

FORT VANCOUVER REGIONAL LIBRARY DISTRICT
Board of Trustees Public Meeting
AMENDED

May 17, 2021

5:15pm Executive Session

Topics: Real Estate: RCW 42.30.110 (1) (b) (c); Personnel: RCW 42.30.110 (g)

1. CALL TO ORDER

Vice Chair Higgins called the regular meeting to order at 6:00pm noting that there was an Executive Session prior to this meeting on Real Estate and Personnel. Trustees Brian Carrico, Kate Maple and Kelly Smith were unable to attend. No decisions were made.

ATTENDEES: All participation was virtual per Governor's proclamation #20-25.2.

Board Members: Jane Higgins, Kelsi Gilkey, Brian Carrico, Sandra Day, Mary Ann Duncan Cole

Excused: Kelly Smith, Kate Maple

Administrative Team: Amelia Shelley, Executive Director; Lynne Caldwell, Collection & Technology Services Director; Dave Josephson, Facilities Director; Justin Keeler, Outreach & Community Partnerships Director; Amy Lee, Public Services Director; Tak Kendrick, Communications & Marketing Director; Carrie Greenwood, Finance Director; Lee Strehlow, Human Resources Director; Recording: Sami Bretherton, Executive Assistant; Guests: Jurinda Swingruber, Sam Wallin

2. AGENDA

MOTION: Sandra Day moved and Mary Ann Duncan Cole seconded approval of the agenda. The motion carried unanimously via roll call.

3. CHAIR ANNOUNCEMENTS

Vice Chair Higgins announced that this was the last meeting for Sandra Day as she is resigning her Trustee position effective June 1, 2021. Higgins thanked and recognized Sandra Day for her service to the library district and the community as a whole. She will be missed.

4. REPORTS

4.1 Executive Director's Organizational Report and FVRL COVID-19 Response: Amelia Shelley and Administrative Team

Shelley and the Administrative team reported on the work the library district is doing to continue to serve our patrons and support our employees as we move into Phase 3 of the pandemic.

4.2 Branch Report: La Center Community Library, Jurinda Swingruber

Jurinda Swingruber gave an overview of La Center's library activities.

4.3 Strategic Planning Update: Justin Keeler & Sam Wallin

Justin Keeler and Sam Wallin presented the work of the Strategic Planning Group. Next month the Trustees will receive drafts of the plan documents.

5. CONSENT AGENDA

- 5.1 Minutes Approval – April 19, 2021 meeting
- 5.2 FVRL Expenditure Approval: Reviewed by Kelly Smith
- 5.3 Library Vehicle Usage Policy

MOTION: Brian Carrico moved and Mary Ann Duncan Cole seconded approval of the Consent Agenda. The motion carried unanimously via roll call.

6. BUSINESS

6.1 Property Purchase Negotiations: Resolution 2021-08

MOTION: Sandra Day moved and Kelsi Gilkey seconded approval of Resolution 2021-08. The motion carried unanimously via roll call.

6.2 Nomination of Board Secretary

Kelsi Gilkey was nominated as Board Secretary by the Board of Trustees replacing Sandra Day who is resigning this position.

MOTION: Mary Ann Duncan Cole moved and Sandra Day seconded approval of the nomination of Kelsi Gilkey to the position of Secretary on the FVRL Board of Trustees. The motion carried unanimously via roll call.

6.3 Library Privileges Policy – Second Reading

This was the second reading of the policy and will be on the consent agenda next month.

6.4 Security Monitoring Policy – Second Reading

This was the second reading of the policy and will be on the consent agenda next month.

6.5 Architect Contract – Washougal Community Library: Resolution 2021-09

MOTION: Sandra Day moved and the motion died for lack of a second for the approval of Resolution 2021-09. After Board discussion, the resolution was considered unnecessary at this time.

6.6 Construction Close Out – Ridgefield Community Library: Resolution 2021-10

MOTION: Mary Ann Duncan Cole moved and Sandra Day seconded approval of Resolution 2021-10. The motion carried unanimously via roll call.

7. CITIZEN COMMENTS

Written comments were received from: Dennis Anderson, Erika Oien, Emily Porter, Lori Judkins, Mike Goodpaster, Ashly Traxler-Cole, Cilla Matson, Matt Vanderford, Gary Wilson, Charlene Sathrum, Lisa Evans, Janet Alder, Quill Onstead

8. BOARD COMMENTS

The Board of Trustees and the staff at FVRL and FVRL Foundation thank Sandra Day for her years of service, commitment and friendship and wish her well in her retirement.

9. NEXT REGULAR MEETING

The next meeting is Monday, June 21, 2021

10. ADJOURNMENT

The meeting adjourned at 8:07 pm.

Approved:

Dorcas Jane Higgins
Dorcas Jane Higgins (Jun 28, 2021 11:26 PDT)

Jane Higgins, Vice Chair

Kelsi Gilkey
Kelsi Gilkey (Jun 25, 2021 08:44 PDT)

Kelsi Gilkey, Secretary

Jun 28, 2021

Date

Jun 25, 2021

Date