

FORT VANCOUVER REGIONAL LIBRARY DISTRICT
Board of Trustees Public Meeting

December 13, 2021

1. CALL TO ORDER

Chair Carrico called the regular meeting to order at 6:00pm. A roll call was held.

ATTENDEES: All participation was virtual per Governor's proclamation #20-25.2.

Board Members: Brian Carrico, Jane Higgins, Kelsi Gilkey, Mary Ann Duncan Cole, Kate Maple

Administrative Team: Amelia Shelley, Executive Director; Mary Abler, Deputy Director, Lynne Caldwell, Collection & Technology Services Director; Justin Keeler, Outreach & Community Partnerships Director; Dave Josephson, Facilities Director, Carrie Greenwood, Finance Director; Lee Strehlow, Human Resources Director; Recording: Sami Bretherton, Executive Assistant; Guest: Kelly Lamm, Vancouver Community Library Branch Manager

2. AGENDA

MOTION: Mary Ann Duncan Cole moved and Jane Higgins seconded approval of the agenda. The motion carried unanimously.

3. CHAIR ANNOUNCEMENTS

Chair Carrico announced that this was his last meeting after 12 years of service. He thanked Amelia and the Board of Trustees for a great experience. He has appreciated the opportunity. He appreciates the work the Board as well as the staff have done serving their communities.

4. REPORTS

4.1 FVRL Operational Report: Mary Abler, Deputy Director

Abler gave an update on the strategic plan. Two thirds of staff have completed Equity training. Equity training will become part of our onboarding for new employees. Under the initiative of Connections our graphics department is launching a new event catalog for 2022. Abler also gave an update on Public Services for some of our libraries. Shelley gave an update on Administrative activities for the past month included budget and levy work and the reopening of the Operations Center.

4.2 Branch Report: Vancouver Community Library, Kelly Lamm, Branch Manager

Lamm provided an overview of Vancouver Community Library's activities over the past year.

4.3 Facilities Report: Dave Josephson, Facilities and Fleet Director

Josephson gave an overview of Facilities projects wrapped up in 2021 as well as 2022 projects to come including: a new roof and parking lot refresh for La Center Community Library; Courtyard improvements for Cascade Park Community Library; and replacement of the HVAC rooftop unit at Three Creeks Community Library among other projects.

4.4 FVRL Foundation Update: Rick Smithrud, Foundation Executive Director

Smithrud gave an update on the FVRL Foundation's work for 2021 and an overview of 2022 projects to come.

5. CONSENT AGENDA

5.1 Minutes Approval – November 15, 2021 meeting

5.2 FVRL Expenditure Approval: Reviewed by Kate Maple

5.3 Surplus Resolution 2021-16: Bookmobile

MOTION: Mary Ann Duncan Cole and Kate Maple seconded approval of the consent agenda. The motion carried unanimously via roll call.

6. BUSINESS

6.1 WPEA Collective Bargaining Agreement: Lee Strehlow, HR Director

Strehlow gave an overview of the WPEA contract changes including budget impacts. Kelsi Gilkey thanked Strehlow and her team for their efforts. Gilkey is hopeful that this adjustment reflects the Board's gratitude for the staff's service. Chair Carrico thanked Strehlow for the hard work and looks forward to the Union approving it.

MOTION: Jane Higgins moved and Kate Maple seconded approval of Resolution 2021-21: 2021-2023 CBA Approval. The motion carried unanimously via roll call.

6.2 2021 Amended Budget

Shelley gave an overview of the budget items that needed amendment including flood related costs, property taxes and Friends contributions that were lower than anticipated.

MOTION: Mary Ann Duncan Cole moved and Jane Higgins seconded approval of Resolution 2021-20 (2022-03): 2021 Amended Budget. The motion carried unanimously via roll call.

6.3 Public hearing*: 2022 Budget

Shelley gave an overview of the 2022 Budget.

- Gary Wilson, Vancouver gave public comment on the 2022 Budget

Chair Carrico is in support of the budget as presented and noted that anticipated tax revenues declined in 3 out of the 4 counties not due to declining values, but because the property values in Clark County increased by a larger percentage than the total.

MOTION: Jane Higgins moved and Kate Maple seconded approval of Resolution 2021-22 (2022-02): 2022 Budget Approval. The motion carried unanimously via roll call.

6.4 2022 Board Officer/Committee Appointments: Nominations Committee

2022 Board Officers were selected and they are: Jane Higgins – Chair, Kelsi Gilkey – Vice-Chair and Kate Maple, Secretary.

MOTION: Mary Ann Duncan Cole moved and Brian Carrico seconded approval of the election of 2022 FVRL Board Officers. The motion carried unanimously via roll call.

6.5 Woodland Community Library Redesign

Staff seeks approval from the Board of Trustees to begin the redesign process for a smaller facility. We believe it is in FVRL's best interest to proceed with utilizing these funds for the construction of the new library at a reduced scope. Additional delays will potentially result in increased costs. We have performed a value engineering exercise with the estimator who

recommends reducing the size of the building to 7545 square feet to reduce the budget to \$5.5 million.

MOTION: Mary Ann Duncan Cole moved and Jane Higgins seconded approval to move forward with a redesign of the Woodland Community Library. The motion carried unanimously via roll call.

7. CITIZEN COMMENTS

Written comments were received from: Gigi Cartwright, Lori Blaisdell, Constance Cooke, Chaz Huntwork, Lori Judkins, Gracie Brannock, Quill Onstead, Gary Wilson

8. BOARD COMMENTS

Jane Higgins thanked Brian Carrico for his service on the Board adding his knowledge and insight have been invaluable. Kelsi Gilkey seconded Higgin's comments noting that even in the short time she has been on the Board with Chair Carrico, she appreciated his insight and questions, and his consideration about what is best for tax payers. She hopes to carry on what she has learned from him.

9. NEXT REGULAR MEETING

The next meeting is Tuesday, January 18, 2022 (Virtual)

10. ADJOURNMENT

The meeting adjourned at 7:30 pm

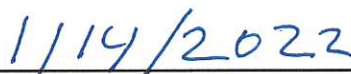
Approved:



Brian Carrico, Chair



Kelsi Gilkey, Secretary



Date

Jan 20, 2022

Date