

# Yale Valley Library District

Regular Meeting Minutes

February 21, 2019

6:00 P.M.

Location: Yale Elementary School

11842 Lewis River Rd

Ariel, WA

## Public Meeting

Attendees:

Board of Trustees: Eric Reese, Chair; Chris Conroy, Vice Chair; Liz Kennedy, Secretary; Bob Appling, Trustee; Tina Moir, Trustee

FVRL: Jennifer Huaun, Woodland Branch Manager

1. Call to Order: Eric Reese called the meeting to order at 6:05 P.M.
2. Agenda Approval: Liz requested that item 7 be changed to Grants Update/Westby Associates and will be an action item, Christine Witte is not attending this meeting so Jennifer Huaun will present the financials and Librarian's report. Bob Appling moved to approve the agenda as amended; Chris Conroy seconded the motion. Motion passed unanimously.
3. Introductions & Welcomes / Chair Announcements: None
4. Minutes Approval, October 18, 2018: Tina Moir moved to approve the Oct 18th minutes; Chris seconded the motion. Motion passed unanimously.
5. Minutes Approval, January 17, 2019: Chris moved to approve the Jan 17th minutes; Bob seconded the motion. Motion passed unanimously.
6. Financials, Jennifer Huaun: Jennifer presented the YVLD financial report for the month ending Jan 17, 2019.
7. Grants Update / Westby Associates: The board discussed the pending grants and the list, prepared by Megan with Westby, of upcoming funding items. It was

agreed that it will require an extension of the contract with Westby to prepare the needed applications and necessary work to bring these items to completion. Chris moved to extend the contract with Westby for another 3 months, through August 2019. Bob seconded the motion. Motion passed unanimously.

8. Building Project: Jennifer will ask Amelia for a report regarding the construction budget. What has been completed, expenditures and if the balance lines up with the next phase costs.

Chris explained different options for making donations to Yale Valley Community Library capital fund: directly by check to YVLD, to Friends specified for the capital fund and a credit/debit card donation through FVRLF website.

Tina will research the cost of postage for an "every door mailer", that the board would like to send out this Spring.

9. Community Librarian Report: Jennifer discussed an upcoming "Virtual Reality" program for teens and a workshop on ID Theft in March.

10. Citizen's Comments: None

11. Board Comments: Tina reports hearing that construction in Portland is slowing. That may be good news for our construction project.

12. Adjournment: Eric adjourned the meeting at 7:20 P.M.





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YVLD Board Chair

Date