

FORT VANCOUVER REGIONAL LIBRARY DISTRICT
Board of Trustees Public Meeting

March 21, 2022

1. CALL TO ORDER

Chair Higgins called the regular meeting to order at 6:00pm.

ATTENDEES: All participation was virtual per Governor's proclamation #20-25.2.

Board Members Present: Jane Higgins, Mary Ann Duncan-Cole, Penny Love-Henslee, Kristy Morgan

Virtual: Kate Maple

Excused: Brian Carrico

Administrative Team: Amelia Shelley, Executive Director; Mary Abler, Deputy Director, Lynne Caldwell, Collection & Technology Services Director; Justin Keeler, Outreach & Community Partnerships Director; Tak Kendrick, Communications Director; Dave Josephson, Facilities Director; Lee Strehlow, Human Resources Director; Special Guests: Barbara Jorgenson, Three Creeks Community Library Branch Manager; Rick Smithrud, Foundation Executive Director; Janet Alder and Cassandra Walters, Communications and Marketing; Recording: Sami Bretherton, Executive Assistant

2. AGENDA

MOTION: Mary Ann Duncan-Cole moved and Penny Love-Henslee seconded approval of the agenda. The motion carried unanimously.

3. CHAIR ANNOUNCEMENTS

Chair Higgins welcomed the Trustees and the public to FVRL's first hybrid Board meeting. Higgins thanked the Vancouver Community Library staff for hosting the meeting. Higgins announced that with a vacancy in the Executive Committee it is necessary to select new officers. The 2022 Officers will be Jane Higgins, Board Chair; Kate Maple, Vice Chair; Mary Ann Duncan-Cole, Secretary

4. REPORTS

4.1 FVRL Operational Report: Mary Abler, Deputy Director

Abler gave an update on the Strategic Priorities work and the Diversity and Equity initiative.

4.2 Branch Report: Three Creeks Community Library, Barbara Jorgenson, Branch Manager
Jorgenson provided an overview of Three Creeks Community Library's activities over the past year.

Higgins thanked Barbara for welcoming the district to Three Creeks for our annual Board retreats over the years. Barbara is retiring April 1, 2022 after 15 years with FVRL. Higgins thanked her for her service.

4.3 FVRL Foundation Update: Rick Smithrud, Executive Director, FVRL Foundation

Smithrud updated the Board on the work of the Foundation in the past quarter and shared upcoming events.

4.4 Communications and Marketing Division: Tak Kendrick, Director

Kendrick, Alder, and Walters gave an overview of the activities of the Communications and Marketing Division.

5. CONSENT AGENDA

- 5.1 Minutes Approval – February 22, 2022 meeting
- 5.2 FVRL Expenditure Approval: Reviewed by Kate Maple
- 5.3 Equal Opportunity Employment Policy

MOTION: Kate Maple and Mary Ann Duncan-Cole seconded approval of the consent agenda. Motion carried: 4 ayes; 1 abstention.

6. BUSINESS

6.1 Facilities Committee

Josephson introduced an idea for Brush Prairie whereby FVRL would purchase existing plans for a building to reduce architectural fees and the time needed to design a new facility. Shelley updated the Board on the Grand Blvd Operations Center, the Woodland Community Library and the Washougal Community Library projects.

6.2 Policy Committee

At this time, the Board did not discuss a specific policy. Ethics and by law policy work will be done at the yearly Board retreat.

6.3 Finance Committee

Shelley informed the Board regarding the Port of Vancouver proposed Local Tax Increment Finance Area (LTIF) and encouraged the Board to attend one of the Port's public information sessions to learn more.

6.4 Board Business

Higgins proposed a Board Retreat for Saturday, May 21, 2022. She will reach to the Trustees regarding committee and bill review appointments.

7. CITIZEN COMMENTS

Written comments were received from: Anna Nolen, Red and Pauline Warren, Mrs. Jackman, Jennifer Dickson, Molly Karlsen, Crystal Boldt, Barry Weyhrauch, Judy Glenney, Victoria Ferrer
In person comments received from: Quill Onstead, Dawn Land, Douglas Cooper, Gary Wilson, Jim Mozena, Kathy

BOARD COMMENTS

Kate Maple thanked Dave Josephson for thinking outside the box in regards to the Brush Prairie facility solution.

8. NEXT REGULAR MEETING

The next meeting is Monday, April 18, 2022 (Hybrid)

9. ADJOURNMENT

The meeting adjourned at 8:23pm.

Approved:

Dorcas Jane Higgins

Dorcas Jane Higgins (Apr 20, 2022 11:39 PDT)

Jane Higgins, Chair

04/20/2022

Date

Mary Ann Duncan-Cole

Mary Ann Duncan-Cole, Secretary

5/16/22

Date