

**FORT VANCOUVER REGIONAL LIBRARY DISTRICT
Board of Trustees Public Meeting**

January 19, 2021

CALL TO ORDER

Chair Smith called the meeting to order at 6:00 pm.

ATTENDEES: All participation was virtual per Governor's proclamation #20-25.2.

Board Members: Kelly Smith, Jane Higgins, Kate Maple, Kelsi Gilkey

Excused: Brian Carrico, Sandra Day, Mary Ann Duncan Cole

Administrative Team: Amelia Shelley, Executive Director; Lynne Caldwell, Collection & Technology Services Director; Dave Josephson, Facilities Director; Justin Keeler, Outreach & Community Partnerships Director; Amy Lee, Public Services Director; Tak Kendrick, Communications & Marketing Director; Carrie Greenwood, Finance Director; Lee Strehlow, Human Resources Director; Recording: Sami Bretherton, Executive Assistant

1. AGENDA

MOTION: Kate Maple moved and Jane Higgins seconded approval of the agenda as presented. The motion carried unanimously.

2. CHAIR ANNOUNCEMENTS

Chair Smith welcomed the Board and community members and appreciates their attendance.

3. REPORTS

3.1 Executive Director's Organizational Report and FVRL COVID-19 Response

Shelley and the FVRL Administrative team reported on the work the library district is doing to continue to serve our patrons and support our employees during the pandemic.

Shelley would like to convene a Facilities Committee Meeting this month. Smith thanked the staff for challenges during this difficult year.

3.2 District-Wide Branch Report

Shelley and Lee gave an overview of the work of the branches district-wide.

4. CONSENT AGENDA

4.1 Minutes Approval – December 14, 2020 meeting

4.2 FVRL Expenditure Approval: Reviewed by Jane Higgins

Higgins thanked the Administrative Team for the reserves explanation and is glad that we had one. Thank you to the Finance Team for their year-end work.

MOTION: Kate Maple moved and Kelly Smith seconded approval of the Consent Agenda. The motion carried unanimously.

5. BUSINESS

5.1 2021 Work Plan

Shelley and the Administrative team presented an overview of FVRL’s Strategic Priorities and projects on the docket for 2021.

5.2 Vehicle Usage Policy

This is the first reading of this policy and would be the creation of a new policy. Should the policy be in the Personnel Manual or should it be a separate policy? Board members are asked to please read the draft policy with that in mind. The second reading will take place at the next Board meeting.

6. CITIZEN COMMENTS

Written comments were received from Kirk VanGelder, Eduard Goncharuk, Richard Rylander, Elya, Andrew Jonke, Marisha Milaya, Cilla Matson, Margo Logan, Dennis Fuqua, Anatoliy Ladunskiy, Gary Wilson.

7. BOARD COMMENTS

Gilkey thanked the staff for their hard work during this Covid pandemic. She appreciates our efforts for community engagement even though we can’t be out in our communities.

Smith noted that the Board had received a number of comments from the public for this meeting. Some were specific to our budget and she wanted to ensure the public that FVRL is an open book and happy to address any questions. Smith wanted to assure the public that we act in the best interest of the community. Thank you to the public for participating in that way. The Board of Trustees reads all of the comments received.

8. NEXT REGULAR MEETING

The next meeting is Tuesday, February 16, 2021 (virtual).

9. ADJOURNMENT

The meeting adjourned at 8:00 pm.

Approved:

Kelly Smith
Kelly Smith (Mar 12, 2021 12:51 PST)

Kelly Smith, Chair

Mar 12, 2021

Date

Dorcas Jane Higgins
Dorcas Jane Higgins (Mar 15, 2021 13:01 PDT)

Jane Higgins, Vice Chair

Mar 15, 2021

Date