

**FORT VANCOUVER REGIONAL LIBRARY DISTRICT
Board of Trustees Public Meeting Minutes**

May 16, 2022

1. CALL TO ORDER

Chair Higgins called the regular meeting to order at 6:00pm.

ATTENDEES:

Board Members Present: Jane Higgins, Mary Ann Duncan-Cole, Penny Love-Henslee, Megan Dugan,

Virtual: Kristy Morgan, Kaitlin Dittmar

Excused: Kate Maple

Administrative Team: Amelia Shelley, Executive Director; Mary Abler, Deputy Director, Lynne Caldwell, Collection & Technology Services Director; Justin Keeler, Outreach & Community Partnerships Director; Tak Kendrick, Communications Director; Dave Josephson, Facilities Director; Lee Strehlow, Human Resources Director; Special Guests: Jurinda Swingruber, Branch Manager; Duncan Brown, PFM; Recording: Sami Bretherton, Executive Assistant

2. AGENDA

MOTION: Megan Dugan moved and Penny Love-Henslee seconded approval of the agenda. The motion carried unanimously via roll call.

3. CHAIR ANNOUNCEMENTS

Chair Higgins welcomed the Board and the public to the meeting. She announced the resignation of Kate Maple from the Board as of May 31, 2022. Chair Higgins also announced that there would be a public hearing for Woodland property subdivision on Saturday, June 25, 2022 at the Woodland Community Center.

4. REPORTS

4.1 Debt Financing Options: Duncan Brown, PFM Financial Advisors

Brown gave an overview of the debt financing including bonds, bond sales and debt capacity.

4.2 FVRL Operational Report: Mary Abler, Deputy Director

Abler updated the Board on our current service activities as well as FVRL's strategic plan update.

4.3 La Center Community Library Branch Report: Jurinda Swingruber, Branch Manager

Swingruber shared an update on La Center's branch activities over the past year.

4.4 Outreach and Community Partnerships Division Report: Justin Keeler, Director

Keeler gave an overview of the work and support his team provides to FVRL's libraries and patrons.

5. CONSENT AGENDA

5.1 Minutes Approval – April 18, 2022 meeting

5.2 FVRL Expenditure Approval: Reviewed by Megan Dugan

MOTION: Mary Ann Duncan-Cole and Penny Love-Henslee seconded approval of the consent agenda. The motion carried unanimously via roll call.

*Note: It was decided that discussion of Meeting Minutes format would be added as an agenda item for the Board Retreat.

6. BUSINESS

6.1 Facilities Committee

a. Facilities Update: Dave Josephson

Josephson shared information on the latest facilities and maintenance projects.

- b. Staff Report 2022-21: Woodland Property Surplus
FVRL is subdividing the property slated for the new Woodland Community Library. FVRL has determined it no longer needs to retain the excess corner property for the project. In order to sell the property, FVRL is required to give notification and hold a public hearing to undertake the surplus of the land.

6.2 Policy Committee

- a. Staff Report 2022-19: Vancouver meeting room fee schedule
Vancouver Community Library is simplifying their meeting room fee schedule.
- b. Adopt revised meeting room fees for Vancouver Community Library

MOTION: Kristy Morgan and Megan Dugan seconded adoption of the updated Vancouver meeting room fee schedule. The motion carried unanimously via roll call.

6.3 Finance Committee

- a. April 2022 FVRL Financial Statements
- b. Staff Report 2022-20: Finance Division Update
Shelley updated the Board on the current status of the Finance Division and the April financial statement.

6.4 Board Business

- a. Board Retreat – Saturday, June 25, 2022, Woodland Community Center
- b. Committee Assignments and Bill Review Schedule

7. CITIZEN COMMENTS

Written comments were received from: bubblechuckle, Lori Judkins, Irina, Judy June, Anna Nolen, Henry Harbert, David Funk, Dennis Anderson. All written comments were citizens opposed to the Drag Queen Story Hour program.

In person comments received from:

Quill Onstead – in favor of Drag Queen Story Hour program

Dawn Land, Gary Wilson, Troy Wine, Anna Nolen, Phil Kronebusch – opposed to Drag Queen Story Hour program.

BOARD COMMENTS

Chair Higgins thanked the public and Trustees for their time and attendance.

8. NEXT REGULAR MEETING

The next meeting is Saturday, June 25, 2022 (Hybrid/Woodland Community Center)
Board Retreat 9am – 4pm; Board Meeting 4pm – 6pm

9. ADJOURNMENT

The meeting adjourned at 8:04 pm.

Approved:

Doreas Jane Higgins
Jane Higgins, Chair

6-25-2022
Date

Mary Ann Duncan-Cole
Mary Ann Duncan-Cole, Secretary

6/25/2022
Date