

**FORT VANCOUVER REGIONAL LIBRARY DISTRICT
Board of Trustees Annual Retreat and Public Meeting Minutes**

June 25, 2022

1. CALL TO ORDER

Chair Higgins called the Board Retreat to order at 9:00am and welcomed everyone to the meeting.

RETREAT ATTENDEES:

Board Members Present: Jane Higgins, Mary Ann Duncan-Cole, Penny Love-Henslee, Megan Dugan, Kristy Morgan

Absent: Kaitlin Dittmar

Administrative Team: Amelia Shelley, Executive Director; Mary Abler, Deputy Director, Justin Keeler, Outreach & Community Partnerships Director; Special Guest: Sam Wallin, Analyst/Special Projects Coordinator; Recording: Sami Bretherton, Executive Assistant

District Overview

Abler gave an overview of the mission, vision, purpose, and the areas the district serves. Information was shared on 2021 library services during COVID with an overview of remote, virtual and in-person services.

Ethics and By-Laws

The Trustees discussed and edited the Trustee Ethics and By-Laws policies. These will be on the July agenda for a first reading.

Meeting Minutes Format

The Trustees reviewed the Minutes format and discussed how much detail is needed for public comments in the Minutes.

Project Financing

Discussion on the various methods of funding for capital projects. No decisions were made at this time.

Working Lunch with the Foundation Board

Foundation Trustees (Paul Montague, Val Berrissoul, Dan Clark, Debbie Jennerjohn, Kristi Spurgeon) and Executive Director, Rick Smithrud, and Business Development Officer, Judy Musa, joined the FVRL Board of Trustees for lunch to discuss the MOU between the two entities. It was agreed that a work group would be formed to work on this project over the next few months.

District Demographics

Wallin provided information on various demographics to consider as we look at future library needs in our communities.

Building site visit/Woodland Project Update

The Trustees visited the new Woodland Library site and discussed the Woodland project.

2022 YTD Budget Review

Shelley provided a review of the YTD 2022 Budget.

2. AGENDA

MOTION: Mary Ann Duncan-Cole moved and Penny Love-Henslee seconded approval of the agenda. The motion carried unanimously via roll call.

3. CALL TO ORDER

Chair Higgins called the Board meeting to order at 4:00pm.

4. CHAIR ANNOUNCEMENTS

Chair Higgins welcomed the Trustees to the meeting. Higgins announced that Penny Love-Henslee will be Vice Chair beginning June 2022 with the departure of Kate Maple. Mary Ann Duncan-Cole will remain as Secretary.

5. REPORTS

Foundation Update: Rick Smithrud
Smithrud gave an overview of the fundraising work of the Foundation.

Library Services Report: Mary Abler
Abler gave highlights of the district's activities from the past month.

Woodland Community Library Report: Jennifer Hauan
Hauan provided an update on the Woodland Library's activities over the past year.

6. CONSENT AGENDA

- 6.1 Minutes Approval – May 16, 2022 meeting
- 6.2 FVRL Expenditure Approval: Reviewed by Kristy Morgan

MOTION: Kristy Morgan and Penny Love-Henslee seconded approval of the consent agenda. The motion carried unanimously via roll call.

7. BUSINESS

Public Hearing: Surplus of Public Property
There was no public comment.

MOTION: Kristy Morgan and Megan Dugan seconded approval of Resolution 2022-09: Surplus of Woodland Property. The motion carried unanimously via roll call.

8. CITIZEN COMMENTS

Written comments opposing Drag Queen Story Hour (DQSH) programming in the library were received from: Anna Nolan, Jon Anderson, Pauline and Red Warren, Marilyn Roggenkamp, Dennis Anderson, Karen Pierson, Susan Wilson, and Seth Cook. John Rawson submitted a written comment opposing Pride activities in the libraries. In person comments in support of DQSH and diverse programming in the libraries were received from: Quill Onstead, Mads Whitmarsh-Jones, and Ryan Whitmarsh-Jones. In person comments opposing DQSH programming in the library were received from: Gary Wilson, Anne Nolan, Margo Logan, and Trish Huddleston.

BOARD COMMENTS

There were no comments.

8. NEXT REGULAR MEETING

The next meeting is Monday, July 18, 2022 (Hybrid/Location TBD)

9. ADJOURNMENT

The meeting adjourned at 4:45pm.

Approved:


Dorcas Jane Higgins (Jul 19, 2022 13:23 PDT)

Jane Higgins, Chair

Jul 19, 2022

Date



Mary Ann Duncan-Cole, Secretary

Date