



## **Volunteer Policy**

### **PURPOSE**

The Fort Vancouver Regional Library District Board of Trustees (Board) recognizes the need for and value of volunteers as a resource to further the Fort Vancouver Regional Library District's (FVRL) ability to provide quality library service. The Board believes that volunteering for the library is a collaborative effort and beneficial to both the library and the individual volunteer.

FVRL values our many supporters, especially those that generously give their time to help our libraries fulfill our mission. A rich and diverse corps of volunteers enrich our libraries by bringing their personal experience, knowledge and creativity to needed tasks. Our libraries seek volunteers from all walks of life, representative of the communities we serve.

### **POLICY**

Volunteer opportunities should offer personal growth or enjoyment for the individual and raise awareness of the role of the library in the community. It is the intent of the Board that volunteers used to support budgeted library services and programs will not be used to replace positions that are part of the Library's regularly funded services.

Individuals who join the Friends of the Library in each community are considered volunteers for the Fort Vancouver Regional Library Foundation as well as volunteers for their local library.

FVRL performs criminal background checks on applicants 18 years and older who are being seriously considered for placement in regularly scheduled volunteer activities. Friends of the Library members may be subject to background checks if their role requires financial oversight or time spent with staff in library facilities.

FVRL welcomes the opportunity to work with community organizations to place individuals seeking opportunities to perform community service.

### **ADMINISTRATION**

The Executive Director is responsible for the administration of this policy, for establishing administrative procedures for its implementation and for making the policy available for the public at each branch and via the Library's web site.

## SEVERABILITY

The Board of Trustees hereby declares its intention that the provisions of this policy are declared to be separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, chapter, title or other portion of this policy, or the invalidity of the application thereof to any person or circumstance shall not affect the validity of the remainder of the policy, or the validity of its application to other persons or circumstances.

## CONTINUANCE

The Board of Trustees hereby declares its intention that the provisions of this policy shall be construed and applied as a continuation of the provisions of the policy, as amended, insofar as applicable, and the repeal of any part of this policy shall not be construed as affecting such continuous application.

## RESOURCES

### Relevant documents

- Discrimination and Anti-Harrassment Policy
- FVRL Volunteer Handbook

## POLICY HISTORY

Approved and adopted by the FVRL Board of Trustees:

- Original Policy April 9, 1990
- Revised and reaffirmed: June 10, 2002
- Revised: April 13, 2009
- Revised: November 16, 2020