



AGENDA FOR PUBLIC MEETING

DATE: Monday, May 17, 2021 at 6:00pm

LOCATION: Zoom <https://us02web.zoom.us/j/82929467346> (Copy and paste in browser)
Meeting ID: 829 2946 7346 Passcode: 991380
OR Dial: +1 253 215 8782

5:15 – 6:00p.m. Executive Session

Topics: Real Estate: RCW 42.30.110 (1) (b) (c); Personnel: RCW 42.30.110 (g)

6:00 Regular Meeting

1. Call to Order
2. Agenda Approval ACTION
3. Chair Announcements INFORMATION
4. Reports: INFORMATION
 - 4.1 FVRL COVID-19 Response/Organizational Report
 - 4.2 Branch Report: Jurinda Swingruber, La Center Branch Manager
 - 4.3 Strategic Planning Update: Justin Keeler & Sam Wallin
5. Consent Agenda ACTION
 - 5.1 Minutes Approval: April 19, 2021 meeting
 - 5.2 FVRL Expenditure Approval: Reviewed by Kelly Smith
 - 5.3 Library Vehicle Usage Policy
6. Business
 - 6.1 Property Purchase Negotiations: Resolution 2021-08 ACTION
 - 6.2 Nomination of Board Secretary ACTION
 - 6.3 Library Privileges Policy – Second Reading INFORMATION
 - 6.4 Security Monitoring Policy – Second Reading INFORMATION
 - 6.5 Architect Contract – Washougal Community Library: Resolution 2021-09 ACTION
 - 6.6 Construction Close Out – Ridgefield Community Library: Resolution 2021-10 ACTION
7. Board comments
8. Setting of next regular meeting – Monday, June 21, 2021 (Virtual)
9. Adjournment



MAY 2021 - ORGANIZATIONAL REPORT

1. COVID-19 Service & Staffing Response

- All locations open for browsing and computer use starting April 12
 - Revised training for staff complete
 - Continued to expand public access hours throughout April and into May
 - Continued curbside service
 - Updated website and marketing materials

2. Capital Projects

- Operations Center
 - Continue to work with Liberty Mutual on claims
- Ridgefield Community Library
 - Working with staff and vendors on interiors, punch walk
- Woodland Community Library
 - Started VE and budget review
- Washougal Community Library
 - Completed process of qualification for architecture team
- Cascade Park Teen Area remodel

3. Strategic Planning Process

- Attended three community town halls
- Met with consultant and staff to discuss results

4. Executive Director's Activities: April 20 - May 17

- Correspondence with US Legislative team on support for library funding
- Discussion with the City of Vancouver regarding Navigation Center
- ELC draft proposal meeting with VA staff
- Vendor demos (Lyngsoe, Bibliocommons, and mk)
- Met with consultant for virtual meeting solutions
- Foundation Board, 2021-22 Budget presentation
- Initiated data visualization project with staff and volunteer
- Facilities, Finance and Policy Committee meetings
- VPS Operating Agreement meeting with COV
- Deputy Director job description and recruitment planning

Fort Vancouver Regional Library District

Statement Of Revenue - Calendar Year 2021
For the Month Ending April 2021 (With year-to-date totals)

	2021 Budget (Approved 12/20)	April 2021 Revenues	All Revenue Received thru April 2021	Year - to - Date Annual Budget Percent
Property Taxes				
311.10 Property Taxes - Clark	\$23,469,214	\$8,980,833	\$11,268,791	48.02%
311.10 Property Taxes - Skamania	\$664,136	\$92,388	\$130,080	19.59%
311.10 Property Taxes - Klickitat	\$1,196,404	\$122,280	\$165,402	13.82%
311.10 Property Taxes - Cowlitz	\$326,395	\$18,429	\$20,221	6.20%
Total Property Taxes	<u>\$25,656,149</u>	<u>\$9,213,931</u>	<u>\$11,584,495</u>	<u>45.15%</u>
Other Taxes				
311.11 Other General Tax	\$0	\$0	\$0	0.00%
318.20 Leasehold Excise Tax	\$92,000	\$208	\$31,678	34.43%
Total Other Taxes	<u>\$92,000</u>	<u>\$208</u>	<u>\$31,678</u>	<u>34.43%</u>
Intergovernmental, Grants & Contracts				
332.00 Federal in-lieu of Taxes	\$5,000	\$0	\$0	0.00%
333.00 Grants through ESD 112	\$0	\$0	\$0	0.00%
336.02 State In-lieu of Taxes	\$0	\$939	\$7,482	0.00%
334.84 State Grants	\$0	\$0	\$0	0.00%
335.05 State Forest Boards	\$170,000	\$7,322	\$39,588	23.29%
338.72 Yale Valley Library Dist	\$730,000	\$116,762	\$538,393	73.75%
338.72 INET City of Vancouver (PEG)	\$61,000	\$0	\$0	0.00%
338.72 Contracts - Clark County Jail	\$500	\$0	\$500	100.00%
Total Intergovernmental, Grants & Contracts	<u>\$966,500</u>	<u>\$125,022</u>	<u>\$585,963</u>	<u>60.63%</u>
Charges for Services				
341.60 Equipment Use Fees	\$20,000	\$169	\$448	2.24%
347.21 Non-Resident Borrower Fee	\$2,000	\$352	\$1,906	95.28%
347.90 Lost / Damaged Material Fee	\$5,000	\$872	\$2,918	58.36%
347.50 Collection Agency Referral Fee	\$5,000	\$90	\$320	6.40%
Total Charges for Services	<u>\$32,000</u>	<u>\$1,482</u>	<u>\$5,592</u>	<u>17.47%</u>
Miscellaneous				
361.11 Investment Interest	\$177,000	\$10,256	\$48,108	27.18%
362.00 Rental Income	\$2,500	\$0	\$16	0.64%
367.09 Restricted Contribution - GD	\$0	\$0	\$0	0.00%
367.10 Gifts/Contributions	\$3,351	\$8,829	\$11,961	0.00%
369.90 Library Friends Groups' Reimbursements	\$660,000	\$0	\$645	0.10%
369.90 Library Foundation Reimbursements	\$2,136,000	\$794,704	\$1,299,690	60.85%
369.40 Insurance Reimbursements	\$1,500,000	\$202,933	\$2,124,765	141.65%
369.90 Miscellaneous	\$8,500	\$0	\$27	0.32%
367.11 Private Grants	\$2,500	\$0	\$0	0.00%
369.90 Postage Contributions	\$0	\$0	\$0	0.00%
369.90 Other Miscellaneous - E-Rate	\$200,000	\$0	\$11,644	5.82%
395.00 Sale of Assets	\$12,000	\$66	\$224	1.87%
Total Miscellaneous	<u>\$4,701,851</u>	<u>\$1,016,789</u>	<u>\$3,497,080</u>	<u>74.38%</u>
Total Operating Revenue	<u>\$31,448,500</u>	<u>\$10,357,432</u>	<u>\$15,704,807</u>	<u>49.94%</u>
Transfer in from Reserves	<u>0</u>	<u>\$0</u>	<u>\$0</u>	<u>0.00%</u>
Total Revenues and Transfer from Reserve	<u>\$31,448,500</u>	<u>\$10,357,432</u>	<u>\$15,704,807</u>	<u>49.94%</u>

4/12 months = 33.00%

Jan.-Dec. 2021 Fiscal Year

Fort Vancouver Regional Library District
Statement of Expenses - Calendar Year 2021
For the Month Ending April 2021 (With year-to-date totals)

<u>Bars</u>	<u>Description</u>	2021 Budget (Approved 12/20)	April 2021 Expenditures	Year-to-Date Totals thru April 2021	Year to Date Annual Budget Percentage
Personnel					
572.00	Wages	11,563,314	856,870	3,405,141	29.45%
572.24	Benefit - Medical	2,501,458	213,917	806,804	32.25%
572.24	Benefit - Dental	306,644	22,846	91,990	30.00%
572.24	Benefit - Life, LTD, STD	132,891	8,292	33,508	25.21%
572.22	Benefit - PERS	1,459,354	109,640	433,990	29.74%
572.21	Benefit - FICA	871,318	64,006	253,916	29.14%
572.25	Benefit - L & I - Workers Compensation	117,603	5,850	21,602	18.37%
572.25	Benefit - PFML	17,941	1,257	4,996	27.85%
572.28	Unemployment Expense	10,000	0	1,600	16.00%
	Personnel Subtotal:	16,980,523	1,282,678	5,053,547	29.76%
Supplies					
572.30	Supplies	400,000	29,091	173,681	43.42%
572.35	Small Equipment (FF&E)	500,000	11,331	107,115	21.42%
572.38	Technology	525,000	35,960	310,596	59.16%
572.33	Professional Collection / Tech	300,000	49,069	88,438	29.48%
	Supplies & Small Equipmt/Tech Subtotal:	1,725,000	125,451	679,830	39.41%
Library Books / Materials					
572.34	Library Books & Materials	2,400,000	79,651	510,429	21.27%
572.39	Electronic Resources	1,400,000	89,170	550,744	39.34%
	Library Materials Subtotal:	3,800,000	168,821	1,061,173	27.93%
Other Services / Charges					
572.41	Professional Services	1,238,000	87,310	367,754	29.71%
572.42	Communications	419,400	50,265	162,706	38.79%
572.43	Training / Travel	108,000	275	4,976	4.61%
572.44	Advertising	29,000	61	1,564	5.39%
572.45	Rentals / Leases	519,200	64,970	383,692	73.90%
572.46	Insurance	223,700	0	-5,855	-2.62%
572.47	Utilities	408,500	17,700	99,691	24.40%
572.48	Repairs & Maintenance	775,000	50,547	118,687	15.31%
572.49	Misc / Dues / Printing / Other	131,200	5,434	29,699	22.64%
572.50	Intergovernmental Services	2,500	770	1,527	61.08%
	Other Charges & Services Subtotal:	3,854,500	277,332	1,164,441	30.21%
Capital Outlay					
572.62	Buildings / Non-Owned	2,000,000	80	80	0.00%
594.62	Buildings / Owned	2,000,000	297,239	1,317,806	65.89%
597.62	Yale Project	730,000	41,153	344,933	47.25%
594.64	Machinery & Equipment	196,477	0	55,128	28.06%
	Capital Outlay Subtotal:	4,926,477	338,472	1,717,947	34.87%
Reserved Amount					
572.41	Professional Services-2021 Projects	0	0	0	0.00%
		0	0	0	0.00%
Total Operating Expenditures:		\$ 31,286,500	\$ 2,192,754	\$ 9,676,938	30.93%
Total Reserved Projects		162,000	0	132,769	81.96%
Grand Total All Expenditures:		\$ 31,448,500	\$ 2,192,754	\$ 9,809,707	31.19%

April is the 4th month of the fiscal year.
Year-to-date budget percentages should
be at 33.00%, representing 4/12 months.

MAY BRANCH HIGHLIGHTS

May 17, 2021

SUPPORTING STUDENT SUCCESS

- **Mandie**, Senior Library Assistant at **Cascade Park Library**, hosted a program for parents called Supporting Children through the Pandemic. She worked with two school psychologists from Vancouver Public Schools to create an intimate and interactive environment for parents to discuss how to help their children overcome anxiety and confusion during the pandemic.
- **Laura**, Senior Library Assistant at **Cascade Park Library**, hosted the Virtual Kids Book in April and one of the parents sent her a sweet photo of her girls participating. Laura also found a [Tweet from a parent](#) who praised her program!

BUILDING CONNECTED COMMUNITIES

- This month **Jurinda Swingruber**, **La Center Library** Branch Manager, learned that the La Center United group is going to start creating welcome baskets for new homeowners in La Center. She was able to connect them with Friends of the Library group to provide some information about the library and Friends organization to include in the new baskets.

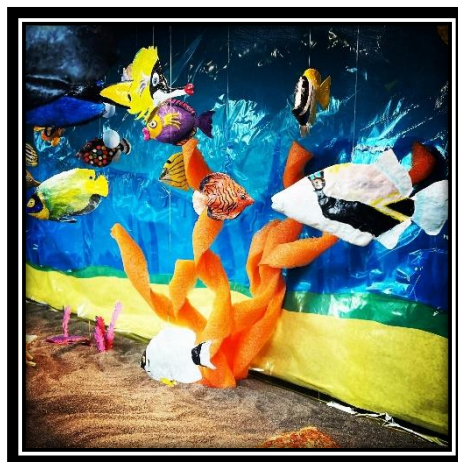


- **Heather**, Senior Library Assistant and **Vancouver Mall Library** Branch Manager, **Brandon Cruz**, met with the Mall manager and head of promotions to start thinking about ways to work together. They are excited to work with the Library for more collaboration. One of the first things the Library came up with was a book walk on the lawn. The Mall was very excited about the idea and was happy with the results of the first one, and is working with library staff to maximize its outreach next time.

- (Right) This month at **Vancouver Community Library**, their window featured “Reef Fish of the Pacific” by artist Jeffrey Hill. Most of his papier-mâché fish are realistic representations of the fish from Hawaii and the Western Pacific.

STAFF – COMMUNITY ENGAGEMENT

- On April 20, **Ridgefield Library** Branch Manager, **Sean McGill** was filmed by Casey Evans for the Mayor’s State of the City address. He shared his excitement about the new library, about having patrons back in the library, and about the library will continue to remain open on Mondays.



FOSTERING A CULTURE OF INNOVATION

- A patron was having trouble finding the proper format to get something printed. **Christy**, Senior Library Assistant at **Goldendale Library**, went above and beyond to find proper tutorials for the patron so they could troubleshoot and get what they needed printed.

PATRONS' COMMENTS

(after coming into the Library for the first time since closing)

"BEST DAY EVER!!! I had a medical procedure this morning that was uncomfortable but this made my day 100% better!" (after finding that she could walk in and browse.) 4/13/21

"This is the best thing that has happened to me in a year!" 4/14/21

"This was a treasure! It was so much fun!" 4/14/21

"It almost feels like normal times again!"

Patron came in to tell us how much he appreciated our service all through COVID, especially how we offered curbside, and were always smiling and helpful. He really really appreciated the service we provided, and looked forward to picking his books up. 4/26/21

"I feel almost human again. I went to the library." 4/27/21

**FORT VANCOUVER REGIONAL LIBRARY DISTRICT
Board of Trustees Public Meeting**

April 19, 2021

5:30pm Executive Session

Topic: Real Estate: RCW 42.30.110 (1) (b)

1. CALL TO ORDER

Chair Smith called the regular meeting to order at 6:00 pm.

ATTENDEES: All participation was virtual per Governor's proclamation #20-25.2.

Board Members: Kelly Smith, Jane Higgins, Kelsi Gilkey, Brian Carrico, Sandra Day, Mary Ann Duncan Cole (joined at Chair Announcements)

Excused: Kate Maple

Administrative Team: Amelia Shelley, Executive Director; Lynne Caldwell, Collection & Technology Services Director; Dave Josephson, Facilities Director (absent); Justin Keeler, Outreach & Community Partnerships Director; Amy Lee, Public Services Director; Tak Kendrick, Communications & Marketing Director; Carrie Greenwood, Finance Director; Lee Strehlow, Human Resources Director; Recording: Sami Bretherton, Executive Assistant; Guests: Mary Abler, Rachael Ries, Holland Christie, Ruth Shafer, Rick Smithrud

2. AGENDA

MOTION: Brian Carrico moved and Jane Higgins seconded approval of the agenda. The motion carried unanimously via roll call with the exception of Mary Ann Duncan-Cole who had not yet joined the meeting.

3. CHAIR ANNOUNCEMENTS

Chair Smith noted that an Executive Session was held at 5:30pm and no decisions were made. Chair Smith welcomed the Board. Citizen comments received were reviewed by all Board members. This meeting did not have a public comment period scheduled.

4. REPORTS

4.1 Executive Director's Organizational Report and FVRL COVID-19 Response: Amelia Shelley and Administrative Team

Shelley reported on the work the library district is doing to continue to serve our patrons and support our employees during the pandemic. Amy Lee focused on Library in branch services.

4.2 Branch Report: Washougal Community Library, Rachael Ries

Ries showed a video update on the branch's activities.

4.3 FVRL Foundation Report: Rick Smithrud

Smithrud outlined various donations, sponsor recruitment, naming and donor opportunities. He also detailed Friends' investment account activity in support of the Friends goals.

4.4 Equity Diversity and Inclusion Report: Lee Strehlow

Frances Portillo is FVRL's EDI Consultant and gave a report with Mary Abler and Monica Garcia presenting on the work of the EDI Committee. They discussed the creation and process for an equity lens and statement.

5. CONSENT AGENDA

- 5.1 Minutes Approval – March 1, 2021 meeting
- 5.2 Minutes Approval – March 15, 2021 meeting
- 5.3 FVRL Expenditure Approval: Reviewed by Kelsi Gilkey

MOTION: Sandra Day moved and Jane Higgins seconded approval of the Consent Agenda. The motion carried unanimously via roll call.

6. BUSINESS

- 6.1 Families First Coronavirus Care Act (FFCRA) leave
Board and staff discussed FFCRA and decision was made for Shelley and Strehlow to gather additional data to present at the next Board meeting.
- 6.2 Library Vehicle Usage Policy – Second Reading
This was the second reading of the policy and will now go on the Consent Agenda for the May Board meeting.
- 6.3 Library Privileges Policy – First Reading
- 6.4 Security Monitoring Policy – First Reading

7. CITIZEN COMMENTS

Written comments were received from: Mike Goodpaster, Monica Garcia, Trclbman, Carol Haynes, Carolyn Morgan, Cynthia Allen, James Judkins, Mrs. Jackman, Diane Kemptner, Korinne Wells, Judy June, Paul Lurie, Brad Bracelin, Marilyn Roggenkamp, Gary Wilson, Josh Michael, Lori Judkins, Mr & Mrs Anderson, Dawn Land, Julia Seaver, Quill Onstead, Michele ReMillard

8. BOARD COMMENTS

Jane Higgins gave appreciation to the EDI Committee for their hard work. Brian Carrico thanked staff working during these trying times.

9. NEXT REGULAR MEETING

The next meeting is Monday, May 17, 2021 (Virtual)

10. ADJOURNMENT

The meeting adjourned at 8:27pm.

Approved:

Kelly Smith, Chair

Date

Sandra Day, Secretary

Date

BOARD COVER WORKSHEET

BOARD DATE:

May 17, 2021

Date Paid	Warrant Numbers	Amount	Void/Cancel Amounts
Accounts Payable			
April 2, 2021	112031	8,780.10	
April 7, 2021	112089-112111	43,428.66	
April 9, 2021	112032-112088	161,400.35	
April 16, 2021	112112-112152	425,099.73	
April 23, 2021	112153-112196	85,714.81	
April 26, 2021	112197	24,384.97	
April 28, 2021	112198-112306	422,651.45	

Total Accounts Payable Warrants Issued **1,171,460.07**

Accounts Payable EFT Payments

April 9, 2021	EFT00877-EFT00878	238.50	
April 23, 2021	EFT00879-EFT00881	4,261.76	
April 30, 2021	EFT00882	17,383.28	

Total Accounts Payable EFT Payments **21,883.54**

Accounts Payable Voids and Cancels

April 21, 2021	112148		1,233.14
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Total Accounts Payable Warrant Voids and Cancels **1,233.14**

Total ADP ACH Auto Pull

April 9, 2021		300,868.55	
April 9, 2021	State Family & Medical Leave	1,756.94	
April 9, 2021	Federal	98,446.85	
April 9, 2021	Oregon	3,166.70	
April 22, 2021		287,305.89	
April 22, 2021	State Family & Medical Leave	1,670.85	
April 22, 2021	Federal	91,210.23	
April 22, 2021	Oregon	2,953.55	

Total Payroll Direct Deposit Transfers **787,379.56**

ACH EFT Transfer

April 26, 2021	WA Department of Revenue	1,023.23	
April 27, 2021	Endicia (postage)	9,000.00	
April 26, 2021	Kaiser	16,094.81	
April 2, 2021	Kaiser	55.25	
April 28, 2021	Kaiser	55.25	
April 13, 2021	WA Dept of Retirement	6,617.56	
April 15, 2021	WA Dept of Retirement	90,250.83	
April 16, 2021	WA Dept of Retirement	59.83	
April 23, 2021	WA Dept of Retirement	6,266.55	
April 27, 2021	WA Dept of Retirement	85,843.00	

Total ACH EFT Transfers **215,266.31**

Subtotal FVRL General Fund Warrants, Transfers, Direct Deposits, Voids **2,195,989.48** **1,233.14**

Total Funds to Approve for Disbursement 2,194,756.34

Finance Director Reviewed

Camea J. [Signature]
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Fort Vancouver Regional Library District

Library Vehicle Usage Policy

PURPOSE

The Fort Vancouver Regional Library District (FVRL) maintains a fleet of vans, trucks, bookmobiles and passenger vehicles for use in the daily operations of the library. This policy is intended to direct the use and operation of any library vehicle. Any employee driving on behalf of FVRL is a representative of our organization and expected to follow all driving rules and regulations.

POLICY

This policy applies to the driver of any vehicle owned or leased by FVRL driven by authorized employees for official library business including travel between locations, travel for assigned duties, travel for meetings or training, and travel as a condition of employment.

Personal use of library vehicles is strictly prohibited per RCW 46.08.065 for any activity other than taking a required break or mealtime or in an emergency. When a library vehicle is taken to out-of-town meetings, conferences or workshops, employees may use the vehicle for other reasonable purposes if they have no other form of transportation. **Specific rules for operating library vehicles are outlined in Chapter 2 of the FVRL Personnel Manual.**

The transport of library personnel (FVRL employees, Foundation employees, board members, volunteers and official guests) to library related events, meetings and conferences, workshops, and seminars, and the delivery of library materials to homebound residents and bookmobile patrons living in the library's district and other tasks are subject to FVRL's rules when traveling as passengers in FVRL vehicles.

FVRL's Facilities and Fleet Division will be responsible for maintaining any library owned or leased vehicle in a safe and sound working condition through regularly scheduled maintenance and repair. When necessary, Facilities and Fleet will recommend replacement of vehicles based on need and availability of funds.

DEFINITIONS

Official library business is defined as activities such as purchasing library materials and supplies, maintenance and repair functions, transport of library materials and property between library facilities and program locations.

ADMINISTRATION

The Executive Director is responsible for the administration of this policy, for establishing administrative procedures and rules for its implementation and for making the policy available to the public.

SEVERABILITY

The Board of Trustees hereby declares its intention that the provisions of this policy are declared to be separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, chapter, title or other portion of this policy, or the invalidity of the application thereof to any person or

circumstance shall not affect the validity of the remainder of the policy, or the validity of its application to other persons or circumstances.

CONTINUANCE

The Board of Trustees hereby declares its intention that the provisions of this policy shall be construed and applied as a continuation of the provisions of the policy, as amended, insofar as applicable, and the repeal of any part of this policy shall not be construed as affecting such continuous application.

Applicable law: RCW 46.61 Rules of the Road, RCW 46.08.065 Publicly Owned Vehicles to be Marked, RCW 43.19.637 Clean-fuel Vehicles - Purchasing Requirements

Relevant policies: Personnel

Board approval: 05/17/2021

Fort Vancouver Regional Library District
Staff Report 2021-17
Navigation Center Purchase Update

To: Facilities and Finance Committees

From: Amelia Shelley

Date: 05/17/2021

Subject: Purchase of property for a new FVRL Operations Center (OC)

Action requested: FVRL requests approval of a resolution to allow the Executive Director to negotiate and finalize the purchase of property from the City of Vancouver on FVRL's behalf. A final version of the agreement will be brought to the Board for approval.

Summary: The building at 2018 Grand Boulevard was built in 1975 as a garden center for an adjacent grocery store. The cinder block building has been remodeled a couple of times, serving as private office space, and more recently as a day center for people experiencing houselessness in Vancouver. The City of Vancouver (COV) purchased the building in 2018 for \$4.3 million plus closing costs. The COV Navigation Center (NC) was successful in serving its intended population for two years, but struggled to maintain management services from partner organizations. There were also other unanticipated impacts on the surrounding neighborhood. The NC closed during the pandemic and has not reopened.

After the October 3, 2020 flood, FVRL reached out to the COV to discuss the renovations as owner of the building. As part of those conversations, FVRL inquired about the future of the NC and its availability for temporary or long-term use. After several months of discussion, COV staff are now working with FVRL on the remodel of the OC, and have indicated that they are interested in selling the NC property at this time. Funds from the sale would allow the COV to reinvest them in other projects benefiting individuals experiencing houselessness.

The building is currently leased through October 2021 by SeaMar as a community clinic. FVRL has leased the garage area of the NC to serve as a temporary location for its Facilities staff and parking for the District's fleet. The NC was appraised for \$4.325 million in February 2021. A site plan is attached. FVRL has completed a building inspection, and reviewed a recent appraisal for the property and a Phase I Environmental Study commissioned by the COV in 2018.

ADVANTAGES

FVRL is required in our existing COV lease to have an exit plan in place by December, 2025. It is becoming increasingly imperative that we find a new permanent home for our operations. There are numerous reasons why purchasing the NC building is of interest to FVRL at this time.

Operational Costs: The operational costs of the NC as shared by COV for 2018 and 2019 were around \$35,000. While the annual lease payment on FVRL's OC of \$1 is extremely low, it is an expensive building to operate in terms of overhead. The code of 1963 did not require any insulation (the walls are made of metal) and the windows are all single pane glass. Annual utility and maintenance bills for the OC average around \$135,000. However, it should be pointed out that the difference is due in part to the reduced overall size of the NC, as well as a more energy efficient envelope. Our actual use may vary.

Structure and site: The NC building is cinder block construction. A building inspection has revealed a few problems with aging HVAC systems on the building that will need to be addressed in the next 5 years, but overall the report indicates that the construction is sound and the building is in good condition. The inspector and appraiser both rated the useful life of the building at 30 years.

Building Specifications:

- 2.53 acre site
- 25,511 square feet on one level
- Additional 14,500 sf covered area with concrete slab for expansion
- Just off of Fourth Plain Ave. with easy access to I-5 and Hwy. 14
- Access to local businesses including restaurants, shopping and parks
- Easy access to the Fourth Plain Bus Rapid Transit line
- Close proximity to downtown Vancouver and Clark College
- 2 fenced yards with automatic gates, 90 total parking spaces
- Loading dock and garage areas
- Controlled entrances
- Existing IT infrastructure (specifics unknown)

Location: The neighborhood around the NC building is a vibrant, working class area of Vancouver, located between the Central Park and Maplewood neighborhoods. It is in the Fourth Plain Economic Development Zone, as well as the city's International District, known for its many multinational and ethnic restaurants and businesses. By moving FVRL's operations to this location, our staff would be contributing to the local economy and bringing stable jobs to the area. FVRL staff would benefit from the neighborhood setting and proximity to numerous community amenities.

Opportunity: Additionally, Fourth Plain Forward (FPF) is a non-profit working to attract and support business to the area to improve stability and for the area, as well as assist business owners with the knowledge and support needed to succeed. COV is constructing a new mixed-use housing and community center two blocks east of the building in partnership with the Vancouver Housing Authority. COV and FPF are interested in partnering with FVRL for small business computer training and other activities at the new complex. Library staff already provide one-on-one training through FPF's current office, as well as a deposit collection of business-related materials.

Funding: FVRL does have adequate capital reserves in place to purchase the NC property, but sees potential advantages to borrowing when rates are low, allowing us to leverage our existing capital

reserves for other projects that provide more public access in key areas. FVRL is able to undertake short term loans (less than 20 years) within certain limitations under Washington law without a vote, as it will not increase tax collections. The Finance Committee has been reviewing financing options with debt service options, should we decide to finance the project. Staff are also working with Johnston Architects who performed the 2019 space planning study for FVRL's Operations Center to determine space allocation, staffing needs and costs for the remodel of the NC building.

DISADVANTAGES

History: FVRL has had its operations at 1007 East Mill Plain Blvd. continuously since 1963. As the site of the former Vancouver Community Library, the OC has been a comfortable fit for our staff and provided parking for our employees at the new (2011) Vancouver Community Library. The OC is 40,000 square feet, as opposed to approximately 26,000, but spread over 2 floors. While there is room for expansion, at least initially, the NC building will mean a reduction in overall square feet per person. The building is also located conveniently just off of I-5 near downtown Vancouver. Staff are able to enjoy access to the adjacent Fort Vancouver National Historic Site as well as walk to the nearby library.

Current renovations: FVRL is currently spending a large amount of money on the OC's lower level renovation due to the 2020 flood. The construction costs will be around \$1.2 million, with the water mitigation and other losses contributing up to an additional \$2 million to the total. Even though these costs should be completely covered by insurance, it is still a substantial investment of FVRL's resources and time and will leave the building in better condition than it would have been had there been no flood.

Improvements to the OC include new electrical, HVAC, elevator, ADA restrooms and LED light fixtures in some areas. There are code required improvements such as exterior walls gaining insulation as well as data and power connections. FVRL is also mitigating asbestos on the lower level as part of the renovation.

Other capital projects: It is important to note FVRL has been setting aside capital funds for the replacement of its operations center since the construction of the new Vancouver Community Library was completed in 2011 and the lease with the COV required an eventual exit plan. Purchasing a building that provides no public access at a time when we are trying to build capacity for access to our libraries could be viewed by some as less of a priority. It is important to consider the investment in FVRL's services and future as we expend our capital resources.

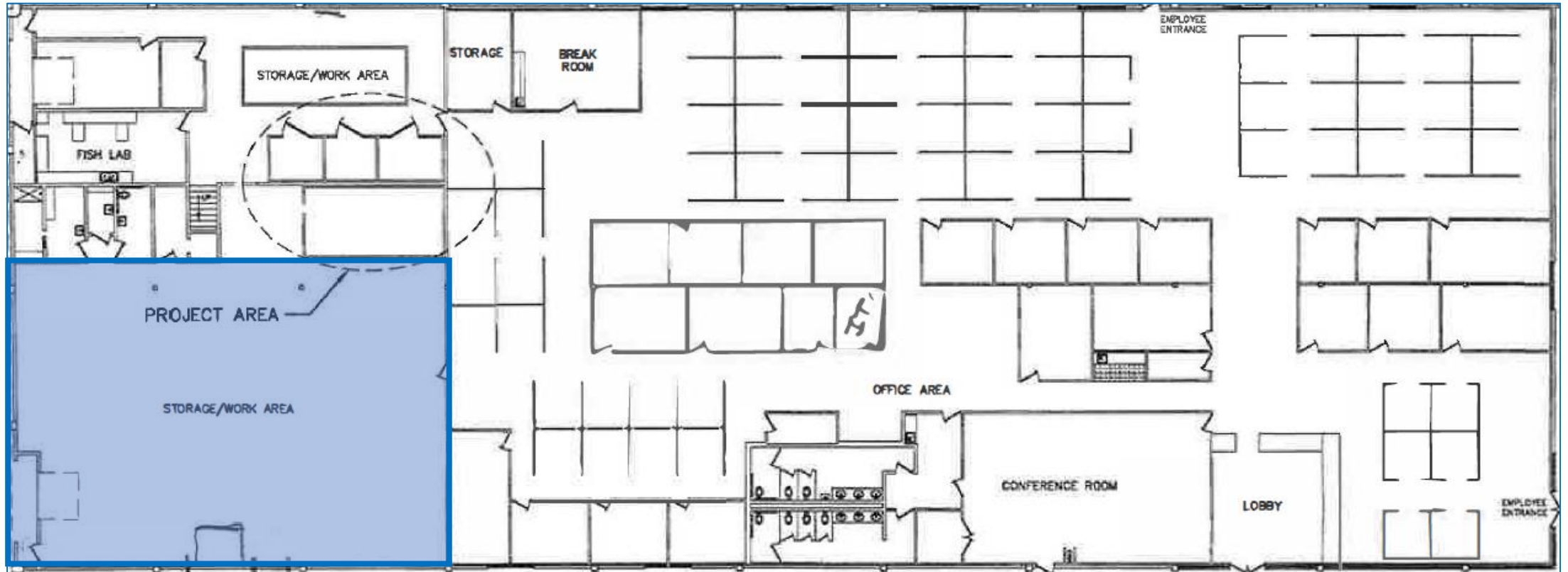
CONCLUSION

Staff believes the Navigation Center is a tremendous opportunity for FVRL to create a permanent home for the District's operations near downtown Vancouver. Library operations are an important part of the support we provide to our libraries and worthy of an investment in providing staff with an adequate, long-term solution. The Fourth Plain Economic Development Zone is an excellent place for FVRL to site our operations as a way to invest in an area of the community where we hope to expand our reach.

Exhibit A – Navigation Center Area for Lease, 3048 sq. ft.

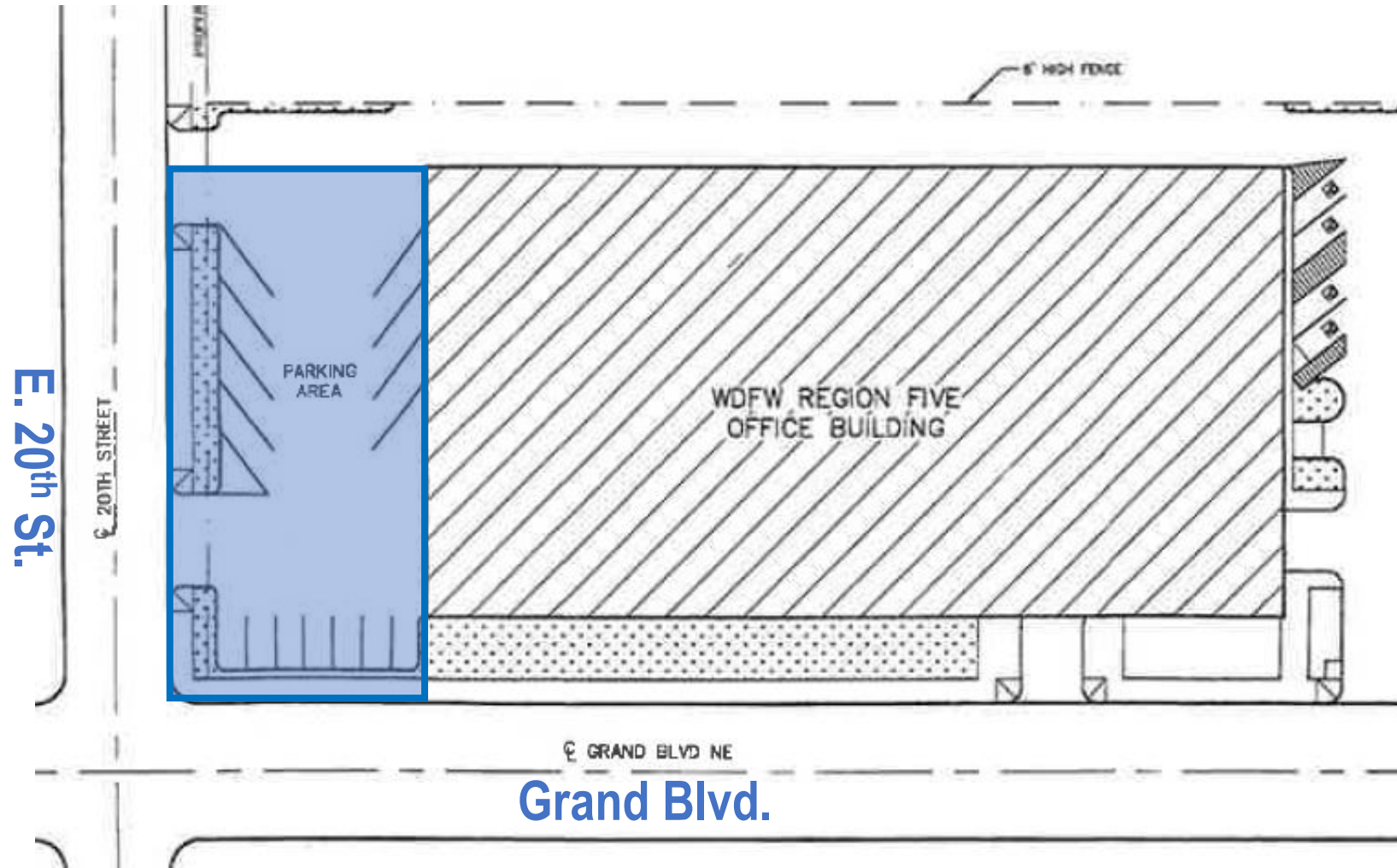
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E. 20th St.



Grand Blvd.

Exhibit B – Navigation Center Parking



FORT VANCOUVER REGIONAL LIBRARY DISTRICT

RESOLUTION: 2021-8

RESOLUTION OF THE FORT VANCOUVER REGIONAL LIBRARY DISTRICT BOARD OF TRUSTEES AUTHORIZING THE EXECUTIVE DIRECTOR TO CONTINUE TO NEGOTIATE AND EXECUTE AGREEMENT ON FVRL'S BEHALF WITH THE CITY OF VANCOUVER FOR THE PURCHASE OF PROPERTY FOR THE FORT VANCOUVER REGIONAL LIBRARY OPERATIONS CENTER.

The regular meeting of the Board of Trustees of the Fort Vancouver Regional Library was held remotely on Monday, May 17, 2021 attended by a quorum of the Board of Trustees for the conduct of such business; and, after due consideration and deliberation, the following resolution was duly passed by a majority vote of all Trustees attending.

WHEREAS, The FVRL Operations Center is located at 1007 East Mill Plain Boulevard in the former Vancouver Community Library building built in 1963. The property is leased to FVRL by City of Vancouver (COV), and

WHEREAS, the lower level of the building was severely damaged by flooding on October 3, 2020 caused by a contractor working on an adjacent Vancouver Public Schools facility; and

WHEREAS, the damage provided an opportunity to consider remodeling the lower level of the building to meet the future plans COV has for an arts, innovation and education center; and

WHEREAS, FVRL has ten years on the remaining lease for the Operations Center that requires an exit plan in four and a half years, and

WHEREAS, FVRL has identified that the purchase of the COV's 2018 Grand Boulevard building (Navigation Center) would serve as a viable long-term site for FVRL's operations; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Fort Vancouver Regional Library District authorizes the Executive Director to negotiate and execute agreement on FVRL's behalf with the City of Vancouver for the purchase of property to create a new Operations Center.

Adopted this 17th day of May, 2021.

Approved: _____
Kelly Smith, Chair

Attested: _____
Sandra Day, Secretary

Date: _____

**Fort Vancouver Regional Library District
Staff Report 2021-11
Library Privileges Policy**

To: Board of Trustees

From: Amelia Shelley

Date: 04/19/21

Subject: Revision of existing policy

Key Points:

- Simplifies requirements for getting a library card
- Employs new format
- Eliminates details that are procedural

Overview:

Currently, FVRL's Library Privileges Policy is extremely proscriptive in terms of details about different privilege levels and what that includes. Reducing it to a single library card with access based on whether the user is a resident, non-resident or reciprocal user or works as an educator greatly simplifies the policy. Other updates bring the policy in line with other policies in terms of content, references and associated policies.

Action Requested:

This is the first reading and for your review.

Advantages:

Clarity and simplicity for staff and the public.

Disadvantages:

None

Fort Vancouver Regional Library District
Library Privileges Policy
2nd reading

PURPOSE

The Fort Vancouver Regional Library District (FVRL) Board of Trustees is responsible for ensuring the prudent use of the taxpayers' investment and has a great deal of trust in our borrowers. Our fine-free system is an expression of that faith. Therefore, the Board has established rules for the borrowing of materials intended to provide equitable and convenient access to the resources of the Library District.

POLICY

Library cards

FVRL supports and encourages access by all borrowers, regardless of age, education, ethnicity, language, income, physical limitations

Library accounts are free to resident and reciprocal borrowers of any age, with the provision of current physical address and proof of identity.

Library accounts with limited privileges are available to resident and reciprocal borrowers who have not provided proof of current physical address, who lack identification, or for minors under the age of 18 without the signature of a parent/guardian.

Library accounts are available to non-resident borrowers for a single household fee paid annually. The fee will be the equivalent of the amount paid by the average household in the FVRL service district. This fee will be set annually by the Executive Director.

Educator accounts are available to those who can provide proof of employment as a classroom educator at a daycare, public or private K-12 school within FVRL's service area OR are a homeschool provider of a child under 18 (valid Declaration of Intent required over age 8). Educator accounts are not intended for personal use. Patrons holding both a personal account and an educator account must keep both accounts in good standing or risk loss of privileges for both.

See **Definitions** for more information on Borrower types.

Lost, stolen and replacement library cards

Patrons must report lost or stolen cards to the library to avoid being held responsible for materials checked out on their cards after the loss or theft is reported. If a patron reports a card lost or stolen, they must present ID in accordance with policy to be issued a new card.

Rules for borrowing

Library materials are loaned to individual library users with valid library cards for a specified period of time. The borrower is expected to return or renew the materials no later than the due date.

When a patron moves, changes their phone number, or email address, it is their responsibility to inform the library of the change to their account.

There are no fines for overdue materials; however, individuals are charged for lost and damaged

materials.

Borrowers are responsible for everything checked out on their cards, even if those items are lost or stolen. Borrowing privileges of an individual cardholder will be suspended when limits established for the following activities are exceeded:

- Overdue materials
- Dollar amount owed for lost or damaged materials
- Interlibrary loan items lost

The Executive Director is authorized to establish and enforce reasonable limits for these privileges and will regularly keep the board informed of changes to the limits.

Restoration of borrowing privileges

Borrowing privileges will generally be restored when the patron has returned or paid for sufficient materials to be within the established limits. Exceptions for suspending, limiting or restoring privileges may be made at the discretion of the Executive Director or designee in consultation with the Library Board policy committee.

Intentionally damaging or retaining materials

It is a violation of state law to intentionally injure, deface, destroy or retain library property. Any person violating this subsection will have their library borrowing privileges suspended and may be prosecuted to the full extent of the law. Library borrowing shall remain suspended or limited at the discretion of the Executive Director, or designee, in consultation with the Library Board policy committee, regardless of whether the library is fully compensated for damaged materials.

Implementation and appeal rights

Library staff, as delegated by the Executive Director, will implement this policy. Library staff members are expected to make every effort to apply these rules in a fair, reasonable, humane, and positive manner. Any person whose borrowing privileges have been suspended may appeal to the Executive Director to have their privileges restored or limited to a lesser extent. Library users who question the way that this policy has been applied to them may use the appeal process established by the *Appeal Rights of Patrons Policy*.

DEFINITIONS

Resident: Includes individuals living in Clark, Skamania and Klickitat County with the exception of the City of Camas; living within the city limits of Woodland, WA, and within any contracting district service area; and property owners in the Library District's service area, even if they live elsewhere.

Reciprocal: Oregon residents of Clackamas, Hood River, Multnomah, and Washington Counties, and Washington residents of Camas and other tax-supported public library jurisdictions with which FVRL has a reciprocal agreement. A full list of Washington and Oregon reciprocal partners is available on our website.

Non-resident: Individuals from counties geographically adjacent to the FVRL service area where there is no tax-supported public library, jurisdictions without reciprocal agreements or temporary residents from out-of-state (except as listed above).

ADMINISTRATION

The Executive Director is responsible for the administration of this policy, for establishing administrative procedures for its implementation and for making the policy available for the public at each branch and via the Library's web site.

SEVERABILITY

The Board of Trustees hereby declares its intention that the provisions of this policy are declared to be separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, chapter, title or other portion of this policy, or the invalidity of the application thereof to any person or circumstance shall not affect the validity of the remainder of the policy, or the validity of its application to other persons or circumstances.

CONTINUANCE

The Board of Trustees hereby declares its intention that the provisions of this policy shall be construed and applied as a continuation of the provisions of the policy, as amended, insofar as applicable, and the repeal of any part of this policy shall not be construed as affecting such continuous application.

Relevant policies: Appeal Rights of Patrons, Confidentiality of Patron and Circulation Records, Library Internet Use, Rules of Conduct.

References: Authority for this policy is in 27.12.270 RCW Rules and regulations –Free Use of Libraries; 27.12.280 RCW Use by Non-residents-Exchange of Books; 27.12.290 RCW Violators May Be Excluded; 27.12.330 Penalty for Injury to Property; 27.12.340 RCW Willfully Retaining Books-Infraction; 9.91.010 RCW Denial of civil rights – Terms defined.

Board Approvals: Original Policy 10/14/1991; Revised 10/11/93; Revised 5/2/1994; Revised 9/12/1994; Revised and combined with the Policy on Loaning of Materials 7/08/2002; Revised 12/13/2004; Revised 05/09/2005 – Implemented 8/01/2005 (formerly titled Borrowing Privileges; Revised 4/11/2006; Revised 8/10/2009; Revised 4/12/2010; Revised 5/15/2015; Revised 7/16/2018, Revised

**Fort Vancouver Regional Library District
Staff Report 2021-12
Security Monitoring Policy**

To: Board of Trustees

From: Amelia Shelley

Date: 04/19/21

Subject: Revision of existing policy

Key Points:

- Updates policy to match current law
- Employs new format

Overview:

FVRL's Security Monitoring Policy needs to modify the length of time we retain digital images from security cameras to be in compliance with 42.56 RCW Public Records Act pertaining to the retention of and access to digital security camera images. Other updates bring the policy in line with other policies in terms of content, references and associated policies.

Action Requested:

This is the first reading and for your review.

Advantages:

Compliant with state law.

Disadvantages:

None

Fort Vancouver Regional Library District

Security Monitoring Policy

2nd reading

PURPOSE

Security Monitoring Policy Purpose Fort Vancouver Regional Library District (FVRL) employs recorded digital image to ensure the physical security of the libraries' facilities, patrons, staff, materials and equipment.

POLICY

FVRL properties may be equipped with security cameras. FVRL's digital security system shall be used only for the protection and safety of patrons, employees, assets, and property, and to assist law enforcement officials in accordance with applicable laws.

A sign will be posted at the building entrance disclosing the use of digital security cameras. Cameras are not monitored continuously. Neither FVRL nor its employees shall be liable for actions that occur within the camera's field of view. Cameras are set to record images continuously but will likely only be examined in the event of a security or safety related incident.

Security cameras assist in the protection and safety of patrons and staff by allowing viewing and/or recording of video images for the detection, assessment and deterrence of behavior that violates the FVRL's Rules of Conduct.

Reasonable efforts shall be made to safeguard the privacy of patrons and employees. Access to video security camera records shall be limited to authorized employees, who shall access such records only as appropriate during the course of their assigned duties.

Any images retained from FVRL's security system are stored digitally. It is the intent of FVRL to retain all recorded images for 30 days. Images will be erased after that time unless an incident occurs that requires retaining the digital record longer. Any records produced by FVRL's security system shall be kept in a secure manner and managed appropriately to protect legal obligations.

Use and Disclosure of Digital Security Camera Records

- Digital Security Camera records may be used to identify a person or persons responsible for FVRL policy violations, criminal activity or actions considered disruptive to normal FVRL operations.
- Digital Security Camera records may be used to assist law enforcement agencies in accordance with applicable state and federal laws.
- Digital Security Camera records are subject to the Washington State Public Records Law.
- Only the Executive Director or their designees shall be authorized to release Digital Security Camera records to law enforcement.

No one should assume that the presence of a digital security camera system at FVRL facilities guarantees safety for persons or property at any time nor should they assume that all cameras will be functioning properly at all times.

ADMINISTRATION

The Executive Director is responsible for the administration of this policy, for establishing administrative procedures for its implementation and for making the policy available for the public at each branch and via the Library's web site.

SEVERABILITY

The Board of Trustees hereby declares its intention that the provisions of this policy are declared to be separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, chapter, title or other portion of this policy, or the invalidity of the application thereof to any person or circumstance shall not affect the validity of the remainder of the policy, or the validity of its application to other persons or circumstances.

CONTINUANCE

The Board of Trustees hereby declares its intention that the provisions of this policy shall be construed and applied as a continuation of the provisions of the policy, as amended, insofar as applicable, and the repeal of any part of this policy shall not be construed as affecting such continuous application.

Relevant policies: Rules of Conduct; Confidentiality of Patron and Circulation Records, Special Use of Library Facilities and Grounds Policy, Appeal Rights of Patrons

References: 42.56 RCW Public Records Act

Board Approved: Original Policy June 9, 2008; Revised and Approved by the Board of Trustees: November 19, 2018; **Revised and Approved by the Board of Trustees:**

FORT VANCOUVER REGIONAL LIBRARY

RESOLUTION: 2021-9

**RESOLUTION OF THE FORT VANCOUVER REGIONAL LIBRARY
DISTRICT BOARD OF TRUSTEES AUTHORIZING THE AWARD OF THE
WASHOUGAL COMMUNITY LIBRARY CONCEPTUAL ARCHITECTURAL DESIGN
PROJECT**

The regular meeting of the Board of Trustees of the Fort Vancouver Regional Library was held remotely on Monday, May 17, 2021 attended by a quorum of the Board of Trustees for the conduct of such business; and, after due consideration and deliberation, the following resolution was duly passed by a majority vote of all Trustees attending.

WHEREAS, the Board accepted the donation of 17,000 square feet of property in downtown Washougal in 2020, and

WHEREAS, funds are allocated in FVRL’s capital reserve budget for the design and construction of a new library in Washougal, and

WHEREAS, a Request for Qualifications was released on February 24, 2021, and

WHEREAS, six architects submitted qualifications and three were selected for interview, with one firm being found most highly qualified.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Fort Vancouver Regional Library District authorizes the Executive Director to award and execute a contract for the Washougal Community Library conceptual architectural design project.

Adopted this 17th day of May, 2021.

Approved: _____
Kelly Smith, Chair

Attested: _____
Jane Higgins, Vice-Chair

Date: _____

**Fort Vancouver Regional Library District
Staff Report 2021-16
Ridgefield Library - Project Report**

To: Finance Committee
From: Amelia Shelley
Date: 05/17/2021

Action requested: Allow staff to begin close out procedure on project.

Project Status:

- Project is substantially complete and ready for close out
- Certificate of Occupancy issued
- Start moving books mid-May, staff moves in June 3-5
- Soft open June 15, Grand Opening July 9, 10:30 am

Budget to Actual Overview

Category	Budget	Actual	Contract	Change Orders
Architect	446,000	442,405		
Contractor	2,987,000	2,816,893	2,692,656	124,237
FF&E	125,000	126,874		
Technology	50,000	unknown		
Total Expended	3,608,000	3,386,172		

Funding Sources (2020-21)

FVRL Capital Reserves	\$1,482,928
Fort Vancouver Regional Library Foundation	\$175,000
Friends of the Ridgefield Community Library	\$300,000
Individual Donors	\$1,150,000
State of WA: Capital Grant*	\$500,000
Total Secured	\$3,607,928

FORT VANCOUVER REGIONAL LIBRARY DISTRICT

RESOLUTION: 2021-10

RESOLUTION OF THE FORT VANCOUVER REGIONAL LIBRARY DISTRICT BOARD OF TRUSTEES, AUTHORIZING THE CLOSEOUT OF THE UNION CORNER CONSTRUCTION CONTRACT FOR THE CONSTRUCTION OF THE RIDGEFIELD COMMUNITY LIBRARY

A meeting of the Board of Trustees of the Fort Vancouver Regional Library District (FVRL) was held remotely on Monday, May 17, 2021 attended by a quorum of the Board of Trustees for the conduct of such business; and, after due consideration and deliberation, the following resolution was duly passed by a majority vote of all Trustees attending.

WHEREAS, the construction of the new Ridgefield Community Library has reached substantial completion, and

WHEREAS, the work that was within the scope of the Union Corner Construction contract has been completed, and

WHEREAS, the State of Washington requires that a Notice of Completion is filed prior to the final payment of retainage on public works contracts exceeding \$35,000, and

WHEREAS, all public works contracts in excess of \$300,000 require Board approval prior to submission for closeout to the State,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Fort Vancouver Regional Library District authorizes the closeout of the Union Corner Construction contract for construction of the Ridgefield Community Library.

Adopted this 17th day of May, 2021

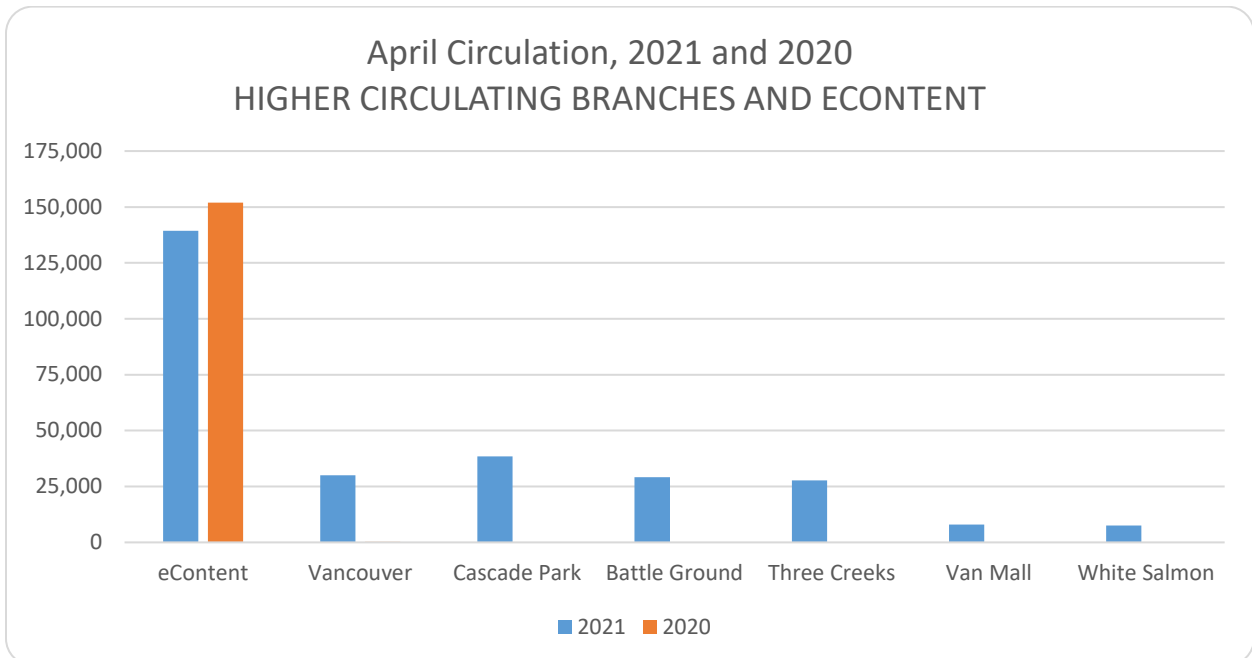
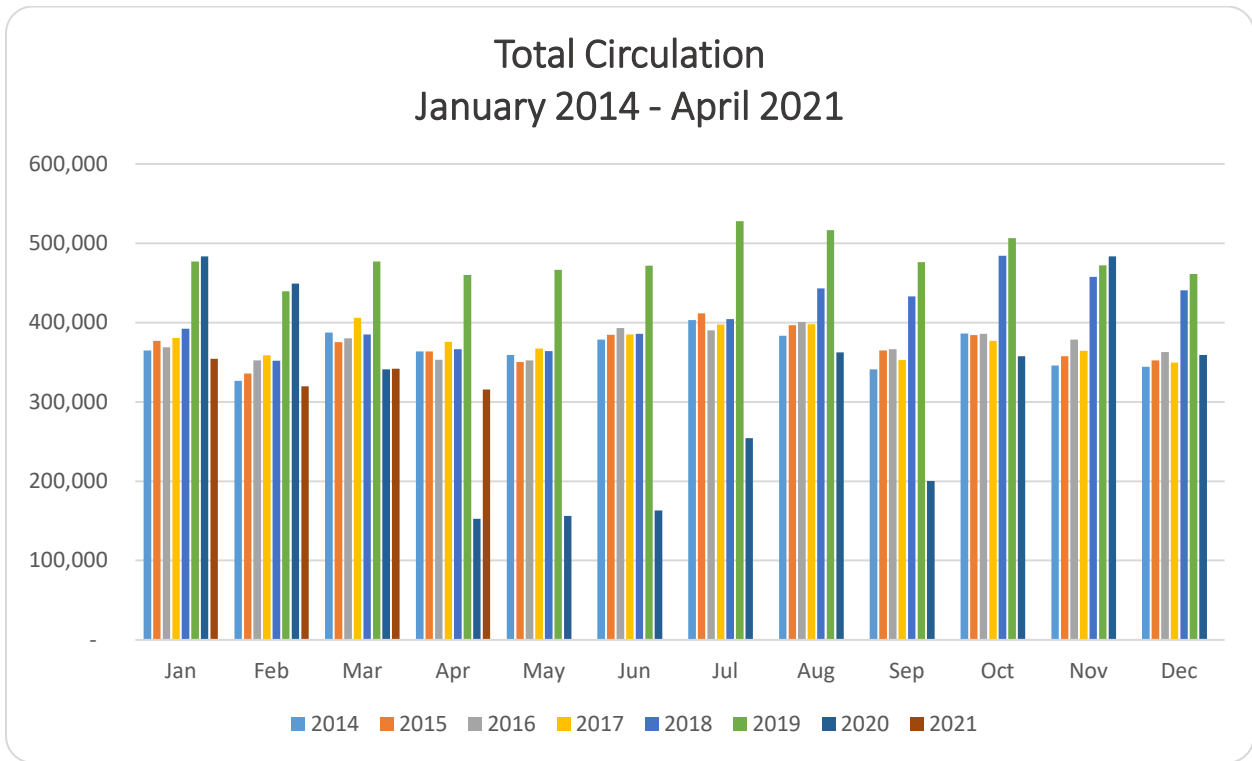
Approved: _____
Kelly Smith, Chair

Attested: _____
Jane Higgins, Vice Chair

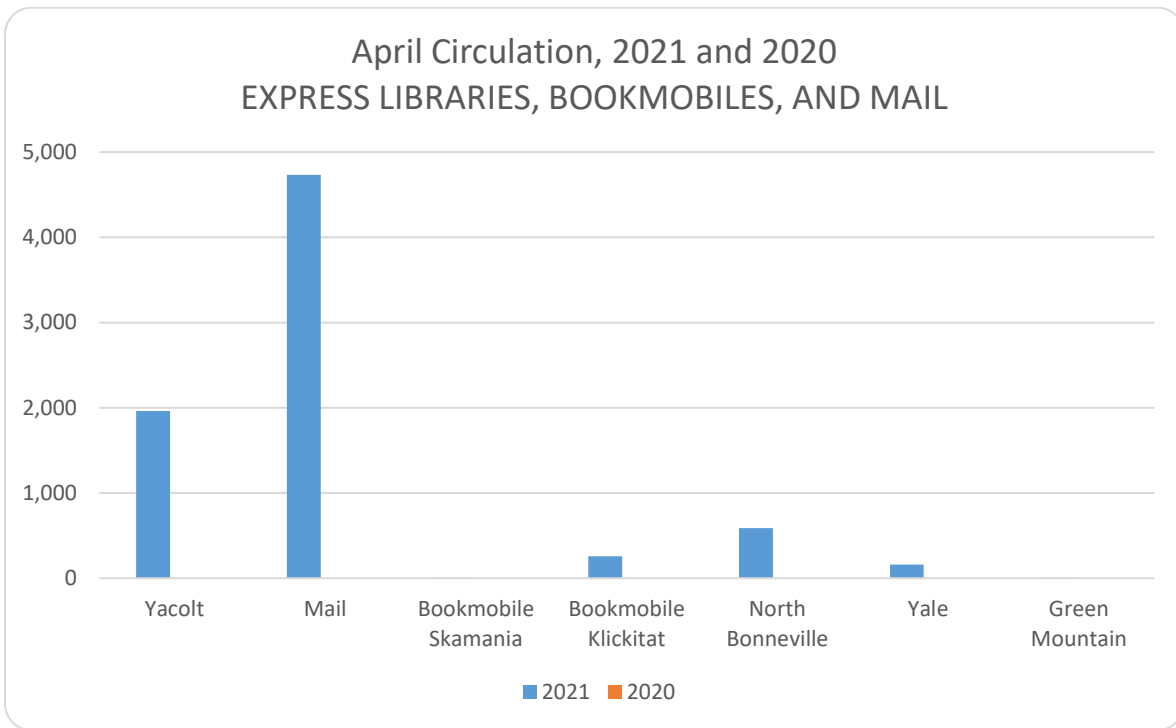
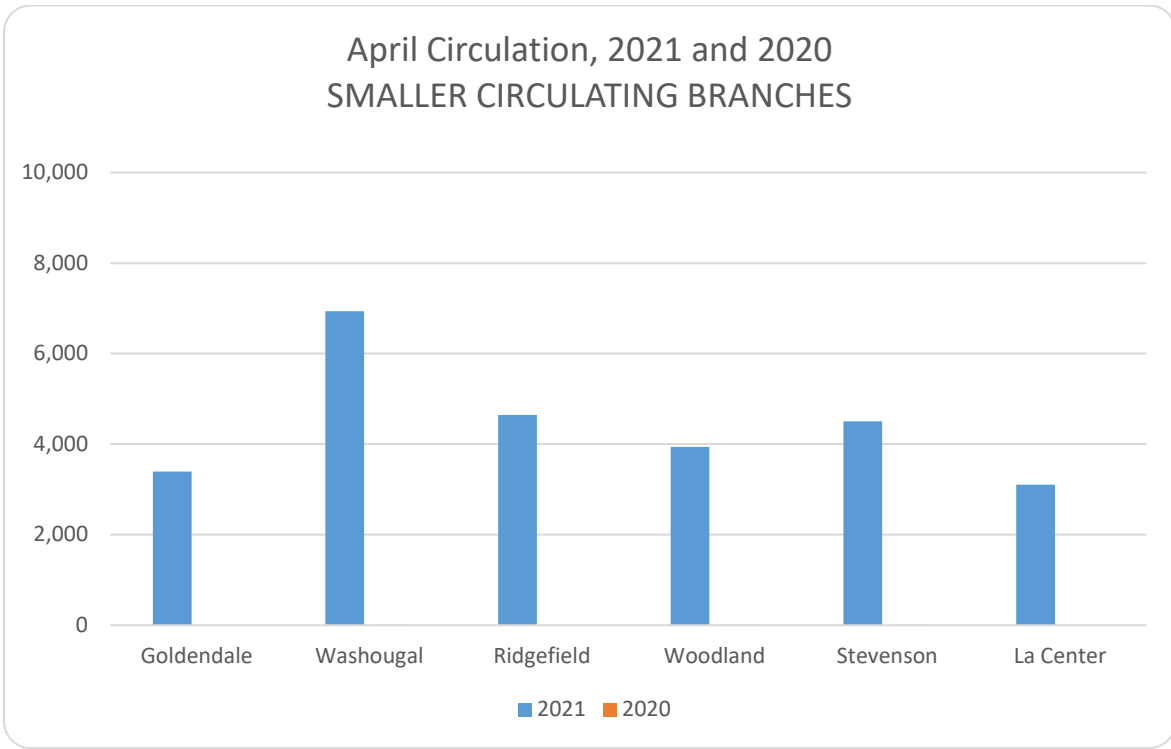
Date: _____

	April Circulation			YTD Circulation		
	2021	2020	Change	2021	2020	Change
Battle Ground Community Library	27,699	38	72792.11%	105,259	145,042	-27.43%
Cascade Park Community Library	38,429	92	41670.65%	156,565	157,409	-0.54%
La Center Community Library	4,648	6	77366.67%	18,204	14,848	22.60%
Ridgefield Community Library	4,506	11	40863.64%	19,133	16,009	19.51%
Three Creeks Community Library	29,184	40	72860.00%	114,628	142,375	-19.49%
Vancouver Community Library	30,078	302	9859.60%	134,025	229,288	-41.55%
Vancouver Mall Library	8,036	57	13998.25%	32,190	42,389	-24.06%
Washougal Community Library	6,934	12	57683.33%	28,599	23,298	22.75%
Green Mountain Library Express	2	0		85	386	-77.98%
Yacolt Library Express	1,963	0		9,523	14,360	-33.68%
LibCabinet at Vancouver Mall	958	0	100.00%	4,486	0	100.00%
Clark County Total	152,437	558	27218.46%	622,697	785,404	-20.72%
Woodland Community Library	3,941	11	35727.27%	15,786	15,641	0.93%
Yale Library Express	161	0		612	1,191	-48.61%
Cowlitz County Total	4,102	11	37190.91%	16,398	16,832	-2.58%
Goldendale Community Library	3,392	1	339100.00%	14,374	22,654	-36.55%
White Salmon Valley Community Library	7,560	8	94400.00%	29,815	33,516	-11.04%
Klickitat County Bookmobile	6	0		398	3,165	-87.42%
Klickitat County Total	10,958	9	121655.56%	44,587	59,335	-24.86%
North Bonneville Community Library	587	0		2,299	1,489	54.40%
Stevenson Community Library	3,103	1	310200.00%	13,050	16,810	-22.37%
Skamania County Bookmobile	256	0		799	2,883	-72.29%
Skamania County Total	3,946	1	394500.00%	16,148	21,182	-23.77%
District-wide renewals	250	79	216.46%	948	1,005	-5.67%
Mail	4,733	0		18,750	3,121	500.77%
InterLibrary Loan Materials	0	49	-100.00%	81	992	-91.83%
Misc Total	4,983	128	3792.97%	19,779	5,118	286.46%
Downloadable eBooks	58,543	67,981	-13.88%	253,438	226,178	12.05%
eMagazines	2,494	2,664	-6.38%	11,271	12,401	-9.11%
Downloadable & streaming audiobooks	49,862	45,631	9.27%	209,837	177,552	18.18%
Downloadable & streaming music	20,286	25,271	-19.73%	100,125	93,029	7.63%
Streaming video	8,207	10,854	-24.39%	38,577	30,150	27.95%
eContent Total	139,392	152,401	-8.54%	613,248	539,310	13.71%
TOTAL	315,818	153,108	106.27%	1,332,857	1,427,181	-6.61%

Circulation – May 2021



Circulation – May 2021



Libraries re-opening locations for limited in-branch services

goldendalesentinel.com/features/libraries-re-opening-locations-for-limited-in-branch-services/article_deea4c42-a2d6-11eb-a901-ab07995513c2.html

April 21, 2021



Fort Vancouver Regional Libraries—which includes Goldendale—is excited to see you again.

Following Washington State’s “Roadmap to Recovery” plan and the state’s safety protocols, FVRLibraries locations throughout Klickitat, Clark, Skamania, and Cowlitz Counties began letting patrons in as a “soft opening” last week. This was in order to practice new safety protocols and ensure staff was trained and ready for the public’s return to library buildings. Now, the library district has announced they’ve officially reopened their libraries with limited services.

Patrons can browse the library’s collection, use computers and printer/scanners, pick up holds, and get assistance from staff. Visits are limited to 30 minutes or less, starting at the top of each hour, allowing time for library staff to clean each hour. Under state guidelines, building access is limited, and all patrons over the age of five must wear a mask or face covering.

The library district encourages patrons to schedule a visit via their website, www.fvrl.org, though walk-in visitors will be served on a first-come, first-served basis, as allowed by capacity. Curbside pickup of holds and all online services—including virtual programs—will also continue.

“We are very excited to welcome you back inside the library,” said Amelia Shelley, Executive Director of FVRLibraries. “After a year of serving our communities through curbside pickup, books by mail, and virtually, it’s great to open our doors and see patrons in-person.”

In keeping with safety guidelines, patrons may notice a few changes to their library. Plexiglass barriers and other safety enhancements have been added, and some services such as in-person programs, meeting rooms, and children’s play areas are still not available. The library district asks that all visitors follow staff instructions and signage while in their locations.

For more information about FVRLibraries’ reopening, including branch service hours, visit www.fvrl.org or call (360) 906-5000.

Fort Vancouver Regional Libraries re-opened for limited in-branch services

clarkcountytoday.com/news/fort-vancouver-regional-libraries-re-opened-for-limited-in-branch-services

ClarkCountyToday.com

April 21, 2021



FVRLibraries locations throughout Clark, Skamania, Klickitat, and Cowlitz Counties began letting patrons in as a ‘soft opening’ last week

VANCOUVER. – Fort Vancouver Regional Libraries is excited to see you again.

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Fort Vancouver Regional Libraries Re-Opening Locations for Limited in-Branch Services

 clarkcountytalk.com/2021/04/21/fort-vancouver-regional-libraries-re-opening-locations-for-limited-in-branch-services

April 21, 2021

 [Facebook](#)  [Tweet](#)  [Pin](#)

Submitted by [Fort Vancouver Regional Libraries](#)

[Fort Vancouver Regional Libraries](#) is excited to see you again.

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State budget invests in Southwest Washington schools, community

[columbian.com/news/2021/apr/27/state-budget-invests-in-southwest-washington-schools-community](https://www.columbian.com/news/2021/apr/27/state-budget-invests-in-southwest-washington-schools-community)

Calley Hair



The Legislature passed a \$6.3 billion capital budget Saturday, cementing a plan that includes major investments in Southwest Washington's community and schools.

The biennial budget, which passed the House and the Senate unanimously, includes three maj ...

tdn.com

Castle Rock Library cuts paid staff, operates on donations as levy approved for August ballots

Hayley Day

8-10 minutes

Castle Rock Library cuts paid staff, operates on donations as levy approved for August ballots



Public services assistant Diane Schmitt organizes children's books Wednesday at the Woodland Public Library.





Then-Castle Rock Library Director Vicki Selander, right, and Cowlitz County resident Yvonne Martin rally in support of the Castle Rock library levy ahead of the Nov. 3, 2020 election. Voters ultimately denied the special levy used to fund the library.

After residents denied a special tax levy to support the Castle Rock Public Library each of the past 2 years, supporters hope to turn the tide in August.

The library has operated without tax revenue since the start of 2020 and depleted its reserves in June of that year. The facility has run on donations since, but may not be able to maintain its operations on goodwill alone.

The Castle Rock City Council voted to approve placing the levy on the August ballot Monday. The library district will ask city residents to pay \$0.20 less than previous levy requests, amounting to \$75 a year for owners of homes worth \$250,000.

The City of Longview planted one Pacific brilliance pin oak tree to celebrate Arbor Day and Longview's recognition as a Tree City of the World for the first year and as a Tree City USA for the 37th consecutive

Washougal Community Library reopens indoor services, will limit number of patrons and require masks

 camaspostrecord.com/news/2021/apr/29/turning-a-page-washougal-library-reopens

April 29, 2021

Library will still offer curbside pickup, popular online programs

By [Doug Flanagan](#) | April 29, 2021 9:09 am | [comments](#)



Washougal Community Library patrons look at books on April 20, 2021, after the library reopened many of its in-person services. (Contributed photo courtesy of Rachael Ries)

([Doug Flanagan](#)/Post-Record)

Contributed photo courtesy Rachael Ries A sign on the front door of the Washougal Community Library informs patrons of the facility's limited capacity. The library reopened on Monday, April 20, after being closed since March 2020 due to the COVID-19 pandemic.

A Washougal Community Library patron checks out a book on Monday, April 20, the first day of the facility's reopening. (Contributed photo courtesy Rachael Ries)

Rachael Ries received a nice reminder earlier this month about how much local residents have missed their visits to the Washougal Community Library ever since it halted in-person services in March 2020 due to the COVID-19 pandemic.

“The weather has been nice, so we’ve had the front door open,” Ries, the library’s manager, said. “Patrons would come and stand outside the door, right in the doorway, and say, ‘I just want to smell the books.’”

The library officially reopened April 19, and Ries said it has been fun to see how excited people are to come back inside the small Washougal library.

“The first day was fun because we actually had some people who were here for the first time — they had moved, or they had gotten their library card right before we shut down,” Ries said. “It’s just really nice to hear the voices in the library again and help (people) find books and leave happy.”

Fort Vancouver Regional Library locations throughout Clark, Skamania, Klickitat and Cowlitz counties held “soft opening” events in early April to practice new COVID-19 safety protocols and make sure staff were ready to receive visitors again.

“We are very excited to welcome (patrons) back inside the library,” FVRL executive director Amelia Shelley stated in a news release about the reopenings. “After a year of serving our communities through curbside pickup, books by mail, and virtually, it’s great to open our doors and see patrons in-person.”



Fort Vancouver Regional Libraries ready for readers Trending

[columbian.com/news/2021/may/12/fort-vancouver-regional-libraries-ready-for-readers](https://www.columbian.com/news/2021/may/12/fort-vancouver-regional-libraries-ready-for-readers)

Meg Wochnick



As longtime branch manager of the Three Creeks Community Library, Barbara Jorgenson’s excitement of welcoming guests inside the Salmon Creek branch went a step further than what she anticipated.

“It was more emotional than we thought it’d be,” Jorgenson said. “The first time I heard a child cry, I almost teared up.”

Call it an overdue return for Fort Vancouver Regional Libraries.

The regional library district is in its third week opening its doors at all branch locations scattered across Clark, Cowlitz, Klickitat and Skamania counties since COVID-19 shut libraries down in March 2020. And the emotions of seeing guests milling around have led to joyous responses at Jorgensen’s branch.

“To see patrons come in and just stand there for a moment and just look around and say, ‘I’m in the library,’” Jorgenson said, “it makes you realize how important we are in the community and to people, that this is a step to normalcy now. It’s a wonderful thing.”

A wonderful thing because it’s been a long time coming. Public libraries in Washington first closed for two weeks in March 2020, then extended in-person closure for a year. In June, FVRL launched a curbside pickup service, a contactless delivery option in which patrons can retrieve books and other materials by pulling into a library’s parking lot.

Information

Visit the Fort Vancouver Regional Library website for more information: fvrl.org/services

Branch hours: fvrl.org/hours-locations

Schedule a visit: fvrl.libcal.com

That proved to be a popular option. Staff kept busy distributing 115,000 materials via curbside pickup the past 11 months.

“It is an enormous amount when you think about how much work is behind it,” Jorgenson said. “We were busy; there was no sitting there twiddling our thumbs.”

It’s been almost a month since FVRL first held soft openings in preparation of practicing new safety guidance. Now, all branches are open with limited services. Visitors may browse the library’s collection, use computers and printers/scanners, pick up holds and get staff assistance. Curbside pickup for library materials and online services — including virtual programs — will continue. All patrons are required to wear face coverings and observe social distancing.

Branches also are limiting visits by patrons to 30 minutes. The library district encourages guests to schedule their visits online, but walk-in visitors are welcome on a first-come, first-serve basis as allowed by building capacity. In March, the state’s reopening plan included new rules for public libraries once a county reaches Phase 3, which includes Clark County. Libraries smaller than 100,000 square feet may allow up to 50 percent of the building’s occupancy. At Three Creeks, that limit is 45, Jorgensen said.

Other safety guidelines changes inside branches include plexiglass barriers on counters. Some services such as in-person programs, meeting rooms, and children’s play areas remain off limits.

Nonetheless, it’s an exciting time to welcome visitors back inside the library, said FVRL Executive Director Amelia Shelley.

“After a year of serving our communities through curbside pickup, books by mail, and virtually, it’s great to open our doors and see patrons in-person,” Shelley said in a statement.