



**AGENDA FOR PUBLIC MEETING**

**Date:** Monday, October 16, 2023  
**Time:** 6:00 PM  
**Location:** HYBRID: Zoom Meeting /La Center Community Library;  
**Zoom:** <https://us02web.zoom.us/j/7248898607> or <https://zoom.us/join>  
Meeting ID: 724 889 8607: Passcode: 136299 Or Dial: 206-337-9723

1. Call to Order
2. Agenda Approval ACTION
3. Chair Announcements INFORMATION
4. Public Comments
5. Executive Session: RCW 42.30.110(1) - Personnel
6. Reports INFORMATION
  - 6.1 La Center Community Library Branch Report: Jurinda Swingruber
  - 6.2 August Financial Statements: Attar Bhargal, Finance Manager
7. Consent Agenda ACTION
  - 7.1 Minutes Approval: September 18, 2023
  - 7.2 Minutes Approval: October 10, 2023
  - 7.3 FVRL Expenditures Approval: Reviewed by Megan Dugan
8. Business INFORMATION
  - 8.1 First Reading 2023 Budget Amendment INFORMATION
  - 8.2 First Reading 2024 Budget INFORMATION
  - 8.3 Resolution 2023-19: Graphics Printer and Laminator ACTION
  - 8.4 Personnel Committee ACTION
    - 8.4.1 Resolution 2023-20 Selection of Candidate for Executive Director ACTION
    - 8.4.2 Resolution 2023-21 Authority to Negotiate Contract for Executive Director ACTION
9. Board Comments
10. Setting for next regular meeting – Monday November 20, 2023 (Hybrid/Woodland Community Library)
11. Adjournment

**Equity & Connections:**

- Storytimes have started up this month & we are excited to see our returning families again and new families starting to find us on a regular weekly basis.



- Our Youth Book groups started up this month with Ice Cream Socials and fun icebreaker games while handing out the book for next month. We have 2 groups this year - Kids (ages 8-10yrs) & Tween (ages 10-12yrs). We will not have a Teen book, but we have hopes of growing a group for next year.

- Teri and I held an Alcohol Ink Workshop this month where adults got to experiment & play with Alcohol Ink. They were able to use Yupo paper, porcelain tiles, and glass pendants and they created some lovely things!

- Teri ran the cutest Clay Jewelry series this month. They met twice, the first time to make their adorable clay beads/charms (many were food related

- imagine mini-cinnamon rolls) and then the following week they met to make jewelry out of their clay creations. So there were bracelets, pendants, and earrings galore!



- Teri facilitated a wonderful Solar Program this month using WLA's traveling kit. Everyone that came enjoyed the activities and stayed for quite a while exploring each activity station.

**Partnerships & Outreach:**

- This month I started my outreach to Little Sprouts daycare back up after the summer break. I did get a lovely comment from the toddler classroom teacher about



how the parents really appreciated the free books in the SAYL outreach summer kits. These are families that we do not usually see in the library so it was great to hear that they appreciated the resources.

- The Friend's held one of their monthly Booksales - What a great team!
- I attended a city planning meeting about the Holiday Tree Lighting Festival.

**Organizational Culture:**

- I attended an Intellectual Freedom Webinar this month. It was a great refresher and I did learn a few new things too.
- Susan attended her second Leadership Academy training session
- The La Center programming staff met to discuss Quarterly Programming & make some plans for the rest of the year.

**Fort Vancouver Regional Library District**  
Statement Of Cash  
For the Month Ending August 2023 (With year-to-date totals)

December 31, 2022 Ending Cash Balance	\$20,940,100
Year-to-date Revenue Received	\$16,628,586
Year-to-date Expenditures	-\$21,034,087
Add back Expenditures incurred but unpaid	\$61,433
<b>Cash Balance August 31, 2023</b>	<b>\$16,596,031</b>

**January 01, 2023 - December 31, 2023 Fiscal Year**

**Restatement of cash balance with cash reserve plan summary -**

January 1, 2023 Starting Cash Balance:	\$20,940,100
August 31, 2023 Ending Cash Balance:	\$16,596,031
Reserve Plan Objectives 1-5:	-\$13,240,426
Operational Reserve (Unassigned)	\$3,355,605

## Fort Vancouver Regional Library District

Statement Of Revenue - Calendar Year 2023  
For the Month Ending August 2023 (With year-to-date totals)

	2023 Budget (Approved 12/22)	August 2023 Revenues	Year-to-Date Totals thru August 2023	Year - to - Date Annual Budget Percent
<b>Property Taxes</b>				
311.10.( Property Taxes - Clark	25,300,000	78,459	14,430,943	57.04%
311.10.( Property Taxes - Skamania	690,000	2,989	428,113	62.05%
311.10.( Property Taxes - Klickitat	1,315,000	9,841	897,592	68.26%
311.10.( Property Taxes - Cowlitz	315,000	135	211,616	67.18%
<b>Total Property Taxes</b>	<b>27,620,000</b>	<b>91,423</b>	<b>15,968,265</b>	<b>57.81%</b>
<b>Other Taxes</b>				
312.10. Other General Tax	25,000	-	41,855	167.42%
318.20 Leasehold Excise Tax	95,000	24,822	89,760	94.48%
<b>Total Other Taxes</b>	<b>120,000</b>	<b>24,822</b>	<b>131,615</b>	<b>109.68%</b>
<b>Intergovernmental, Grants &amp; Contracts</b>				
332.00 Federal in-lieu of Taxes	15,000	-	32,156	214.38%
335.05 State Forest Boards	150,000	1,013	14,802	9.87%
333.00 State Grants	25,000	-	-	-
338.7 Yale Valley Library Dist	180,000	-	70,016	38.90%
338.72 Contracts - Clark County Jail	500	-	-	0.00%
<b>Total Intergovernmental, Grants &amp; Contracts</b>	<b>370,500</b>	<b>1,013</b>	<b>116,975</b>	<b>31.57%</b>
<b>Charges for Services</b>				
341.60 Equipment Use Fees	20,000	3,649	26,252	131.26%
347.21 Non-Resident Borrower Fee	6,000	187	4,246	70.76%
347.90 Lost / Damaged Material Fee	25,000	1,894	19,889	79.56%
347.50 Collection Agency Referral Fee	0	-	446	0.00%
<b>Total Charges for Services</b>	<b>51,000</b>	<b>5,730</b>	<b>50,833</b>	<b>99.67%</b>
<b>Miscellaneous</b>				
361.11 Investment Interest	200,000	42,173	310,660	155.33%
362.00 Rental Income	1,000	1,000	4,230	422.98%
367.10 Gifts/Contributions	15,000	11	192	1.28%
369.90 Library Friends Groups' Reimbursements	300,000	-	12,051	4.02%
369.90 Library Foundation Reimbursements	2,500,000	-	9,554	0.38%
369.40 Insurance Reimbursements	2,500	-	7,000	280.00%
369.90 Miscellaneous	2,500	2,134	8,042	321.67%
367.1 Private Grants	50,000	500	4,196	8.39%
369.90 Other Miscellaneous - E-Rate	150,000	-	-	0.00%
395.00 Sale of Assets	20,000	4	4,975	24.87%
<b>Total Miscellaneous</b>	<b>3,241,000</b>	<b>45,821</b>	<b>360,899</b>	<b>11.14%</b>
<b>Total Operating Revenue</b>	<b>\$ 31,402,500</b>	<b>168,809</b>	<b>16,628,586</b>	<b>52.95%</b>
<b>Transfer in from Reserves</b>	<b>\$ 2,500,000</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>Total Revenues and Transfer from Reserve</b>	<b>\$ 33,902,500</b>	<b>168,809</b>	<b>16,628,586</b>	<b>49.05%</b>

Jan.-Dec. 2023 Fiscal Year

August is the 8th month of the fiscal year. Year-to-date budget percentages should be at 66.67%, representing 8/12 months.

**Fort Vancouver Regional Library District**  
 Statement of Expenses - Calendar Year 2023  
 For the Month Ending August 2023 (With year-to-date totals)

<u>Bars</u>	<u>Description</u>	2023 Budget (Approved 12/22)	August 2023 Expenditures	Year-to-Date Totals thru August 2023	Year to Date Annual Budget Percentage
<b>Personnel</b>					
572.10	Wages	12,750,000	1,065,383	8,066,088	63.26%
572.24	Benefit - Medical	2,300,000	184,742	1,478,429	64.28%
572.24	Benefit - Dental	240,000	20,757	166,407	69.34%
572.24	Benefit - Life, LTD, AD&D	75,000	11,684	96,471	128.63%
572.22	Benefit - PERS	1,324,725	94,160	795,616	60.06%
572.21	Benefit - FICA	975,375	80,187	605,284	62.06%
572.25	Benefit - L & I - Workers Compensation	100,000	6,544	50,664	50.66%
572.25	Benefit - PFML	27,785	2,339	17,665	63.58%
572.28	Unemployment Expense	10,000	-	6,106	61.06%
	<b>Personnel Subtotal:</b>	<b>17,802,885</b>	<b>1,465,796</b>	<b>11,282,731</b>	<b>63.38%</b>
<b>Supplies</b>					
572.30	Supplies	458,000	28,345	217,332	47.45%
572.35	Small Equipment (FF&E)	250,000	15,237	92,982	37.19%
572.38	Technology	462,000	109,076	198,119	42.88%
572.33	Professional Collection / Tech	300,000	48,560	193,921	64.64%
	<b>Supplies &amp; Small Equipmt/Tech Subtotal:</b>	<b>1,470,000</b>	<b>201,217</b>	<b>702,354</b>	<b>47.78%</b>
<b>Library Books / Materials</b>					
572.34	Library Books & Materials	1,903,500	120,474	894,465	46.99%
572.39	Electronic Resources	1,896,500	158,529	1,085,965	57.26%
	<b>Library Materials Subtotal:</b>	<b>3,800,000</b>	<b>279,003</b>	<b>1,980,430</b>	<b>52.12%</b>
<b>Other Services / Charges</b>					
572.41	Professional Services	2,079,225	140,031	881,187	42.38%
572.42	Communications	410,000	24,703	282,207	68.83%
572.43	Training / Travel	108,000	7,691	76,753	71.07%
572.44	Advertising	30,000	711	5,220	17.40%
572.45	Rentals / Leases	560,000	37,336	356,791	63.71%
572.46	Insurance	250,000	214,901	263,780	105.51%
572.47	Utilities	450,000	36,815	298,117	66.25%
572.48	Repairs & Maintenance	870,000	419,779	987,146	113.47%
572.49	Misc / Dues / Printing / Other	163,750	5,164	95,707	58.45%
572.50	Intergovernmental Services	3,640	229	2,484	68.24%
	<b>Other Charges &amp; Services Subtotal:</b>	<b>4,924,615</b>	<b>887,359</b>	<b>3,249,391</b>	<b>65.98%</b>
<b>Capital Outlay</b>					
594.62	Buildings / Non-Owned	300,000	6,741	6,741	2.25%
594.62	Buildings / Owned	5,500,000	455,332	1,261,509	22.94%
595.62	Yale	40,000	-	-	0.00%
594.64	Machinery & Equipment	65,000	-	50,932	78.36%
	<b>Capital Outlay Subtotal:</b>	<b>5,905,000</b>	<b>462,073</b>	<b>1,319,182</b>	<b>22.34%</b>
<b>Total Operating Expenditures:</b>		<b>33,902,500</b>	<b>3,295,449</b>	<b>18,534,087</b>	<b>54.67%</b>
<b>Total Reserved Projects</b>		<b>-</b>	<b>-</b>	<b>2,500,000</b>	<b>-</b>
<b>Grand Total All Expenditures:</b>		<b>33,902,500</b>	<b>3,295,449</b>	<b>21,034,087</b>	<b>62.04%</b>



**Public Meeting Minutes**

**Date:** September 18, 2023  
**Time:** 6:00 PM Regular Meeting  
**Location:** HYBRID: Zoom Meeting / Battle Ground Community Library

<p><b>Call to Order</b>  Vice Chair Dugan, called the regular meeting to order.  <b>Attendees</b>  <u>Board Members In-Person:</u> Megan Dugan, Penny Love-Henslee, Marie Coffey, Mary Ann Duncan-Cole  <u>Board Members Virtual:</u> Olga Hodges  <u>Board Members Absent:</u> Kristy Morgan, Vikram Kotwani  <u>FVRL Team:</u> Interim Executive Director, Justin Keeler; Executive Assistant, Rhonda Kay Calkins; Public Services Director, Ruth Shafer; Finance Manager, Attar Bhangal; Branch Manager, Elizabeth Moss, IT Specialist, Mike Smetana  <u>Guests:</u> Battle Ground Branch Manager, Holland Christie</p>	<p>6:00 PM</p>
<p><b>Agenda Approval</b>  Motion: Penny Love-Henslee  2nd: Mary Ann Duncan-Cole  The motion carried unanimously.</p>	<p>6:00 PM</p>
<p><b>Chair Announcements – No Announcements</b></p>	<p>6:01 PM</p>
<p><b>Public Comments</b>  Katherine Gardner: FVRL Collection Policy  Gabrielle Gilbert: Supporting the Libraries Diverse Programming  Wendi Moose: Comments at board meetings  Carol Keon: Censorship and Inclusivity  Bev Jones: Keeping the right for all to choose all books  Louise Tucker: Library support – thanks!  Margo Logan: Book Donations  Anna: DQSH  Tiffany Heine: DQSH  Justin Allen: DQSH  Phillip Kronbusch: Library Comment Period  Randy Schmidt: DQSH  Sara Wu: Censorship  Nick Nelson: Goldendale library appreciation</p>	<p>6:01 PM</p>
<p><b>Reports</b></p>	
<p><b>Battle Ground Branch Report: Holland Christie</b>  Update on the Battle Ground and Yacolt library activities.</p>	<p>6:29 PM</p>
<p><b>Public Services Report: Ruth Shafer</b>  Update on the Public Service activities throughout the district.</p>	<p>6:51 PM</p>
<p><b>July Financial Statements:</b></p>	<p>6:58 PM</p>



Attar Bhangal discussed July 2023 financial statements.	
<p><b>Consent Agenda</b> Vice Chair Dugan, asked for a motion to approve the Consent Agenda. Motion: Mary Ann Duncan-Cole 2nd: Marie Coffey Motion carried unanimously.</p>	7:02 PM
<p><b>FVRL Expenditure Approval: Reviewed by</b> Penny Love-Henslee attested that she reviewed the August expenditures and found them in order.</p>	7:03 PM
<b>Business</b>	
<p><b>Secretary of the Board Expectations: Vice Chair, Megan Dugan</b> Vice Chair Dugan discussed the expectations of the secretary for the Board of Trustees. Vice Chair Dugan explained we had a change in our best practices on how meeting minutes would be recorded. Vice Chair Dugan explained the prior process: Ms. Calkins takes the initial notes, sends them to the Executive Director for review. The new process is to take this off the plate of the Executive Director and to have the Board Secretary do the role. The Board Secretary stated they were horrified and not excited to do the task. Vice Chair Dugan clarified that Ms. Calkins would still be taking the notes, and the Board Secretary would be reviewing them before they go in the packet. Interim Director Keeler stated it is not to be an onerous duty of the Board Secretary, but to have more ownership from the Trustees over the minutes of their meetings. Ms. Hodges asked if it is within the secretary's role to modify minutes. Secretary Duncan-Cole stated they would note what was missing between both notes and then address the corrections needed. Ms. Hodges thinks one of the reasons why they are modifying this is because there was a process that we were not aware of or consent to where the minutes were being grossly manipulated and information was left out/changed. This is why we are wanting the minutes to go to the board secretary. If there is something you would like edited/removed we should consider crafting an email and getting all eyes on it. We do not want to experience the past issues again. Secretary Duncan-Cole stated they would do their best. Ms. Hodges is confident Ms. Calkins can take accurate notes. Vice Chair Dugan closed this discussion after no further questions/comments.</p>	7: 04 PM
<p><b>Foundation Relationship and MOU: Interim Executive Director, Justin Keeler</b> Interim Director Keeler provided an update on the current relationship with the FVRL Foundation. There has been a commitment to meet weekly to discuss priorities with the Executive Director of the Foundation. They will begin the process of collaborating to get the MOU to a place where both parties could agree to it. The two largest priorities are getting the Woodland project completed which is scheduled for late 2024. Second is providing Washougal the library they have needed for quite some time. The Foundation Executive Director informed us that two-million grant with the Department of Commerce has been approved. Interim Director Keeler would like time to build the relationship. Ms. Love-Henslee commented that she is delighted to hear there are weekly meetings in place and that the grant has been approved. It is a wonderful thing for the Foundation and library to be working together.</p>	7:08 PM
<p><b>Surplus Authorization Request: Interim Executive Director, Justin Keeler</b> Director Keeler stated there is a cart designed for the use of outreach purposes that is broken. The vendor who provided the cart to us and our Facilities department are unable to repair it. It is currently located at our former Operation Center building. We would like the board's approval to mark it as surplus which will then allow us to sell it for market value, if any.</p>	7:11 PM



<p><b>Resolution 2023-18 Surplus of Damaged Outreach Cart: Interim Executive Director, Justin Keeler</b> Director Keeler presented Motion: Penny Love-Henslee 2nd: Mary Ann Duncan-Cole Motion carried unanimously.</p>	<p>7:13 PM</p>
<p><b>Board Comments:</b> Penny Love-Henslee thanked Holland for the branch report. They enjoyed seeing the activities that took place for outreach particularly the summer program. They thanked Ruth Shafer for the great job they are doing. Looking at all the activities and new people we are reaching. Thank you! Olga Hodges thanked Holland for the great presentation. She noted that she sets a fantastic example at both branches she manages. I appreciate your leadership style. Also thanked Goldendale for providing her with a space to attend the board meeting. Appreciate staff coming together and coordinating to make things work out. Megan Dugan has recently visited the Cascade Park library this last weekend and see the newly remodeled courtyard. It was very cool with the fairy garden and mini-library. Thank you to everyone involved with it. It was great experience.</p>	<p>7:23 PM</p>
<p><b>Setting of next regular meeting: 6:00 PM (La Center Community Library/Zoom)</b> <b>Motion to adjourn meeting</b> Moved: Mary Ann Duncan-Cole 2nd: Penny Love-Henslee Motion approved</p>	<p>7:25 PM</p>
<p><b>Adjournment</b></p>	<p>7:26 PM</p>

\_\_\_\_\_  
Kristy Morgan, Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Megan Dugan, Vice Chair

\_\_\_\_\_  
Date



**Public Meeting Minutes**

**Date:** Tuesday, October 10, 2023  
**Time:** 4:00 PM Special Meeting  
**Location:** HYBRID: Zoom Meeting / Vancouver Community Library

<p><b>Call to Order</b> Chair Morgan, called the regular meeting to order.</p> <p><b>Attendees</b>  <u>Board Members Present:</u> Kristy Morgan, Megan Dugan, Vikram Kotwani, Mary Ann Duncan -Cole  <u>Board Members Online:</u> Olga Hodges, Penny Love-Henslee, Marie Coffey  <u>FVRL Team:</u> Human Resources Director, Lee Strehlow; Executive Assistant, Rhonda Kay Calkins, Branch Manager, Elizabeth Moss, IT Specialist, Mike Smetana  <u>Interview Candidates:</u> Jennifer Giltrop and Justin Keeler</p>	4:07 PM
<p><b>Agenda Approval</b> Motion: Megan Dugan 2nd: Penny Love-Henslee The motion passed with 6 votes in favor and one board member absent from the vote.</p>	4:09 PM
<p><b>Candidate Introductions</b> Chair Morgan introduced each candidate: Justin Keeler and Jennifer Giltrop. Each candidate was given 10 minutes to provide a biography of themselves to the audience.</p>	4:11 PM
<p><b>Executive Session: RCW 42.30.110(1) Personnel</b> Adjourned into Executive Session at 4:36 PM for 3-hours with no action to occur. Meeting restarted at 7:33 PM.</p>	4:36 PM
<p><b>Setting of next regular meeting: Monday, October 16, 2023, 6:00 PM (Hybrid/La Center Community Library)</b> <b>Motion to adjourn meeting</b> Moved: Megan Dugan 2nd: Mary Ann Duncan-Cole</p>	7:33 PM
<p><b>Adjournment</b></p>	7:34 PM

\_\_\_\_\_  
Kristy Morgan, Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Megan Dugan, Vice Chair

\_\_\_\_\_  
Date

**FORT VANCOUVER REGIONAL LIBRARY DISTRICT**

**Approval of Claims**

**As of**

**October 16, 2023**

As required by RCW 42.24.080 and RCW 42.24.090, vouchers audited and certified by the Auditing Officer of the Fort Vancouver Regional Library District and those expense reimbursement claims which have been certified as required, have been recorded on a list and made available to the Board of Directors for approval.

As of this date, October 16, 2023, The Board of Directors, by a \_\_\_\_\_  
 vote does approve for payment the following vouchers, warrants, voids, and electronic transfers issued  
September 1, 2023 through September 30, 2023

<b>Accounts Payable Warrants Issued</b>	Numbers	<u>118131</u>	Through	<u>118312</u>	<u>\$ 1,230,029.83</u>
<b>Accounts Payable EFT Payments</b>		<u>EFT01772</u>	Through	<u>EFT01799</u>	<u>\$ 44,471.70</u>
<b>Accounts Payable Voids</b>	Numbers	EFT01790			<u>( \$ 1,000.00 )</u>
<b>Subtotal FVRL General Fund Warrants, EFTS, Voids</b>					<u>\$ 1,273,501.53</u>
<b>Payroll Warrants Issued</b>	Numbers	_____	Through	_____	<u>\$ -</u>
<b>Payroll Transactions Voided</b>	Numbers	_____			<u>( \$ - )</u>
<b>Payroll Electronic Fund Transfers</b>	Numbers	<u>20230908</u>	Through	<u>20230925</u>	<u>\$ 985,793.35</u>

**Other Electronic Fund Transfers Completed**

<i>Vendor</i>	<i>Date</i>	<i>Amount</i>
ADP Payroll Fees	September 22, 2023	\$ 4,651.72
Endicia	September 11, 2023	\$ 8,500.00
Kaiser HSA	September 27, 2023	\$ 15,254.76
Kaiser HSA Fees	September 28, 2023	\$ 45.50
WA DOR Sales/Use Tax	September 25, 2023	\$ 5,175.52
WA DRS - DCP	September 8, 2023	\$ 5,935.08
WA DRS - DCP	September 25, 2023	\$ 5,639.97
WA DRS - PERS	September 11, 2023	\$ 84,209.68
WA DRS - PERS	September 26, 2023	\$ 79,595.52

\$ 209,007.75

**Subtotal FVRL General Fund Warrants, Transfers, Direct Deposits, Voids** \$ 2,468,302.63

**Total Transactions for Approval** \$ 2,468,302.63

\_\_\_\_\_  
 DISTRICT LIBRARY - EXECUTIVE DIRECTOR

\_\_\_\_\_  
 DISTRICT LIBRARY - AUDITING BOARD TRUSTEE

**BOARD COVER WORKSHEET**

**BOARD DATE:**

**October 16, 2023**

<u>Date Paid</u>	<u>Warrant Numbers</u>	<u>Amount</u>
<b>Accounts Payable</b>		
September 8, 2023	118131 - 118157	\$ 141,273.17
September 14, 2023	118158 - 118208	\$ 476,848.45
September 21, 2023	118209 - 118235	\$ 57,547.91
September 28, 2023	118236 - 118312	\$ 554,360.30

Subtotal Accounts Payable Warrants Issued \$ 1,230,029.83

<b>Accounts Payable EFT Payments</b>		
September 8, 2023	EFT01772 - EFT01775	\$ 3,650.39
September 14, 2023	EFT01776 - EFT01778	\$ 6,943.29
September 21, 2023	EFT01779 - EFT01781	\$ 5,165.85
September 28, 2023	EFT01782 - EFT01799	\$ 28,712.17

Subtotal Accounts Payable EFT Payments \$ 44,471.70

Subtotal Accounts Payable Warrants & EFT Payments \$ 1,274,501.53

<b>Accounts Payable Voids and Cancels</b>		
September 28, 2023	EFT01790	\$ (1,000.00)

Subtotal Accounts Payable Voids \$ (1,000.00)

Subtotal A/P Warrants, EFTs, Voids \$ 1,273,501.53

<b>Subtotal ADP Payroll Debits</b>		
September 8, 2023	Payroll - Net Wages	\$ 375,985.96
September 8, 2023	Federal Payroll Taxes	\$ 122,825.50
September 8, 2023	OR State Payroll Taxes	\$ 3,178.63
September 8, 2023	PFML Taxes	\$ 4,292.94
September 8, 2023	WA Cares Fund	\$ 2,903.45
September 25, 2023	Payroll - Net Wages	\$ 351,243.64
September 25, 2023	Federal Payroll Taxes	\$ 115,630.82
September 25, 2023	OR State Payroll Taxes	\$ 2,965.15
September 25, 2023	PFML Taxes	\$ 4,040.16
September 25, 2023	WA Cares Fund	\$ 2,727.10

Subtotal Payroll Transfers \$ 985,793.35

<b>Other ACH Debits</b>		
September 22, 2023	ADP Payroll Fees	\$ 4,651.72
September 11, 2023	Endicia	\$ 8,500.00
September 27, 2023	Kaiser HSA	\$ 15,254.76
September 28, 2023	Kaiser HSA Fees	\$ 45.50
September 25, 2023	WA DOR Sales/Use Tax	\$ 5,175.52
September 8, 2023	WA DRS - DCP	\$ 5,935.08
September 25, 2023	WA DRS - DCP	\$ 5,639.97
September 11, 2023	WA DRS - PERS	\$ 84,209.68
September 26, 2023	WA DRS - PERS	\$ 79,595.52
		<u>\$ 209,007.75</u>

Payroll Voids/Cancels

**Total Funds to Approve for Disbursement** \$2,468,302.63

Finance Manager Reviewed Utter Bhargal

Date 10/10/2023

**Fort Vancouver Regional Library District  
Staff Report 2023-44  
2023 Budget Amendment**

**To:** Board of Trustees  
**From:** Justin Keeler, Interim Executive Director  
**Date:** October 16, 2023  
**Subject:** 2023 Budget Amendment

**Summary:**

FVRL is required to amend the annual budget to reflect any unanticipated revenue within the year under our Fiscal Management Policy. Staff believes it is prudent to indicate where unanticipated income is used to offset expenses. Those revised expenses should also be reflected in the amended budget.

**Unanticipated Revenue: \$311,000**

**Peg Grant from City of Vancouver: \$61,000**

**Additional Investment Interest: \$250,000**

**Changes to Expenses:**

**Buildings Owned:**

Amending from \$5,500,000 to \$3,311,000 to offset spending from reserves for OC Remodel and current year Woodland Community Library project expenses.

**Recommendation:**

This is the first reading of the 2023 Budget Amendment. No action at this time.

**Fort Vancouver Regional Library District**  
**Staff Report 2023-45**  
**2024 Budget First Reading**

**To:** Board of Trustees

**From:** Justin Keeler, Interim Executive Director

**Date:** October 16, 2023

**Subject:** 2024 Budget First Reading

**Subject:**

FVRL is statutorily obligated to create and approve a budget as part of the Board of Trustees annual obligations. The 2024 budget reflects the needed revenue and expenses needed to best serve FVRL's many communities.

**Summary:**

FVRL's 2024 proposed budget is based on providing excellent customer service through all of our physical locations, and via our Bookmobiles that provide rural services to Klickitat and Skamania Counties. This will be achieved through fully staffing our branch libraries and departments, a comprehensive offering of library programs, and maintaining our collections.

The budget reflects our commitment to the communities of Woodland and Washougal through the construction of new branch libraries in both of those cities. \$4,000,000 has been allocated from reserves to ensure FVRL has the financial resources available to complete Woodland and assign funds to the Washougal project.

The proposed 2024 budget also assumes a 5.4% increase to personnel expenses that will be driven by contract negotiations and an increase in benefits.

**Highlights for 2024:**

**Revenues: Operational increase of 3.1%**

- Reflects 1% levy increase
- Reflects reduced revenue from Timber Tax
- Reflects continued growth from investment interest

**Expenditures:**

- Budgeted at 100%
- Reflects a 6.7% increase in expenses overall.
- Increase is driven by ongoing contract negotiations, increases to the cost of benefits, and capital expenditures for Woodland and Washougal:
  - Buildings/Owned - \$2,000,000 for Woodland
  - Reserves - \$3,000,000 for Woodland and \$1,000,000 for Washougal
- Anticipates full staffing

**No requested action:** This is the first of 2 readings of the proposed 2024 budget. Staff will provide final numbers in December for Board approval.

# Fort Vancouver Regional Library District

## Statement of Expenditure - Budget - Fiscal Year 2024

**DRAFT**

### Library Operating Budget

<u>Bars</u>	<u>Description</u>	<b>2023 Approved Budget</b>	<b>2024 Draft Budget</b>	<b>Dollar Difference</b>	<b>Percentage Increase or Decrease</b>
<b>Personnel: Wages &amp; Benefits</b>					
572.00	Wages	12,750,000	13,323,750	573,750	4.50%
572.24	Benefit - Medical	2,300,000	2,622,000	322,000	14.00%
572.24	Benefit - Dental	240,000	249,600	9,600	4.00%
572.24	Benefit - Life, AD&D, LTD	75,000	78,750	3,750	5.00%
572.22	Benefit - PERS	1,324,725	1,337,972	13,247	1.00%
572.21	Benefit - FICA	975,375	1,019,267	43,892	2.00%
572.25	Benefit - L & I	100,000	101,000	1,000	1.00%
572.2X	Benefit - PFMLA	27,785	29,035	1,250	4.50%
572.28	Unemployment Expense	10,000	10,001	1	0.01%
	<b>Personnel Subtotal:</b>	<b>17,802,885</b>	<b>18,771,375</b>	<b>968,490</b>	<b>5.44%</b>
<b>Equipment: Technology &amp; Supplies</b>					
572.30	Supplies	\$458,000	458,000	0	0.00%
572.35	Small Equipmt (FFE)	\$250,000	250,000	0	0.00%
572.38	Technology	\$462,000	462,000	0	0.00%
572.33	Library Software and Professional	\$300,000	300,000	0	0.00%
	<b>Equipment Subtotal:</b>	<b>1,470,000</b>	<b>1,470,000</b>	<b>0</b>	<b>0.00%</b>
<b>Resources: Books, Materials &amp; e-resources</b>					

572.34	Library Books & Materials	\$1,903,500	1,900,000	-3,500	-0.18%
572.39	Electronic Resources	\$1,896,500	1,820,000	-76,500	-4.03%
	<b>Resources Subtotal:</b>	<b>3,800,000</b>	<b>3,720,000</b>	<b>-80,000</b>	<b>-2.11%</b>
<b>Operations: Services, Overhead and Maintenance</b>					
572.41	Professional Services	\$2,079,225	2,080,000	775	0.04%
572.42	Communications	\$410,000	428,200	18,200	4.44%
572.43	Training / Travel	\$108,000	108,000	0	0.00%
572.44	Advertising	\$30,000	30,000	0	0.00%
572.45	Rentals / Leases	\$560,000	576,800	16,800	3.00%
572.46	Insurance	\$250,000	255,000	5,000	2.00%
572.47	Utilities	\$450,000	469,000	19,000	4.22%
572.48	Repairs & Maintenance	\$870,000	887,400	17,400	2.00%
572.49	Misc / Dues / Printing / Other	\$163,750	165,388	1,638	1.00%
572.50	Intergovernmental Services	\$3,640	3,676	36	0.99%
	Inflation allowance	0	-	-	-
	<b>Operations Subtotal:</b>	<b>4,924,615</b>	<b>5,003,464</b>	<b>78,849</b>	<b>1.60%</b>
	<b>Subtotal-Operating Expenditures</b>	<b>27,997,500</b>	<b>28,964,839</b>	<b>967,339</b>	<b>3.46%</b>
<b>Capital Projects: Library</b>					
572.62	Buildings / Non-Owned	\$300,000	250,000	-50,000	-16.67%
572.62	Yale	\$40,000	40,400	400	1.00%
594.62	Buildings / Owned	\$5,500,000	2,827,261	-2,672,739	-48.60%
594.64	Machinery & Equipment	\$65,000	100,000	35,000	53.85%
	<b>Capital Projects Subtotal:</b>	<b>5,905,000</b>	<b>3,217,661</b>	<b>-2,687,339</b>	<b>-45.51%</b>
	<b>Total Reserve Projects</b>		<b>4,000,000</b>		
<b>Grand Total All</b>		<b>\$ 33,902,500</b>	<b>36,182,500</b>	<b>\$ 2,280,000</b>	<b>6.73%</b>

**Fort Vancouver Regional Library District**  
**Statement Of Revenue - Budget - Fiscal Year 2023**

**DRAFT**

REVENUE		2023 Approved Budget	2024 Draft Budget	Dollar Difference	Percent Change
<b>Bars</b>	<b>Description</b>				
311.10	Property Taxes - Clark	\$25,300,000	\$26,100,000	\$800,000	3.16%
311.10	Property Taxes - Cowlitz	\$315,000	\$325,000	\$10,000	3.17%
311.10	Property Taxes - Klickitat	\$1,315,000	\$1,360,000	\$45,000	3.42%
311.10	Property Taxes - Skamania	\$690,000	\$715,000	\$25,000	3.62%
	<b>Property Taxes</b>	<b>27,620,000</b>	<b>\$28,500,000</b>	<b>\$880,000</b>	<b>3.19%</b>
311.11	Other General Tax	25,000	25,000	\$0	
318.20	Leasehold Excise Tax	95,000	95,000	\$0	0.00%
	<b>Other Taxes</b>	<b>120,000</b>	<b>120,000</b>	<b>\$0</b>	<b>0.00%</b>
	State grants	25,000	25,000	0	0%
332.00	Federal in-lieu of Taxes	15,000	25,000	\$10,000	66.67%
335.05	State Forest Boards	150,000	50,000	-\$100,000	-66.67%
338.72	Yale Valley Library District	180,000	185,000	\$5,000	2.78%
338.72	Contracts - Clark County Jail	500	500	\$0	0.00%
	<b>Intergovernmental, Grants &amp; Contracts</b>	<b>370,500</b>	<b>285,500</b>	<b>-\$85,000</b>	<b>-22.94%</b>
341.60	Equipment Use Fees	20,000	40,000	\$20,000	100.00%
347.21	Non-Resident Borrower Fee	6,000	8,000	\$2,000	33.33%
347.90	Lost / Damaged Material Fee	25,000	32,000	\$7,000	28.00%
	<b>Charges for Services</b>	<b>51,000</b>	<b>80,000</b>	<b>\$29,000</b>	<b>56.86%</b>
361.11	Investment Interest	200,000	400,000	\$200,000	100.00%
362.00	Rental Income	1,000	2,000	\$1,000	100.00%
367.10	Gifts/Contributions	15,000	10,000	-\$5,000	-33.33%
369.90	Miscellaneous	2,500	2,500	\$0	0.00%
369.90	Grants	50,000	50,000	\$0	0.00%

369.40	Insurance	2,500	2,500	\$0	0.00%
369.90	Other Miscellaneous - E-Rate	150,000	120,000	-\$30,000	-20.00%
395.00	Sale of Assets	20,000	10,000	-\$10,000	-50.00%
	<b>Miscellaneous</b>	<b>441,000</b>	<b>597,000</b>	<b>\$156,000</b>	<b>35.37%</b>
	<b>Subtotal-Operating Revenues</b>	<b>28,602,500</b>	<b>\$29,582,500</b>	<b>980,000</b>	<b>3.43%</b>
397.10	Transfer in	2,500,000	4,000,000	\$1,500,000	60.00%
	<b>Transfer from Reserves</b>	<b>2,500,000</b>	<b>4,000,000</b>	<b>\$1,500,000</b>	<b>60.00%</b>
369.90	Library Friends Groups	300,000	600,000	\$300,000	100.00%
369.90	Fort Vancouver Regional Library Foundation	2,500,000	2,000,000	-\$500,000	-20.00%
	<b>Reimbursements</b>	<b>2,800,000</b>	<b>2,600,000</b>	<b>-\$200,000</b>	<b>-7.14%</b>
	<b>Grand Total Revenue</b>	<b>33,902,500</b>	<b>\$36,182,500</b>	<b>\$2,280,000</b>	<b>6.73%</b>

Assignment	June	July	August	September	October	November	December
<b>Finance, ED</b>	Revenue & Expenditure 1st estimate	<b>Review process before instructions go out</b>	Update 5 year forecast, reserves and review of 2023 budget	Updated Revenue & expenditures, balance budget	1st reading of budget to Board	2nd reading of budget to Board, levy public hearing	Board budget approval, public hearing
<b>Finance Committee</b>		<b>Review 6 month expenditure for current year, revenue estimate</b>	Identify budget goals, priorities, shortfalls, etc.	Draft 2024 and amended 2023 budgets prepared	Final revenue and expenditure forecasts	Final 2024 budget and 2023 amendments prepared	Adoption of 2024 Budget
<b>Admin Team</b>		<b>Budget requests &amp; instructions to Departments/ Managers</b>	Budget retreat, draft Division Budget Requests Due	Finalize Division budget requests	Develop 2024 work plans and narratives	Finalize work plans and budget narrative	Final budget document to Board
<b>ED/Board of Trustees</b>		<b>Staff Report on YTD budget status</b>	Initiate budget narrative, identify data points	Determine budget goals, outcomes	Prepare amended budget request, reserve allocations	Property tax levy, approval and resolution; filed with counties, Nov. 30	Submit final levy rate and budgets to all County Assessors and Clerks

**Fort Vancouver Regional Library District  
Staff Report 2023-46  
Surplus Graphics Printer and Laminator**

**To:** Board of Trustees

**From:** Justin Keeler, Interim Executive Director

**Date:** October 16, 2023

**Subject:** Surplus Graphics Printer and Laminator

**Summary:**

FVRL has a large format printer that has been decommissioned as the software necessary to operate it is no longer available. The paper sensor is inoperable.

FVRL owns an industrial size laminator that is, at 16 years old, past its “useful life”. There is not much of a sample size to determine resale value, if any. It is estimated that in its current condition, FVRL may be able to sell it for \$2,000.

**Recommendation:**

Approve Resolution 2023-19 to allow FVRL to designate the Graphics Printer and Laminator as surplus.

FVRL #	Serial	Model	Notes
26542	CSV5T52	Dell Optiplex 9020	Guardian
28179	96FZ0F2	Dell Latitude 3470	
no tag		Wii console	
no tag		DJ Hero for Wii	Includes hardware
no tag		Dance Dance Revolution for Wii	Includes hardware
no tag		Active Life Outdoor Challenge for Wii	Includes hardware
no tag		plastic pencil boxes (boxes worth)	Originally for hotspots
no tag		single use battery bags (one box worth)	
no tag		Telex 510 and Califone explorer headphones (x3)	
26876	BK839B2	Dell Chromebook 11 (3120)	
no tag		network rack (Hoffman Enclosures; cat no E19SWM12U24)	
12363	32002666	Minolta MS2000 Microfilm Reader	Broken
12364	M820000004	Minolta MSP 2000 Printer	
26889	FN439B2	Dell Chromebook 11	
28181	JQWFQH2	Dell Chromebook 11	
28292	51NHLH2	Dell Chromebook 11	
26887	DQ439B2	Dell Chromebook 11	
26885	7R439B2	Dell Chromebook 11	
unreadable	B00E1501144279HW	Amazon Kindle D01100	
26904	R52H40D7PHH	Samsung SM-T810 Tablet	
26913	R52H208YJLZ	Samsung SM-T810 Tablet	
26921	R52H40D7R9T	Samsung SM-T810 Tablet	
24730	DMPJPJFF182	Apple A1458 iPad	
26855	unknown	Verizon Jetpack Mifi 6620L Hotspot	
none	none	Homder voice recorder	Qty: 5
none	SG67E9900F	HP Designjet Z5400 PostScript 44"	Although similar printers are sold for more than \$1000, I deem this one to be worth less than \$1000 because current software drivers are no longer available, it produces multiple error messages during every job, and the paper sensor works only intermittently per Cassandra Walters, email dated 8/25/2023.
none	TH00231G	GBC Titan 1244WF	This machine is 16 years old, in good condition. There isn't much of a sample size for determining resale value, but I would estimate it at between \$2000 and \$2500.

**FORT VANCOUVER REGIONAL LIBRARY  
RESOLUTION: 2023-19  
SURPLUS GRAPHICS PRINTER AND LAMINATOR**

**RESOLUTION OF THE FORT VANCOUVER REGIONAL LIBRARY DISTRICT  
BOARD OF TRUSTEES DECLARING FORT VANCOUVER LIBRARY DISTRICT  
EQUIPMENT AS SURPLUS AND AUTHORIZING ITEMS TO BE DISCARDED**

The regular meeting of the Board of Trustees of the Fort Vancouver Regional Library was held on Monday, October 16, 2023 at the La Center Community Library and attended by a quorum of the Board of Trustees for the conduct of such business; and, after due consideration and deliberation, the following resolution was duly passed by a majority vote of all Trustees attending.

**WHEREAS**, the FVRL Board of Trustees has authorized the purchase of item(s) through budget approval; and

**WHEREAS**, FVRL effectively utilizes its equipment to maximize service, which may result in deterioration of said equipment and

**WHEREAS**, FVRL has determined that the a large format printer and laminator are no longer usable due to high use over many years, and the fact that the printer is no longer operable due to the fact that the software necessary to operate it is no longer supported

**WHEREAS**, in order to dispose of the no longer used items, the FVRL Board of Trustees must declare the item as surplus;

**NOW THEREFORE BE IT RESOLVED:** that Fort Vancouver Regional Library District Resolution 2023-19, approving the Surplus Graphics Printer and Laminator as adopted.

Approved: \_\_\_\_\_  
Chair, Kristy Morgan

Attested: \_\_\_\_\_  
Vice Chair, Megan Dugan

Date: \_\_\_\_\_

## Resolution 2023-20

### RESOLUTION OF THE FORT VANCOUVER REGIONAL LIBRARY DISTRICT BOARD OF TRUSTEES SELECTING A CANDIDATE AS THE NEW EXECUTIVE DIRECTOR

A meeting of the Board of Trustees of the Fort Vancouver Regional Library was held on Monday, October 16, 2023, at the La Center Community Library, attended by a quorum of the Board of Trustees for the conduct of such business; and, after due consideration and deliberation, the following resolution was duly passed by a majority vote of all Trustees then attending.

**WHEREAS**, the recruitment for the next Executive Director went out on July 7, 2023 with virtual interviews on September 8 and 9, 2023. In-person interviews were held on October 10, 2023, and

**WHEREAS**, the Personnel Committee had two finalists that are library professionals who love public libraries and that are passionate to form strong relationships with staff and partners and to serve our patrons, and

**WHEREAS**, the Personnel Committee would like to move forward with \_\_\_\_\_ as the new Executive Director.

**NOW, THEREFORE, BE IT RESOLVED** that the Fort Vancouver Regional Library District Board of Trustees adopts Resolution 2023-20.

Adopted this 16<sup>th</sup> day of October, 2023

\_\_\_\_\_  
Kristy Morgan, Chair

\_\_\_\_\_  
Megan Dugan, Vice-Chair

**Fort Vancouver Regional Library District**  
**Staff Report 2023-47**  
**Authority to Negotiate Contract for the Next Executive Director**

**To:** Board of Trustees

**From:** Personnel Committee

**Date:** October 16, 2023

**Subject:** Authority to Negotiate Contract for Executive Director

**Summary:**

The recruitment for the next Executive Director went out on July 7, 2023 with virtual interviews on September 8 and 9, 2023. In-person interviews for the next Executive Director were held on October 10, 2023.

**Action Requested:**

The Personnel Committee requests that the Board makes the following motion:

**Recommendation:**

The Fort Vancouver Regional Library District Board of Trustees adopt Resolution 2023-21, authorizing the Personnel Committee and authority to negotiate a contract for the next Executive Director.

## Resolution 2023-21

### RESOLUTION OF THE FORT VANCOUVER REGIONAL LIBRARY DISTRICT BOARD OF TRUSTEES REGARDING AUTHORITY TO NEGOTIATE CONTRACT FOR EXECUTIVE DIRECTOR

A meeting of the Board of Trustees of the Fort Vancouver Regional Library was held on Monday, October 16, 2023, at the La Center Community Library, attended by a quorum of the Board of Trustees for the conduct of such business; and, after due consideration and deliberation, the following resolution was duly passed by a majority vote of all Trustees then attending.

**WHEREAS**, the recruitment for the next Executive Director went out on July 7, 2023 with virtual interviews on September 8 and 9, 2023. In-person interviews were held on October 10, 2023, and

**WHEREAS**, the Personnel Committee had two finalists that are library professionals who love public libraries and that are passionate to form strong relationships with staff and partners and to serve our patrons.

**WHEREAS**, the Personnel Committee would like to move forward with the candidate, \_\_\_\_\_, and allow them to enter into contract negotiations.

**NOW, THEREFORE, BE IT RESOLVED** that the Fort Vancouver Regional Library District Board of Trustees adopts Resolution 2023-21, authorizing the Board of Trustees authority to negotiate a contract for the next Executive Director.

Adopted this 16<sup>th</sup> day of October, 2023

\_\_\_\_\_  
Kristy Morgan, Chair

\_\_\_\_\_  
Megan Dugan, Vice-Chair

# Foundation Update

## Beaches cashback fundraiser to benefit FVRL Foundation!

\*Tell your server you're dining to support **FVRL Foundation** and 50% of your check will be donated back to us. Join us for Lunch, Dinner, or Happy Hour!

**November 2, 11:00am–9:00pm**

# BEACHES

RESTAURANT 🌍 EVENTS 🌍 COMMUNITY

Call for a Reservation:

360-699-1592

1919 SE Columbia River Drive  
beachesrestaurantandbar.com



FVRL Foundation is excited to have been selected for another cashback fundraiser from our generous community partner Beaches. Be sure to dine there on Thursday, November 2, and tell your server you're supporting FVRL Foundation—we'll see you there!

### Great News!

- As of October 6, the 2023 Authors & Illustrators Dinner & Silent Auction has received \$61,900 in sponsorships in advance of the event on October 17.
- The Foundation received a \$10,000 contribution from a local family foundation.
- Satisfy Your Senses raised \$1,242 for the Foundation through the sale of art, raffle tickets, food and wine at Latte Da Coffee House and Wine Bar.
- The Panda Express cashback fundraiser generated \$487.50 for the Foundation.

**Upcoming Events**

Monday, October 16  
**FVRL Trustee Meeting**  
Hybrid: La Center Community Center  
(1000 E 4th St) and Zoom  
6:00pm–8:00pm

Tuesday, October 17  
**Authors & Illustrators Dinner & Silent Auction**  
Hilton, Vancouver  
301 W 6<sup>th</sup> St

Thursday, October 26  
**FVRL Foundation Board Meeting**  
Location TBD  
3:00pm–4:00pm

Thursday, November 2  
**Beaches Cashback Fundraiser for FVRL Foundation**  
1919 SE Columbia River Dr  
11:00am–9:00pm

Monday, November 20  
**FVRL Trustee Meeting**  
Hybrid: Woodland Community Center  
(next to the library) and Zoom  
6:00pm–8:00pm

Thursday–Friday, November 23–24  
**All libraries will be closed in recognition of Thanksgiving and Native Heritage Day**

**Building Campaigns and Cornerstone Pledges**

Washougal has 43 Cornerstones,  
1 Stepping Stone,  
and 4 Keystones.

Woodland has 35 Cornerstones,  
5 Stepping Stones, 8 Keystones, and  
6 Capstones.

*\*Please note: some Cornerstones have graduated to Stepping Stones, which is why some Cornerstone totals have decreased.*

**How Board Members Can Help**

–Spread the word about the Fred Meyer Rewards program:  
[fredmeyer.com/i/community/community-rewards](http://fredmeyer.com/i/community/community-rewards)

**Upcoming Book Sales**

**Goldendale Friends Book Sale:**  
Monday and Tuesday, October 30 and 31,  
Goldendale Community Library  
Monday 10:00am–6:00pm,  
Tuesday 9:00am–1:00pm

**Three Creeks Friends Boutique Sale:**  
Featuring a selection of specialty books, including newer titles and vintage and collectible books.  
Saturday, November 4,  
Three Creeks Library  
10:00am–4:00pm

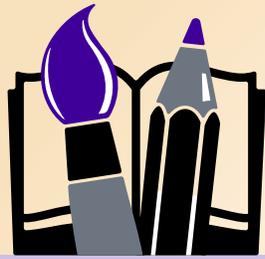
**Vancouver Friends Book Sale:**  
Saturday–Saturday, December 2–9,  
Vancouver Library  
11:30am–4:30pm every day

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**Giving Tuesday is Coming!**

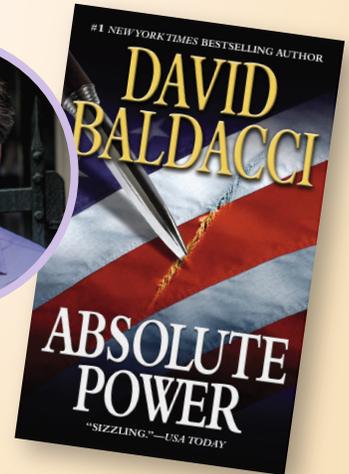


Show your support of FVRL Foundation on November 28 as part of the national Giving Tuesday campaign—the biggest national celebration of generosity of the year!



# Authors & Illustrators

2023 DINNER AND AUCTION



# David Baldacci

## FVRL FOUNDATION FUNDRAISER

October 17 | 5:30–9:30 pm

Hilton Vancouver

Presented by



with generous support from



The Columbian



Biggs Insurance • DA Davidson  
Davidson Benefits • Gesa Credit Union  
HAPO Credit Union • Ilani  
iQ Credit Union • OnPoint Credit Union  
Ultimate Truck Service

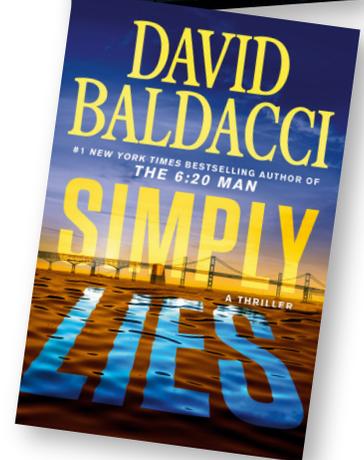
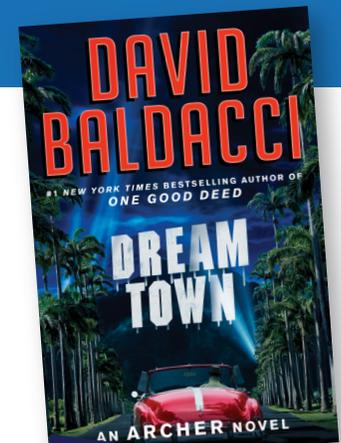
Join us for an amazing evening and help support FVRLibraries programs and services!

**TICKETS: \$120**  
**TABLES of 10: \$1,200**

Private Reception (5:30–6:30 pm)  
with David Baldacci, additional \$30

*Tickets to private reception are limited.*

David Baldacci has been writing since childhood, when his mother gave him a notebook for writing down his stories. His first novel, *Absolute Power*, was published in 1996, and his most recent, *Simply Lies*, was released on April 18, 2023. David has published 48 novels for adults; all international bestsellers, with several adapted for film and television. His novels appear in over 45 languages, in more than 80 countries, with 150 million copies sold worldwide.



[fvrlfoundation.org](http://fvrlfoundation.org) | 360-906-4700



FVRL Foundation is a 501(c)(3) nonprofit organization recognized by the IRS and registered with the Washington Secretary of State Charities Division.



	September Circulation			YTD Circulation		
	2023	2022	Change	2023	2022	Change
Battle Ground Community Library	42,346	42,855	-1.19%	382,885	396,187	-3.36%
Cascade Park Community Library	63,678	66,027	-3.56%	580,635	600,952	-3.38%
La Center Community Library	5,890	6,139	-4.06%	54,132	59,842	-9.54%
Ridgefield Community Library	10,812	10,925	-1.03%	94,775	91,588	3.48%
Three Creeks Community Library	45,250	47,770	-5.28%	429,345	423,436	1.40%
Vancouver Community Library	64,063	62,338	2.77%	554,428	524,851	5.64%
Vancouver Mall Library	10,420	11,130	-6.38%	102,011	104,139	-2.04%
Washougal Community Library	8,395	8,416	-0.25%	74,215	73,414	1.09%
Green Mountain Library Express	28	19	47.37%	1,596	1,371	16.41%
Yacolt Library Express	4,775	4,045	18.05%	45,064	42,535	5.95%
LibCabinet at Vancouver Mall	0	0	#DIV/0!	0	38	-100.00%
<b>Clark County Total</b>	<b>255,657</b>	<b>259,664</b>	<b>-1.54%</b>	<b>2,319,086</b>	<b>2,318,353</b>	<b>0.03%</b>
Woodland Community Library	5,344	4,997	6.94%	48,665	45,697	6.49%
Yale Library Express	887	1,052	-15.68%	8,607	7,984	7.80%
<b>Cowlitz County Total</b>	<b>6,231</b>	<b>6,049</b>	<b>3.01%</b>	<b>57,272</b>	<b>53,681</b>	<b>6.69%</b>
Goldendale Community Library	6,089	6,074	0.25%	58,430	55,470	5.34%
White Salmon Valley Community Library	9,309	10,231	-9.01%	89,856	91,608	-1.91%
Klickitat County Bookmobile	822	872	-5.73%	8,166	7,694	6.13%
<b>Klickitat County Total</b>	<b>16,220</b>	<b>17,177</b>	<b>-5.57%</b>	<b>156,452</b>	<b>154,772</b>	<b>1.09%</b>
North Bonneville Community Library	327	333	-1.80%	3,439	3,474	-1.01%
Stevenson Community Library	4,183	4,535	-7.76%	39,274	39,894	-1.55%
Skamania County Bookmobile	976	1,084	-9.96%	8,366	9,094	-8.01%
<b>Skamania County Total</b>	<b>5,486</b>	<b>5,952</b>	<b>-7.83%</b>	<b>51,079</b>	<b>52,462</b>	<b>-2.64%</b>
District-wide renewals	128	178	-28.09%	1,570	1,247	25.90%
Mail	1,228	1,166	5.32%	11,550	9,946	16.13%
InterLibrary Loan Materials	223	242	-7.85%	2,893	2,516	14.98%
<b>Misc Total</b>	<b>1,579</b>	<b>1,586</b>	<b>-0.44%</b>	<b>16,013</b>	<b>13,709</b>	<b>16.81%</b>
Downloadable eBooks	65,135	55,982	16.35%	569,561	499,706	13.98%
eMagazines	3,282	1,527	114.93%	16,331	15,444	5.74%
Downloadable & streaming audiobooks	67,535	56,138	20.30%	591,252	485,889	21.68%
Downloadable & streaming music	28,124	17,141	64.07%	209,888	160,790	30.54%
Streaming video	11,326	7,890	43.55%	84,121	71,535	17.59%
<b>eContent Total</b>	<b>175,402</b>	<b>138,678</b>	<b>26.48%</b>	<b>1,471,153</b>	<b>1,233,364</b>	<b>19.28%</b>
<b>TOTAL</b>	<b>460,575</b>	<b>429,106</b>	<b>7.33%</b>	<b>4,071,055</b>	<b>3,826,341</b>	<b>6.40%</b>