

FORT VANCOUVER REGIONAL LIBRARY DISTRICT

Resolution 2012-1

RESOLUTION OF THE FORT VANCOUVER REGIONAL LIBRARY DISTRICT BOARD OF TRUSTEES DECLARING LIBRARY ITEMS AS SURPLUS AND AUTHORIZING ITEMS TO BE DISCARDED.

A public meeting of the Fort Vancouver Regional Library District (FVRL) Board of Trustees was held March 12-13, 2012 at the Three Creeks Community Library, attended by a quorum of the Board for the conduct of such business; and, after due consideration and deliberation, the following resolution was duly passed by a majority vote of all Trustees then attending.

WHEREAS, the FVRL Board of Trustees has authorized the purchase of library capital items through budget approval; and

WHEREAS, FVRL effectively utilizes its equipment to maximize service, which may result in upgrading equipment; and

WHEREAS, RCW 27.12 authorizes the FVRL Board of Trustees to designate the Interim Executive Director or her designee(s) to lawfully dispose of equipment no longer used by or required by the District; and

WHEREAS, in order to dispose of the no longer used items, the FVRL Board of Trustees must declare the items as surplus; and

WHEREAS, now that the Headquarters remodel and consolidation is nearing completion, staff have identified furnishings and shelving that are obsolete or for which no use at any other FVRL location could be identified.

NOW, THEREFORE, BE IT RESOLVED that the FVRL Board of Trustees declares the items on the attached list as surplus, and authorizes and directs the Interim Executive Director and/or her designee(s) to discard the items.

Approved: _____

Chair

Attested: _____

Secretary



FORT VANCOUVER REGIONAL LIBRARY DISTRICT

Serving Clark, Skamania, Klickitat Counties and Woodland and Yale Precinct in Cowlitz County

TO: Board of Trustees

DATE: February 29, 2012

FROM: Patty Duitman

SUBJECT: Surplus Resolution

FOR ACTION

We have reached a point in the Headquarters remodel where we must dispose of some no longer needed furnishings and shelving in order to free up space for other purposes. We checked to see if any of the items could be used at our other locations, and no other use was identified.

The list includes some shelving from the old Vancouver library that had been kept in case we could find a use for it in the Headquarters building. Some of the saved shelving did get used.

As we continue to finalize the remodel project, it is likely that additional furnishings and shelving will be identified for disposal. We may bring a second surplus resolution to the Board at a later time.

*Board approval list
Capital Equipment*

Date: March 2, 2012

Request for removal – Shelving

See attached list

Grand total \$97,534.48

Requested by _____

Date _____

Authorized by *Patty Lubman*

Date *3/5/12*

For Business Office use only
Removal from FA _____ (date)
Reason _____ (surplus, destroyed, transferred)

Copy to IT Department _____ (date)

***NOTE:** Board approval sheet needs to be to Becky by Tuesday before the board meeting

Request for removal
 Shelving
 3/2/2012

Item Description	Tag#	Total Cost	Date rec'd	Reason for removal
Shelving	LOT	\$653.00	2/26/1971	Obsolete
Shelving	LOT	\$854.00	10/29/1971	Obsolete
Shelving	LOT	\$375.00	2/25/1972	Obsolete
Shelving	LOT	\$2,486.00	4/23/1973	Obsolete
Shelving	LOT	\$3,351.00	4/23/1973	Obsolete
Shelving	LOT	\$413.00	5/20/1974	Obsolete
Shelving	LOT	\$4,652.00	9/10/1976	Obsolete
Shelving	LOT	\$4,350.00	6/22/1979	Obsolete
Shelving	LOT	\$13,167.00	8/10/1981	Obsolete
Shelving	LOT	\$8,774.00	10/15/1981	Obsolete
Shelving	LOT	\$4,496.00	12/15/1981	Obsolete
Shelving	LOT	\$9,260.64	2/15/1983	Obsolete
Shelving	LOT	\$10,083.69	2/15/1983	Obsolete
Shelving	LOT	\$18,159.13	2/15/1983	Obsolete
Shelving	LOT	\$430.00	4/11/1984	Obsolete
Shelving	LOT	\$343.00	12/1/1985	Obsolete
Shelving	LOT	\$914.00	12/1/1985	Obsolete
Shelving	LOT	\$448.00	10/1/1987	Obsolete
Shelving	LOT	\$3,009.00	10/1/1987	Obsolete
Shelving	LOT	\$436.20	9/30/1988	Obsolete
Shelving	2257	\$399.41	3/1/1990	Obsolete
Shelving	3122	\$1,030.06	1/18/1994	Obsolete
Shelving	5017	\$1,339.62	10/10/1996	Obsolete
Shelving	3444	\$2,119.54	4/4/2002	Obsolete
Shelving, metal	LOT	\$279.00	10/31/1984	Obsolete
Shelving, metal	LOT	\$372.00	11/14/1984	Obsolete
SHELVING, MOBILE	4915	\$5,340.19	3/22/1996	Obsolete
Grand total		\$97,534.48		

*Board approval list
Capital Equipment*

Date: March 5, 2012

Request for removal – Misc furniture and equipment

See attached list

Grand total \$89,425.17

Requested by _____

Date _____

Authorized by *Patty Suitman*

Date *3/5/12*

For Business Office use only
Removal from FA _____ (date)
Reason _____ (surplus, destroyed, transferred)

Copy to IT Department _____ (date)

***NOTE:** Board approval sheet needs to be to Becky by Tuesday before the board meeting

Surplus furniture list
2-Mar-12

BOARD LIST

Quantity	unit	Description	Tag #	Color	D/S	Reason	Cost
1	ea	Chair, office	4106	Green	Dispose	Broken	\$185.07
1	ea	Chair, office	1909	Brown	Dispose	Broken	\$207.00
1	ea	Chair, office	1894	Beige	Dispose	Broken	\$208.00
1	ea	Chair, office	12516	Navy	Dispose	Broken	\$216.27
1	ea	Chair, office	2333	Beige	Dispose	Broken	\$239.95
1	ea	Chair, office	7537	Beige	Dispose	Broken	\$296.18
1	ea	Chair, office	12179	Navy	Dispose	Broken	\$319.87
1	ea	Chair, office	7586	Green	Dispose	Broken	\$369.41
1	ea	Chair, office	4287	blue	Dispose	Broken	\$780.10
1	ea	Desk, Nova	7865	Tan laminate	Dispose	Obsolete	\$691.13
1	ea	Desk, Nova	7113	Tan laminate	Dispose	Obsolete	\$868.37
1	ea	Desk, Nova	7116	Tan laminate	Dispose	Obsolete	\$868.40
1	ea	Microfilm Reader	5257		Dispose	Obsolete	\$9,328.92
1	ea	Microfilm Reader	6359		Dispose	Obsolete	\$9,651.72
1	ea	Microfilm Reader	13093		Dispose	Obsolete	\$10,039.08
1	ea	Microfilm Reader, PC80	4353		Dispose	Obsolete	\$10,495.84
1	ea	Printer	11140	Beige	Dispose	Obsolete	\$4,255.76
1	set	Security system	2500	Metal	Dispose	Obsolete	\$39,386.10
1	ea	Chair, office	5178	Beige	Surplus		\$164.00
1	ea	Chair, office	1904	Brown	Surplus		\$207.00
1	ea	Chair, office	1887	Green	Surplus		\$208.00
1	ea	Newspaper rack	1550	wood/metal	Surplus		\$300.00
1	ea	Typing table	1630	Black	Surplus		\$139.00
						TOTAL	\$89,425.17