

FORT VANCOUVER REGIONAL LIBRARY DISTRICT
Board of Trustees Public Meeting
August 19, 2019

ATTENDEES

Board Members: (Present) Chair Brian Carrico, Sandra Day, Jane Higgins, Kelly Smith, Dave Mercier, Portia Masterson; Absent: Bill Yee

Administrative Team: Amelia Shelley, Executive Director; Lynne Caldwell, Collection & Technology Services Director; Dave Josephson, Facilities Director; Tak Kendrick, Communications & Marketing Director; Amy Lee, Public Services Director; Lee Strehlow, Human Resources Director; Christine Witte, Finance Director; Sean McGill, Branch Manager; Recording: Sami Bretherton, Executive Assistant

5:00pm Executive Session

Topics: Personnel: RCW 42.30.110 (g) and Real Estate: RCW 42.30.110 (1) (b) (c)

1. **CALL TO ORDER**

Chair Carrico called the meeting to order at 6:05 p.m. at the Ridgefield Community Center noting that an Executive Session was held prior at 5:00pm.

2. **AGENDA**

Agenda item 7.2 (White Salmon Library Lease) was struck from the agenda.

MOTION: Kelly Smith moved and Sandra Day seconded approval of the agenda as presented. The motion carried unanimously.

3. **CHAIR ANNOUNCEMENTS**

Chair Carrico welcomed the public to the meeting and thanked the Friends of Ridgefield Library for the meal and support.

4. **PUBLIC COMMENTS**

- Judy Reel of Ridgefield spoke about the new Ridgefield Library and the desire for a fireplace.
- Tevis Laspa of Ridgefield asked for a list of naming opportunities and wants to approach big business for donations for the Ridgefield Library. He also mentioned upcoming fundraising activities and events.
- Gary Bergeson of Ridgefield spoke about the new Ridgefield Library and the desire for a fireplace.
- Jeanne Androvich spoke about the desire for more bookshelves, storage for supplies and a meeting room for the Ridgefield Library.
- Jan Robinson of Ridgefield spoke about the desire for square footage for the Ridgefield Library.
- Kathy Winters spoke about raising money for the Ridgefield Library and would like actual layout plans from architect to use when approaching big business for donations.
- Quill Onstead of Vancouver spoke in favor of Drag Queen Story Hour (DQSH) and shared their personal experiences and point of view.
- Rebecca Mintz of Vancouver and co-shop steward for WPEA union spoke regarding wage issues between WPEA and FVRL. A petition from employees to support WPEA was presented to the Board.

- Gary Wilson of Vancouver spoke in opposition of DQSH, discussed the Board's responsibilities and the upcoming DQSH Forum that FVRL is hosting.
- Denny Anderson of Clark County spoke in opposition to DQSH and will not support a levy lid lift.
- Jim Judkins spoke in opposition to DQSH and believes future funding is in jeopardy.
- Dawn Seaver spoke in opposition to DQSH, discussed gender dysphoria and handed out information on gender ideology to the Board.
- David Alt of Clark County spoke in opposition to DQSH.
- Chaz Huntnork of Clark County spoke in opposition to DQSH.
- Eduardo Gonorochuk of Vancouver spoke in opposition of DQSH.
- Jennifer Heine-Withee of Yacolt spoke in opposition to DQSH and shared pamphlets against DQSH.
- Tim Lambert spoke in opposition to DQSH.
- Katrina Negrov spoke in opposition to DQSH.
- Michael Jennings of Ridgefield thanked Tevis Laspa for his support of the library and emphasized support for Ridgefield Branch Manager, Sean McGill.
- Pastor James Roberts of Vancouver spoke in opposition to DQSH.

5. REPORTS

5.1 Branch Report: Sean McGill

Sean McGill welcomed everyone to Ridgefield, introduced his staff and the Ridgefield Library Friends group and thanked them for their support. Events highlighted include:

- Britnee Kellogg Concert
- Multicultural Festival
- Snakes Program; Rally the Raptor
- Summer Reading Mars Challenge
- National Night Out – 200 books distributed to children
- Blind Date with a Book

5.2 Facilities Report: Dave Josephson

Dave Josephson gave an update on maintenance work performed including:

- Battle Ground parking lot work starts Aug 26 and is expected to take 6 weeks.
- Goldendale roofcaps work starts Sept 9 and is expected to take 3 weeks.
- Custodial RFP is in process and goes out on Sept 3.
- Three Creeks HVAC system was changed to automated controls.
- Vancouver Library had a chiller go out and needed to be replaced.
- Vancouver Mall had a leak that needed repair.

5.3 Executive Director's Report: Amelia Shelley

Current projects

- Ridgefield - design development beginning
- Washougal - Donation agreement in the works
- Woodland- Request for Qualifications (RFQ) for conceptual design services released 8/15
- FVRL Operations Center - continued discussions with City and Vancouver Public Schools (VPS)
- Yale - Re-bid package, cultural study, Murdoch grant

July/August activities

- National Night Out - Vancouver, Battle Ground, Cascade Park, Ridgefield
- Selected Human Resources Information System (HRIS) vendor and we are targeting December 10 for the new payroll system to be in place.
- Selected Diversity, Equity and Inclusion consultant and will begin work mid-September

Upcoming events

- 4th Plain Multicultural Fair - September 7 (Vancouver)
- Dinner in White - September 8 (Washougal)
- All Staff Day - September 12 (Clark College)
- Peace and Justice Fair - September 14 (Vancouver)
- Forum @ the Library: The Ripple Effects of Childhood Trauma - September 18 (Vancouver)
- Koobdooga Artist's Reception - September 27 (White Salmon)
- Artists of the Gorge Opening Reception - October 5 (Stevenson)

DQSH

- Misinformation campaign aimed at harming FVRL's credibility and value
- Anti-LGBTQ+ social media posts
- Community Forum tentatively scheduled for Oct. 2
- Investigate background checks for ALL performers (cost/time/responsibility)
 - If the Board desires, costs will be provided to help in the decision-making.

FVRL's Storytime Program:

The goal for the program is to increase kindergarten readiness. FVRL uses the Supercharged Storytime Curriculum which emphasizes the parent's role in early literacy. FVRL also provides special storytime programs for children. Between January-June 2019, FVRL held 1,041 storytimes across the district with total attendance of 27,033 people. Average attendance per storytime is 26 and average storytimes per week are 40.

Lynda.com/LinkedIn Learning Issue:

Lynne Caldwell gave an update on upcoming changes of electronic resources due to the purchase of Lynda.com by LinkedIn and ebooks due to several publishers changing libraries' access to licensing new titles.

5.4 Finance Report: Amelia Shelley

Clark County's finance system migration is not complete therefore our financials are still draft as they have not yet been certified by the County. The estimated cash balance at the end of July was \$16,619,455. The operational reserves were \$7,451,902. Total revenue is \$27,484,208 and total expenses are \$1,972,387 which is 52% of budget.

6. CONSENT AGENDA

6.1 Minutes – July 15, 2019 meeting

6.2 FVRL Expenditures: Reviewed by Portia Masterson

MOTION: Portia Masterson moved and Sandra Day seconded approval of the Consent Agenda as presented. The motion carried unanimously.

7. **BUSINESS**

7.1 Ridgefield Community Library Presentation

Johansson Wing Architecture: Karl Johansson / Nick Hines

Presentation of schematic design plans for a new Ridgefield Library

~~7.2 White Salmon Valley Community Library Lease Agreement~~

7.3 Policy Committee Report: Jane Higgins / Sandra Day

Special Use of Library Facilities and Grounds Policy (first reading)

First reading of policy and discussion points included:

- Need for clarity in section regarding off duty library employees and name tags.
- What level of training will staff get?
- Add RCW under "Purpose" on the policy
- Next steps will be to get feedback from staff, work with Policy Committee to refine, and bring back to the Board for a second reading in September.

7.4 Finance Committee Report: Amelia Shelley

Amelia Shelley and Christine Witte met with Alishia Topper, Clark County Treasurer.

The Board discussed:

- Future levies – actual/projected numbers
- What is needed to keep a balanced budget in the next 5 years
- The need to stabilize funds and hedge for economic conditions
- Reserve level discussed

8. **BOARD COMMENTS**

Portia Masterson announced that she will be resigning from the FVRL Board of Trustees as of October 2019. Chair Carrico thanked attendees for their comments and attendance.

9. **NEXT REGULAR MEETING**

The next meeting is Monday, September 16, 2019 at Battle Ground Community Library.

10. **ADJOURNMENT**

The meeting adjourned at 8:32 p.m.

Approved: 
Brian Carrico, Chairman

09/16/2019
Date


Sandra Day, Secretary

9-16-2019
Date