

FORT VANCOUVER REGIONAL LIBRARY DISTRICT
Board of Trustees Public Meeting Minutes

January 17, 2023 – Cascade Park Community Library/Hybrid Meeting

1. CALL TO ORDER

Chair Morgan called the regular meeting to order at 6:00pm.

ATTENDEES:

Board Members Present: Kristy Morgan, Megan Dugan, Penny Love-Henslee, Olga Hodges, Mary Ann Duncan-Cole, Marie Coffey

Board Members Excused: Vikram Kotwani

Administrative Team: Amelia Shelley, Executive Director; Mary Abler, Deputy Director; Lynne Caldwell, Collection & Technology Services Director; Justin Keeler, Outreach & Community Partnerships Director; Tak Kendrick, Communications & Marketing Director; Dave Josephson, Facilities Director; Lee Strehlow, Human Resources Director; Attar Bhangal, Finance Manager; Special Guests: Ryan Ellis, Interim Branch Manager; Rick Smithrud, FVRL Foundation Director; Recording: Sami Bretherton, Executive Assistant

2. AGENDA

Chair Morgan asked to add a discussion on recording Board meetings item to the end of the business section. The meeting agenda was amended to reflect this change.

MOTION: Megan Dugan moved and Penny Love-Henslee seconded approval of the amended agenda. The motion carried unanimously.

3. CHAIR ANNOUNCEMENTS

Chair Morgan welcomed the public to the meeting and thanked the FVRL Foundation for joining this meeting to present and ask questions.

4. PUBLIC COMMENTS

Written comments: Charisa Martin Cairn, Ted Sarvata, Kelsey Gilkey, Alyssa McClure, David Alvey, Aly Strappazon, Eunice Ingermanson, Chris Hight, Whitney and David Young, Emily Stenersen, Irina Telega, James Judkins, Marilyn Roggenkamp, Mark Zagumenny, Marion Moses, Abby Dubinskiy, Lori Judkins, Natasha Yelchaninov, Anna, Doug Sheddy, Denise Serafin, Elizabeth Thiede, Glenda Martin, Valerie Chapman, Megan Clark, John Clark, Joanne Parrent, Doug Davis, Susan Wilson, Margo Logan, Melissa Leady

In person comments: David Alvey, Kati Emerick, Katherine Gardner, Quill Onstead, Wendi, Justin Allen, Jessica Cole, Katie Newhauser, Sean Moore, Keelie Wray, Peter Adrian, Eunice Ingermanson, Elizabeth Thiede, Phil Kronenbusch, Gary Wilson, Randy Schmidt, Margo Logan, Todd Andrews, Ron Roberts, Mark Zagumenny, Julie Martin, Gina Carson, Sofia Baranets, Dawn Seaver, James Clark

5. REPORTS

5.1 FVRL Organizational Report, Administrative Team

The Administrative team updated the Board on their work and projects.

5.2 Branch Report: Cascade Park Community Library, Ryan Ellis
Ellis reported on the Cascade Park Community Library activities for the past year.

5.3 December Financial Statements, Attar Bhargal
Bhargal reminded the Board that we will begin to have monthly financial statements one month in arrears starting in February. Therefore, December Financial Statements will be reviewed at the February meeting. Bhargal verbally reviewed 2022 Capital Projects for the Board.

5.4 FVRL Foundation Report, Rick Smithrud
Smithrud reviewed the events of the Foundation for 2022 and into 2023.

6. **CONSENT AGENDA**

6.1 Minutes Approval: December 19, 2022

6.2 FVRL Expenditure Approval: Reviewed by Megan Dugan

6.3 2023 Committee Roster

MOTION: Megan Dugan moved and Mary Ann Duncan-Cole seconded approval of the consent agenda. The motion carried unanimously.

7. **BUSINESS**

7.1 Foundation Memorandum of Understanding

After discussion, it was agreed that the FVRL Foundation and the FVRL District will agree to have 3 members from each Board as well as both Rick Smithrud and Amelia Shelley to work together on a new MOU.

7.2 Facilities Committee:

Capital Projects Update – Dave Josephson

Josephson gave updates on the capital projects underway.

Added Agenda Item: Recording of FVRL Board Meetings

The Board discussed recording the FVRL Board meetings. It was agreed that we will try the Zoom recording feature for the February meeting as a test. We will determine after that time if it meets our needs.

Lakeshore ROW Dedication - Resolution 2023-03

As part of the Lakeshore improvements, the City of Woodland has requested an easement for a three (3) foot right of way that would run along the Lakeshore Drive edge of the property.

MOTION: Megan Dugan moved and Penny Love-Henslee seconded approval of Resolution 2023-03. The motion carried unanimously.

7.3 Finance Committee:

Revolving Cash Funds - Resolution 2023-04

Staff is asking the Board to continue with the established practice of allowing revolving cash funds for library branches to remain set at \$3,000.

MOTION: Penny Love-Henslee moved and Megan Dugan seconded approval of Resolution 2-023-04. The motion carried unanimously.

Non-Resident Borrower Fees - Resolution 2023-05

Shelley reviewed non-resident borrower fees and how those are assessed. The Board is being asked to approve a resolution to maintain current non-resident fees for 2023.

MOTION: Penny Love-Henslee moved and Mary Ann Duncan-Cole seconded approval of Resolution 2023-05. The motion carried unanimously.

Clark County Treasurer Investment Agreement - Resolution 2023-06

Staff asks that the Board approve the revised Interlocal Agreement with the Clark County Treasurer's Office.

MOTION: Penny Love-Henslee moved and Olga Hodges seconded approval of Resolution 2023-06. The motion carried unanimously.

Vancouver Mall Lease Agreement (expires March 2023)

Shelley gave an overview of the costs associated with maintaining this library, statistics on library use, and the pros and cons of keeping the lease. The library lease and a resolution to approve renewal of the lease will be items on the February meeting agenda.

7.4 Policy Committee: Collection Policy (second reading)

All Trustees are encouraged to review the policy changes and give any feedback to the Policy Committee. The final version of the policy will be on the February meeting's Consent Agenda.

8. BOARD COMMENTS

Megan Dugan thanked the audience for staying for the long meeting. Dugan thanked Lynne Caldwell and Brenda Cameron for providing requested statistics for the discussion on Vancouver Mall Library.

Olga Hodges thanked the audience for staying for the long meeting. Hodges also thanked Amelia Shelley for all of her work in preparation for tonight's meeting.

9. NEXT REGULAR MEETING

The next meeting is Tuesday, February 21, 2023 (Vancouver Community Library/Zoom)

10. ADJOURNMENT

The meeting adjourned at 10:00pm.

Approved:

Kristy Morgan
Kristy Morgan, Chair

2/21/23
Date

Megan Dugan
Megan Dugan, Vice Chair

2/21/2023
Date