

Yale Valley Library District

Regular Meeting Minutes

May 14, 2020

Virtual Meeting

ATTENDEES:

YVLD Board of Trustees: Eric Reese, Chris Conroy, Tina Moir, Bob Appling, Liz Kennedy

FVRL: Amelia Shelley, Carrie Greenwood, Jennifer Hauan, Jay McCuiston

1. Call to Order: Eric called the meeting to order at 6:00 P.M.
2. Agenda Approval: Liz moved to approve the May 14 agenda. Chris seconded. Motion passed unanimously.
3. Introductions & Welcomes / Chair Announcements: No other guests. No chair announcements.
4. Minutes Approval:
 - a. April 16, 2020 Minutes Chris moved to approve the April 16 minutes. Tina seconded the motion. Motion passed unanimously.
5. Building Project:
 - a. Contract schedule: Jay received an email from Nick Hines that the building permit is ready and he will pick that up on Monday. We'll need a water system permit that will cost \$150. The building department didn't request a pre-construction meeting. Jay will meet with Pacific Tech and go over all requirements. They are hoping to begin the project the first week in June and expect to be completed by the end of the year.

We will need to have a special inspection when the construction is completed and will need to hire a contractor. That should be about \$5,000. FVRL will provide training for the contractor regarding the cultural review part of the process.

Eric received an email regarding landscaping and will forward that to Jay and Amelia.
6. Finance Report:
 - a. Corrected Financials: Carrie presented the financial report for the month ending April 30, 2020. She explained a \$70 discrepancy was due to using estimated cost which were trued up at the end of 2019. The board agreed they would like to have income moved into the Capital reserves. Karri will amend the financial reports back to 1/1/20.

- b. Property Tax Forecast: Karri says to expect to see reduced property tax revenue due to tax deferrals resulting from COVID-19.
7. COVID-19 Update for Yale: Amelia explained that libraries are in the 3rd phase of governor's 4-phase plan for reopening. We could have some library services for Yale possibly the third week of June. The school will not reopen so maybe home delivery or book-by-mail.
 8. Citizen Comments: None
 9. Board Comments: Liz announced that she will be resigning from her position on the board of trustees due to moving to Nevada soon and will send a letter to the County Commissioners.
 10. Adjournment: Meeting adjourned at 6:29 P.M.

Erin Russell

YVLD Board Chair

06/18/20

Date