

Yale Valley Library District

Regular Meeting

June 11, 2020 6:00PM

Location: Virtual Meeting

Participation will be available to the public.

Conference call: +1 470-729-1597 PIN: 853 628 986#

OR

Virtual Meeting: meet.google.com/cm-v-znni-ycn (put this address in your browser to join)

AGENDA

Public Meeting

- | | |
|---|-------------|
| 1. Call to Order | 6:00 pm |
| 2. Agenda Approval | Action |
| 3. Introductions & Welcomes / Chair Announcements | Information |
| 4. Minutes Approval: | |
| a. May 14, 2020 Minutes | Action |
| 5. Financial Report: Carrie Greenwood | Information |
| 6. Building Project | Information |
| a. Schedule, Details | |
| 7. FVRL/YVLD Service Contract Invoice Approval (first half) | Action |
| 8. COVID-19 Update for Yale (Amelia) | Information |
| 9. Board Comments | |
| 10. Adjournment | |

Yale Valley Library District

For the Month Ending May 31, 2020 (With Year-to-Date Totals)

Revenue

Description	2020 Budget	May 2020 Revenues	All Revenue Received thru May 2020	Year -to - Date Annual Budget Percent
Property Taxes				
311.10 Property Tax Collections - Yale Valley District	\$ 102,526	\$ 2,528	40,270	39.28%
Total Property Taxes	102,526	2,528	40,270	39.28%
Intergovernmental, Grants & Contracts				
335.02 DNR - Timber Revenue	20,000	-	-	0.00%
335.02 DNR - Other Revenue	100	-	-	0.00%
335.02 State Capital Grant	291,000	-	-	0.00%
Total Intergovernmental, Grants & Contracts	311,100	-	-	0.00%
Miscellaneous				
361.11 Investment Interest	16,057	1,139	7,282	45.35%
367-10 Non-Governmental Contributions	5000	-	5,000	100.00%
367-10 Grant Revenue	25,000	-	-	0.00%
369.90 Miscellaneous Revenue	200	-	-	0.00%
Total Miscellaneous	46,257	1,139	12,282	26.55%
Total Revenue:	\$ 459,883	\$ 3,667	52,552	11.43%
Transfer from Reserves	\$ 706,718	\$ -	\$ -	0.00%
Total Revenue and Reserves	\$ 1,166,601	\$ 3,667	52,552	4.50%

Expenses

Description	2020 Budget	Expenses	Expenses Year-to-Date Totals	Year to Date Annual Budget Percentage
Other Services / Charges				
572.41 Professional Services	62,528	-	-	0.00%
572.41 Professional Services-Fundraising/Architect	30,000	-	-	0.00%
572.62 Capital Outlay	1,074,073	-	-	0.00%
Grand Total Expense:	\$ 1,166,601	-	-	0.00%

Net Cash Activity	52,552
Jan. 1, 2020 Cash with County Treasurer	978,889
Ending Cash	1,031,441

Non-Capital Reserve	292,035
Capital Reserve	739,406
Total	1,031,441

Yale Valley Library District

Regular Meeting Minutes

May 14, 2020

Virtual Meeting

ATTENDEES:

YVLD Board of Trustees: Eric Reese, Chris Conroy, Tina Moir, Bob Appling, Liz Kennedy

FVRL: Amelia Shelley, Carrie Greenwood, Jennifer Hauan, Jay McCuiston

1. Call to Order: Eric called the meeting to order at 6:00 P.M.
2. Agenda Approval: Liz moved to approve the May 14 agenda. Chris seconded. Motion passed unanimously.
3. Introductions & Welcomes / Chair Announcements: No other guests. No chair announcements.
4. Minutes Approval:
 - a. April 16, 2020 Minutes Chris moved to approve the April 16 minutes. Tina seconded the motion. Motion passed unanimously.
5. Building Project:
 - a. Contract schedule: Jay received an email from Nick Hines that the building permit is ready and he will pick that up on Monday. We'll need a water system permit that will cost \$150. The building department didn't request a pre-construction meeting. Jay will meet with Pacific Tech and go over all requirements. They are hoping to begin the project the first week in June and expect to be completed by the end of the year.

We will need to have a special inspection when the construction is completed and will need to hire a contractor. That should be about \$5,000. FVRL will provide training for the contractor regarding the cultural review part of the process.

Eric received an email regarding landscaping and will forward that to Jay and Amelia.
6. Finance Report:
 - a. Corrected Financials: Carrie presented the financial report for the month ending April 30, 2020. She explained a \$70 discrepancy was due to using estimated cost which were trued up at the end of 2019. The board agreed they would like to have income moved into the Capital reserves. Karri will amend the financial reports back to 1/1/20.

- b. Property Tax Forecast: Karri says to expect to see reduced property tax revenue due to tax deferrals resulting from COVID-19.
7. COVID-19 Update for Yale: Amelia explained that libraries are in the 3rd phase of governor's 4-phase plan for reopening. We could have some library services for Yale possibly the third week of June. The school will not reopen so maybe home delivery or book-by-mail.
 8. Citizen Comments: None
 9. Board Comments: Liz announced that she will be resigning from her position on the board of trustees due to moving to Nevada soon and will send a letter to the County Commissioners.
 10. Adjournment: Meeting adjourned at 6:29 P.M.

YVLD Board Chair

Date



FVRLibraries
FORT VANCOUVER REGIONAL LIBRARIES

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Invoice 0849
Date 6/1/2020

Bill To: YALE VALLEY LIBRARY DISTRICT
PO BOX 434
ARIEL WA 98603

Remit To: Fort Vancouver Regional Library District
1007 E. Mill Plain Boulevard
Vancouver, WA 98663

Please return a copy of this invoice with payment.

Purchase Order No.		Customer ID			Payment Terms		
		YALE0001					
Qty		Description			Unit Price	Ext. Price	
1		JANUARY - JUNE 2020 CONTACT SERVICES			\$31,264.00	\$31,264.00	

Subtotal	\$31,264.00
Tax	\$0.00
Total	\$31,264.00