

Yale Valley Library District

Regular Meeting

October 10, 2024

Yale Community Library

3:00pm

Trustees: Julie Starr, Kathi Wheeler

FVRL: Jennifer Giltrop, Catrina Galicz

Member of the Public: Rob Starr

1. The meeting was called to order by secretary, Kathi Wheeler at 3:00pm.
2. The agenda was approved for the meeting.
3. Kathi welcomed everyone. Jennifer introduced Catrina Galicz, FVRL Finance Director.
4. Consent Agenda
 - a. The minutes approval of the Special Meeting September 6, 2024. A motion was made to amend and clarify the 9/6/24 minutes regarding the Well Project. The motion was made by Kathi Wheeler to state approval of the spending up to \$60,000 for well drilling, permitting, electrical connections and a shed for the pump and tank access. Wheeler/Starr The motion to amend and approve the September 6, 2024 meeting minutes was approved by all trustees present.
5. Financial Report: Catrina Galicz reported that income for August was \$2,096. There were no bills. The total revenue ending August, 2024 in the non-capital and capital reserves are \$415,038. There was a motion to accept and file the financial report. Starr/Wheeler The motion was approved by all trustees present.

There was discussion of a establishing a target operational fund balance for the district with Jennifer and Catrina. It was noted that a 90-day rainy day fund is standard for an entity such as YVLD. For the YVLD in 2025, that amount would be \$34,500. We have that amount now in our reserves. However, the board along with FVRL would like to begin work on a five (5) year financial plan for the district. This would include projections for expenditures, repairs, wish lists comparing it with projections for income. This will be an ongoing project that will educate and allow the board and FVRL to develop a sustainable future for the YVLD.
6. 2025 Draft Budget and Reserves-1st Reading: The estimated increase in property taxes for 2025 is approximately \$2,600. In addition, there is an estimate for a slight increase in Timber Revenue of \$2,200. Investment income will be falling as we are spending reserve funds for the new well and interest rates are falling. Investment income is estimated at approximately \$5,000 for 2025, while Miscellaneous revenue is projected at an estimated increase of \$1,000, with overall revenue estimated to increase by \$5,800. There will be a transfer increase from reserves of

\$9200.00. The estimated total use of Reserves and Revenue for 2025 proposed budget would be \$220,000. Proposed Expenditures for 2025 would be professional services to FVRL in the amount of \$150,000 and Capital Outlay (intended to for paving the parking lot) of approximately \$70,000. The board will hold a public hearing, approve a levy amount for 2025, and approve the 2025 Budget at the November 14, 2024 meeting.

7. Well Drilling Project Update: Jennifer Giltrop reported that Cowlitz County Health and Human Services has approved our well site for a non-residential non-public water system. We will be proceeding with McGhee & Sons Well Drilling doing the work and they have set a date schedule before November 30, 2024. Jay McCuistion will be overseeing the project.
8. Branch Manager Report: Jennifer Giltrop reported for both Jennifer Hauan and Lesley Miller. Jennifer H. is preparing for the Grand Opening of the Woodland Public Library on Saturday, October 12, 2024. The festivities will begin at 10:00pm. Lesley reported on circulation totals for 2024. Check outs and renewals from January 1-October 7 was 7,934 and 6,870 were patrons from Yale. That is 86% circulation at Yale. Lesley met with Tina Moir with Friends of the Yale Library and they are planning a joint "Family Fall Event" on Thursday, October 31 from 5-8pm at the library. It will be an Open House event with refreshments, a book giveaway, a kid's craft and an opportunity to get a library card. The Friends group will be on hand to promote their group. The Cowlitz/Skamania fire District 7 will also be doing a "Trunk or Treat" event at the fire station next door. All great events for the community. Yale School students visited the library last Thursday and she is excited to report that she issued 22 library cards to new students. Great Job, Lesley!
9. Public Comments: Rob Starr reported the Yale Friends will be meetings January 10, 2025; April 19, 2025; and June 21, 2025 in the Yale Library meeting room at 11:00am. Mark your calendars!
10. Board Comments: Kathi will attend the Family Fall Event with information about serving on the YVLD Board of Trustees.
11. The meeting was adjourned at 4:02pm Starr/Wheeler The motion was approved by all trustees present.

Respectfully submitted,

Kathi Wheeler

Kathi Wheeler (Nov 22, 2024 08:09 PST)

Kathi Wheeler, Secretary