

# Yale Valley Library District

Regular Meeting Minutes

October 18, 2018

Location: Yale Elementary School

11842 Lewis River Rd

Ariel, WA

## **PUBLIC MEETING**

Attendees:

Board: Chris Conroy, Vice Chair; Liz Kennedy, Secretary; Tina Moir, Trustee

FVRL: Amelia Shelly, Christine Witte

1. Call to Order: Chris Conroy called the meeting to order at 6:10 PM.
2. Agenda Approval: Liz Kennedy moved to approve the agenda as presented. Tina Moir seconded the motion. Motion passed unanimously.
3. Introductions & Welcomes / Chair Announcements: None
4. Minutes Approval, September 20, 2018: Tina moved to approve the September 20, 2018 minutes as presented. Chris seconded the motion. Motion passed unanimously.
5. Financial Report: Christine Witte presented the YVLD financial report for the month ending September 2018.
6. Amended 2018 Budget (first reading): Christine Witte presented the 2018 Amended Budget and answered questions.
7. 2019 Budget (first reading): Christine Witte presented the Proposed 2019 Budget. The Proposed budget was amended to increase expenditures for Professional Services to \$100,000 as YVLD will incur additional expense for the extended contract with Westby Associates. That will increase the total proposed expenses, including Capital Outlay, for 2019 to \$800,000.

Christine asked that a board member review bills that will be paid by FVRL on YVLD behalf. Chris Conroy will do that this month.

8. Building Project / Fundraising: Rick Smithrud has agreed to provide the Friends with standard design receipts that can be used for donations to the group under the foundation's 501C3.

Individual moneys donated to Friends for the capitol project will be kept separate and the Friends will send thank you notes and tax receipts for those donations.

Donated moneys generated by the Westby campaign should go to FVRL for deposit into YVLD account and the District will send thank you notes and tax receipts for those donations.

Both the Friends group and YVLD board will need to determine who will take responsibility to send "Thank You" cards and a "Tax deduction" form.

9. Citizen Comments (limited to 3 minutes): None

10. Board Comments: At least one of the foundations that Westby is applying to for funding requires 100% participation from the board. There is no specific amount and this will demonstrate to anyone we ask for a donation that the board is 100% invested in the Library.



YVLD Board Chair



Date

3 BOARD MEMBERS that were @ this meeting - Finally All together to approve these notes