

**FORT VANCOUVER REGIONAL LIBRARY DISTRICT
Board of Trustees Public Meeting**

July 19, 2021

5:00 – 5:45p.m. Work Session

Meet with Fort Vancouver Regional Library Foundation Board – joint planning session

1. CALL TO ORDER

Chair Smith called the regular meeting to order at 6:00pm noting that there was a work session prior to this meeting between the FVRL Foundation Board and the FVRL Board of Trustees. No decisions were made.

ATTENDEES: All participation was virtual per Governor's proclamation #20-25.2.

Board Members: Jane Higgins, Kelsi Gilkey, Brian Carrico, Mary Ann Duncan Cole, Kelly Smith, Kate Maple

Brian Carrico excused himself from the meeting at 6:45pm due to a time conflict.

Administrative Team: Amelia Shelley, Executive Director; Lynne Caldwell, Collection & Technology Services Director; Justin Keeler, Outreach & Community Partnerships Director; Amy Lee, Public Services Director; Carrie Greenwood, Finance Director; Lee Strehlow, Human Resources Director; Recording: Sami Bretherton, Executive Assistant; Guests: Ruth Shafer, Rick Smithrud

2. AGENDA

MOTION: Jane Higgins moved and Brian Carrico seconded approval of the agenda. The motion carried unanimously via roll call.

3. CHAIR ANNOUNCEMENTS

Congratulations on the Ridgefield Community Library grand opening. The event had great turnout and was great for the community. Congratulations to Vancouver Community Library on their 10 year anniversary. The FVRL Board has received citizen comments and thanks the public for their comments.

4. REPORTS

4.1 Executive Director's Organizational Report and FVRL COVID-19 Response: Amelia Shelley and Administrative Team

Shelley and the Administrative team reported on the work the library district is doing to continue to serve our patrons and support our employees as we open up our libraries after the pandemic.

4.2 Branch Report: White Salmon Community Library, Ruth Shafer
Shafer gave an overview of White Salmon library activities.

4.3 Foundation Report: Rick Smithrud, Executive Director
Smithrud gave an update on the Foundation's work.

4.4 2021 FVRL Work Plan Update
Shelley presented the work projects performed by FVRL in 2021.

5. CONSENT AGENDA

5.1 Minutes Approval – June 21, 2021 meeting

5.2 FVRL Expenditure Approval: Reviewed by Mary Ann Duncan Cole

MOTION: Mary Ann Duncan Cole moved and Jane Higgins seconded approval of the consent agenda. The motion carried unanimously via roll call.

BUSINESS

6.1 2021 Budget – YTD Review

Greenwood and Shelley gave an overview of the 2021 Budget year to date.

6.2 2021 Reserve Plan

Shelley discussed the 2021 reserve plan with the Trustees.

6.3 2022 Budget Calendar

Shelley reviewed the 2022 Budget Calendar and asked Board for approval as outlined.

MOTION: Mary Ann Duncan Cole moved and Jane Higgins seconded approval of the 2022 Budget Calendar. The motion carried unanimously via roll call.

6.4 Equity Policy – First Reading

This is the first reading of the Equity policy and will be brought back to the Board at the next meeting for comment. There will be an adjustment made to the wording that the strategic plan is part of the consideration when the policy is reviewed. Policy committee member, Jane Higgins, stated that policies are reviewed every 5 years and live longer than the Strategic Plan which expires in 3 years.

7. CITIZEN COMMENTS

Written comments were received from: Laura Hossler, Alan Ray, Allen Rogers, Jeannette Lopez, David Wright, Colleen Saylor, Judy June, Carol Meyer, Ed Nunnally, Tina Lambert, Kristin Mangino, Daniel Grant, Mr. and Mrs. Grant, Polly Fenning, Sherri Weber, Marilyn Roggenkamp, Lori Judkins, Oksana Pitchenko, Jackie O, Cathy Martin, May Jackson, Sheila Craig, Merry Horst, Shelly Sjogren, Quill Onstead, Suzanne Carlson, Jack & Anna, Debbie Graham, Amy Jarman, Eduard Goncharuk, Gary Wilson, Mindy Ding, Randall L Rathbun, Constance Dean

8. BOARD COMMENTS

Some of the Board members would like to be educated about Hotspots so they are better informed.

9. NEXT REGULAR MEETING

The next meeting is Monday, August 16, 2021 (Cascade Park Community Library/Hybrid)

10. ADJOURNMENT

The meeting adjourned at 7:46pm

Approved:


[Kelly C. Smith \(Sep 21, 2021 20:11 PDT\)](#)

Kelly Smith, Chair

Sep 21, 2021

Date


[Kelsi Gilkey \(Sep 26, 2021 21:59 PDT\)](#)

Kelsi Gilkey, Secretary

Sep 26, 2021

Date