

Resolution 2012-09

(Budget Resolution #13-01)

RESOLUTION OF THE FORT VANCOUVER REGIONAL LIBRARY DISTRICT BOARD OF TRUSTEES AUTHORIZING THE DECREASE IN REGULAR PROPERTY TAX REVENUES AND ADOPTING THE 2013 BUDGET.

The regular meeting of the Fort Vancouver Regional Library District (FVRL) Board of Trustees was held November 12, 2012 in Woodland, Washington, attended by a quorum of the Board for the conduct of such business; and, after due consideration and deliberation, the following resolution was duly passed by a majority vote of all Trustees then attending.

WHEREAS, the FVRL Board of Trustees held public hearings on November 12, 2012 to consider the Library's budget for its budget year 2013.

NOW, THEREFORE, BE IT RESOLVED by the Fort Vancouver Regional Library District Board of Trustees, that a decrease in the regular property tax levy is hereby authorized for the 2013 levy in the amount of \$613,511, which is a percent decrease of 3.04% from the previous year, for a total property tax collection of \$19,582,001.

This decrease is exclusive of additional revenue resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and any additional amounts resulting from annexations that have occurred and refunds made.

BE IT FURTHER RESOLVED that the Fort Vancouver Regional Library District Board of Trustees adopts the 2013 budget in the amount of \$27,808,123.

Adopted this 12th day of November, 2012.

Chair

Secretary

VICE CHAIR

FORT VANCOUVER REGIONAL LIBRARY DISTRICT
 JANUARY - DECEMBER 2013
 REVENUE

FOR BOARD APPROVAL
 November 12, 2012

	January - December 2012	Jan. 1 - Dec. 31, 2013 PROPOSED BUDGET
CASH BALANCE		
Designated Revolving Fund	6,400,000	6,400,000
Capital Saving Account - buildings	125,000	1,050,000
Capital Savings Account - equipment	230,750	230,750
Facilities Maintenance Savings Account	60,000	60,000
Undesignated	-4,746,952	5,884,673
TOTAL AVAILABLE CASH January 1	11,562,702	13,626,423
TAXES		
311.10 Property Taxes/Clark Co	17,407,787	16,808,959
311.10 Property Taxes/Skamania Co.	669,787	663,349
311.10 Property Taxes/Klickitat Co.	1,829,855	1,833,000
311.10 Property Taxes/Cowlitz Co.	288,063	276,693
Subtotal Property Taxes	20,195,512	19,582,001
311.11 Other General Tax	100,000	100,000
318.20 Leasehold Excise Tax	100,000	70,000
TOTAL TAXES	20,395,512	19,752,001
INTERGOVERNMENTAL		
332.00 Federal In-Lieu of Taxes	5,000	5,000
333.00 Federal Grants	5,600	-
335.02 State Forest Boards/Lands	420,000	100,000
338.72 State Grants - ESD	26,881	-
338.72 Contract - Yale Valley Library District	67,172	57,744
338.72 PEG funds	61,000	61,000
338.72 Contract/Clark County Jail	500	500
338.72 Pass-thru/City of Camas	5,000	-
338.72 Pass-thru SW WA Medical Center	100	-
338.72 Pass-thru VLCFA	-	-
Pass-thru City of Vancouver	-	-
TOTAL INTERGOVERNMENTAL	581,253	224,244
CHARGES FOR SERVICES		
341.60 Equipment Use Fees	34,000	30,000
347.21 Non-Resident Borrower Fees	5,000	6,000
347.90 Lost/Damaged Material Fees	55,000	45,000
347.60 Collection Agency Fees	30,000	23,000
TOTAL CHARGES FOR SERVICES	124,000	104,000
MISCELLANEOUS		
361.11 Investment Interest	39,000	32,000
362.00 Rental Income	17,600	15,000
367.10 Gifts/Contributions	3,000	3,000
369.90 Library Friends Groups	35,000	25,000
369.90 Foundation - donations/reimbursements	10,000	30,000
369.40 Insurance Reimbursements	-	-
369.90 Other Miscellaneous	10,000	10,000
395.00 Other Miscellaneous - E-Rate	109,788	130,000
395.00 Sale of Assets	13,000	8,000
TOTAL MISCELLANEOUS	237,388	253,000
SUB TOTAL NEW REVENUE	21,338,153	20,333,245
395.00 Westfield Corporation for Mall project		150,000
GRAND TOTAL NEW REVENUE	21,338,153	20,483,245
CASH AVAILABLE - January 1, 2013	12,224,952	13,724,878
TOTAL FUNDS AVAILABLE	33,563,105	34,208,123
Less: Operating Reserve	(6,400,000)	(6,400,000)
TOTAL FUNDS AVAILABLE FOR ALLOCATION	27,163,105	27,808,123

FORT VANCOUVER REGIONAL LIBRARY DISTRICT
 JANUARY - DECEMBER 2013
 EXPENDITURE SUMMARY

FOR BOARD APPROVAL
 November 12, 2012

		January - December 2012 Budget	January - December 2013 Budget
OPERATING BUDGET			
PERSONAL SERVICES			
	Personnel - Salary/Wages	8,860,764	9,070,363
	Personnel - Benefits	3,431,923	3,850,476
	Personnel - Benefits - Medical	1,767,745	2,077,092
	Personnel - Benefits - Dental	189,072	207,526
	Personnel - Benefits - Life	33,029	28,855
	Personnel - Benefits - Long Term Disability	16,689	17,337
	Personnel - Benefits - Short Term Disability	30,344	30,909
	Personnel - Benefits - PERS	638,861	690,447
	Personnel - Benefits - FICA	671,452	693,682
	Personnel - Benefits - L&I	84,731	104,428
572.28	Unemployment	15,000	15,000
TOTAL PERSONAL SERVICES		12,307,687	12,936,839
SUPPLIES/SMALL EQUIPMENT			
572.30			
572.35 & 38	Supplies	375,721	403,877
572.37	Small Equipment	519,533	428,000
	Sm. Equip/tech Friends Reimbursement	9,000	
	Professional supplies & equipment	95,500	95,500
TOTAL SUPPLIES/SMALL EQUIPMENT		999,754	927,377
LIBRARY MATERIALS			
572.34	Library Books/Materials	2,424,200	2,417,000
572.39	Electronic Resources	945,200	952,400
	Materials - Donor Funded	15,000	15,000
TOTAL LIBRARY MATERIALS		3,384,400	3,384,400
OTHER SERVICES/CHARGES			
572.41	Professional Services	725,000	895,657
572.42	Communications	353,843	375,000
572.43	Training	75,000	105,000
572.44	Advertising	9,500	10,000
572.45	Rentals/Leases	309,000	359,000
572.46	Insurance	145,000	160,000
572.47	Utilities	360,000	416,000
572.48	Repairs/Maintenance	477,151	485,000
572.49	Miscellaneous	110,505	114,972
572.50	Intergovernmental Services	4,400	5,000
TOTAL OTHER SERVICES/CHARGES		2,569,399	2,925,629
UNANTICIPATED SMALL CAPITAL PROJECTS			
572.62	Buildings/Non-Owned	5,000	80,000
594.62	Buildings/Owned	35,143	80,000
594.64	Machinery/Equipment	-	-
TOTAL CAPITAL OUTLAY		40,143	160,000
TOTAL OPERATING EXPENDITURES		19,301,383	20,333,245
TOTAL CAPITAL BUDGET		636,299	698,161
TOTAL ALL BUDGETS		19,937,682	21,031,406
TOTAL FUNDS AVAILABLE FOR EXPENDITURES & SAVINGS		27,163,105	27,808,123
AMOUNT AVAILABLE FOR SAVINGS ACCOUNT		7,225,423	6,776,717

FORT VANCOUVER REGIONAL LIBRARY DISTRICT
JANUARY - DECEMBER 2013 BUDGET
EXPENDITURES

FOR BOARD APPROVAL
November 12, 2012

	January - December 2012 Budget	January - December 2013 Budget
OPERATING BUDGET		
PERSONAL SERVICES		
Personnel - Salary/Wages	\$ 8,860,764	\$ 9,070,363
Personnel - Benefits	\$ 3,431,923	\$ 3,850,478
Personnel - Benefits - Medical	\$ 1,767,745	\$ 2,077,092
Personnel - Benefits - Dental	\$ 189,072	\$ 207,526
Personnel - Benefits - Life	\$ 33,029	\$ 28,855
Personnel - Benefits - Long Term Disability	\$ 16,689	\$ 17,337
Personnel - Benefits - Short Term Disability	\$ 30,344	\$ 30,909
Personnel - Benefits - PERS	\$ 638,861	\$ 690,447
Personnel - Benefits - FICA	\$ 671,452	\$ 693,882
Personnel - Benefits - L&I	\$ 84,731	\$ 104,428
572.28 Unemployment	\$ 15,000	\$ 15,000
TOTAL PERSONAL SERVICES	\$ 12,307,687	\$ 12,935,839
SUPPLIES/SMALL EQUIPMENT		
572.30		
572.35 & 38 Supplies	\$ 375,721	\$ 403,877
572.37 Small Equipment	\$ 519,533	\$ 428,000
Sm. Equip/tech Friends Reimbursement	\$ 9,000	
Professional supplies & equipment	\$ 95,500	\$ 95,500
TOTAL SUPPLIES/SMALL EQUIPMENT	\$ 999,754	\$ 927,377
LIBRARY MATERIALS		
572.34 Library Books/Materials	\$ 2,424,200	\$ 2,417,000
572.39 Electronic Resources	\$ 945,200	\$ 852,400
Materials - Donor Funded	\$ 15,000	\$ 15,000
TOTAL LIBRARY MATERIALS	\$ 3,384,400	\$ 3,384,400
OTHER SERVICES/CHARGES		
572.41 Professional Services	\$ 725,000	\$ 695,657
572.42 Communications	\$ 353,843	\$ 375,000
572.43 Training	\$ 75,000	\$ 105,000
572.44 Advertising	\$ 9,500	\$ 10,000
572.45 Rentals/Leases	\$ 309,000	\$ 359,000
572.46 Insurance	\$ 145,000	\$ 160,000
572.47 Utilities	\$ 360,000	\$ 416,000
572.48 Repairs/Maintenance	\$ 477,151	\$ 485,000
572.49 Miscellaneous	\$ 110,505	\$ 114,972
572.60 Intergovernmental Services	\$ 4,400	\$ 5,000
TOTAL OTHER SERVICES/CHARGES	\$ 2,569,399	\$ 2,925,629
UNANTICIPATED SMALL CAPITAL PROJECTS		
572.62 Buildings/Non-Owned	\$ 741,583	\$ 80,000
594.62 Buildings/Owned	\$ 26,859	\$ 80,000
594.64 Machinery/Equipment	\$ -	\$ -
TOTAL CAPITAL OUTLAY	\$ 768,442	\$ 160,000
TOTAL OPERATING EXPENDITURES	\$ 20,029,682	\$ 20,333,245

FUNDS AVAILABLE FOR CAPITAL PROJECTS
January - December 2013

FOR BOARD APPROVAL
November 12, 2012

SOURCE	AMOUNT
Westfield Corporation	150,000
Capital Account - Buildings	<u>550,000</u>
TOTAL AVAILABLE FOR CAPITAL PROJECTS	700,000

CAPITAL BUDGET - MALL LIBRARY CONNECTION
January 1 - March 31, 2013

FOR BOARD APPROVAL

November 12, 2012

Supplies & Small Equipment/Technology		
572.35 &		
38	Small Equip/Technology	95,320

<i>Subtotal Supplies & Small Equipment/Technology</i>		<u>95,320</u>
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Other Charges & Services		
572.41	Professional Services	22,990
572.44	Advertising	-
572.45	Rentals / Leases	500
572.46	Insurance	1,840
572.47	Utilities	400
572.49	Misc / Fees / Printing / Other	16,181

<i>Subtotal Other Charges & Services</i>		<u>41,911</u>
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Capital Outlay		
572.62	Bldg non-owned (construction)	424,325
572.62	Machinery & Equipment	136,605

<i>Subtotal Capital Outlay</i>		<u>560,930</u>
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Total Capital Budget - Mall Library Connection		<u><u>698,161</u></u>
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2013 BUDGET
January 1, 2013 - Dec. 31, 2013
CASH SAVINGS ACCOUNT
As of December 31, 2013

FOR BOARD APPROVAL
November 12, 2012

CAPITAL ACCOUNT - BUILDINGS	500,000
Washougal	
Woodland	
CAPITAL ACCOUNT - EQUIPMENT	230,750
FACILITIES' MAINTENANCE ACCOUNT	60,000
UNDESIGNATED	<u>5,985,967</u>
TOTAL SAVINGS ACCOUNT	6,776,717