

**FORT VANCOUVER REGIONAL LIBRARY DISTRICT
Board of Trustees Public Meeting**

January 18, 2022

1. CALL TO ORDER

Chair Higgins called the regular meeting to order at 6:54pm. A roll call was held.

ATTENDEES: All participation was virtual per Governor's proclamation #20-25.2.

Board Members: Jane Higgins, Mary Ann Duncan-Cole, Penny Love-Henslee, Kelsi Gilkey
Excused: Kate Maple, Brian Carrico

Administrative Team: Amelia Shelley, Executive Director; Mary Abler, Deputy Director, Lynne Caldwell, Collection & Technology Services Director; Justin Keeler, Outreach & Community Partnerships Director; Carrie Greenwood, Finance Director; Lee Strehlow, Human Resources Director; Recording: Sami Bretherton, Executive Assistant

2. AGENDA

The order of the agenda items in the Business Section changed. The Facilities Report was put before the Finance Report. Capital Reserve Plan item has been pulled from this agenda and will be added to the February agenda.

MOTION: Mary Ann Duncan-Cole moved and Penny Love-Henslee seconded approval of the agenda. The motion carried unanimously.

3. CHAIR ANNOUNCEMENTS

Chair Higgins wants the tone to be for 2022 to be the year of jubilation. She is thankful for the Grand Avenue sale closure; PLA 2022 will be held in Portland, making it very convenient to attend as well as new contracts with both WPEA and AFSCME.

4. REPORTS

4.1 FVRL Operational Report: Mary Abler, Deputy Director

Abler gave an update on public service provided including pandemic staffing contingency plan; operation hours have been reduced; masks upgraded at all branches; all staff will have equity foundational training by February and after that, it will be part of new employee orientation. The Policy Committee reviewed FVRL current policies using an equity lens.

4.2 Branch Report: Cascade Park Community Library, Mary Abler, Deputy Director

Abler provided an overview of Cascade Park Community Library's activities over the past year.

5. CONSENT AGENDA

5.1 Minutes Approval – December 13, 2021 meeting

5.2 FVRL Expenditure Approval: Reviewed by Jane Higgins

MOTION: Jane Higgins and Mary Ann Duncan Cole seconded approval of the consent agenda. The motion carried unanimously via roll call.

6. BUSINESS

6.1 Finance Committee Report (changed to Item 6.4)

6.2 Resolution 2022-04: 2022 Capital Reserve Plan (This item has been moved to the February meeting agenda).

6.3 Policy Committee Report

As part of our on-going work in equity, diversity and inclusion, FVRL is revisiting its policies pertaining to equity in the workplace. The Committee requests the Board's review and comment on changes to the existing policy: Equal Opportunity Employment Policy.

6.4 Facilities Committee: Capital Projects Update (changed to 6.1 item on the agenda)

Shelley gave an overview of our capital projects including Woodland project site, Washougal site, Grand Blvd and Operations Center update.

7. CITIZEN COMMENTS

Written comments were received from: Carol Haynes, Dennis Anderson, Dan Durringer, Rebecca Kaye, Buffy Spargur, Elizabeth Reynolds, Mr. and Mrs. Jon Anderson, Mrs. Jackman, Jon Johnson, Lori Judkins, Quill Onstead, Crystal Sparkowich, Irina Vergulyanets, Gary Wilson, Heather Hibbs

BOARD COMMENTS

Jane Higgins thanked Kelsi Gilkey for continuing to fulfill her Board duties as our By Laws allow that a Board member remains in place until their replacement is found.

8. NEXT REGULAR MEETING

The next meeting is Tuesday, February 22, 2022 (Virtual)

9. ADJOURNMENT

The meeting adjourned at 7:34pm

Approved:

Dorcas Jane Higgins
Dorcas Jane Higgins (Feb 23, 2022 12:46 PST)

Jane Higgins, Chair

Maya [Signature]
Kelsi Gilkey, Vice-Chair

Feb 23, 2022

Date

4/13/2022

Date