

**FORT VANCOUVER REGIONAL LIBRARY DISTRICT
Board of Trustees Public Meeting**

April 19, 2021

5:30pm Executive Session

Topic: Real Estate: RCW 42.30.110 (1) (b)

1. CALL TO ORDER

Chair Smith called the regular meeting to order at 6:00 pm.

ATTENDEES: All participation was virtual per Governor's proclamation #20-25.2.

Board Members: Kelly Smith, Jane Higgins, Kelsi Gilkey, Brian Carrico, Sandra Day, Mary Ann Duncan Cole (joined at Chair Announcements)

Excused: Kate Maple

Administrative Team: Amelia Shelley, Executive Director; Lynne Caldwell, Collection & Technology Services Director; Dave Josephson, Facilities Director (absent); Justin Keeler, Outreach & Community Partnerships Director; Amy Lee, Public Services Director; Tak Kendrick, Communications & Marketing Director; Carrie Greenwood, Finance Director; Lee Strehlow, Human Resources Director; Recording: Sami Bretherton, Executive Assistant; Guests: Mary Abler, Rachael Ries, Holland Christie, Ruth Shafer, Rick Smithrud

2. AGENDA

MOTION: Brian Carrico moved and Jane Higgins seconded approval of the agenda. The motion carried unanimously via roll call with the exception of Mary Ann Duncan-Cole who had not yet joined the meeting.

3. CHAIR ANNOUNCEMENTS

Chair Smith noted that an Executive Session was held at 5:30pm and no decisions were made. Chair Smith welcomed the Board. Citizen comments received were reviewed by all Board members. This meeting did not have a public comment period scheduled.

4. REPORTS

4.1 Executive Director's Organizational Report and FVRL COVID-19 Response: Amelia Shelley and Administrative Team

Shelley reported on the work the library district is doing to continue to serve our patrons and support our employees during the pandemic. Amy Lee focused on Library in branch services.

4.2 Branch Report: Washougal Community Library, Rachael Ries

Ries showed a video update on the branch's activities.

4.3 FVRL Foundation Report: Rick Smithrud

Smithrud outlined various donations, sponsor recruitment, naming and donor opportunities. He also detailed Friends' investment account activity in support of the Friends goals.

4.4 Equity Diversity and Inclusion Report: Lee Strehlow

Frances Portillo is FVRL's EDI Consultant and gave a report with Mary Abler and Monica Garcia presenting on the work of the EDI Committee. They discussed the creation and process for an equity lens and statement.

5. CONSENT AGENDA

- 5.1 Minutes Approval – March 1, 2021 meeting
- 5.2 Minutes Approval – March 15, 2021 meeting
- 5.3 FVRL Expenditure Approval: Reviewed by Kelsi Gilkey

MOTION: Sandra Day moved and Jane Higgins seconded approval of the Consent Agenda. The motion carried unanimously via roll call.

6. BUSINESS

- 6.1 Families First Coronavirus Care Act (FFCRA) leave
Board and staff discussed FFCRA and decision was made for Shelley and Strehlow to gather additional data to present at the next Board meeting.
- 6.2 Library Vehicle Usage Policy – Second Reading
This was the second reading of the policy and will now go on the Consent Agenda for the May Board meeting.
- 6.3 Library Privileges Policy – First Reading
- 6.4 Security Monitoring Policy – First Reading

7. CITIZEN COMMENTS

Written comments were received from: Mike Goodpaster, Monica Garcia, Trclbman, Carol Haynes, Carolyn Morgan, Cynthia Allen, James Judkins, Mrs. Jackman, Diane Kemptner, Korinne Wells, Judy June, Paul Lurie, Brad Bracelin, Marilyn Roggenkamp, Gary Wilson, Josh Michael, Lori Judkins, Mr & Mrs Anderson, Dawn Land, Julia Seaver, Quill Onstead, Michele ReMillard

8. BOARD COMMENTS

Jane Higgins gave appreciation to the EDI Committee for their hard work. Brian Carrico thanked staff working during these trying times.

9. NEXT REGULAR MEETING

The next meeting is Monday, May 17, 2021 (Virtual)

10. ADJOURNMENT

The meeting adjourned at 8:27pm.

Approved:

Kelly Smith, Chair

Date

Sandra Day, Secretary

Date