

**FORT VANCOUVER REGIONAL LIBRARY DISTRICT
Board of Trustees Special Meeting**

July 7, 2017

1. CALL TO ORDER

Chair Jane Higgins called the meeting to order at 10:00 a.m. at the Fort Vancouver Regional Library District Headquarters and moved the meeting immediately into an executive session to discuss the topics of publicly bid contracts. Executive session ended at 10:15 a.m. with no action taken; the meeting was immediately moved to the public special meeting.

ATTENDEES

Board members: Jane Higgins (via telephone), Todd Yuzuriha (via Google Hangout), Portia Masterson (via Google Hangout), Bill Yee; Administrative Team: Amelia Shelley, Executive Director; Amy Lee, Public Services Director, Justin Keeler, Outreach & Community Partnerships Director, Mike Githens, Finance Director and recording minutes

2. AGENDA

MOTION: Bill Yee moved and Todd Yuzuriha seconded approval of the agenda as presented. The motion carried unanimously.

3. RESOLUTION 2017-9 – CONTRACT OVER \$300,000

Ms. Shelley reported that the Stevenson Library will be closed starting Monday, July 10 and will open in the Skamania County Annex during the remodel closure. At this time the library is scheduled to reopen October 16; which is 85 days after start of construction.

Mr. Yee asked if there are liquidated damages if the contractor runs late. Ms. Shelley explained that we will retain funds in case there are delays. She added FVRL Facilities staff will be doing the demolition and casework. Mr. Yee asked if the deck is a separate project. Ms. Shelley replied it is a separate project and contract. She noted the Goldendale Library remodel project is being looked at for potential savings prior to being put to bid.


MOTION: Bill Yee moved and Portia Masterson seconded approval of Resolution 2017-9, authorizing the Executive Director to engage in finalizing the contract for the General Contractor for the Stevenson Library interior renovation in the amount of \$434,801.00 with A C Schommer & Sons, Inc. The motion carried unanimously.

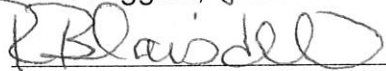
Mr. Githens announced his resignation as Finance Director for the library district. He said he has accepted a position with the City of Vancouver. Ms. Shelley said a transitional plan is underway until the position is filled.

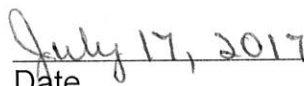
4. ADJOURNMENT

The meeting adjourned at 10:22 a.m.

Approved:


Jane Higgins, Chair


Rebecca Blaisdell, Vice-Chair


Date