

Yale Valley Library District

Regular Meeting

June 8, 2023

Yale Valley Community Library

6:00 pm

Trustees: Tina Moir, Kathi Wheeler & Juie Starr

FVRL: Amelia Shelley, Jennifer Hauan, Attar Bhangal, Lynn Caldwell & Justin Keeler

YVLD: Lesley Miller

Community Members: Mike & Chris Conroy, Rob Starr

1. The meeting was called to order by the chair, Tina Moir at 6:00pm.
2. Agenda: The agenda was approved. Wheeler/Moir The agenda was approved by all trustees present.
3. Tina welcomed Julie Starr to her first meeting as a trustee. Tina had all present introduce themselves. Sadly, this will be Amelia's last meeting with the YVLD. She will be retiring the end of July.
4. The minutes of the April 13, 2023 could not be approved as only 2 trustees were present who attended that meeting. There were no bills so the board went ahead with the FVRL Contract Services Invoice. The invoice for \$70,000.00 is the first half of the 2023 payment for services provided by FVRL. The invoice was approved. Moir/Wheeler The motion was approved by all trustees present.
5. Financial Report: Attar Bhangal, FVRL. Attar reviewed the revenues through April and May, 2023. Total Capital and Non Capital for the month ending April, 2023 was \$357,712.00. Total Capital and Non Capital for the month ending May, 2023 was \$397,997.00.
6. Facilities: Lesley reported that broadband work with the Port of Woodland is continuing. Equipment is being installed in the outside access room. The Port has agreed to offset any rise in electricity cost that would result in the use of this equipment. Attar will monitor our PUD bill. Bob and Barb Boyd donated the lovely hanging baskets at the library entry. The outside Bill Foss bench has been stained. Kathi will send a Thank You note to the Boyd's.
7. Board Vacancies: We welcomed Julie Starr to the board. However, we will continue to search for another member to fill the existing vacancy.
8. Election of Officers: The election of officers was postponed until our next regular meeting August 9, 2023 when more trustees will be present.

9. Policy Review: Capital Asset Management. A second reading of the YVLD Capital Asset Management Policy was read. It was noted that a change from \$10,000.00 to \$5,000.00 or more purchased by or donated to the YVLD will be considered a capital asset. This policy will be brought back to the board in August for approval. Tina also suggested that the list of assets of the Library be reviewed before approval.
10. Lynn Caldwell said that the email addresses for the YVLD board of trustees is ready and they will be contacting trustees soon to make the change.
11. Branch Manager Report: Jennifer Hauan reported that the bid for the new Woodland Library went out Monday, June 5, 2023. The bids must be returned by July 17, 2023. Summer Reading will be beginning at the libraries soon. Lesley reported that the Reptile Man gave a program for the students at Yale. There will be several more different performances in July and August. In April there were 756 patrons visiting the library and in May, there were 805 Lesley reported. During the Ribbon cutting for the Port of Woodland's Dark Fiber project, 16 new library cards were issued.
12. Citizen Comments: Mike Conroy said that the staff at the Yale Valley is doing a great job!
13. Board Comments: Tina Moir complemented the library staff. Kathi Wheeler said it has been a pleasure to work with Tina on the board. She has been a wonderful booster of the new library and will be missed on the board. She also continued that it has been great working with Amelia and we all wish her well in retirement.
14. Tina adjourned the meeting at 6:47pm.

Respectfully Submitted,

Kathi Wheeler