



Public Meeting Minutes

Date: May 15, 2023
Time: 6:00 PM Regular Meeting
Location: Hybrid: Zoom Meeting/Stevenson Community Library

Call to Order

6:00 PM

Chair Morgan, called the regular meeting to order.

Attendees

Board Members Present: Kristy Morgan, Megan Dugan, Penny Love-Henslee (virtual), Olga Hodges (virtual), Marie Coffey (virtual), Vikram Kotwani (virtual), Mary Ann Duncan-Cole.
Administrative Team: Executive Director, Amelia Shelley; Three Creeks Branch Manager, Elizabeth Moss; Executive Assistant and Recorder, Rhonda Kay Calkins; Collection & Technology Services Director, Lynne Caldwell; Communications and Marketing Director, Tak Kendrick; Human Resources Director, Lee Strehlow; Finance Manager, Attar Bhangal
Guests: Stevenson Branch Manager, David Wyatt, Student and Youth Partnerships Coordinator, Kelsey Hudson and PFM Financial Advisor, Duncan Brown (virtual).

Agenda Approval

6:03 PM

Motion: Megan Dugan
2nd: Penny Love-Henslee
The motion carried unanimously.

Chair Announcements

6:04 PM

Amelia Shelley welcomes Ruth Shafer as the temporary Public Services Director.

Public Comments

6:04 PM

- In support of DQSH: Emily Gandy, Quil Onstead
- Against DQSH: Phil Kronebosch, Tiffany Heine, Gary Wilson, Julia Dawn Seaver
- Against Censorship: Jude Jacobs, Katherine Gardner, Ash DeBuse

Executive Session: RCW 42.30.110 (1g) – Personnel and Publicly Bid Contracts

6:22 PM

Adjourned into Executive Session at 6:22 pm for 25 minutes.
Meeting restarted at 6:46 pm.

Reports

Facility Financing Options: Duncan Brown, PFM Financial Advisors

6:46 PM

Mr. Brown provided a debt overview and market update. He explained how bonds work within library districts and discussed tax increment finance areas.

Summer at Your Library: Kelsey Hudson, Youth Outreach and Program Coordinator

7:23 PM

Ms. Hudson discussed upcoming summer programs.

Stevenson Community Library Branch Report: David Wyatt

7:38 PM

Mr. Wyatt shared updates about the Stevenson Community Library including the Skamania Bookmobile. Mr. Wyatt shared upcoming programs and recent events.



March 2023 Financial Statements: Attar Bhangal Mr. Bhangal discussed March 2023 financial statements.	7:49 PM
FVRL Foundation Report: Rick Smithrud, Foundation Director Discussed the most current event, Love Your Library in Woodland along with upcoming fundraising events.	7:54 PM
FVRL Expenditure Approval: Reviewed by Megan Dugan Megan Dugan attested that she reviewed the April expenditures and found them in order.	8:08 PM
Consent Agenda Chair Morgan, asked for a motion to approve the Consent Agenda and meeting minutes from April 17, 2023. Motion: Megan Dugan 2nd: Mary Ann Duncan-Cole Motion carried unanimously.	8:08 PM
Business	
Fee Forgiveness for Minors at 18 + Resolution 2023-12: Lynne Caldwell A resolution was brought to the board for account forgiveness to minors when they turn 18. Motion: Megan Dugan 2nd: Marie Coffey Motion carried unanimously.	8:10 PM
Ridgefield Tax Increment Financing Area: Amelia Shelley Ms. Shelley presented information on tax increment finance, or TIF's, adding on to what Mr. Brown presented and what impacts will look like for Ridgefield areas.	8:13 PM
Woodland Community Library: Amelia Shelley Ms. Shelley presented information about the Woodland's groundbreaking event for June 17, 2023 at 2:00 PM. FVRL is looking to put the project to bid in early June.	8:18 PM
Grand Boulevard – Foundation: Amelia Shelley Ms. Shelley presented information on the Operation Center's move to Grand Boulevard. The Foundation has chosen to find office space elsewhere. FVRL is still moving forward with the July 10, 2023 date.	8:19 PM
Right of First Refusal Limited Waiver – Resolution 2023-11: Amelia Shelley Ms. Shelley presented on a limited waiver of a right of first refusal held by FVRL for property adjacent to the Vancouver Library. Motion: Mary Ann Duncan-Cole 2nd: Penny Love-Henslee	8:20 PM



Personnel Handbook (second reading): Lee Strehlow 8:34 PM
Ms. Strehlow shared information from the most recent Policy Committee meeting. Discussion on whether or not the Handbook required Board approval. Ms. Shelley and Ms. Strehlow to research.

Foundation Policy: Amelia Shelley 9:09 PM
This was requested by the MOU Committee.

New Business

Media Communications: Tak Kendrick 9:17 PM
Mr. Kendrick discussed media communication protocols and how we handle media requests.

Public Comments at Board Meetings: Kristy Morgan 9:31 PM
Chair Morgan discussed splitting the current public comment protocol at future board meetings. No changes were made.

Executive Director Search: Lee Strehlow 9:39 PM
Ms. Strehlow discussed that the Personnel Committee has met twice. They have met with consultants and are in the process of finalizing a contract with a firm to assist with the hiring process of the future Executive Director. Ms. Strehlow discussed the hiring process and timeline.

Board Comments: 9:44 PM
Ms. Dugan expressed they had a good time at the Woodland fundraiser and thanked the Foundation.
Chair Morgan thanked David Wyatt for having us and also the Foundation for coming to the meeting.
Ms. Hodges and Coffey thanked Lee Strehlow for all her efforts.

Setting of next regular meeting: Tuesday, June 20, 2023 (Hybrid/Goldendale Community Library) 9:45 PM

Motion to adjourn meeting
Moved: Penny Love-Henslee
2nd: Chair Morgan adjourned the meeting.

Adjournment 9:45 PM
Approved:



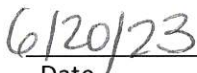
Kristy Morgan, Chair



Date



Megan Dugan, Vice Chair



Date