Judkins, Christine Hawes, Kirk VanGelder, Richard Rylander, Jeff and Carol Lewis, Gary Wilson, Eduard Goncharuk, Quill Onstead, Dawn Seaver, Dawn Land

8. BOARD COMMENTS

Chair Smith thanked Lynne Caldwell and Gary Wilson for responding to the questions she posed at the end of the February Board meeting.


9. NEXT REGULAR MEETING


The next meeting is Monday, April 19, 2021 (Virtual)

10. ADJOURNMENT

The meeting adjourned at 6:40pm. Immediately following the adjournment of the regular meeting, a work session on strategic planning was held with consultant Stephanie Chase leading the session. This work session comprised a quorum of the Board present, but no decisions were made and the public was able to attend.

Approved:


Kelly Smith (May 8, 2021 11:32 EDT)

Kelly Smith, Chair

Sandra Day (May 10, 2021 11:16 PDT)

Sandra Day, Secretary

May 8, 2021

Date
May 10, 2021

Date