Yale Valley Library District

Regular Meeting
July 9, 2020    6:00PM

Location: Virtual Meeting
Participation will be available to the public.
Conference call: (US) +1 612-440-1393 PIN: 302 611 878#
OR
Virtual Meeting: meet.google.com/kmc-umrf-rei (put this address in your browser to join)

AGENDA

Public Meeting

1. Call to Order 6:00 pm
2. Agenda Approval Action
3. Introductions & Welcomes / Chair Announcements Information
4. Minutes Approval:
   a. June 11, 2020 Minutes Action
6. Building Project Information
   a. Schedule, Details
   b. Review of Project Bills To Date
   c. Yale Building Project – Professional Services Invoice Action
7. COVID-19 Update for Yale (Amelia) Information
8. Board Comments
9. Adjournment
Yale Valley Library District

Regular Meeting Minutes

June 11, 2020

Location: Virtual Meeting

Attendees:

YVLD Board of Trustees: Eric Reese, Chris Conroy, Tina Moir, Bob Appling, Liz Kennedy

FVRL: Amelia Shelley, Carrie Greenwood, Jennifer Hauan

1. Call to Order: Eric Reese called the meeting to order at 6 P.M.

2. Agenda Approval: Chris Conroy moved to approve the June 11 agenda. Liz seconded the motion. The motion was approved by each trustee.

3. Introductions & Welcomes / Chair Announcements: There were no guests. Eric mentioned this is Liz’s final meeting as a trustee. Chris would like to have a more formal farewell when Liz comes back for the Library opening.

4. Minutes Approval

   a. May 14, 2020 minutes: Minutes were amended, item 6: Finance Report: ‘interest’ inserted before income and the spelling of Carrie’s name corrected in the same sentence. Chris moved to approve the May 14 minutes as amended. Tina seconded the motion. The motion was approved by each trustee.

5. Financial Report: Carrie explained there was no timber revenue reported for the month ending May 31. The delay may be due to the reduction in staff at the county due to COVID the 19 shutdown.

6. Building Project:

   a. Schedule, Details

   Contractors are working on site compaction testing. This will add a $3,000 expense. The contractors had training with the archeologist last week and they should be ready to hang trusses by mid-August. Amelia proposed this may be a good time to meet with the contractor and have a celebration. Trustees may have an opportunity to sign their names on a truss.

Amelia has submitted a report to the Price Foundation and mentioned the capital grant is a reimbursement grant.
The contractor and architect feel that the building should be able to be completed by the end of the year.

7. FVRL/YVLD Service Contract Invoice Approval (first half): FVRL contract amount $31,264. Total expenses needing approval, $52,659, includes expenses relating to the building project: architect’s fees and permit costs.

Reimbursement from the State grant require submitting paid receipts.

Liz moved to approve YVLD payment of the first half FVRL contract and total expenses presented. Chris seconded the motion, the motion was approved by each trustee.

8. COVID-19 Update for Yale: FVRL is still operating under ‘only necessary business’. Jennifer says Woodland library are starting with cleaning protocol and training staff for beginning curb-side service this week. Next week will begin deliveries between branches. At Yale – 5 patrons will be called regarding a drop off at their car or home.

A book drop at the elementary school will be available next week and there will be information posted regarding what services will be available with Phase II across the district.

There are no guidelines available for Phase III which will bring people back into the buildings. The governor is allowing for schools to reopen in the fall.

Books by mail will restart next week and that service will be expanded.

9. Board Comments: Liz shared that she has enjoyed working with the trustees and everyone from FVRL who have assisted Yale Valley to this successful point in building our library; will miss seeing the progress, but will return for the library opening.

Amelia suggested that the board meeting may be held outside in July and August, weather permitting.

10. Eric adjourned the meeting at 6:36 P.M.

__________________________________________  ________________________
YVLD Board Chair  Date
# Yale Valley Library District

For the Month Ending June 30, 2020 (With Year-to-Date Totals)

## Revenue

<table>
<thead>
<tr>
<th>Description</th>
<th>2020 Budget</th>
<th>June 2020 Revenues</th>
<th>All Revenue Received thru June 2020</th>
<th>Year-to-Date Annual Budget</th>
<th>Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Property Taxes</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>311.10 Property Tax Collections - Yale Valley District</td>
<td>$ 102,526</td>
<td>$ 15,864</td>
<td>56,134</td>
<td></td>
<td>54.75%</td>
</tr>
<tr>
<td>Total Property Taxes</td>
<td>$ 102,526</td>
<td>$ 15,864</td>
<td>56,134</td>
<td></td>
<td>54.75%</td>
</tr>
<tr>
<td><strong>Intergovernmental, Grants &amp; Contracts</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>335.02 DNR - Timber Revenue</td>
<td>20,000</td>
<td>11,349</td>
<td>11,349</td>
<td></td>
<td>56.74%</td>
</tr>
<tr>
<td>335.02 DNR - Other Revenue</td>
<td>100</td>
<td>366</td>
<td>366</td>
<td></td>
<td>366.29%</td>
</tr>
<tr>
<td>335.02 State Capital Grant</td>
<td>291,000</td>
<td>-</td>
<td>-</td>
<td></td>
<td>0.00%</td>
</tr>
<tr>
<td>Total Intergovernmental, Grants &amp; Contracts</td>
<td>$ 311,100</td>
<td>$ 11,715</td>
<td>11,715</td>
<td></td>
<td>3.77%</td>
</tr>
<tr>
<td><strong>Miscellaneous</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>361.11 Investment Interest</td>
<td>16,057</td>
<td>1,179</td>
<td>8,461</td>
<td></td>
<td>52.69%</td>
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<tr>
<td>367-10 Non-Governmental Contributions</td>
<td>5,000</td>
<td>-</td>
<td>5,000</td>
<td></td>
<td>100.00%</td>
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<tr>
<td>367-10 Grant Revenue</td>
<td>25,000</td>
<td>-</td>
<td>-</td>
<td></td>
<td>0.00%</td>
</tr>
<tr>
<td>369.90 Miscellaneous Revenue</td>
<td>200</td>
<td>-</td>
<td>-</td>
<td></td>
<td>0.00%</td>
</tr>
<tr>
<td>Total Miscellaneous</td>
<td>$ 46,257</td>
<td>$ 1,179</td>
<td>13,461</td>
<td></td>
<td>29.10%</td>
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<tr>
<td><strong>Total Revenue:</strong></td>
<td>$ 459,883</td>
<td>$ 28,757</td>
<td>81,310</td>
<td></td>
<td>17.68%</td>
</tr>
<tr>
<td><strong>Transfer from Reserves</strong></td>
<td>$ 706,718</td>
<td>-</td>
<td>-</td>
<td></td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Total Revenue and Reserves</strong></td>
<td>$ 1,166,601</td>
<td>$ 28,757</td>
<td>81,310</td>
<td></td>
<td>6.97%</td>
</tr>
</tbody>
</table>

## Expenses

<table>
<thead>
<tr>
<th>Description</th>
<th>2020 Budget</th>
<th>Expenses Year-to-Date Totals</th>
<th>Year to Date Annual Budget Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Other Services / Charges</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>572.41 Professional Services</td>
<td>62,528</td>
<td>-</td>
<td>0.00%</td>
</tr>
<tr>
<td>572.41 Professional Services-Fundraising/Architect</td>
<td>30,000</td>
<td>-</td>
<td>0.00%</td>
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<tr>
<td>572.62 Capital Outlay</td>
<td>1,074,073</td>
<td>-</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Grand Total Expense:</strong></td>
<td>$ 1,166,601</td>
<td>-</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

Net Cash Activity
Jan. 1, 2020 Cash with County Treasurer
Ending Cash

<p>| Non-Capital Reserve                               | 307,899     |
| Capital Reserve                                   | 752,300     |
| <strong>Total</strong>                                        | 1,060,199   |</p>
<table>
<thead>
<tr>
<th>Description</th>
<th>January</th>
<th>February</th>
<th>March</th>
<th>April</th>
<th>May</th>
<th>June</th>
<th>Subtotal</th>
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<tbody>
<tr>
<td>Real Property Taxes</td>
<td>792.81</td>
<td>261.8</td>
<td>7274.27</td>
<td>7274.27</td>
<td>30196.72</td>
<td>15978.39</td>
<td>61778.26</td>
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<tr>
<td>Other Interest - DNR</td>
<td>0.33</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0.33</td>
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<tr>
<td>Timber</td>
<td>11.48</td>
<td>5.01</td>
<td>5.01</td>
<td>5.01</td>
<td>11322.03</td>
<td></td>
<td>11348.54</td>
</tr>
<tr>
<td>Timber Sales</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>366.29</td>
<td></td>
<td>366.29</td>
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</tbody>
</table>

804.62  266.81  7279.28  7279.28  30196.72  27666.71  73493.42  73493.42

Crossfoot

Reclass Entry from the detail reports of Timber Tax to Property Taxes

<table>
<thead>
<tr>
<th>Description</th>
<th>Debit</th>
<th>Credit</th>
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</thead>
<tbody>
<tr>
<td>Timber tax and sales revenue</td>
<td>11714.83</td>
<td></td>
</tr>
<tr>
<td>Property Taxes</td>
<td></td>
<td>11714.83</td>
</tr>
</tbody>
</table>

To reclassify Timber sales out of Property Taxes
Bill To: YALE VALLEY LIBRARY DISTRICT  
PO BOX 434  
ARIEL WA  98603  

Remit To: Fort Vancouver Regional Library District  
1007 E. Mill Plain Boulevard  
Vancouver, WA  98663  

Please return a copy of this invoice with payment.

<table>
<thead>
<tr>
<th>Purchase Order No.</th>
<th>Customer ID</th>
<th>Payment Terms</th>
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<tbody>
<tr>
<td></td>
<td>YALE0001</td>
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</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Qty</th>
<th>Description</th>
<th>Unit Price</th>
<th>Ext. Price</th>
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<tbody>
<tr>
<td>1</td>
<td>2019 BAL - JUNE 2020</td>
<td>$42,594.66</td>
<td>$42,594.66</td>
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Subtotal $42,594.66  
Tax $0.00  
Total $42,594.66
<table>
<thead>
<tr>
<th>TRX Date</th>
<th>Account Number</th>
<th>Account Description</th>
<th>Credit Amount</th>
<th>Debit Amount</th>
<th>Reference</th>
<th>Originating Master Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/21/2019</td>
<td>007-101-021-10-41-71</td>
<td>CONT SVC-YVLD-PROF SVC ARCHITECT</td>
<td>0.00</td>
<td>568.90</td>
<td>YALE BUILDING PACKAGE</td>
<td>JOHANSSON ARCHITECTURE, PC</td>
</tr>
<tr>
<td>2/20/2020</td>
<td>007-101-021-10-41-70</td>
<td>CONT SVC-YALE-PROFESSIONAL SERVICES</td>
<td>0.00</td>
<td>957.30</td>
<td>Receivings Transaction Entry</td>
<td>ARCHAEOLOGICAL INVESTIGATIONS NORTHWEST, INC</td>
</tr>
<tr>
<td>2/20/2020</td>
<td>007-101-021-10-41-71</td>
<td>CONT SVC-YVLD-PROF SVC ARCHITECT</td>
<td>0.00</td>
<td>5,434.04</td>
<td>YALE BUILDING PACKAGE</td>
<td>JOHANSSON ARCHITECTURE, PC</td>
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<tr>
<td>2/28/2020</td>
<td>007-101-021-10-41-70</td>
<td>CONT SVC-YALE-PROFESSIONAL SERVICES</td>
<td>0.00</td>
<td>3,827.74</td>
<td>YALE BUILDING PACKAGE</td>
<td>JOHANSSON ARCHITECTURE, PC</td>
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<td>2/28/2020</td>
<td>007-101-021-10-41-70</td>
<td>CONT SVC-YALE-PROFESSIONAL SERVICES</td>
<td>0.00</td>
<td>7,807.42</td>
<td>YALE BUILDING PACKAGE</td>
<td>JOHANSSON ARCHITECTURE, PC</td>
</tr>
<tr>
<td>3/26/2020</td>
<td>007-101-021-10-41-70</td>
<td>CONT SVC-YALE-PROFESSIONAL SERVICES</td>
<td>0.00</td>
<td>135.00</td>
<td>YALE - MECHANICAL PERMIT</td>
<td>COWLITZ COUNTY BUILDING &amp; PLANNING</td>
</tr>
<tr>
<td>3/26/2020</td>
<td>007-101-021-10-41-70</td>
<td>CONT SVC-YALE-PROFESSIONAL SERVICES</td>
<td>0.00</td>
<td>135.00</td>
<td>YALE - PLUMBING PERMIT</td>
<td>COWLITZ COUNTY BUILDING &amp; PLANNING</td>
</tr>
<tr>
<td>3/26/2020</td>
<td>007-101-021-10-41-70</td>
<td>CONT SVC-YALE-PROFESSIONAL SERVICES</td>
<td>0.00</td>
<td>2,954.76</td>
<td>YALE-COMRCL-INDUSTRL BLD PRMT</td>
<td>COWLITZ COUNTY BUILDING &amp; PLANNING</td>
</tr>
<tr>
<td>4/1/2020</td>
<td>007-101-021-10-44-04</td>
<td>CONT SVC YVLD ADVERTISING</td>
<td>0.00</td>
<td>43.98</td>
<td>YALE RFP ADVERT</td>
<td>COLUMBIAN</td>
</tr>
<tr>
<td>4/1/2020</td>
<td>007-101-021-10-44-04</td>
<td>CONT SVC YVLD ADVERTISING</td>
<td>0.00</td>
<td>62.92</td>
<td>YALE RFP ADVERT</td>
<td>DAILY JOURNAL OF COMMERCE</td>
</tr>
<tr>
<td>4/1/2020</td>
<td>007-101-021-10-44-04</td>
<td>CONT SVC YVLD ADVERTISING</td>
<td>0.00</td>
<td>76.80</td>
<td>YALE RFP ADVERT</td>
<td>DAILY JOURNAL OF COMMERCE</td>
</tr>
<tr>
<td>4/29/2020</td>
<td>007-101-021-10-41-70</td>
<td>CONT SVC-YALE-PROFESSIONAL SERVICES</td>
<td>0.00</td>
<td>4,187.66</td>
<td>YALE BUILDING PACKAGE</td>
<td>JOHANSSON ARCHITECTURE, PC</td>
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<tr>
<td>5/28/2020</td>
<td>007-101-021-10-41-70</td>
<td>CONT SVC-YALE-PROFESSIONAL SERVICES</td>
<td>0.00</td>
<td>243.00</td>
<td>YALE - BUILDING PERMITS</td>
<td>COWLITZ COUNTY BUILDING &amp; PLANNING</td>
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<tr>
<td>5/28/2020</td>
<td>007-101-021-10-41-70</td>
<td>CONT SVC-YALE-PROFESSIONAL SERVICES</td>
<td>0.00</td>
<td>6,739.84</td>
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<td>COWLITZ COUNTY BUILDING &amp; PLANNING</td>
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<td>5/28/2020</td>
<td>007-101-021-10-41-70</td>
<td>CONT SVC-YALE-PROFESSIONAL SERVICES</td>
<td>0.00</td>
<td>196.50</td>
<td>YALE - BUILDING PERMIT</td>
<td>COWLITZ COUNTY BUILDING &amp; PLANNING</td>
</tr>
<tr>
<td>6/3/2020</td>
<td>007-101-020-10-62-01</td>
<td>CONT SVC YALE-PERMITS &amp; FEES</td>
<td>0.00</td>
<td>150.00</td>
<td>YALE LIBRARY PROJECT</td>
<td>COWLITZ COUNTY HEALTH &amp; HUMAN SERVICES DEPT</td>
</tr>
<tr>
<td>6/3/2020</td>
<td>007-101-021-10-41-70</td>
<td>CONT SVC-YALE-PROFESSIONAL SERVICES</td>
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<td>2,042.12</td>
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<td>6/10/2020</td>
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<td>CONT SVC-YALE-PROFESSIONAL SERVICES</td>
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<td>7,031.68</td>
<td>YALE BUILDING PACKAGE</td>
<td>JOHANSSON ARCHITECTURE, PC</td>
</tr>
</tbody>
</table>

Total: 42,594.66
**Invoice**

**INVOICE DATE:** 10/10/2019  
**INVOICE NUM:** 19054-1  
**BILLING THROUGH:** 9/30/2019

19054 - FVRL - Yale Valley Library - Building Package  

**PROFESSIONAL SERVICES**

<table>
<thead>
<tr>
<th>TITLE</th>
<th>HOURS</th>
<th>RATE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Draftsperson</td>
<td>2.50</td>
<td>$80.00</td>
<td>$200.00</td>
</tr>
<tr>
<td>Partner</td>
<td>0.75</td>
<td>$160.00</td>
<td>$120.00</td>
</tr>
<tr>
<td>Partner</td>
<td>6.50</td>
<td>$160.00</td>
<td>No Charges</td>
</tr>
<tr>
<td>Project Manager</td>
<td>1.50</td>
<td>$120.00</td>
<td>$180.00</td>
</tr>
<tr>
<td>Project Manager</td>
<td>1.00</td>
<td>$120.00</td>
<td>No Charges</td>
</tr>
</tbody>
</table>

**FOR PROFESSIONAL SERVICES RENDERED**  

12.25  

**$500.00**

**EXPENSES**

<table>
<thead>
<tr>
<th>EXPENSE</th>
<th>DESCRIPTION</th>
<th>UNITS</th>
<th>AMOUNT</th>
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</thead>
<tbody>
<tr>
<td>Reimbursable Mileage</td>
<td>Mileage Expense</td>
<td>104.00</td>
<td>$60.32</td>
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<tr>
<td>Reimbursable Prints B&amp;W</td>
<td>In-House B&amp;W Print Copies</td>
<td>143.00</td>
<td>$8.58</td>
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</table>

**TOTAL EXPENSES**

247.00  

**$58.00**

**SUBTOTAL**

$568.90

**AMOUNT DUE THIS BILL**

$568.90

This invoice is due on 11/30/2019

This Statement Contains Charges Through September 30, 2019
INVOICE #8466

DATE: January 31, 2020

TO: Attn: Amelia Shelley
    Fort Vancouver Regional Libraries - Operations Center
    1007 E Mill Plain Blvd
    Vancouver WA 98663

Sent via email: ashelley@fvrl.org

CONTACT: Contract signed November 1, 2019

PROJECT: Cultural resource tasks for Yale Valley Community Library

TERMS: Net 30 days

WORK PERFORMED

<table>
<thead>
<tr>
<th>TASKS PERFORMED</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Billing #2 For the period of December 1, 2019 through</td>
<td></td>
</tr>
<tr>
<td>Valley Community Library, for review under Executive</td>
<td></td>
</tr>
<tr>
<td>Order 05-05 by the Washington State Department of</td>
<td></td>
</tr>
<tr>
<td>Commerce and DAHP. PROJECT IN-PROCESS. Billing</td>
<td></td>
</tr>
<tr>
<td>detail attached.</td>
<td></td>
</tr>
<tr>
<td>TASKS PERFORMED</td>
<td></td>
</tr>
<tr>
<td>Coordination</td>
<td>$102.75</td>
</tr>
<tr>
<td>• Coordination with project team</td>
<td></td>
</tr>
<tr>
<td>Total Task Amount: $822.00</td>
<td></td>
</tr>
<tr>
<td>Total Billed To Date for Task: $376.75</td>
<td></td>
</tr>
<tr>
<td>Total Task Amount Remaining: $445.25</td>
<td></td>
</tr>
<tr>
<td>Survey and Reporting</td>
<td>$854.55</td>
</tr>
<tr>
<td>• Cultural resource survey report (AINW Report No. 4341)</td>
<td></td>
</tr>
<tr>
<td>o Draft emailed on December 5, 2019</td>
<td></td>
</tr>
<tr>
<td>o Report finalized on December 13 and distributed to</td>
<td></td>
</tr>
<tr>
<td>Dept. of Commerce distributed to DAHP and Tribes on</td>
<td></td>
</tr>
<tr>
<td>December 17</td>
<td></td>
</tr>
<tr>
<td>Total Task Amount: $6,079.95</td>
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<tr>
<td>Total Billed To Date for Task: $6,009.01</td>
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<tr>
<td>Total Task Amount Remaining: $70.94</td>
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</tr>
<tr>
<td>TOTAL OF COSTS, PER ATTACHED</td>
<td>$957.30</td>
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<tr>
<td>TOTAL DUE THIS INVOICE</td>
<td>$957.30</td>
</tr>
</tbody>
</table>

Total authorised for project: $9,136.60
Total billed to date for project: $6,385.76
Amount remaining for project: $2,750.84

THANK YOU

PROF SRV  YALE
10/01/10  UII 175
VO7  802

(208:2992inv2) 19/2922

FORT VANCOUVER REGIONAL LIBRARY
I certify that the materials have been furnished, the services rendered, or the labor performed as described herein.

Signature
Date: 02/12/2020
COR COORDINATION

PROFESSIONAL SERVICES
PM/SENIOR ARCHAEOLOGIST
EVA L. HULSE

<table>
<thead>
<tr>
<th>Date</th>
<th>Hours</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/15/2019</td>
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</table>

SUR SURVEY & REPORT

PROFESSIONAL SERVICES
SUPERVISING ARCHAEOLOGIST
ALEXANDRA C. WILLIAMS-LARSON

RESEARCH/PROJ.ASSIST./PROJ.ADMIN.
ERIC R. INMAN

<table>
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### Purchase Order

**Fort Vancouver Regional Library District**

**Ft Vancouver Reg Library Dist**
**1007 E Mill Plain Boulevard**
**Vancouver WA 98663**

**Vendor:** ARCHAEOLOGICAL INVESTIGATIONS NORTHWEST, INC
**Ship To:**
3510 NE 122ND AVE
PORTLAND OR 97230

- □ On VISA

---

**Contract Number:**
**Payment Terms:**
**Confirm With:**

<table>
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<tr>
<th>Item Number</th>
<th>Description</th>
<th>Req. Date</th>
<th>U/M</th>
<th>Ordered</th>
<th>Unit Price</th>
<th>Ext. Price</th>
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<td>1</td>
<td>CULTURAL RESOURCE TASK</td>
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<td>Each</td>
<td>1</td>
<td>$957.3000</td>
<td>$957.30</td>
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**CULTURAL RESOURCE TASKS**
None

Subtotal $957.30
Trade Discount $0.00
Freight $0.00
Miscellaneous $0.00
Tax $0.00
Order Total $957.30

---

If charges will exceed 10%, you must call FVRL Finance (360) 906-5060 for an updated purchase order. Shipping charges in excess of the amount listed will not be honored.

Authorized Signature  
2/6/2020  
Date

☑ Approved in fiscal year budget

☐ New Request

---

Order Placed By (Print)  
Date
INVOICE

RECORD INFORMATION

Record ID: 20-03-2522
Record Type: Mechanical Permit
Property Address: 11842 LEWIS RIVER RD, ARIEL, WA 98603
Description of Work: This permit is for all Mechanical work to be performed in conjunction with Building Permit # 20-03-2521 for a new library.
Applicant: Nick Hines
KELSO, WA

FEE DETAIL

Fee Description                  Quantity      Fee Amount
------------------------          ------          ------
Permit Administration Fee       1             $45.00
Minimum Fee Adjustment          90            $90.00
                                    ----          $135.00

Date: 2/19/2020 Rec'd by: LH
Date: 3/25/20 Aprov'd by: LG
Directors Signature:            
Budget number:                  
Amount:                         

007.101.921.10.41.70
# INVOICE

**Record Information**

- **Record ID:** 20-03-2523
- **Record Type:** Plumbing Permit
- **Property Address:** 11842 LEWIS RIVER RD, ARIEL, WA 98603
- **Description of Work:** This permit is for all Plumbing work to be performed in conjunction with Building Permit # 20-03-2521 for a new library.
- **Applicant:** Nick Hines
  KELSO, WA

## Fee Detail

<table>
<thead>
<tr>
<th>Fee Description</th>
<th>Quantity</th>
<th>Fee Amount</th>
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<tr>
<td>Permit Administration Fee</td>
<td>1</td>
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<tr>
<td>Minimum Fee Adjustment</td>
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<td><strong>Total</strong></td>
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Date: 2/17/2020

Head by: JY

Date: 3/20/20

Approved by: XX

Directions Signatures: 

Budget number: 10.01.021

Amount: 10,917.00
**Cowlitz Co. Building & Planning**
207 4TH AVE. N
KELSO, WA 98626
COWLITZ

---

**INVOICE**

**RECORD INFORMATION**

Record ID: 20-03-2521  
Record Type: Commercial - Industrial Building Permit  
Property Address: 11842 LEWIS RIVER RD, ARIEL, WA 98603  
Description of Work: This permit is for the construction (Phase 2) of the Yale Valley Library: Construction of the Library Building and utilities hook up, water and some additional site work including sidewalks, curbs and ADA parking. (Phase 1 #18-05-2836 consisted of site work including grading and utilities.)  
Applicant: Nick Hines  
KELSO, WA

---

**FEE DETAIL**

<table>
<thead>
<tr>
<th>Fee Description</th>
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<tbody>
<tr>
<td>Permit Administration Fee</td>
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Date: 8/17/2020  
Rec'd by:  

Date: 9/13/20  
Aprvd by:  

Budget number  
Amount

---
INVOICE
INVOICE DATE: 12/16/2019
INVOICE NO: 19054-2
BILLING THROUGH: 11/30/2019

19054 - FVRL - Yale Valley Library - Building package
Managed By: Nick Hines

ARCHITECTURAL DESIGN

<table>
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<tr>
<th>TITLE</th>
<th>HOURS</th>
<th>RATE</th>
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<tbody>
<tr>
<td>Partner</td>
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<td>Project Manager</td>
<td>25.00</td>
<td>$160.00</td>
<td>$4,000.00</td>
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TOTAL ( 19054:Architectural Design ) 29.75 $4,972.04

EXPENSES

<table>
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<tr>
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<tbody>
<tr>
<td>Consultant/Mechanical</td>
<td>Mechanical Consultant Fee</td>
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<td>Reimbursable/Mileage</td>
<td>Mileage Expense</td>
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TOTAL EXPENSES 39.00 $484.04

SUBTOTAL $5,434.04

AMOUNT DUE THIS INVOICE $5,434.04

This invoice is due on 1/15/2020

Date: 1/17/20  Rec'd by: [Signature]
Date: 1/17/20  Aprvd by: [Signature]

Directors Signature: [Signature]  Amount:  

Payment may be sent to: Johansson Wing Architects, PC, PO Box 798 Battle Ground, WA 98604 - Please include Project and Invoice Number on Checks. ACH payments may be made to: Routing #129000574 Account #479881004039 - Please forward ACH notices including Project & Invoice numbers to: books@johanssonwing.com. Thank you!

©Johansson Wing Architects, PC
INVOICE
INVOICE DATE: 2/17/2020
INVOICE NO: 19054-4
BILLING THROUGH: 1/31/2020

19054 - FVRL - Yale Valley Library - Building package

ARCHITECTURAL DESIGN

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<th>TITLE</th>
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<td>Project Manager</td>
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<td>Project Manager</td>
<td>8.00</td>
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<td>No Charges</td>
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TOTAL (19054: Architectural Design) 27.13 $3,100.00

EXPENSES

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<td>Consultant: Electrical</td>
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<td>Consultant: Mechanical</td>
<td>Mechanical Consultant Fee</td>
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<td>In-House B&amp;W Print Copies</td>
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TOTAL EXPENSES 698.00 $727.74

SUBTOTAL $3,827.74

AMOUNT DUE THIS INVOICE $3,827.74

This invoice is due on 3/18/2020

©Johansson Wing Architects, PC
# INVOICE

**INVOICE DATE:** 1/17/2020  
**INVOICE NO:** 19054-3  
**BILLING THROUGH:** 12/31/2019

**19054 - FVRL - Yale Valley Library - Building package**  
Managed By: Nick Hines

## ARCHITECTURAL DESIGN

<table>
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<td>Project Manager</td>
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**TOTAL (19054: Architectural Design)**  
31.50  
$3,600.00

## EXPENSES

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<td>Construction Cost Consultant Fee</td>
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**TOTAL EXPENSES**  
35.00  
$4,207.42

**SUBTOTAL**  
$7,807.42

**AMOUNT DUE THIS INVOICE**  
$7,807.42

This invoice is due on 2/16/2020

---

*Payments may be sent to: Johansson Wing Architects, PC, PO Box 798 Battle Ground, WA 98604 - Please include Project and Invoice Number on Checks -- ACH payments may be made to: Routing #125000574 Account #479681694039 - Please forward ACH notice including Project & Invoice numbers to: books@johanssonwing.com. Thank you!"
# INVOICE

**INVOICE DATE:** 4/17/2020  
**INVOICE NO:** 19054-6  
**BILLING THROUGH:** 3/31/2020

---

**19054 · FVRL · Yale Valley Library · Building Package**  
Managed By: Nick Hines

<table>
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<tr>
<td>Administrative Assistant</td>
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**TOTAL (19054: Architectural Design)**  
66.75  
$0.00

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**CIVIL/LAND USE/LANDSCAPE**  
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**EXPENSES**

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**TOTAL EXPENSES**  
357.00  
$1,747.66

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**AMOUNT DUE THIS INVOICE**  
$4,187.66

This invoice is due on 5/17/2020.

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*Payments may be sent to: Johansson Wing Architects, PC, PO Box 798, Battle Ground, WA 98604 - Please include Project and Invoice Number on Checks - ACH payments may be made to: Routing #125000574 Account #4796810904039 - Please forward ACH notices including Project & Invoice numbers to: books@johannsonwing.com. Thank you!*
**The Columbian**
P.O. Box 160 • Vancouver, WA 98666-0160
Questions regarding this Statement
Call: (360) 735-4432
From Portland Call: 800-743-3301

**LEGAL INVOICE**

<table>
<thead>
<tr>
<th>PAGE #</th>
<th>BILLING DATE</th>
<th>BILLED ACCOUNT NUMBER</th>
<th>ADVERTISER/CLIENT NUMBER</th>
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**FT VANC REGIONAL LIBRARY-L**
1007 E MILL PLAIN BLVD
VANCOUVER WA 98663

**REMITTANCE ADDRESS**

THE COLUMBIAN
P.O. BOX 160
VANCOUVER WA 98666-0160

**PLEASE DETACH AND RETURN UPPER PORTION WITH YOUR REMITTANCE**

<table>
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<th>DATE</th>
<th>NEWSPAPER REFERENCE</th>
<th>DESCRIPTION-OTHER COMMENTS/CHARGES</th>
<th>BUAD SIZE</th>
<th>TIMES RUN</th>
<th>GROSS AMOUNT</th>
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<td>CLASSIFIED CL RFP: YALE VALLEY LIBRARY DISTR [03/05/20]</td>
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<td>1 LEGAL</td>
<td>43.98</td>
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Balance Due:

**New Payment Option for our Customers:**
Visit payments.columbian.com for a quick and easy payment option. All you need is your account number and a credit/debit card! For customers who have not paid Columbian/C-W Post invoices with a credit card in the past, please call (360) 735-4432 to set up your initial online payment.

**INVOICE NUMBER**

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<td>70780</td>
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</table>
Affidavit of Publication  
STATE OF WASHINGTON  
County of Clark  

ss:  
COLUMBIAN  

FT VANC REGIONAL LIBRARY-L  
1007 E MILL PLAIN BLVD  
VANCOUVER WA 98663  

REFERENCE:  
0000070780  
0000374180 RFP: YALE VALLEY LIBRARY DISTRICT  

I, the undersigned say,  
That I am over the age of eighteen and not interested in the above entitled matter; that I am now, and at all times embraced in the publication herein mentioned, was, the principal clerk of the printer of The Columbian, a daily newspaper printed, published and circulated in the said county and adjudged a newspaper of general circulation by the Superior Court of the County of Clark, State of Washington, under Proceeding No. 802006715; that the advertisement, of which the annexed is a true printed copy, was published in the above-named newspaper on the following dates,  
To wit:  

PUBLISHED ON: 03/05/2020.  
TOTAL COST: 43.98  
FILED ON: 03/05/2020  

I Certify (or declare) under penalty of perjury that the foregoing is true and correct.  

Signature  

Bobbi K. Doe
I, the undersigned say,

Than I am over the age of eighteen and not interested in the above entitled matter; that I am now, and at all times embraced in the publication herein mentioned, was, the principal clerk of the printer of The Columbian, a daily newspaper printed, published and circulated in the said county and adjudged a newspaper of general circulation by the Superior Court of the County of Clark, State of Washington, under Proceeding No. 802006715; that the advertisement, of which the annexed is a true printed copy, was published in the above-named newspaper on the following dates,

To wit:

PUBLISHED ON 03/05/2020.
TOTAL COST: 43.98
FILED ON: 03/05/2020

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Signature: [Signature]

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Signature: [Signature]
Cowlitz Co. Building & Planning
207 4TH AVE, N
KELSO, WA 98626
COWLITZ

Invoice No.: 19891
Invoice Date: 05/20/2020

INVOICE

RECORD INFORMATION

Record ID: 20-03-2521
Record Type: Commercial - Industrial Building Permit
Property Address: 11642 LEWIS RIVER RD, ARIEL, WA 98603
Description of Work: This permit is for the construction (Phase 2) of the Yale Valley Library: Construction of the Library Building and utilities connections, and additional site work including sidewalks, curbs and ADA parking. (Phase 1 #18-05-2835 consisted of site work including grading and utilities.)
Applicant: Nick Hines
KELSO, WA

FEE DETAIL

<table>
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<tr>
<th>Fee Description</th>
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<th>Fee Amount</th>
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<td>Fire, Life Safety Plan Review</td>
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<td>$2,238.23</td>
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$6,739.84

Yale Valley Building Permit

Use: Date: 5/12/2020
Rec'd by: Aprvd by:  
Directors Signature: Budget number:  
01-02-18-024-10-024 Amount $6,739.84
# Invoice

## Record Information

- **Record ID:** 20-03-2522  
- **Record Type:** Mechanical Permit  
- **Property Address:** 11642 LEWIS RIVER RD, ARIEL, WA 98603  
- **Description of Work:** Mechanical HVAC construction subordinate to Building Permit # 20-03-2521.  
- **Applicant:** Nick Hines  
  KELSO, WA

## Fee Detail

<table>
<thead>
<tr>
<th>Fee Description</th>
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<td>Air Source Heat Pump</td>
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<td>Air Handlers up to 10,000 CFM</td>
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<td>Plan Review</td>
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**Total Fee:** $196.50

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*Yak Valley Mechanical Permit*

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<td><strong>5/27/2020</strong></td>
<td><strong>JW</strong></td>
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**Directors Signature:**

**Budget number:** 002-101-023-10-02-001-70

---

**Print Date: 05/27/2020**
## Invoice

**RECORD INFORMATION**
- **Record ID:** 20-03-2523
- **Record Type:** Plumbing Permit
- **Property Address:** 11842 LEWIS RIVER RD, ARIEL, WA 98603
- **Description of Work:** Plumbing construction subordinate to Building Permit # 20-03-2521.
- **Applicant:** Nick Hines
  - KELSO, WA

## FEE DETAIL

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<tr>
<th>Fee Description</th>
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<tr>
<td>Building Sewer and Connection</td>
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<td>$22.00</td>
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<tr>
<td>Water Piping System - New, Alterations, and Treatment</td>
<td>1</td>
<td>$10.00</td>
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<tr>
<td>Drain, Waste, and Vent System - New and Alterations</td>
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<td>$10.00</td>
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<tr>
<td>Plumbing Fixture on One</td>
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<td>$80.00</td>
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<tr>
<td>Water Heater</td>
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<td><strong>Total</strong></td>
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<td><strong>$243.00</strong></td>
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Yakima Valley Plumbing Permit

**Date:** 5/27/2020  **Req'd by:**

**Directors Signature:**

**Budget number**

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<th>Amount</th>
<th>243.00</th>
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Yale Water Applications
1 message

Jay McCuilston <jmccuilston@fvrl.org>

Thu, May 28, 2020 at 8:23 PM

Nick Hines <nghines@johnsonswing.com>
To: Jay McCuilston <jmccuilston@fvrl.org>

Jay,

Hello,

Attached please find the water applications that need to be sent with the Check. Please see info below from Michael for mailing.

Let me know if you have any questions

provide both along with a check for $150 made payable to "CCHD" via mail to the following mailing address:

EHU
Cowllitz County Administration Bldg - 1st Floor
207 4th Ave N
Kelso, WA 98626

Do not hesitate to contact me if you have any additional questions. Thank you, Nicki!

Matt Swanson
Environmental Health Specialist
Cowllitz County Health & Human Services Dept.
207 4th Ave N.
Kelso, WA 98626
360.414.5599 x6429

Nick Hines
Johnsson Wing Architects
821 SE 14th Loop; Suite 109
Battle Ground, WA 98604
Ph. 360-687-9379
Cell 432-770-7432

2 attachments

Yale_WA_cowlitz.pdf
217K

8100 EHU Master Application_202002190923412829.pdf
108K
This form must be completed by the water purveyor, operations manager, water commissioner, or their designee.

For each commitment for a water hook-up, please complete the section below. Verbal approval over the phone and completion by any other person other than the authorized personnel for the water supply will not be accepted.

The Public Water System (name) __________________________________________________________________________

State ID No. 371016, is capable of supplying, and will supply water to

Lessee Amelia Shelley

(property owner) FVRD Director __________________________________________________________________________

for ______ connection(s) located at:

11842 Lewis River Road (EM2402002) __________________________________________________________________________

(parcel number or property address)

○ This connection is to be used for

   ____________________________ (project description)

○ This connection is for commercial or industrial purposes, see attached for specific project description/conditions of this letter.

The above Public Water Supply is approved by the Washington State Department of Health or the Cowlitz County Health Department for ______ connections/ERUs and currently serves ______ connections/ERUs.

This Availability Letter is valid for One (1) year.

Purveyor's Name (please print):

________________________________________________________________________

Signature: _______ _____________

Title: ________________________

Mailing Address:

________________________________________________________________________

Phone: ___________ Date: ___________
EHU MASTER APPLICATION

Applicant: Please print in ink or type. A Staff Member will review this application at intake for completeness.

Property Information

Project Address 11842 Lewis River Road  City Ariel, WA, 98603  Parcel # EM2402002

Application Type (check one)

- □ New Septic
- □ Site/Soil Evaluation
- □ Repair
- □ Tank Placement
- □ Verification

Septic  Water Availability  Other

- □ New Septic 1  Well (check sub-type)
- □ Site/Soil Evaluation 1  □ Individual
- □ Repair  □ 2-party Shared 1, 2  □ Conversion (Individual → 2-party)
- □ Tank Placement  □ Public Water Verification
- □ Verification

1 If part of a subdivision, please indicate:
2 Well will share with location:

Subdivision #, Lot #

Address , Parcel #, Lot #

Applicant/Owner Information

Applicant/Authorized Agent: Nick Hines

Mailing Address: 821 SE 14th Loop, Suite 109, PO Box 798
City: Battle Ground
State: WA
Zip Code: 98604

Daytime Telephone: 360.687.8379
Email Address: nhines@johanssonwing.com

Property Owner: Woodland School District #404 clo Michael Green

Mailing Address: 800 Second Street
City: Woodland
State: WA
Zip Code: 98674

Daytime Telephone: 360.841.2700
Email Address: greenm@woodlandschools.org

Project Description

Please provide a brief description of your project:

This application is for the construction of (Phase 2) of the Yale Valley Library. (Phase 1) consisted of site work and utilities.

This phase shall focus on the construction of the Library building and utilities hook up, water, electrical, and some additional site work:

Sidewalks, curbs, and ADA Parking.

I hereby certify that I am the owner or duly authorized agent of the owner for the purposes of this application. I further certify that I have read and examined this application and know the same to be true and correct. If any of the information provided on this application is incorrect, the permit or approval may be revoked.

Applicant Signature: [Signature]
Date: 05/28/20

Printed Name: Nick Hines

For more information, contact 0Mispell@co.cowlitz.wa.us. Permit intake and issuance hours are Monday through Thursday, 7:30 am - 5:30 pm.

Last Data Revised: 02/12/2020
EHU Form: 8100
# Daily Journal of Commerce

**Address:** 83 Columbia St #200, Seattle, WA 98104  
**Phone:** 206-622-8272 FAX 206-622-8416

Federal I.D. #91-0193750

## Advertising Invoice

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<td>FT VANCOUVER REG LIBRARY</td>
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<tr>
<td>1007 E MILL BLVD</td>
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<tr>
<td>VANCOUVER WA 98663</td>
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**RECEIVED**  
MAR 6 2020  
F.V.R.L. Admin Services

---

**PLEASE DETACH AND RETURN UPPER PORTION WITH YOUR REMITTANCE**

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<tr>
<th>DATE</th>
<th>NEWSPAPER REFERENCE</th>
<th>DESCRIPTION-OTHER COMMENTS/CHARGES</th>
<th>QUANTITY</th>
<th>RATES</th>
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<td>BC YALE VALLEY PH 2 BLDG RITA LEVESQUE</td>
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**Note:** Signature and date are visible on the invoice, but the text is not legible.
STATE OF WASHINGTON – KING COUNTY

382722
FT VANCOUVER REG LIBRARY

No.

Affidavit of Publication

The undersigned, on oath states that he is an authorized representative of The Daily Journal of Commerce, a daily newspaper, which newspaper is a legal newspaper of general circulation and it is now and has been for more than six months prior to the date of publication hereinafter referred to, published in the English language continuously as a daily newspaper in Seattle, King County, Washington, and it is now and during all of said time was printed in an office maintained at the aforesaid place of publication of this newspaper. The Daily Journal of Commerce was on the 12th day of June, 1941, approved as a legal newspaper by the Superior Court of King County.

The notice in the exact form annexed, was published in regular issues of The Daily Journal of Commerce, which was regularly distributed to its subscribers during the below stated period. The annexed notice, a

BC: YALE VALLEY PH 2 BLDG

was published on

03/02/20

The amount of the fee charged for the foregoing publication is the sum of $76.80.

[Signature]

Subscribed and sworn to before me on

03/02/2020

Notary public for the State of Washington, residing in Seattle

Affidavit of Publication
NOTICE OF REQUEST FOR PROPOSAL FOR GENERAL CONSTRUCTION SERVICES FOR THE YALE VALLEY LIBRARY DISTRICT, JOB #16654 - PHASE 2, BUILDING AND SITE IMPROVEMENT PACKAGE. The full text of the RFP (and any addenda to the RFP) can be found at the Fort Vancouver Regional Library District website at http://www.fvrl.org/submit-bids and at J-2 Blue Print https://plans.j2b.com. All plans, specifications and addenda to same will be posted at J-2 Blue Print. Prospective bidders can call J-2 Blue Print at 360-696-1661 with any questions about setting up an account for viewing and downloading documents. Any other questions should be referred to the Project Contact, Jay McGuigan at jmcguigan@fvrl.org.

Date of publication in the Seattle Daily Journal of Commerce, March 2, 2020. 3/2/2020
**Daily Journal of Commerce**  
*Oregon's Building Connection*  
921 S.W. Washington St.  
Suite 210  
Portland, OR 97205-2810  
1 (503) 226-1311  
www.djoregon.com

Fort Vancouver Regional Library (FVRL)  
Rita Levesque  
1007 E Mill Plain Blvd  
Vancouver, WA 98663-3504

**INVOICE**  
**RECEIVED**  
**MAR 06 2020**

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<th>Unit Price</th>
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| 1            | **PHASE 2, BUILDING AND SITE IMPROVEMENT PACKAGE**  
- Daily Journal of Commerce (OR)  
- Bids - Other / Construction  
- Yaia Valley Library District; Bid Location Vancouver, WA, Clark County;  
  03/04/2020  
  - Base Charge  
  1 col x 2.80 in  
  126 w/rd / 26 ln | 62.92 |

ACH payments can be made to: Daily Journal of Commerce, Inc. -  
US BANK, ABA#123000848, Acct#153910281275 Or call  
1-866-802-8214 to setup payments.

**DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT TO:**

**Daily Journal of Commerce**  
SDS 12-2812  
PO Box 88  
Minneapolis, MN 55486-2812

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Card Options:  
- AMEX  
- MC  
- VISA

Charge My Credit Card $______  
CUSTOMER SIGNATURE:  
MM YY  
/  
Security Code:  
EXP. DATE
AFFIDAVIT OF PUBLICATION

DJC

921 S.W. Washington St. Suite 210 / Portland, OR 97205-2810
(503) 226-1311

STATE OF OREGON, COUNTY OF MULTNOMAH—ss.
I, Nick Bjork, being first duly sworn, depose and say that I am a Publisher of the Daily Journal of Commerce, a newspaper of general circulation in the counties of CLACKAMAS, MULTNOMAH, and WASHINGTON as defined by ORS 193.010 and 193.020; published at Portland in the aforesaid County and State; that I know from my personal knowledge that the Construction notice described as

Case Number: NOT PROVIDED
PHASE 2, BUILDING AND SITE IMPROVEMENT PACKAGE
Yale Valley Library District; Bid Location Vancouver, WA, Clark County;

a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 time(s) in the following issues:

3/4/2020

State of Oregon
County of Multnomah

SIGNED OR ATTESTED BEFORE ME
ON THE 4th DAY OF March, 2020

Nick Bjork

Notary Public-State of Oregon

ORDER NO.: 11866391
Client Reference No.
INVOICE
INVOICE DATE: 4/17/2020
INVOICE NO: 19054-6
BILLING THROUGH: 3/31/2020

Johansson Wing Architects, PC
821 SE 14th Loop Suite 109 /PO Box 798
Battle Ground, WA 98604
Tel: 360-867-8379
books@johanssonwing.com
www.johanssonwing.com

Accounting
Fort Vancouver Regional Library
1007 E Mill Plain Blvd
Vancouver, WA 98663

19054 - FVRL - Yale Valley Library - Building package
Managed By: Nick Hines

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<td>Architect</td>
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CIVIL/LAND USE/LANDSCAPE

$2,440.00

EXPENSES

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SUBTOTAL          $4,187.66

AMOUNT DUE THIS INVOICE $4,187.66

This invoice is due on 5/17/2020

Check Payments may be sent to: Johansson Wing Architects, PC, PO Box 798 Battle Ground, WA 98604 - Please include Project and Invoice Number on Checks — ACH payments may be made to: Routing #125000574 Account #479681094039 - Please forward ACH notice including Project & Invoice numbers to: books@johanssonwing.com. Thank you!
## INVOICE

**INVOICE DATE:** 5/16/2020  
**INVOICE NO:** 19054-7  
**BILLING THROUGH:** 4/30/2020

### 19054 - FVRL - Yale Valley Library - Building package

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<td>Project Manager</td>
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**TOTAL (19054: Architectural Design):** 61.50  
**$0.00**

### EXPENSES

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**TOTAL EXPENSES**: 72.00  
**$2,042.12**

**SUBTOTAL**:  
**$2,042.12**

**AMOUNT DUE THIS INVOICE**:  
**$2,042.12**

---

This invoice is due on 6/14/2020

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Check Payments may be sent to: Johansson Wing Architects, PC, PO Box 788 Battle Ground, WA 98604 - Please include Project and Invoice Number on Checks – ACH payments may be made to: Routing #120000674 Account #479681094039 - Please forward ACH notice including Project & Invoice numbers to: books@johanssonwing.com. Thank you!
INVOICE
INVOICE DATE: 3/17/2020
INVOICE NO: 19054-5
BILLING THROUGH: 2/23/2020

19054 - FVRL - Yale Valley Library - Building package
Managed By: Nick Hines

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CIVIL/LAND USE/LANDSCAPE

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SUBTOTAL $7,031.68

AMOUNT DUE THIS INVOICE $7,031.68
This invoice is due on 4/16/2020

Check Payments may be sent to: Johansson Wing Architects, PC, PO Box 798 Battle Ground, WA 98604 - Please include Project and Invoice Number on Checks - ACH payments may be made to: Routing #125060574 Account #479681094039 - Please forward ACH notice including Project & Invoice numbers to: books@johanssonwing.com. Thank you!