



AGENDA FOR PUBLIC MEETING
AMENDED

DATE: Monday, June 21, 2021 at 6:00pm

LOCATION: Zoom <https://us02web.zoom.us/j/82693947457> (Copy and paste in browser)

Meeting ID: 826 9394 7457; Passcode: 974059

OR Dial: +1 253 215 8782

5:30 – 6:00p.m. Executive Session

Topics: Real Estate: RCW 42.30.110 (1) (b) (c)

6:00 Regular Meeting

1. Call to Order
2. Agenda Approval ACTION
3. Chair Announcements INFORMATION
4. Reports: INFORMATION
 - 4.1 FVRL COVID-19 Response/Organizational Report
 - 4.2 Branch Report: Goldendale, Branch Manager, Terra McLeod
 - 4.3 Operations Center – Flood Restoration Status
5. Consent Agenda ACTION
 - 5.1 Minutes Approval: May 17, 2021 meeting
 - 5.2 FVRL Expenditure Approval: Reviewed by Kate Maple
 - 5.3 Library Privileges Policy
 - 5.4 Security Monitoring Policy
6. Business INFORMATION
 - 6.1 FVRL Strategic Plan Update, Justin Keeler, Sam Wallin INFORMATION
 - 6.2 FVRL Annual Report to Washington State Library, Sam Wallin INFORMATION
 - 6.3 FVRL Annual Report to Washington State Auditor’s Office, Carrie Greenwood INFORMATION
7. Board comments
8. Setting of next regular meeting – Monday, July 19, 2021 (TBD)
9. Adjournment



JUNE 2021 - ORGANIZATIONAL REPORT

1. COVID-19 Service & Staffing Response

- All locations expanded open hours
 - Updated Guidelines May 17
 - All service areas in Phase 3
 - Extended browsing and computer use to one hour
 - Updated website and marketing materials

2. Capital Projects

- Operations Center
 - Insurance claims/accounting for losses/budget
 - Interior designer/architect to assist with space planning

- Ridgefield Community Library
 - Installation of art, donor and history elements
 - Grand opening on July 9 at 10:30 am

- Woodland Community Library
 - Continued VE and budget review with architects
 - Negotiated contract for additional architectural services

- Washougal Community Library
 - Negotiated contract for conceptual design architectural services

3. Executive Director's Activities: May 18 - June 21

- Clark County Treasurer's Office - Investment Pool
- Discussion with the City of Vancouver regarding Navigation Center
- Cyber Security, Wrike demos
- Reviewed 2021-2022 insurance renewals for FVRL
- Sign unveiling on Washougal Community Library property
- Foundation Board meeting
- Webinar: Libraries in the US and China: COVID response
- Mayor McEnerny-Ogle at the Vancouver Community Library
- Ridgefield Community Library Grand Opening planning
- Finance and Policy Committee meetings
- Deputy Director recruitment started
- Strategic planning - multiple meetings
- Yale Valley Library District Board meeting
- Branch Managers and Supervisors meetings

Fort Vancouver Regional Library District

Statement Of Cash

For the Month Ending May 2021 (With year-to-date totals)

December 31, 2020 Ending Cash Balance	\$18,031,051
Year-to-date Revenue Received	\$18,510,086
Year-to-date Expenditures	<u>-\$12,251,077</u>
Estimated Cash Balance May 31, 2021	\$24,290,060

January 01, 2021 - December 31, 2021 Fiscal Year

Restatement of cash balance with cash reserve plan -

December 31, 2020 Ending Cash Balance	\$18,031,051
May 2021 Cash Balance:	\$24,290,060
Reserve Plan Objectives 1-4 at 8/31/2019:	<u>-\$9,605,026</u>
Operational Reserve; should be a minimum of 17% of annual operational budget (Variance occurs due to when property tax revenue is received)	\$14,685,034

Fort Vancouver Regional Library District

Statement Of Revenue - Calendar Year 2021
For the Month Ending May 2021 (With year-to-date totals)

	2021 Budget (Approved 12/20)	May 2021 Revenues	All Revenue Received thru May 2021	Year - to - Date Annual Budget Percent
Property Taxes				
311.10 Property Taxes - Clark	\$23,469,214	\$1,824,542	\$13,093,333	55.79%
311.10 Property Taxes - Skamania	\$664,136	\$223,644	\$353,724	53.26%
311.10 Property Taxes - Klickitat	\$1,196,404	\$550,773	\$716,176	59.86%
311.10 Property Taxes - Cowlitz	\$326,395	\$134,065	\$154,287	47.27%
Total Property Taxes	\$25,656,149	\$2,733,025	\$14,317,520	55.81%
Other Taxes				
311.11 Other General Tax	\$0	\$0	\$0	0.00%
318.20 Leasehold Excise Tax	\$92,000	\$2,073	\$33,751	36.69%
Total Other Taxes	\$92,000	\$2,073	\$33,751	36.69%
Intergovernmental, Grants & Contracts				
332.00 Federal in-lieu of Taxes	\$5,000	\$0	\$0	0.00%
333.00 Grants through ESD 112	\$0	\$0	\$0	0.00%
336.02 State In-lieu of Taxes	\$0	\$1,293	\$8,775	0.00%
334.84 State Grants	\$0	\$0	\$0	0.00%
335.05 State Forest Boards	\$170,000	\$14,179	\$53,763	31.63%
338.72 Yale Valley Library Dist	\$730,000	\$40,373	\$578,766	79.28%
338.72 INET City of Vancouver (PEG)	\$61,000	\$0	\$0	0.00%
338.72 Contracts - Clark County Jail	\$500	\$0	\$500	100.00%
Total Intergovernmental, Grants & Contracts	\$966,500	\$55,845	\$641,805	66.41%
Charges for Services				
341.60 Equipment Use Fees	\$20,000	\$437	\$885	4.42%
347.21 Non-Resident Borrower Fee	\$2,000	\$298	\$2,203	110.17%
347.90 Lost / Damaged Material Fee	\$5,000	\$1,659	\$4,577	91.54%
347.50 Collection Agency Referral Fee	\$5,000	\$160	\$480	9.60%
Total Charges for Services	\$32,000	\$2,553	\$8,145	25.45%
Miscellaneous				
361.11 Investment Interest	\$177,000	\$11,604	\$59,712	33.74%
362.00 Rental Income	\$2,500	\$0	\$16	0.64%
367.09 Restricted Contribution - GD	\$0	\$0	\$0	0.00%
367.10 Gifts/Contributions	\$3,351	\$153	\$12,114	361.50%
369.90 Library Friends Groups' Reimbursements	\$660,000	\$0	\$645	0.10%
369.90 Library Foundation Reimbursements	\$2,136,000	\$0	\$1,299,690	60.85%
369.40 Insurance Reimbursements	\$1,500,000	\$0	\$2,124,765	141.65%
369.90 Miscellaneous	\$8,500	\$4	\$31	0.36%
367.11 Private Grants	\$2,500	\$0	\$0	0.00%
369.90 Postage Contributions	\$0	\$0	\$0	0.00%
369.90 Other Miscellaneous - E-Rate	\$200,000	\$0	\$11,644	5.82%
395.00 Sale of Assets	\$12,000	-\$6	\$249	2.08%
Total Miscellaneous	\$4,701,851	\$11,754	\$3,508,865	74.63%
Total Operating Revenue	\$31,448,500	\$2,805,251	\$18,510,086	58.86%
Transfer in from Reserves	0	\$0	\$0	0.00%
Total Revenues and Transfer from Reserve	\$31,448,500	\$2,805,251	\$18,510,086	58.86%

5/12 months = 41.67%

Jan.-Dec. 2021 Fiscal Year

Fort Vancouver Regional Library District
Statement of Expenses - Calendar Year 2021
For the Month Ending May 2021 (With year-to-date totals)

<u>Bars</u>	<u>Description</u>	2021 Budget (Approved 12/20)	May 2021 Expenditures	Year-to-Date Totals thru May 2021	Year to Date Annual Budget Percentage
Personnel					
572.00	Wages	11,563,314	833,566	4,238,707	36.66%
572.24	Benefit - Medical	2,501,458	195,451	1,002,254	40.07%
572.24	Benefit - Dental	306,644	23,385	115,376	37.63%
572.24	Benefit - Life, LTD, STD	132,891	8,477	41,985	31.59%
572.22	Benefit - PERS	1,459,354	106,717	540,707	37.05%
572.21	Benefit - FICA	871,318	62,152	316,067	36.27%
572.25	Benefit - L & I - Workers Compensation	117,603	5,670	27,272	23.19%
572.25	Benefit - PFML	17,941	1,223	6,219	34.66%
572.28	Unemployment Expense	10,000	0	1,600	16.00%
	Personnel Subtotal:	16,980,523	1,236,641	6,290,187	37.04%
Supplies					
572.30	Supplies	400,000	30,992	204,674	51.17%
572.35	Small Equipment (FF&E)	500,000	68,376	175,491	35.10%
572.38	Technology	525,000	39,993	350,589	66.78%
572.33	Professional Collection / Tech	300,000	12,195	100,632	33.54%
	Supplies & Small Equipmt/Tech Subtotal:	1,725,000	151,556	831,386	48.20%
Library Books / Materials					
572.34	Library Books & Materials	2,400,000	125,767	636,197	26.51%
572.39	Electronic Resources	1,400,000	148,253	698,997	49.93%
	Library Materials Subtotal:	3,800,000	274,020	1,335,194	35.14%
Other Services / Charges					
572.41	Professional Services	1,238,000	108,026	475,780	38.43%
572.42	Communications	419,400	23,654	186,360	44.43%
572.43	Training / Travel	108,000	149	5,125	4.75%
572.44	Advertising	29,000	1,340	2,904	10.01%
572.45	Rentals / Leases	519,200	100,087	483,779	93.18%
572.46	Insurance	223,700	31,683	25,828	11.55%
572.47	Utilities	408,500	24,201	123,892	30.33%
572.48	Repairs & Maintenance	775,000	80,781	199,468	25.74%
572.49	Misc / Dues / Printing / Other	131,200	3,193	32,893	25.07%
572.50	Intergovernmental Services	2,500	240	1,767	70.68%
	Other Charges & Services Subtotal:	3,854,500	373,354	1,537,796	39.90%
Capital Outlay					
572.62	Buildings / Non-Owned	2,000,000	162,475	162,555	8.13%
594.62	Buildings / Owned	2,000,000	172,262	1,490,068	74.50%
597.62	Yale Project	730,000	5,427	350,359	47.99%
594.64	Machinery & Equipment	196,477	65,633	120,762	61.46%
	Capital Outlay Subtotal:	4,926,477	405,797	2,123,745	43.11%
Reserved Amount					
572.41	Professional Services-2021 Projects	0	0	0	0.00%
		0	0	0	0.00%
Total Operating Expenditures:		\$ 31,286,500	\$ 2,441,368	\$ 12,118,308	38.73%
Total Reserved Projects		162,000	0	132,769	81.96%
Grand Total All Expenditures:		\$ 31,448,500	\$ 2,441,368	\$ 12,251,077	38.96%

May is the 5th month of the fiscal year.
Year-to-date budget percentages should
be at 41.67%, representing 5/12 months.

JUNE BRANCH HIGHLIGHTS

June 21, 2021

SUPPORTING STUDENT SUCCESS

- Three Creeks Library reported that the book bundles continue to be popular with patrons. These bundles of five picture books, easy readers, or DVDs help busy parents find a quality selection of books without having to search through the shelves. Multiple patrons have expressed gratitude for this service.
- During the pandemic with limited access to schools, branch staff found creative ways to promote Summer at Your Library program: Woodland staff brought promotional materials to Kindergarten Open House; La Center staff visited all the local preschools and dropped off summer reading kits that include an activity book and a free book; Stevenson, White Salmon and Goldendale staff reached out to the local Head Start; White Salmon staff plans to take the materials and free books to their schools' summer meal sites etc.

BUILDING CONNECTED COMMUNITIES

- Vancouver Library Public Services Librarian, Diane Clark continues to build the Read, Return, Repeat program with community partners in Clark County. The most recent locations are the Daybreak Youth Facility in Brush Prairie and Camp Mariposa in Vancouver.
- Goldendale Library staff also started a Read, Return, Repeat shelf at the Klickitat County Juvenile Department's temporary office with 20 books. Once they move back to the courthouse, staff will be using a small filing cabinet decorated with motifs appealing to teens.

STAFF – COMMUNITY ENGAGEMENT

- Terra McCleod, Goldendale Library Manager, was voted in as a Goldendale Chamber of Commerce board member.
- Rachael Ries, Washougal Library Manager, joined two local community groups. One is the General Federation of Women Clubs which focuses on early literacy and veteran services. Their club's theme this year is Education and Libraries Community Service. The second is Unite!, a local nonprofit. Rachael will act as the "youth serving sector representative" in Washougal on behalf of the library.

FOSTERING A CULTURE OF INNOVATION

- Branches were asked to make a very short video to promote Summer Learning. Vancouver Mall Library staff created one using their resident T-Rex taking a walk outside the library. Enjoy their [Jurassic Park movie trailer](#).
- Cascade Park Library Manager, Mary Abler reached out to Repair Clark County to ask if they were interested to have the library be one of their drop off/pick up sites. Three Creeks Library also participated. So far FVRL has hosted five drop-off events in May with nine more scheduled through August. When items are repaired, participants can collect their items via

curbside or by coming in. It's great to have this partnership re-established because branches used to host programs with them. It is nice to be able to help keep items out of the landfill.

PATRONS' COMMENTS

One of our regular patrons stopped an employee at a grocery store to say how much they love our new Instagram reels. (from Vancouver Community Library)

Patron who used to be a daily regular but who has not been inside the branch since March 2020 came in today, and expressed to several staff members how excited he was to be able to come inside. He praised our curbside service and expressed gratitude for all we have been doing. Even with a mask on, you could see that he had a huge grin. "It's so nice being able to come in! I'm just going to walk around for a minute, then get my books!"

"It's kind of weird to be back inside...but it still smells like a library!"

"How long are you going to continue with the samplers? Because they have been a lifesaver for me during this pandemic and EVERY SINGLE BOOK was pure joy!"

Patron on leaving the library. "That was so fun. That was priceless."

"Thank you so much for this sampler. My grandson had to take one of the books in the bath with him as he couldn't manage to stop reading long enough to bathe. He has really enjoyed several of them, we have already requested more books by a couple of the authors, at his request. Thank you so much for this wonderful service."

"To the Wonderful Staff,

We wanted to say thank you for continuing to keep our library functioning during the Covid times and continuing.

We consider you "essential workers" and the ability to obtain books from the library is part of what kept us mentally healthy. We love to read and being able to continue taking out books to read was a lifeline to a strange/normal life.

Rain or shine, you were there bringing the books to the car for us, and always with a wave or happy greeting.

Thanks to all of you. Books are essential." (A letter sent to TC)

**FORT VANCOUVER REGIONAL LIBRARY DISTRICT
Board of Trustees Public Meeting**

May 17, 2021

5:15pm Executive Session

Topics: Real Estate: RCW 42.30.110 (1) (b) (c); Personnel: RCW 42.30.110 (g)

1. CALL TO ORDER

Vice Chair Higgins called the regular meeting to order at 6:00pm noting that there was an Executive Session prior to this meeting on Real Estate and Personnel. Trustees Brian Carrico and Kelly Smith were unable to attend. No decisions were made.

ATTENDEES: All participation was virtual per Governor's proclamation #20-25.2.

Board Members: Jane Higgins, Kelsi Gilkey, Brian Carrico, Sandra Day, Mary Ann Duncan Cole

Excused: Kelly Smith, Kate Maple

Administrative Team: Amelia Shelley, Executive Director; Lynne Caldwell, Collection & Technology Services Director; Dave Josephson, Facilities Director; Justin Keeler, Outreach & Community Partnerships Director; Amy Lee, Public Services Director; Tak Kendrick, Communications & Marketing Director; Carrie Greenwood, Finance Director; Lee Strehlow, Human Resources Director; Recording: Sami Bretherton, Executive Assistant; Guests: Jurinda Swingruber, Sam Wallin

2. AGENDA

MOTION: Sandra Day moved and Mary Ann Duncan Cole seconded approval of the agenda. The motion carried unanimously via roll call.

3. CHAIR ANNOUNCEMENTS

Vice Chair Higgins announced that this was the last meeting for Sandra Day as she is resigning her Trustee position effective June 1, 2021. Higgins thanked and recognized Sandra Day for her service to the library district and the community as a whole. She will be missed.

4. REPORTS

4.1 Executive Director's Organizational Report and FVRL COVID-19 Response: Amelia Shelley and Administrative Team

Shelley and the Administrative team reported on the work the library district is doing to continue to serve our patrons and support our employees as we move into Phase 3 of the pandemic.

4.2 Branch Report: La Center Community Library, Jurinda Swingruber

Jurinda Swingruber gave an overview of La Center's library activities.

4.3 Strategic Planning Update: Justin Keeler & Sam Wallin

Justin Keeler and Sam Wallin presented the work of the Strategic Planning Group. Next month the Trustees will receive drafts of the plan documents.

5. CONSENT AGENDA

- 5.1 Minutes Approval – April 19, 2021 meeting
- 5.2 FVRL Expenditure Approval: Reviewed by Kelly Smith
- 5.3 Library Vehicle Usage Policy

MOTION: Brian Carrico moved and Mary Ann Duncan Cole seconded approval of the Consent Agenda. The motion carried unanimously via roll call.

6. BUSINESS

6.1 Property Purchase Negotiations: Resolution 2021-08

MOTION: Sandra Day moved and Kelsi Gilkey seconded approval of Resolution 2021-08. The motion carried unanimously via roll call.

6.2 Nomination of Board Secretary

Kelsi Gilkey was nominated as Board Secretary by the Board of Trustees replacing Sandra Day who is resigning this position.

MOTION: Mary Ann Duncan Cole moved and Sandra Day seconded approval of the nomination of Kelsi Gilkey to the position of Secretary on the FVRL Board of Trustees. The motion carried unanimously via roll call.

6.3 Library Privileges Policy – Second Reading

This was the second reading of the policy and will be on the consent agenda next month.

6.4 Security Monitoring Policy – Second Reading

This was the second reading of the policy and will be on the consent agenda next month.

6.5 Architect Contract – Washougal Community Library: Resolution 2021-09

MOTION: Sandra Day moved and the motion died for lack of a second for the approval of Resolution 2021-09. After Board discussion, the resolution was considered unnecessary at this time.

6.6 Construction Close Out – Ridgefield Community Library: Resolution 2021-10

MOTION: Mary Ann Duncan Cole moved and Sandra Day seconded approval of Resolution 2021-10. The motion carried unanimously via roll call.

7. CITIZEN COMMENTS

Written comments were received from: Dennis Anderson, Erika Oien, Emily Porter, Lori Judkins, Mike Goodpaster, Ashly Traxler-Cole, Cilla Matson, Matt Vanderford, Gary Wilson, Charlene Sathrum, Lisa Evans, Janet Alder, Quill Onstead

8. BOARD COMMENTS

The Board of Trustees and the staff at FVRL and FVRL Foundation thank Sandra Day for her years of service, commitment and friendship and wish her well in her retirement.

9. NEXT REGULAR MEETING

The next meeting is Monday, June 21, 2021

10. ADJOURNMENT

The meeting adjourned at 8:07 pm.

Approved:

Jane Higgins, Vice Chair

Date

Kelsi Gilkey, Secretary

Date

FORT VANCOUVER REGIONAL LIBRARY DISTRICT

Approval of Claims

As of

June 21, 2021

As required by RCW 42.24.080 and RCW 42.24.090, vouchers audited and certified by the Auditing Officer of the Fort Vancouver Regional Library District and those expense reimbursement claims which have been certified as required, have been recorded on a list and made available to the Board of Directors for approval.

As of this date, June 21, 2021, The Board of Directors, by a _____
 vote does approve for payment the following vouchers, warrants, voids, and electronic transfers issued
May 1, 2021 through May 31, 2021

Accounts Payable Warrants Issued	Numbers	<u>112307</u>	Through	<u>112522</u>	\$	<u>1,462,016.04</u>
Accounts Payable EFT Payments		<u>EFT00883</u>	Through	<u>EFT00890</u>		<u>25,798.85</u>
Accounts Payable Warrants Voided	Numbers	<u>112333</u>			(\$	<u>5,520.27)</u>
Payroll Warrants Issued	Numbers	_____	Through	_____		_____
Payroll Transactions Voided	Numbers	_____			(<u>_____)</u>
Payroll Direct Deposits Issued	Numbers	<u>5/7/2021</u>	Through	<u>5/24/2021</u>	\$	<u>759,306.46</u>
Electronic Fund Transfers Completed						
<i>Vendor</i>	<i>Date</i>			<i>Amount</i>		
WA Dept. of Revenue	5/25/2021			697.44		
Kaiser	May 26, 2021			16,013.96		
Kaiser	May 28, 2021			61.75		
WA Dept of Retirement	May 11, 2021			85,789.74		
WA Dept of Retirement	May 12, 2021			6,347.95		
WA Dept of Retirement	May 26, 2021			6,252.94		
WA Dept of Retirement	May 28, 2021			84,833.74	\$	<u>199,997.52</u>
Subtotal FVRL General Fund Warrants, Transfers, Direct Deposits, Voids					\$	<u>2,441,598.60</u>
Total Transactions for Approval					\$	<u>2,441,598.60</u>

 AUDITING TRUSTEE

 EXECUTIVE DIRECTOR

BOARD COVER WORKSHEET

BOARD DATE:

June 21, 2021

Date Paid	Warrant Numbers	Amount	Void/Cancel Amounts
Accounts Payable			
May 7, 2021	112307-112361	262,049.63	
May 14, 2021	112362-112405	333,196.47	
May 21, 2021	112406-112454	153,895.69	
May 26, 2021	112455-112522	712,874.25	
Total Accounts Payable Warrants Issued		<u>1,462,016.04</u>	
Accounts Payable EFT Payments			
May 7, 2021	EFT00883-EFT00885	5,244.99	
May 21, 2021	EFT00886-EFT00887	3,110.58	
May 28, 2021	EFT00888-EFT00890	17,443.28	
Total Accounts Payable EFT Payments		<u>25,798.85</u>	
Accounts Payable Voids and Cancels			
May 7, 2021	112333		5,520.27
Total Accounts Payable Warrant Voids and Cancels			<u>5,520.27</u>
Total ADP ACH Auto Pull			
May 7, 2021		284,219.52	
May 7, 2021	State Family & Medical Leave	1,679.64	
May 7, 2021	Federal	92,787.13	
May 7, 2021	Oregon	3,046.61	
May 24, 2021		283,092.41	
May 24, 2021	State Family & Medical Leave	1,654.51	
May 24, 2021	Federal	89,784.78	
May 24, 2021	Oregon	3,041.86	
Total Payroll Direct Deposit Transfers		<u>759,306.46</u>	
ACH EFT Transfer			
May 25, 2021	WA Department of Revenue	697.44	
May 26, 2021	Kaiser	16,013.96	
May 28, 2021	Kaiser	61.75	
May 11, 2021	WA Dept of Retirement	85,789.74	
May 12, 2021	WA Dept of Retirement	6,347.95	
May 26, 2021	WA Dept of Retirement	6,252.94	
May 28, 2021	WA Dept of Retirement	84,833.74	
Total ACH EFT Transfers		<u>199,997.52</u>	
Subtotal FVRL General Fund Warrants, Transfers, Direct Deposits, Voids		<u>2,447,118.87</u>	<u>5,520.27</u>
Total Funds to Approve for Disbursement			<u><u>2,441,598.60</u></u>

Finance Director Reviewed

Carmie Greenwood

Fort Vancouver Regional Library District

Library Privileges Policy

CLEAN - 2nd Reading

PURPOSE

The Fort Vancouver Regional Library District (FVRL) Board of Trustees is responsible for ensuring the prudent use of the taxpayers' investment and has a great deal of trust in our borrowers. Our fine-free system is an expression of that faith. Therefore, the Board has established rules for the borrowing of materials intended to provide equitable and convenient access to the resources of the Library District.

POLICY

FVRL supports and encourages access to library resources by all members of the community, regardless of age, education, ethnicity, language, income, or physical limitations.

Library accounts are free to resident and reciprocal borrowers of any age, with the provision of current physical address and proof of identity.

Library accounts with limited privileges are available to resident and reciprocal borrowers who have not provided proof of current physical address, or who are without proof of physical address or identification, or for minors under the age of 18 without the signature of a parent/guardian.

Library accounts are available to non-resident borrowers for a fee paid annually. **The fee will be the equivalent to the number of residents in the FVRL service district divided by the total income generated by property tax.** This fee will be set annually by the Executive Director.

Educator accounts are available to those who can provide proof of employment as a classroom educator at a daycare, public or private K-12 school within FVRL's service area OR are a homeschool provider of a child under 18 (valid Declaration of Intent required over age 8). Educator accounts are not intended for personal use. Patrons holding both a personal account and an educator account must keep both accounts in good standing or risk loss of privileges for both.

See **Definitions** for more information on borrower types.

Lost, stolen and replacement library cards

Patrons are responsible for reporting lost or stolen cards to the library to avoid being held accountable for materials checked out on their cards after the loss or theft. If a patron reports a card lost or stolen, they must present identification in accordance with policy to be issued a new card.

Rules for borrowing

Library materials are loaned to individual library users with valid library cards for a specified period of time. The borrower is expected to return or renew the materials no later than the due date.

When a patron changes their residential or mailing address, phone number, or email address, it is their responsibility to inform the library of the change to their account.

There are no daily or recurring fines for overdue materials; however, individuals **will** be charged for lost and damaged materials.

Borrowers are responsible for everything checked out on their cards, even if those items are lost or stolen. Borrowing privileges of an individual cardholder will be suspended when limits established for the following activities are exceeded:

- Overdue materials
- Dollar amount owed for unreturned, missing or damaged materials
- Interlibrary loan items unreturned, missing or damaged

The Executive Director is authorized to establish and enforce reasonable limits for these privileges and will regularly keep the board informed of changes to the limits.

Restoration of borrowing privileges

Borrowing privileges will generally be restored when the patron has returned or paid for sufficient materials to be within the established limits. Exceptions for suspending, limiting or restoring privileges may be made at the discretion of the Executive Director or designee.

Intentionally damaging or retaining materials

It is a violation of state law to intentionally injure, deface, destroy or retain library property. Any person violating this subsection will have their library borrowing privileges suspended and may be prosecuted to the full extent of the law. Library borrowing shall remain suspended or limited at the discretion of the Executive Director, or designee, in consultation with the Library Board policy committee, regardless of whether the library is fully compensated for damaged materials.

Implementation and appeal rights

Library staff, as delegated by the Executive Director, will implement this policy. Library staff members are expected to make every effort to apply these rules in a fair, reasonable, humane, and positive manner. Any person whose borrowing privileges have been suspended may appeal to the Executive Director to have their privileges restored or limited to a lesser extent. Library users who question the way that this policy has been applied to them may use the appeal process established by the *Appeal Rights of Patrons Policy*.

DEFINITIONS

Resident: Includes individuals living in Clark, Skamania and Klickitat County with the exception of the City of Camas; living within the city limits of Woodland, WA, and within any

contracting district service area; and property owners in the Library District's service area, even if they live elsewhere.

Reciprocal: Oregon residents of Clackamas, Hood River, Multnomah, and Washington Counties, and Washington residents of Camas and other tax-supported public library jurisdictions with which FVRL has a reciprocal agreement. A full list of Washington and Oregon reciprocal partners is available on our website.

Non-resident: Individuals from counties geographically adjacent to the FVRL service area where there is no tax-supported public library, jurisdictions without reciprocal agreements or temporary residents (except as listed above).

ADMINISTRATION

The Executive Director is responsible for the administration of this policy, for establishing administrative procedures for its implementation and for making the policy available for the public at each branch and via the Library's web site.

SEVERABILITY

The Board of Trustees hereby declares its intention that the provisions of this policy are declared to be separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, chapter, title or other portion of this policy, or the invalidity of the application thereof to any person or circumstance shall not affect the validity of the remainder of the policy, or the validity of its application to other persons or circumstances.

CONTINUANCE

The Board of Trustees hereby declares its intention that the provisions of this policy shall be construed and applied as a continuation of the provisions of the policy, as amended, insofar as applicable, and the repeal of any part of this policy shall not be construed as affecting such continuous application.

Relevant policies: Appeal Rights of Patrons, Confidentiality of Patron and Circulation Records, Library Internet Use, Rules of Conduct.

References: Authority for this policy is in 27.12.270 RCW Rules and regulations –Free Use of Libraries; 27.12.280 RCW Use by Non-residents-Exchange of Books; 27.12.290 RCW Violators May Be Excluded; 27.12.330 Penalty for Injury to Property; 27.12.340 RCW Willfully Retaining Books-Infraction; 9.91.010 RCW Denial of civil rights – Terms defined.

Board Approvals: Original Policy 10/14/1991; Revised 10/11/93; Revised 5/2/1994; Revised 9/12/1994; Revised and combined with the Policy on Loaning of Materials 7/08/2002; Revised 12/13/2004; Revised 05/09/2005 – Implemented 8/01/2005 (formerly titled Borrowing Privileges; Revised 4/11/2006; Revised 8/10/2009; Revised 4/12/2010; Revised 5/15/2015; Revised 7/16/2018, Revised 6/21/2021

Fort Vancouver Regional Library District Library Privileges Policy

DRAFT

PURPOSE

The Fort Vancouver Regional Library District (FVRL) Board of Trustees is responsible for ensuring the prudent use of the taxpayers' investment and has a great deal of trust in our borrowers. Our fine-free system is an expression of that faith. Therefore, the Board has established rules for the borrowing of materials intended to provide equitable and convenient access to the resources of the Library District.

POLICY

FVRL supports and encourages access to library resources by all members of the community, regardless of age, education, ethnicity, language, income, or physical limitations.

Library accounts are free to resident and reciprocal borrowers of any age, with the provision of current physical address and proof of identity.

Library accounts with limited privileges are available to resident and reciprocal borrowers who have not provided proof of current physical address, or who are without proof of physical address or identification, or for minors under the age of 18 without the signature of a parent/guardian.

Library accounts are available to non-resident borrowers for a ~~single household~~ fee paid annually. The fee will be the equivalent to the number of residents in the FVRL service district divided by the total income generated by property tax. This fee will be set annually by the Executive Director.

Educator accounts are available to those who can provide proof of employment as a classroom educator at a daycare, public or private K-12 school within FVRL's service area OR are a homeschool provider of a child under 18 (valid Declaration of Intent required over age 8). Educator accounts are not intended for personal use. Patrons holding both a personal account and an educator account must keep both accounts in good standing or risk loss of privileges for both.

See **Definitions** for more information on borrower types.

Lost, stolen and replacement library cards

Patrons ~~must~~ are responsible for reporting lost or stolen cards to the library to avoid being held responsible-accountable for materials checked out on their cards after the loss or theft-is reported. If a patron reports a card lost or stolen, they must present identification in accordance with policy to be issued a new card.

Rules for borrowing

Library materials are loaned to individual library users with valid library cards for a specified period of time. The borrower is expected to return or renew the materials no later than the due date.

When a patron ~~moves~~ **changes their residential or mailing address**, phone number, or email address, it is their responsibility to inform the library of the change to their account.

There are no **daily or recurring** fines for overdue materials; however, individuals ~~are~~ **will be** charged for lost and damaged materials.

Borrowers are responsible for everything checked out on their cards, even if those items are lost or stolen. Borrowing privileges of an individual cardholder will be suspended when limits established for the following activities are exceeded:

- Overdue materials
- Dollar amount owed for ~~lost~~ **unreturned, missing** or damaged materials
- Interlibrary loan items ~~lost~~ **unreturned, missing** or damaged

The Executive Director is authorized to establish and enforce reasonable limits for these privileges and will regularly keep the board informed of changes to the limits.

Restoration of borrowing privileges

Borrowing privileges will generally be restored when the patron has returned or paid for sufficient materials to be within the established limits. Exceptions for suspending, limiting or restoring privileges may be made at the discretion of the Executive Director or designee ~~in consultation with the Library Board policy committee.~~

Intentionally damaging or retaining materials

It is a violation of state law to intentionally injure, deface, destroy or retain library property. Any person violating this subsection will have their library borrowing privileges suspended and may be prosecuted to the full extent of the law. Library borrowing shall remain suspended or limited at the discretion of the Executive Director, or designee, in consultation with the Library Board policy committee, regardless of whether the library is fully compensated for damaged materials.

Implementation and appeal rights

Library staff, as delegated by the Executive Director, will implement this policy. Library staff members are expected to make every effort to apply these rules in a fair, reasonable, humane, and positive manner. Any person whose borrowing privileges have been suspended may appeal to the Executive Director to have their privileges restored or limited to a lesser extent. Library users who question the way that this policy has been applied to them may use the appeal process established by the *Appeal Rights of Patrons Policy*.

DEFINITIONS

Resident: Includes individuals living in Clark, Skamania and Klickitat County with the exception of the City of Camas; living within the city limits of Woodland, WA, and within any

contracting district service area; and property owners in the Library District's service area, even if they live elsewhere.

Reciprocal: Oregon residents of Clackamas, Hood River, Multnomah, and Washington Counties, and Washington residents of Camas and other tax-supported public library jurisdictions with which FVRL has a reciprocal agreement. A full list of Washington and Oregon reciprocal partners is available on our website.

Non-resident: Individuals from counties geographically adjacent to the FVRL service area where there is no tax-supported public library, jurisdictions without reciprocal agreements or temporary residents ~~from out of state~~ (except as listed above). ~~Cards can be purchased in quarterly and annual increments.~~

ADMINISTRATION

The Executive Director is responsible for the administration of this policy, for establishing administrative procedures for its implementation and for making the policy available for the public at each branch and via the Library's web site.

SEVERABILITY

The Board of Trustees hereby declares its intention that the provisions of this policy are declared to be separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, chapter, title or other portion of this policy, or the invalidity of the application thereof to any person or circumstance shall not affect the validity of the remainder of the policy, or the validity of its application to other persons or circumstances.

CONTINUANCE

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Relevant policies: Appeal Rights of Patrons, Confidentiality of Patron and Circulation Records, Library Internet Use, Rules of Conduct.

References: Authority for this policy is in 27.12.270 RCW Rules and regulations –Free Use of Libraries; 27.12.280 RCW Use by Non-residents-Exchange of Books; 27.12.290 RCW Violators May Be Excluded; 27.12.330 Penalty for Injury to Property; 27.12.340 RCW Willfully Retaining Books-Infraction; 9.91.010 RCW Denial of civil rights – Terms defined.

Board Approvals: Original Policy 10/14/1991; Revised 10/11/93; Revised 5/2/1994; Revised 9/12/1994; Revised and combined with the Policy on Loaning of Materials 7/08/2002; Revised 12/13/2004; Revised 05/09/2005 – Implemented 8/01/2005 (formerly titled Borrowing Privileges; Revised 4/11/2006; Revised 8/10/2009; Revised 4/12/2010; Revised 5/15/2015; Revised 7/16/2018, Revised

Fort Vancouver Regional Library District
Security Monitoring Policy
CLEAN DRAFT

PURPOSE

Security Monitoring Policy Purpose Fort Vancouver Regional Library District (FVRL) employs recorded digital image to ensure the physical security of the libraries' facilities, patrons, staff, materials and equipment.

POLICY

FVRL properties may be equipped with security cameras. FVRL's digital security system shall be used only for the protection and safety of patrons, employees, assets, and property, and to assist law enforcement officials in accordance with applicable laws.

A sign will be posted at the building entrance disclosing the use of digital security cameras. Cameras are not monitored continuously. Neither FVRL nor its employees shall be liable for actions that occur within the camera's field of view. Cameras are set to record images continuously but will likely only be examined in the event of a security or safety related incident.

Security cameras assist in the protection and safety of patrons and staff by allowing viewing and/or recording of video images for the detection, assessment and deterrence of behavior that violates the FVRL's Rules of Conduct.

Reasonable efforts shall be made to safeguard the privacy of patrons and employees. Access to security camera records shall be limited to authorized employees, who shall access such records only as appropriate during the course of their assigned duties.

Any images retained from FVRL's security system are stored digitally. It is the intent of FVRL to retain all recorded images for 30 days. Images will be erased after that time unless an incident occurs that requires retaining the digital record longer. Any records produced by FVRL's security system shall be kept in a secure manner and managed appropriately to protect legal obligations.

Use and Disclosure of Digital Security Camera Records

- Digital Security Camera records may be used to identify a person or persons responsible for FVRL policy violations, criminal activity or actions considered disruptive to normal FVRL operations.
- Digital Security Camera records may be used to assist law enforcement agencies in accordance with applicable state and federal laws.
- Digital Security Camera records are subject to the Washington State Public Records Law.
- Only the Executive Director or their designees shall be authorized to release Digital Security Camera records to law enforcement.

No one should assume that the presence of a digital security camera system at FVRL facilities guarantees safety for persons or property at any time nor should they assume that all cameras will be functioning properly at all times.

ADMINISTRATION

The Executive Director is responsible for the administration of this policy, for establishing administrative procedures for its implementation and for making the policy available for the public at each branch and via the Library's web site.

SEVERABILITY

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CONTINUANCE

The Board of Trustees hereby declares its intention that the provisions of this policy shall be construed and applied as a continuation of the provisions of the policy, as amended, insofar as applicable, and the repeal of any part of this policy shall not be construed as affecting such continuous application.

Relevant policies: Rules of Conduct; Confidentiality of Patron and Circulation Records, Special Use of Library Facilities and Grounds Policy, Appeal Rights of Patrons

References: 42.56 RCW Public Records Act

Board Approved: Original Policy June 9, 2008; Revised and Approved by the Board of Trustees: November 19, 2018; **Revised and Approved by the Board of Trustees: 06/21/2021**



FVRLibraries
FORT VANCOUVER REGIONAL LIBRARIES

Our Mission:

To strengthen our communities through knowledge, experiences, and creativity.

Our Vision:

Everyone in our communities is valued and empowered to succeed.

Our Values:

We bring these values to our work with our communities, our partners and our colleagues:

Inclusion: We listen to and act upon the perspectives and experiences of people from systemically marginalized groups.

Collaboration: We work together with empathy, dignity and respect.

Access: We balance consistency with innovation to provide services and resources where, when, and how needed.

Priorities and Goals 2021-2023

Equity: We prioritize equity in all aspects of our work.

GOAL: Examine all aspects of our policies, procedures and core services through FVRL's equity lens and make needed improvements.

GOAL: Promote an organizational culture that supports and celebrates diversity, equity, and inclusion.

Partnerships: We build relationships with and between organizations to strengthen our communities.

GOAL: Expand understanding and support for partnerships across FVRL.

GOAL: Increase partnerships to expand access to core library services and materials.

GOAL: Create opportunities for organizations to network with one another.

Connections: We offer welcoming, inclusive opportunities for people to engage with services, resources, and each other.

GOAL: Help people participate effectively in the digital environment.

GOAL: Significantly expand access to core library services in locations outside of our libraries.

GOAL: Diversify our marketing channels to raise awareness of library services among a broader audience.

GOAL: Improve our ability to refer community members to services and opportunities that meet their needs.

Organizational Culture: We value and support each other's skills, creativity, and resourcefulness.

GOAL: Develop organizational structures that empower staff to work across branches and departments to provide core services and solve problems.

GOAL: Expand and support professional development opportunities for staff in achieving their library career goals.

GOAL: Balance consistency of practices with flexibility to meet the needs of our communities.

**Fort Vancouver Regional Library District
STAFF REPORT 21-2021
Annual Financial Report**

To: Board of Trustees

From: Amelia Shelley, Executive Director; Carrie Greenwood, Finance Director

Date: 06/21/2021

Summary: FVRL is required to submit annual reports to the State Auditor's Office 150 days after the close of the fiscal year. FVRL's Fiscal Management Policy requires that annual reports are shared with the Board in a public meeting.

Status: All reports are complete and were filed on time.

Policy Alignment: Fiscal Management Policy

Advantages: Annual reports are part of the statutory requirements for governmental entities in Washington per [RCW 43.09.230](#) Local government accounting – Annual reports.

Disadvantages: None.

Action Requested: No action required.

ANNUAL REPORT CERTIFICATION

Fort Vancouver Regional Library
(Official Name of Government)

1637

MCAG No.

Submitted pursuant to RCW 43.09.230 to the Washington State Auditor's Office

For the Fiscal Year Ended 12/31/2020

GOVERNMENT INFORMATION:

Official Mailing Address 1007 E Mill Plain Blvd
Vancouver, WA 98663

Official Website Address www.fvrl.org

Official E-mail Address CGreenwood@fvrl.org

Official Phone Number 360-906-5061

AUDIT CONTACT or PREPARER INFORMATION and CERTIFICATION:

Audit Contact or Preparer Name and Title Carrie Greenwood Finance Director

Contact Phone Number 360-906-5061

Contact E-mail Address CGreenwood@fvrl.org

I certify 20th day of May, 2021, that annual report information is complete, accurate and in conformity with the Budgeting, Accounting and Reporting Systems Manual, to the best of my knowledge and belief, having reviewed this information and taken all appropriate steps in order to provide such certification. I acknowledge and understand our responsibility for the design and implementation of controls to ensure accurate financial reporting, comply with applicable laws and safeguard public resources, including controls to prevent and detect fraud. Finally, I acknowledge and understand our responsibility for immediately submitting corrected annual report information if any errors or an omission in such information is subsequently identified.

Signatures

Carrie Greenwood (CGreenwood@fvrl.org)

**Fort Vancouver Regional Library District
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2020**

		<u>001 General</u>
Beginning Cash and Investments		
308	Beginning Cash and Investments	17,142,142
388 / 588	Net Adjustments	-
Revenues		
310	Taxes	24,921,862
320	Licenses and Permits	-
330	Intergovernmental Revenues	990,027
340	Charges for Goods and Services	45,141
350	Fines and Penalties	-
360	Miscellaneous Revenues	783,191
Total Revenues:		<u>26,740,221</u>
Expenditures		
570	Culture and Recreation	22,845,821
Total Expenditures:		<u>22,845,821</u>
Excess (Deficiency) Revenues over Expenditures:		3,894,400
Other Increases in Fund Resources		
391-393, 596	Debt Proceeds	-
397	Transfers-In	-
385	Special or Extraordinary Items	-
381, 382, 389, 395, 398	Other Resources	298,958
Total Other Increases in Fund Resources:		<u>298,958</u>
Other Decreases in Fund Resources		
594-595	Capital Expenditures	3,304,176
591-593, 599	Debt Service	-
597	Transfers-Out	-
585	Special or Extraordinary Items	-
581, 582, 589	Other Uses	-
Total Other Decreases in Fund Resources:		<u>3,304,176</u>
Increase (Decrease) in Cash and Investments:		889,182
Ending Cash and Investments		
50821	Nonspendable	-
50831	Restricted	-
50841	Committed	-
50851	Assigned	-
50891	Unassigned	18,031,326
Total Ending Cash and Investments		<u>18,031,326</u>

Fort Vancouver Regional Library District

Schedule 01

For the year ended December 31, 2020

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1637	001	General	3089100	Unassigned Cash and Investments - Beginning	\$17,142,142
1637	001	General	3111000	Property Tax	\$24,921,862
1637	001	General	3321560	Payment In-Lieu of Tax	\$9,572
1637	001	General	3340690	State Grant from Other State Agencies	\$350
1637	001	General	3321523	Payment In-Lieu of Tax	\$277,703
1637	001	General	3321560	Payment In-Lieu of Tax	\$11,762
1637	001	General	3370000	Local Grants, Entitlements and Other Payments	\$379,640
1637	001	General	3340690	State Grant from Other State Agencies	\$291,000
1637	001	General	3417000	Sales of Merchandise	\$15,500
1637	001	General	3340570	State Grant from State Library	\$20,000
1637	001	General	3472000	Library Services	\$8,039
1637	001	General	3479000	Other Fees	\$21,602
1637	001	General	3611000	Investment Earnings	\$249,157
1637	001	General	3620000	Rents and Leases	\$2,196
1637	001	General	3670000	Contributions and Donations from Nongovernmental Sources	\$6,209
1637	001	General	3699100	Miscellaneous Other	\$525,629
1637	001	General	5721010	Administration	\$4,485,072
1637	001	General	5721020	Administration	\$1,613,104
1637	001	General	5721030	Administration	\$333,669
1637	001	General	5721040	Administration	\$2,006,456
1637	001	General	5722010	Library Services	\$6,014,985
1637	001	General	5722020	Library Services	\$2,780,918
1637	001	General	5722030	Library Services	\$2,876,549
1637	001	General	5722040	Library Services	\$170,766
1637	001	General	5724040	Training	\$48,823
1637	001	General	5725010	Facilities	\$488,700
1637	001	General	5725020	Facilities	\$246,267
1637	001	General	5725030	Facilities	\$162,937
1637	001	General	5725040	Facilities	\$1,617,575
1637	001	General	5089100	Unassigned Cash and Investments - Ending	\$18,031,326
1637	001	General	3951000	Proceeds from Sales of Capital Assets	\$13,057
1637	001	General	3981000	Insurance Recoveries	\$285,901
1637	001	General	5947260	Capital Expenditures/Expenses - Libraries	\$3,304,176

**Fort Vancouver Regional Library District
Schedule of Liabilities
For the Year Ended December 31, 2020**

ID. No.	Description	Due Date	Beginning Balance	Additions	Reductions	Ending Balance
Revenue and Other (non G.O.) Debt/Liabilities						
284.30	Net Pension Liability	1/1/1900	3,656,077	119,023	-	3,775,100
259.12	Vacation Sick Liability	1/1/1900	846,930	462,381	-	1,309,311
Total Revenue and Other (non G.O.) Debt/Liabilities:			4,503,007	581,404	-	5,084,411
Total Liabilities:			4,503,007	581,404	-	5,084,411

Fort Vancouver Regional Library District
SCHEDULE OF STATE FINANCIAL ASSISTANCE (unaudited)
 For Fiscal Year ended December 31, 2020

Grantor	Program Title	Identification Number	Amount
State Grant from Other State Agencies	Grants Through ESD 112	CG-098-05	350
	Grant WA State Department of Commerce	20-96511-011	291,000
		Sub-total:	291,350
State Grant from State Library	Grant Through LSTA	IG-6992	20,000
		Sub-total:	20,000
		Grand total:	311,350

Fort Vancouver Regional Library District
Statement Of Cash
For the Month Ending December 2020 (With year-to-date totals)

December 31, 2019 Ending Cash Balance	\$17,142,550
Year-to-date Revenue Received	\$27,039,179
Year-to-date Expenditures	-\$26,150,648
Estimated Cash Balance December 30, 2020	\$18,031,081

January 01, 2020 - December 31, 2020 Fiscal Year

Restatement of cash balance with cash reserve plan -

December 31, 2019 Ending Cash Balance	\$17,142,550
December 2020 Cash Balance:	\$18,031,081
Reserve Plan Objectives 1-4 at 8/31/2019:	-\$9,642,550
Operational Reserve; balance should be at least \$7,500,000:	\$8,388,531
(Variance occurs due to when property tax revenue is received)	

Balance sheet to Dec. 31, 2019 ending balance

Reserve Plan Objectives 1-4:	\$9,642,550
Books and Materials Reserve	\$0
Operational Reserve	\$7,500,000
Balance:	\$17,142,550

Fort Vancouver Regional Library District

Statement Of Revenue - Fiscal Year 2020
For the Month Ending December 2020 (With year-to-date totals)

	2020 Budget (Amended 12/20)	December 2020 Revenues	All Revenue Received thru December 2020	Year - to - Date Annual Budget Percent	
Property Taxes					
311.10	Property Taxes - Clark	\$22,653,394	\$64,341	\$22,635,560	99.92%
311.10	Property Taxes - Skamania	\$640,376	\$206,331	\$642,727	100.37%
311.10	Property Taxes - Klickitat	\$1,361,830	\$125,875	\$1,330,714	97.72%
311.10	Property Taxes - Cowlitz	\$306,098	\$21,021	\$312,862	102.21%
	Total Property Taxes	\$24,961,698	\$417,568	\$24,921,862	99.84%
Other Taxes					
311.11	Other General Tax	\$70,000	\$0	\$0	0.00%
318.20	Leasehold Excise Tax	\$90,000	\$26,523	\$114,458	127.18%
	Total Other Taxes	\$160,000	\$26,523	\$114,458	71.54%
Intergovernmental, Grants & Contracts					
332.00	Federal in-lieu of Taxes	\$5,000	\$1,263	\$9,572	191.44%
333.00	Grants through ESD 112	\$0	\$0	\$350	0.00%
336.02	State In-lieu of Taxes	\$0	\$0	\$11,782	0.00%
334.84	State Grants	\$0	\$0	\$20,000	0.00%
335.05	State Forest Boards	\$150,000	\$64,089	\$277,703	185.14%
338.72	Yale Valley Library Dist	\$350,000	\$0	\$495,082	141.45%
338.72	INET City of Vancouver (PEG)	\$61,296	\$61,100	\$61,100	99.68%
338.72	Contracts - Clark County Jail	\$500	\$0	\$0	0.00%
	Total Intergovernmental, Grants & Contracts	\$566,796	\$126,452	\$875,569	154.48%
Charges for Services					
341.60	Equipment Use Fees	\$72,000	\$0	\$15,500	21.53%
347.21	Non-Resident Borrower Fee	\$6,000	\$1,172	\$2,260	37.67%
347.90	Lost / Damaged Material Fee	\$50,000	\$1,752	\$21,602	43.20%
347.50	Collection Agency Referral Fee	\$17,000	\$370	\$5,778	33.99%
	Total Charges for Services	\$145,000	\$3,294	\$45,140	31.13%
Miscellaneous					
361.11	Investment Interest	\$200,000	\$16,574	\$249,157	124.58%
362.00	Rental Income	\$10,000	-\$116	\$2,196	21.96%
367.09	Restricted Contribution - GD	\$5,000	\$0	\$0	0.00%
367.10	Gifts/Contributions	\$0	\$0	\$609	0.00%
369.90	Library Friends Groups' Reimbursements	\$180,000	\$77	\$179,503	99.72%
369.90	Library Foundation Reimbursements	\$50,000	\$19,669	\$68,758	137.52%
369.40	Insurance Reimbursements	\$2,500	\$172,685	\$285,901	11436.04%
369.90	Miscellaneous	\$8,500	\$1,202	\$5,349	62.92%
367.11	Private Grants	\$366,600	\$0	\$5,600	0.00%
369.90	Postage Contributions	\$0	\$0	\$0	0.00%
369.90	Other Miscellaneous - E-Rate	\$130,000	\$0	\$272,019	209.25%
395.00	Sale of Assets	\$12,000	\$0	\$13,057	108.81%
	Total Miscellaneous	\$964,600	\$210,091	\$1,082,149	112.19%
	Total Operating Revenue	\$26,798,094	\$783,929	\$27,039,179	100.90%
	Transfer in from Reserves	0	\$0	\$0	0.00%
	Total Revenues and Transfer from Reserve	\$26,798,094	\$783,929	\$27,039,179	100.90%

12/12 months = 100.00%

Jan.-Dec. 2020 Fiscal Year

Fort Vancouver Regional Library District
Statement of Expenses - Fiscal Year 2020
For the Month Ending December 2020 (With year-to-date totals)

<u>Bars</u>	<u>Description</u>	<u>2020 Budget (Amended 12/20)</u>	<u>December 2020 Expenditures</u>	<u>Year-to-Date Totals thru December 2020</u>	<u>Year to Date Annual Budget Percentage</u>
Personnel					
572.00	Wages	11,133,575	884,399	10,500,594	94.31%
572.24	Benefit - Medical	2,476,458	217,975	2,511,737	101.42%
572.24	Benefit - Dental	304,144	23,257	286,766	94.29%
572.24	Benefit - Life, LTD, STD	131,891	7,783	103,528	78.50%
572.22	Benefit - PERS	1,459,354	157,298	1,372,292	94.03%
572.21	Benefit - FICA	853,521	64,921	780,859	91.49%
572.25	Benefit - L & I - Workers Compensation	117,656	5,234	58,234	49.50%
572.25	Benefit - PFML	17,891	1,274	15,457	86.40%
572.28	Unemployment Expense	10,000	145	278	2.78%
	Personnel Subtotal:	16,504,490	1,362,286	15,629,745	94.70%
Supplies					
572.30	Supplies	362,885	45,027	265,892	73.27%
572.35	Small Equipment (FF&E)	348,000	44,909	113,595	32.64%
572.38	Technology	350,000	28,174	186,602	53.31%
572.37	Professional Collection / Tech	282,000	24,250	176,267	62.51%
	Supplies & Small Equipmt/Tech Subtotal:	1,342,885	142,360	742,356	55.28%
Library Books / Materials					
572.34	Library Books & Materials	2,100,000	81,893	1,001,117	47.67%
572.39	Electronic Resources	1,360,000	227,465	1,624,123	119.42%
	Library Materials Subtotal:	3,460,000	309,358	2,625,240	75.87%
Other Services / Charges					
572.41	Professional Services	1,255,488	134,098	1,022,515	81.44%
572.42	Communications	383,652	47,457	383,254	99.90%
572.43	Training / Travel	108,000	837	53,108	49.17%
572.44	Advertising	30,000	3,106	10,579	35.26%
572.45	Rentals / Leases	540,000	136,965	635,880	117.76%
572.46	Insurance	205,000	1,285	210,138	102.51%
572.47	Utilities	430,000	38,075	354,312	82.40%
572.48	Repairs & Maintenance	750,000	390,079	754,350	100.58%
572.49	Misc / Dues / Printing / Other	166,579	16,197	131,105	78.70%
572.50	Intergovernmental Services	15,000	260	2,890	19.27%
	Other Charges & Services Subtotal:	3,883,719	768,359	3,558,131	91.62%
Capital Outlay					
572.62	Buildings / Non-Owned	91,000	858,425	974,967	1071.39%
594.62	Buildings / Owned	800,000	909,032	1,842,621	230.33%
597.62	Yale Project	350,000	91,845	366,329	104.67%
594.64	Machinery & Equipment	75,000	29,487	120,258	160.34%
	Capital Outlay Subtotal:	1,316,000	1,888,789	3,304,176	251.08%
Reserved Amount					
572.41	Professional Services-2020 Projects	0	0	0	0.00%
		0	0	0	0.00%
Total Operating Expenditures:		\$ 26,507,094	\$ 4,471,152	\$ 25,859,648	97.56%
Total Reserved Projects		291,000	0	291,000	100.00%
Grand Total All Expenditures:		\$ 26,798,094	\$ 4,471,152	\$ 26,150,648	97.58%

December is the 12th month of the fiscal year. Year-to-date budget percentages should be at 100.00%, representing 12/12 months.

FORT VANCOUVER REGIONAL LIBRARY DISTRICT

Notes to Financial Statements For the year ended December 31, 2020

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Fort Vancouver Regional Library District is a special purpose governmental entity that provides library services to the general public and is supported primarily through property taxes. The District was founded in 1950 and operates under the provisions of RCW 27.12, the laws of the state of Washington applicable to a library district. The District uses single-entry, cash basis accounting which is a departure from generally accepted accounting principles (GAAP).

The District reports financial activity in accordance with the Cash Basis Budgeting, Accounting and Reporting System (BARS) Manual prescribed by the State Auditor's Office under the authority of Washington State law, Chapter 43.09 RCW. This manual prescribes a financial reporting framework that differs from generally accepted accounting principles (GAAP) in the following manner:

- Financial transactions are recognized on a cash basis of accounting as described below.
- Component units are required to be disclosed, but are not included in the financial statements.
- Government-wide statements, as defined in GAAP, are not presented.
- All funds are presented, rather than a focus on major funds.
- The Schedule of Liabilities is required to be presented with the financial statements as supplementary information.
- Supplementary information required by GAAP is not presented.
- Ending balances are not presented using the classifications defined in GAAP.

A. Fund Accounting

The financial transactions and accounts of the Fort Vancouver Regional Library District are organized on the basis of funds, each of which is considered a separate accounting entity. Each fund is accounted for with a separate set of single-entry accounts that comprises its cash, investments, revenues, and expenditures as appropriate. The District's resources are allocated to and accounted for in individual funds depending on their intended purpose. The following are the fund types used by the District:

Governmental Fund Type

General Fund: This fund is the primary operating fund of the District. It accounts for the financial resources of the District except those required or elected to be accounted for in another fund.

B. Basis of Accounting and Measurement Focus

Financial statements are prepared using the cash basis of accounting and measurement focus. Revenues are recognized when cash is received and expenditures are recognized when paid.

FORT VANCOUVER REGIONAL LIBRARY DISTRICT
Notes to Financial Statements
For the year ended December 31, 2020

C. Budget

The Fort Vancouver Regional Library District Board of Trustees adopts an annual appropriated budget for the General Fund. This budget is appropriated at the fund level. The budget constitutes the legal authority for expenditures at that level. Annual appropriations for these funds lapse at the fiscal year end. The annual appropriated budget is adopted on the same basis of accounting as used for financial reporting.

The appropriated and actual expenditures for the legally adopted budget is as follows:

2020

Fund	Final Appropriated Amount	Actual Expenditures	Variance
General	\$ 26,798,094	\$ 26,150,648	\$ 647,446

Budgeted amounts are authorized to be transferred between object classes within departments by the Finance Director, however, any revisions that alter the total expenditures of a fund, or that affect salary ranges, hours, or other conditions of employment must be approved by the Fort Vancouver Regional Library District's Board of Trustees (the District's legislative body).

D. Cash

It is the District's policy to invest all temporary cash surpluses. The amount is included on the statement of resources and uses arising from cash transactions as net cash and investments. See Note 2, *Deposits and Investments* for detailed year-end information and data.

E. Collection Materials

Collection materials (books, magazines, videos, electronic resources, etc.) are recorded as operating expenditures when purchased.

F. Capital Assets

Capital assets are assets with an initial individual cost of more than \$10,000 and an estimated useful life in excess of 3 years. Capital assets are long-lived assets of the District and are recorded as expenditures when purchased.

FORT VANCOUVER REGIONAL LIBRARY DISTRICT
Notes to Financial Statements
For the year ended December 31, 2020

G. Compensated Absences

Vacation leave may be accumulated up to 240 hours and is payable upon separation or retirement. Payments are recognized as expenditures when paid.

Sick leave may accumulate indefinitely. Upon separation or retirement, employees with over 10 years of employment will be paid 25% of their balance up to 240 hours. Payments are recognized as expenditures when paid.

Vacation leave and sick leave liabilities are reflected on Schedule 09, the schedule of long-term liabilities. The District's estimated liability for vacation pay benefits on December 31, 2020 is \$952,670 and the estimated liability for sick leave benefits on December 31, 2020 is \$356,641.

H. Other Financing Sources or Uses

The District's other uses consist of revenue received from sales of assets.

I. Risk Management

The District purchases insurance from commercial carriers to protect itself against general liability, employee dishonesty and automobile and property damages. The insurance is purchased through Biggs Insurance Services.

The District has had no settlements that exceeded insurance coverage for the past three years.

The District participates in the State of Washington Labor and Industries worker's compensation insurance program, however, management has elected to become self-insured through the Washington State Employment Security Department on a reimbursement basis. No reserve for self-insurance has been established as the potential liability is not considered to be material to the financial statements.

NOTE 2 – DEPOSITS AND INVESTMENTS

The District's deposits are covered by the Federal Deposit Insurance Corporation and/or the Washington Public Deposit Protection Commission as utilized by the Clark County Treasurer's Office.

Fort Vancouver Regional Library District investments are held by Clark County as its agent in the District's name involuntarily. The pool is not rated or registered with the SEC. Rather, oversight is provided by the County Finance Committee in accordance with RCW 36.48.070. The District's cash is invested by Clark County Local Government Investment Pool. Investments in the pool are reported at fair value and the financial statement reports the investments at original cost, with interest reported when received. The fair value increase at December 31, 2020 was \$179,306, as reported on the investment pool statement. Deposits and investments by type at December 31, 2020 are as follows:

FORT VANCOUVER REGIONAL LIBRARY DISTRICT
Notes to Financial Statements
For the year ended December 31, 2020

		<u>12/31/2020</u>	
Cash on hand	\$	1,818	
Cash held by Clark County *		42	
Subtotal – Cash		<u>1,860</u>	
FVRL Investment		<u>18,029,466</u>	
Subtotal – Clark County Investment Pool		<u>18,029,466</u>	
Total Cash & Investments	\$	<u><u>18,031,326</u></u>	

*\$926,537 held to pay warrants outstanding at 12/31/2020.

NOTE 3 – PENSION PLANS

Substantially all District full-time and qualifying part-time employees participate in the following statewide retirement systems administered by the Washington State Department of Retirement Systems (DRS), under cost-sharing, multiple-employer public employee defined contribution retirement plans, PERS 1 and PERS 2/3.

The State Legislature establishes, and amends, laws pertaining to the creation and administration of all public retirement systems.

The Department of Retirement Systems, a department within the primary government of the State of Washington, issues a publicly available comprehensive annual financial report (CAFR) that includes financial statements and required supplementary information for each plan. The DRS CAFR may be obtained by writing to:

Department of Retirement Systems
 Communications Unit
 PO Box 48380
 Olympia, WA 98504-8380.

The DRS CAFR may also be downloaded from the DRS website at www.drs.wa.gov. At June 30, 2020 (the measurement date of the plans), the District's proportionate share of the collective net pension liabilities, as reported on the Schedule 09, was as follows:

Plan	Employer Contributions	Allocation %	Liability (Asset)
Pers 1	533,515	0.073614%	2,598,971
Pers 2/3	847,172	0.091961%	1,176,129

NOTE 4 – PROPERTY TAX

The county treasurer acts as an agent to collect property tax levied in the county for all taxing authorities. Collections are distributed (at/after) the end of each month.

Property tax revenues are recognized when cash is received by the District. Delinquent taxes

FORT VANCOUVER REGIONAL LIBRARY DISTRICT
Notes to Financial Statements
For the year ended December 31, 2020

are considered fully collectible because a lien affixes to the property after tax is levied.

Fort Vancouver Regional Library District's regular levy for the year 2020 was \$.3527081393 per \$1,000 as follows:

County	Assessed Valuation	Levy
Clark	\$ 64,289,659 \$	22,634,868
Skamania	1,801,151	634,143
Klickitat	3,830,346	1,348,574
Cowlitz	873,328	307,479
	\$ 70,794,484 \$	24,925,064

NOTE 5 – Library Capital Facility Areas

Fort Vancouver Regional Library District serves as fiscal agent for Vancouver Library Capital Facility Area and Three Creeks Library Capital Facility Area.

In 1995, The Washington Legislature adopted legislation, codified as Chapter 27.15 RCW, permitting the creation of library capital facility areas (LCFA) for the purpose of financing the construction of library capital facilities (libraries). A LCFA is formed when a library district and a city or town request a county legislative authority to both establish a library capital facility area and submit a ballot proposition to create a LCFA. Once formed, a LCFA may issue general obligation bonds with a super majority (60%) approval of voters in the LCFA and then construct a library capital facility including the building, equipment, collection and other items needed to operate a library with the LCFA.

The District has entered into two such library capital facility areas with Clark County. The LCFAs are independent taxing districts that are separate from the County, the Library District and the City. The District has been designated by interlocal agreements with Clark County to perform specific functions relative to the Capital Facility Areas and serve as administrator of them. The Library District, with assistance from the County Treasurer, is responsible for selecting the underwriter, bond counsel and other consultants necessary for issuance of the Bonds.

In 2016 the VLCFA issued \$26,115,000 of general obligation refunding bonds to retire \$28,365,000 of existing 2007 and 2009 series bonds. This refunding was undertaken to reduce total debt service payments over the next 12 years by \$2,955,249. VLCFA will reduce its levy proportionally in ensuing years as the tax burden is reduced over the life of the bonds.

The books, records and financial statements of the Vancouver Library Capital Facility Area and Three Creeks Library Capital Facility Area are available at FVRL's District Headquarters located at 16821 McGillivray Blvd. Suite 100, Vancouver, WA 98683.

The Three Creeks Library Capital Facility exists to collect delinquent taxes. The bonds have been paid off and ownership of the Three Creeks Community Library facility is by Fort Vancouver Regional Library District.

FORT VANCOUVER REGIONAL LIBRARY DISTRICT
Notes to Financial Statements
For the year ended December 31, 2020

NOTE 6 – Yale Valley Library District

Fort Vancouver Regional Library District serves as fiscal agent for Yale Valley Library District. In May 2003, citizens in the Yale precinct successfully voted to form a partial-county, rural library district. Yale Valley Library District contracts with Fort Vancouver Regional Library District for services.

Fort Vancouver Regional Library District received a library capital facilities grant from the Washington Department of Commerce, in the amount of \$291,000. This grant was passed through to Yale Valley Library District by offsetting expenses the library owed to Fort Vancouver Regional Library District for the same amount. Both the grant and the offsetting expenses paid By Fort Vancouver Regional Library are recorded in the financial statements.

NOTE 7 – Fort Vancouver Regional Library Foundation

The Fort Vancouver Regional Library Foundation exists to provide assistance and aid in the development, maintenance, promotion, growth and preservation of the Fort Vancouver Regional Library District. Fort Vancouver Regional Library District and the Fort Vancouver Regional Library Foundation have a current agreement entered into on August 21, 2015. The articles of incorporation and the bylaws of the foundation specifically limit the activities of the foundation to projects that support Fort Vancouver Regional Library District. The relationship between the foundation and the library is contractual. The foundation has agreed to solicit and manage donations on behalf of the library in return for administrative support. The Foundation supports programs which complement, but do not supplant, tax-based funding for FVRL.

NOTE 8 – COVID-19

In February 2020, the Governor of the state of Washington declared a state of emergency in response to the spread of a deadly new virus known as COVID-19. In the months following the declaration, precautionary measures to slow the spread of the virus have been ordered. These measures included closing schools, cancelling public events, limiting public and private gatherings, and restricting business operations, travel and non-essential activities. The length of time these measures will continue to be in place, and the full extent of the financial impact on the District is unknown at this time.

NOTE 9 – FLOODING OF THE DISTRICT OPERATIONS CENTER

The District Operations Center was flooded on the evening of October 3, 2020 with approximately a million gallons of water from a broken water main. The breakage was caused by a subcontractor on the new school building being constructed on property adjacent to the District Operations Center, and the company, Nutter Corporation, has filed a claim of responsibility. The District is working with its insurer, Liberty Mutual to manage the disaster and anticipates a substantial amount of money will be needed to repair the lower level of the structure and replace lost equipment, materials, furnishings and supplies.

FORT VANCOUVER REGIONAL LIBRARY DISTRICT
Notes to Financial Statements
For the year ended December 31, 2020

Per RCW 39.04.280, the District waives competitive bidding requirements, and may award any contracts necessary to respond to the emergency caused by the flooding of the Operations Center at 1007 East Mill Plain Boulevard, Vancouver, WA 98663.

1. The Emergency declaration was necessary as:
 - a. The emergency presented a real, immediate threat to the proper performance of essential functions for the District, and
 - b. The emergency would result in additional material loss to property if immediate action was not taken.
2. The flooding required that the District move its Operations Center to several temporary locations as needed to house staff.
3. In coordination with District's insurance provider, staff took action to hire the necessary contractors to recover and restore the Operations Center.
4. An estimate of damages provided is approximately \$1.9 million.
5. Some of the areas damaged by the flood contain asbestos due to the building's age and will require remediation.
6. Public documents that were submerged were removed and frozen in hopes of future Restoration.
7. Electrical, data and HVAC systems were also lost as a result of the incident and have made the upper floor of the building unusable. Particulate counts in the air on the upper floor are also above an acceptable level due to dust and mold spores. Due to the age of the building and its systems, repairs to restore electricity to the building are taking much longer than FVRL anticipated.

The incident will be covered by our insurance and the insurance of Nutter Corporation. Our equipment lost in the flood may not be covered at full equipment cost, but rather a depreciated value based on the age of the equipment. The District may have costs out of future operations and reserves to replace the equipment that was lost in the flood, if the insurance does not cover full replacement value.

FVRLibraries Total Circulation

	May Circulation			YTD Circulation		
	2021	2020	Change	2021	2020	Change
Battle Ground Community Library	29,919	128	23274.22%	135,178	145,170	-6.88%
Cascade Park Community Library	44,629	121	36783.47%	201,194	157,530	27.72%
La Center Community Library	5,223	6	86950.00%	23,427	14,854	57.72%
Ridgefield Community Library	4,548	8	56750.00%	23,681	16,017	47.85%
Three Creeks Community Library	33,262	20	166210.00%	147,890	142,395	3.86%
Vancouver Community Library	34,570	99	34819.19%	168,595	229,387	-26.50%
Vancouver Mall Library	9,144	47	19355.32%	41,334	42,436	-2.60%
Washougal Community Library	7,392	23	32039.13%	35,991	23,321	54.33%
Green Mountain Library Express	3	0		88	386	-77.20%
Yacolt Library Express	1,762	0		11,285	14,360	-21.41%
LibCabinet at Vancouver Mall	720			5,206		
Clark County Total	171,172	452	37769.91%	793,869	785,856	1.02%
Woodland Community Library	3,999	0		19,785	15,641	26.49%
Yale Library Express	167	0		779	1,191	-34.59%
Cowlitz County Total	4,166	0		20,564	16,832	22.17%
Goldendale Community Library	3,770	14	26828.57%	18,144	22,668	-19.96%
White Salmon Valley Community Library	8,301	10	82910.00%	38,116	33,526	13.69%
Klickitat County Bookmobile	8	0		406	3,165	-87.17%
Klickitat County Total	12,079	24	50229.17%	56,666	59,359	-4.54%
North Bonneville Community Library	543	9	5933.33%	2,842	1,498	89.72%
Stevenson Community Library	3,634	0		16,684	16,810	-0.75%
Skamania County Bookmobile	325	0		1,124	2,883	-61.01%
Skamania County Total	4,502	9	49922.22%	20,650	21,191	-2.55%
District-wide	183	37	394.59%	1,131	1,042	8.54%
Mail	4,370	0		23,120	3,121	640.79%
InterLibrary Loan Materials	127	0		257	992	-74.09%
Misc Total	4,680	37	12548.65%	24,508	5,155	375.42%
Downloadable eBooks	61,014	71,042	-14.12%	314,452	297,220	5.80%
eMagazines	2,104	2,284	-7.88%	13,375	14,685	-8.92%
Downloadable & streaming audiobooks	51,935	47,643	9.01%	261,772	225,195	16.24%
Downloadable & streaming music	25,039	24,683	1.44%	125,164	117,712	6.33%
Streaming video	9,263	10,607	-12.67%	47,840	40,757	17.38%
eContent Total	149,355	156,259	-4.42%	762,603	695,569	9.64%
TOTAL	345,954	156,781	120.66%	1,678,860	1,583,962	5.99%

Library branches were closed in 2020

Bigger, better Ridgefield Community Library set for Grand Opening July 9

clarkcountytoday.com/news/bigger-better-ridgefield-community-library-set-for-grand-opening-july-9

ClarkCountyToday.com

May 29, 2021

To facilitate the reopening of the permanent home of Ridgefield Community Library, the library will close its temporary location at 228 Simons St starting on June 3

VANCOUVER – The dream of a bigger, better Ridgefield Community Library is here. After nearly a year of construction, Fort Vancouver Regional Libraries (FVRLibraries) is excited to announce the completion of their expanded library in downtown Ridgefield, with a Grand Opening Celebration planned for July 9.



To facilitate the reopening of the permanent home of Ridgefield Community Library, the library will close its temporary location at 228 Simons St starting on June 3. File photo

To facilitate the reopening of the permanent home of Ridgefield Community Library, the library will close its temporary location at 228 Simons St starting on June 3. Since last August, the temporary location has provided curbside pickup of materials and, beginning last

month, limited in-person service inside. Both locations will remain closed until June 7, when curbside service will begin at the permanent location, 210 N. Main Ave, Ridgefield.

Thanks to support from the community and donors, FVRLibraries was able to expand the library from a small 2,300 square foot space in the former Ridgefield Community Center to 8,000 square feet, encompassing the full footprint of the building. The new library combines elements of the previous building with new construction to create a beautiful new centerpiece to downtown Ridgefield. The expanded library features a large community meeting space; separate areas for teens, children, and adults; several study rooms; and additional computers and laptops for use in the library.

The new library was designed by Johansson Wing Architects of Battle Ground; the general contractor for the project was Union Corner Construction of Vancouver. The project was made possible thanks to generous donations from the Ridgefield Community Center Association, Community Foundation of Southwest Washington, the State of Washington, and the Firstenburg Foundation, as well as support from Fort Vancouver Regional Library Foundation, Friends of Ridgefield Community Library, and the City of Ridgefield.

“It’s amazing to watch so many individuals, businesses, and organizations from Ridgefield and beyond show their generosity and support for building a bigger, better library,” noted Rick Smithrud, executive director of the Fort Vancouver Regional Library Foundation. “When a project like this comes along and strengthens the community and benefits future generations, everyone wants to be part of it.”

The project couldn’t have happened without the strong support from the Friends of the Ridgefield Community Library, who stepped up not only to raise hundreds of thousands of dollars but also raised public awareness for the new library.

“The Friends of the Ridgefield Community Library, formed a special team that ran point on gathering political support, individual cornerstone donations, and business buy-in for fundraisers,” said Jeanne Androvich, president of the friends group. “Five years of trying all types of fundraisers over 75 individuals and businesses that stepped up to donate over a \$1,000.00 each and bringing in over \$350,000.00 in community support. Our team is glad the effort paid off and we have a bigger and better Library.”

Grand opening celebration

The library’s Grand Opening Ceremony and Ribbon Cutting will be held in association with the Ridgefield Main Street Day happening in downtown Ridgefield on July 9 at 10:30 am. The library will also be hosting events and activities for children and families throughout the day. Limited in-person library service will begin then, as well as small group tours of the new library if COVID-19 regulations permit.

New Ridgefield Community Library to open on July 9

thereflector.com/stories/new-ridgefield-community-library-to-open-on-july-9,266999

The Reflector



The new Ridgefield Community Library

Courtesy photo

Posted Tuesday, June 1, 2021 12:17 pm

The Reflector

The Ridgefield Community Library will hold a grand opening celebration on July 9 after nearly a year of construction.

Fort Vancouver Regional Libraries expanded the library from a 2,300-square-foot-space in the former Ridgefield Community Center to a 8,000-square-foot building.

“The new library combines elements of the previous building with new construction to create a beautiful new centerpiece to downtown Ridgefield,” stated a news release.

The expanded library has a large community meeting space, several study rooms, additional computers and laptops, as well as separate areas for teens, children and adults.

The new building was designed by Johansson Wing Architects of Battle Ground. The general contractor for the project was Union Corner Construction of Vancouver. Donations from a variety of organizations, the state of Washington and the City of Ridgefield helped complete the project.

“It’s amazing to watch so many individuals, businesses and organizations from Ridgefield and beyond show their generosity and support for building a bigger, better library,” said Rick Smithrud, executive director of the Fort Vancouver Regional Library Foundation. “When a project like this comes along and strengthens the community and benefits future generations, everyone wants to be part of it.”

The project saw strong support from the Friends of the Ridgefield Community Library, who raised hundreds of thousands of dollars and also raised public awareness of the new building.

Jeanne Androvich, president of the friends group, said 75 individuals and businesses donated \$1,000 each and brought in over \$350,000 in community support.

The grand opening ceremony and ribbon-cutting will be held during the Ridgefield Main Street Day in downtown on July 9 at 10:30 a.m.

The library will also host events and activities for children and families throughout the day. Limited in-person service will begin on July 9 and small group tours will be offered if COVID-19 regulations permit it.

Early discussions about a larger library began as part of a facilities study in 2013, stated the release. A pre-design study was completed in 2014. FBRLibraries set aside funds for the new location and worked with stakeholders to identify a suitable site, while the Friends of the Ridgefield Community Library and Fort Vancouver Regional Library Foundation began fundraising efforts. Through negotiations, the Ridgefield Community Center Association donated its property in 2018, which allowed the library to remodel the space and expand services at the location.

The donation was finalized in 2019 and community feedback was solicited on the library design.

“Our Main Street Day event is all about celebrating Downtown,” said Marykay Lamoureaux, executive director of Ridgefield Main Street. “The new Library opening is just the beginning of growth and new energy in the area. It is an important anchor of what makes our Downtown so special to us. It is a place people go to learn, connect and share and we are so proud it is spotlighted in the day’s celebration.”

Project background

Early discussion about the need for a larger Ridgefield Community Library began as part of a facilities study in 2013 and a pre-design study in 2014. At that time, FVRLibraries began setting aside funds for a new library location in Ridgefield and working with community stakeholders to identify a suitable site. At the same time, the Friends of the Ridgefield Community Library and Fort Vancouver Regional Library Foundation began fundraising efforts.

After exploring numerous options and opportunities to keep the library in Ridgefield’s downtown, the library district began negotiations – through the library foundation – with the Ridgefield Community Center Association in 2018 for the generous donation of their property, allowing the library to substantially remodel the space and expand services at that location.

Once the donation was finalized in 2019, FVRLibraries – alongside Johansson Wing Architects – provided several opportunities for community feedback in developing the library design. Remodeling and new construction started in August of 2020. During the construction, the library moved to the temporary site a few blocks away.

For more information about Ridgefield Community Library’s remodel, visit www.fvrl.org or call 360-906-5000.

Information provided by Fort Vancouver Regional Library District.

Advertisement



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[tdn.COM /news/local/cowlitz-indian-tribe-donates-its-share-of-property-taxes-and-more-totaling-500-000/article_3d9cc09e-79...](https://www.tdn.com/news/local/cowlitz-indian-tribe-donates-its-share-of-property-taxes-and-more-totaling-500-000/article_3d9cc09e-79...)

Cowlitz Indian Tribe donates its share of property taxes and more, totaling \$500,000

Hayley Day : 2-3 minutes



The Cowlitz Indian Tribe drum line performs at the groundbreaking ceremony of ilani's new hotel next to the tribe's Ridgefield casino in April.

The Cowlitz Indian Tribe donated about \$300,000 more than its estimated share of 2021 property taxes to Cowlitz and Clark county organizations this year.

The tribe does not pay property taxes on its 156-acre reservation because of its designation as a federally recognized tribe, which means it can receive funding and services from the Bureau of Indian Affairs, and other federal benefits, while still being self-governed. The Cowlitz Tribe became federally recognized in 2000.

Tribal members calculated they would owe about \$200,000 based on 2020 property assessments.

Property taxes fund local schools, emergency services, road construction and more.

"The tribe is committed to give back more to the community than we take," said Cowlitz Tribal Chairman Philip Harju.

The tribe donated more than \$500,000 in the first half of 2021.

Harju said the need is greater today because of the pandemic.

"The Cowlitz Indian Tribe is proud to offer financial support to our neighboring communities during these particularly demanding times," he said.

The tribe donated \$346,400 to Clark-Cowlitz Fire Rescue to cover services for the tribe. The donation is in addition to a fire engine the tribe plans to purchase through a federal grant for \$650,000. The engine

will be donated to the department to use until it's decommissioned, according to Clark-Cowlitz Fire Rescue Chief John Nohr.

Letter: Library inaccessible for some

 [columbian.com/news/2021/jun/10/letter-library-inaccessible-for-some](https://www.columbian.com/news/2021/jun/10/letter-library-inaccessible-for-some)

James R. Roberts, Vancouver

For years, us who are senior or disabled could have the books mailed to our homes with a prepaid bag to return them. Then the library stopped the return book program.

Now I have to coerce someone to take my books to the library — a major imposition. An additional slap to us who are disabled is there are no curb service drop-offs. In fact, many local libraries require a walk of hundreds of feet to the book slot on the buildings.

I personally spoke to Ms. Amelia Shelley, who is the library director, about this over a year ago and she said she would find a solution. Nothing has been done.

Her decisions have disenfranchised all of us who are not able-bodied and cut us off from important community services. I am sad that the library has sunk to such a low standard and compassion.

We encourage readers to express their views about public issues. Letters to the editor are subject to editing for brevity and clarity. Limit letters to 200 words (100 words if endorsing or opposing a political candidate or ballot measure) and allow 30 days between submissions. [Send Us a Letter](#)