

Yale Valley Library District
Regular Meeting Minutes
June 10, 2021
Location: Virtual Meeting

Attendees:

YVLD Board of Trustees: Eric Reese, Tina Moir, Chris Conroy, Kathi Wheeler

FVRL: Amelia Shelley, Carrie Greenwood, Jennifer Hauan, Jay McCuistion

Guests: Cynthia McAllister

1. Call to Order: Reese called the meeting to order at 6:01 P.M.
2. Roll Call of those present
3. Agenda Approval: Wheeler moved to approve the June 10 agenda. Conroy seconded the motion. The motion was approved by each trustee.
4. Introductions & Welcomes / Chair Announcements:

Reese announced that Cynthia McAllister has been approved to replace Conroy as a Trustee. Conroy's term ends on July 9, so the July 8 board meeting will be her last meeting.

Reese passed on the information that Fibre Federal Credit Union would like to help sponsor the Grand Opening of Yale Library planned for this fall.

Reese reported that on the previous day, June 9, a white truck drove through the library parking lot and through the blackberry bushes on the north property line to access the property north of the library. Reese has been in discussion with the Cowlitz County Sheriff's Department regarding the ongoing situation.

5. Consent Agenda:
 - a. Minutes Approval, May 13, 2021: Wheeler moved to approve the May 13 minutes. Conroy seconded the motion. The motion was approved by Reese, Conroy, and Wheeler; Moir abstained.
 - b. Approval of building project bills, reviewed by Eric Reese: Reese asked if the WAVE bill for \$649 is an ongoing monthly charge for internet service. Greenwood answered that this is the monthly cost, but internet service is part of the support services that FVRL provides to Yale and that it shouldn't be included in the monthly building project invoice. The coding for it has been changed so that it won't be included in future invoices. Reese recommended payment of the invoice. Conroy moved to approve payment of the invoice dated 5-26-2021 in the amount of \$5,122.47, removing the WAVE portion of the invoice. Wheeler seconded the motion. The motion was approved by each trustee.

- c. Officer Elections: New Officers for July 2021 through June 2022 were approved by each trustee.

Chair: Eric Reese [nominated by Wheeler, seconded by Moir]

Vice-Chair: Tina Moir [nominated by Reese, seconded by Wheeler]

Secretary: Kathy Wheeler [nominated by Reese, seconded by Moir]

Treasurer: Tina Moir [nominated by Conroy, seconded by Wheeler]

Wheeler reluctantly agreed to try the position of Secretary for a few months, but with the caveat that if the task becomes too much, she will bow out. Reese volunteered that he could take over the secretarial duties for the last few months of his term next year, if someone else takes over the position of Chair.

6. Financial Report: Greenwood reviewed the May 2021 Financial Statement. Property tax collections year-to-date are nearly 41% compared to 39% at this time last year. The \$736 expense under Professional Services represents the first WAVE internet bill paid. It will be removed as this charge is included in the support services FVRL provides.

7. Building Project:

- a. Project Update: McCuiston thanked Reese for mowing the grass on a large portion of the library property. The storage shed should be delivered in the next couple weeks. There is still a water leak near the shut-off valve, so next week they will be digging the area up to figure out where the water is coming from.

Last week, McCuiston sent the trustees an estimate of \$5200 – \$6200 for the cost of installing a 5 foot chain-link fence on the east side of the property. Right now the posts and cable installed where the squatters were parked seems to be working, so the trustees will wait to decide on what to permanently put in this area.

As far as the north side of the property where the truck drove through, Reese emphasized that the message needs to be sent that access to the property north of the library cannot be made through library property. McCuiston suggested that a post and cable barrier be installed. He will check with the Fire Department to make sure the barrier will not interfere with their activities. Reese suggested that some additional obstacles, such as big stumps, could also be put in the problem area to prevent vehicle access.

- b. Certificate of Occupancy Status: Yale received a Certificate of Occupancy on May 17, but the name of the building owner was listed as the Woodland School District (WSD) rather than the Yale Valley Library District. Also, the address listed was for Yale School rather than the Yale Library address. Shelley has been in contact with the County and WSD. Apparently, because WSD owns the property the library is situated on, the Certificate lists WSD as the owner. WSD has assured Shelley that they will see that the address of the Certificate is corrected.

- c. Landscaping: Wheeler reported that she has contacted WSD about the availability of water for landscaping at the library. There is a problem with the water pump at Yale School; a part is on order, but it has been on order for some time; and she has not received any replies to her enquiry. The trustees decided to table landscaping discussions till the next meeting.
8. Meeting Room Policy: Shelley stated that YVLD will adhere to FVRL's meeting room policies. Wheeler asked about the need to add something specific pertaining to Yale regarding the no gun policy. Shelley felt that the portion of the FVRL policy that states activities must be in compliance with all local and state laws should cover this aspect, since the school district can be considered a local entity.
9. Art Policies: Shelley related that FVRL's Art Policy states all donated art is owned by the FVRL Foundation. She recommends that Yale write its own policy, mostly to be specific about the library's right to sell the art at a later date. Conroy brought up the need to have a policy regarding loaned art, and having a form that specifically states that YVLD will not be responsible for the loss or damage of the loaned art. Hauan said that she was involved with this aspect of art when she worked at the Vancouver branch, and she will look into finding the form.
10. COVID-19 Update for Yale: Shelley reported that major changes to restrictions may be coming soon. Governor Inslee announced recently that, with a few exceptions, WA State can fully open by June 30. It's not known yet what "fully open" actually means in relation to libraries. FVRL is, also, still reviewing what the mask policies will be inside libraries.
11. Branch Manager Report: Summer reading for all library branches will be online again this year through Beanstalk. Hauan said that 24 people visited Yale Library on June 9, and the previous week had 17 visitors. The word is getting out that the library is open. Two people were interviewed today for the Supervisor position. The new schedule with 2 library employees working 15 hours/week will begin on Tuesday, July 6. Once all restrictions on capacity are lifted, library patrons will be able to access the library seven days a week.
12. Citizen Comments: none
13. Board Comments: Wheeler asked if it would be possible for the July board meeting to be held in the meeting room at Yale Library. The board decided to plan for an in-person meeting for July.
14. Adjournment: Wheeler moved to adjourn the meeting and reconvene in the new library. Conroy seconded the motion. The meeting adjourned at 7:12 P.M.


Eric Reese (Jul 12, 2021 22:13 PDT)

Jul 12, 2021

YVLD Board Chair

Date