

**FORT VANCOUVER REGIONAL LIBRARY DISTRICT  
Board of Trustees Public Meeting**

***November 29, 2007 Special Meeting***

**1. CALL TO ORDER**

Chair Karen Peterson called the meeting to order at 8:33 a.m. in the Executive Director's office.

**2. PRESENT**

Chair Karen Peterson presiding. Merle Koplan, Jerry King and Karen Peterson participating in person; and Rose Smith, Bill Yee and Bonnie Reynolds participating via phone conference. Staff attending included Bruce Ziegman, Executive Director; Patty Duitman, Operations Director; and Becky Pettigrew, recording.

**3. DECEMBER MEDICAL INSURANCE PREMIUM CO-PAYMENTS**

Peterson said the purpose of the special meeting was to take action on December medical premium co-payments for staff. The following motion was made:

**MOTION: Jerry King moved and Merle Koplan seconded that the 7½ percent and 10 percent employee premium co-payments become effective with their January 10, 2008 paychecks.**

There was discussion of the motion before a vote was taken. Duitman explained that medical insurance payments are made on the first of the month and so employee insurance co-payments are taken out of the employee's paychecks the month before. The insurance premiums will increase in 2008, which means in December we would see an increase that needs to be covered prior to any action on staff wages and salaries. Approving this motion would mean that the staff would start paying their higher premium co-payments in January.

Duitman also noted that she would bring back to the board at a later date a policy change that would allow this to become an established procedure, so that special board action would not need to be required each time this issue comes up.

**VOTE ON MOTION: motion carried unanimously.**

Note: Jack Burkman, who was unable to attend, had previously written a note to the board expressing his support for this motion.

**4. DETAILS FOR NEXT MEETINGS**

Ziegman said we had previously planned a special session regarding the Main library building project during the dinner hour of the December board meeting. Since all board members attended the public "hopes and dreams" meeting that was held on Nov. 27, and it included a similar update on this project, he suggested that the special session on Dec. 10 be cancelled. All board members in attendance agreed.

There had been a request to move the March 2008 board meeting to the third Monday. Ziegman asked if this would be okay with everyone. Board members agreed to the change. Burkman had previously indicated his agreement with it.

5. **ADJOURNMENT**

The meeting was adjourned at 8:54 a.m.

*These minutes were approved at the Dec. 10, 2007 meeting*