

Agenda for Regular Public Meeting

Date: March 5, 2025

Time: 3:00 PM

Location: Yale Valley Community Library
11700 Lewis River Road, Ariel, WA 98603

- | | |
|---|-------------|
| 1. Call to Order | |
| 2. Agenda Approval | ACTION |
| 3. Introductions and Welcomes/Chair Announcements | INFORMATION |
| 4. Consent Agenda | ACTION |
| a. Minutes Approval: November 14, 2204 | |
| 5. Financial Report | INFORMATION |
| a. October, November, December 2024 | |
| b. January 2025 | |
| 6. Well Project Update: Dave Josephson, Fleet and Facilities Director | INFORMATION |
| 7. Parking Lot Asphalt Project Quotes: Dave Josephson | ACTION |
| 8. Public Use and Tabling Map | INFORMATIO |
| 9. Branch Manager Report: Jennifer Hauan/Lesley Miller | INFORMATION |
| 10. Public Comments | |
| 11. Board Comments | |
| 12. Adjournment – Next Regular Meeting April 10, 2025 at 3 p.m. | |

Yale Valley Library District

Regular Meeting

November 14, 2024

3 pm

Yale Valley Library

Trustees Present: Cynthia McAllister, Julie Starr and Kathi Wheeler

FVRL: Jennifer Giltrop, Jennifer Huan and Catrina Galicz. Lesley Miller

Member of the Public: Rob Starr

1. The meeting was called to order by Vice Chair, Cynthia McAllister at 3:00pm.
2. The agenda was approved for the meeting. Wheeler/Starr. The motion was approved by all trustees present.
3. Cynthia introduced Catrina Galicz to the board. She is the new Financial Director for FVRL. We all introduced ourselves.
4. **Consent Agenda**
 - a. October 10, 2024 regular meeting: A motion was made to approve these minutes. Wheeler/Starr The motion was approved by all trustees present.
 - b. FVRL invoice for services July-December 2024: A motion was made to approve Invoice #1215 for services received from FVRL in the amount of \$72,500.00. Wheeler/Starr. The motion was approved by all trustees present.
5. **Financial Report:** Catrina Galicz reported that the income for September 2024 was \$4,565.00. There were no bills. The total revenue ending September 2024 in the non-capital and capital reserves are \$411,929.00. There was a motion to accept and file the financial report. Starr/Wheeler The motion was approved by all trustees present. Catrina presented a Levy rate history for the information of the board. Our current rate is 0.313. An analysis of our financials by Catrina shows that we currently meet the Reserves Test for 60-90 day operating expenses. This review looked 5 years out to 2030. This will be a review that we should do yearly.
6. **2025 YVLD Budget Approval:** Vice Chair, Cynthia McAllister explained the purpose of the the Budget Hearing to provide a brief description of the 2025 Budget and the action that the hearing body may legally take. She invited Catrina Galicz to introduce and explain the 2025 Budget for the public hearing. Catrina went over the Total Expenses for the year 2025 of \$220,000. She returned the floor to chair when she finished. Cynthia opened the public comment period of the Public Hearing. There were no public comments. The chair asked if there were any comments or question from the Board of Trustees. There were no questions of comments. Cynthia closed the Public Hearing comments portion of the 2025 Budget. There were no other comments from the Board of Trustees. Cynthia asked for a motion to adopt Resolution 2024-02 adopting the 2025 YVLD Budget. Starr made the motion to approve. Seconded, Wheeler.

Motion was approved by all trustees present. The budget was approved and the Public Hearing for the 2025 Budget is closed.

7. **2025 Levy Certification:** Cynthia reported the purpose of the Public Hearing of the 2025 Levy Certification is to provide a brief hearing and the action that the hearing board may legally take. Catrina presented the preliminary levy report including the new levy rate of 0.313% which along with the limit factor of 101.0% will provide a levy amount of \$137,197.00. She returned the floor to the chair when she was finished. Cynthia opened the Public Comment period. There were no public comments. Cynthia asked for any Board of Trustee comments. There were none. Cynthia closed the comment portion of the Public Hearing for the 2025 Property Tax Levy. Cynthia asked for a motion to adopt Resolution 2024-03. Wheeler made the motion to approve. Seconded, Starr. Motion was approved by all trustees present. The levy was approved and the Public Hearing for the 2025 Levy Certification was closed.
8. **2025 YVLD Board Meeting Schedule:** The secretary presented a schedule of 6 meeting dates throughout the 2025 year. A motion was made to accept the schedule. Wheeler/Starr The motion was approved by all trustees present.
9. **Well Project update:** Jennifer Giltrop told the board that we are waiting for water test results. Kathi reported that she had spoken with the drillers several times and drilling went approximately 200 feet with unofficially water at 7-8 pm. This will be adequate for our needs but we will be discussing with Jay a storage tank.
10. **Branch Manager Report:** Lesley Miller reported approximately 850 patrons visited the library. The Fall Festival display and Halloween party were very successful. Amber did a Junior Fiction display during the event. The library partnered with the Cowlitz Skamania Fire Dept. to welcome Trick or Treater's at both the library and the Fire Station next door. Approximately 85 kids visited the library during 5:00-8:00pm party. She would like to expand the party next year. Lesley is starting a Book Discussion group on January 23, 2025. The first book will be *I Cheerfully Refuse* by Leif Enger. Books will be available on December 23, 2024 for pick up. The library is sponsoring Winter Crafts. Wreath Making will be Monday, November 25, 2024, 5-7pm. Gingerbread House making on December 12, 2024 2-5:30pm. Jennifer Huaun, reported that the new Woodland Library is off to a fantastic start. They have issued over 200 new cards. John Boucher, SLA, is doing filmmaking, writing and poetry with young people. He will be doing a DIY film making on Saturday, November 16, 2024. Kristi Hughes with of a lot of shoes is teaching very young people how to tie their shoes! Also, Reading to a dog is very popular. Woodland Library will be having a Wreath making class November 25, 2024 at the library.
11. **Public Comments:** None
12. **Board Comments:** None
13. A motion was made to adjourn the Yale Board of Trustee meeting at 4:05pm. Wheeler/Starr

Respectfully Submitted,

Kathi Wheeler

Kathi Wheeler | Mar 7, 2025 16:23 PST |

Kathi Wheeler
YVLD Secretary

Yale Valley Library District

For the Month Ending October 31, 2024 (With Year-to-Date Totals)

Statement of Cash

January 1, 2024 Ending Cash Balance	\$ 372,723
Year-to-date Revenue Received	133,691
Year-to-date Expenditures	<u>(80,174)</u>
Cash Balance October 31, 2024	\$ 426,240

Yale Valley Library District

For the Month Ending October 31, 2024 (With Year-to-Date Totals)

Schedule of Reserves

Non Capital Reserve Beginning Balance January 1, 2024	\$	271,427
Property Tax Collections (Revenue)		93,549
Other Taxes (Revenue)		1
Professional Expenses (Expenses)		(72,500)
Non Capital Reserve Ending Balance October 31, 2024	\$	292,477
Capital Reserve Beginning Balance January 1, 2024	\$	101,296
Intergovernmental, Grants and Contracts (Revenue)		27,636
Miscellaneous (Revenue)		12,505
Capital Out lay (Expenses)		(7,674)
Capital Reserve Ending Balance October 31, 2024	\$	133,763
Total Non Capital and Capital Reserves	\$	426,240

Yale Valley Library District

For the Month Ending October 31, 2024 (With Year-to-Date Totals)

Revenue

Description	2024 Amended Budget (Adopted 9/2024)	Year-to-Date Totals thru October 2024	Year -to - Date Annual Budget Percent
Property Taxes			
311.10 Property Tax Collections - Yale Valley District	\$ 130,000	\$ 93,549	71.96%
Total Property Taxes	130,000	93,549	71.96%
Other Taxes			
317.2 Leasehold Excise Tax	-	1	0.00%
Total Other Taxes	-	1	0.00%
Intergovernmental, Grants & Contracts			
335.02 DNR - Timber Revenue	35,000	24,750	70.71%
361.02 DNR - Other Revenue	100	2,886	2886.43%
335.02 Federal Grants	\$0	-	0.00%
335.02 State Capital Grant	-	-	0.00%
Total Intergovernmental, Grants & Contracts	35,100	27,636	78.74%
Miscellaneous			
361.11 Investment Interest	3,500	12,505	357.29%
367-10 Non-Governmental Contributions	500	-	0.00%
367-10 Grant Revenue	-	-	0.00%
369.90 Miscellaneous Revenue	-	-	0.00%
Total Miscellaneous	4,000	12,505	312.63%
Total Revenue:	\$ 169,100	\$ 133,691	79.06%
Transfer from Reserves	\$ 35,900	\$ -	0.00%
Total Revenue and Reserves	\$ 205,000	\$ 133,691	65.22%

Expenses

Description	2024 Amended Budget (Adopted 9/2024)	Year-to-Date Totals thru October 2024	Year to Date Annual Budget Percentage
Other Services / Charges			
572.41 Professional Services	\$ 145,000	\$ 72,500	50.00%
572.62 Capital Outlay	60,000	\$ 7,674	12.79%
Grand Total Expense:	\$ 205,000	\$ 80,174	39.11%

Net Cash Activity	\$ 53,517
Jan. 1, 2024 Cash with County Treasurer	\$ 372,723
Ending Cash October 31, 2024	\$ 426,240

Yale Valley Library District

For the Month Ending November 30, 2024 (With Year-to-Date Totals)

Statement of Cash

January 1, 2024 Ending Cash Balance	\$ 372,723
Year-to-date Revenue Received	168,847
Year-to-date Expenditures	<u>(152,674)</u>
Cash Balance November 30, 2024	\$ 388,896

Yale Valley Library District

For the Month Ending November 30, 2024 (With Year-to-Date Totals)

Schedule of Reserves

Non Capital Reserve Beginning Balance January 1, 2024	\$	271,427
Property Tax Collections (Revenue)		127,276
Other Taxes (Revenue)		1
Professional Expenses (Expenses)		(145,000)
Non Capital Reserve Ending Balance November 30, 2024	\$	253,704
Capital Reserve Beginning Balance January 1, 2024	\$	101,296
Intergovernmental, Grants and Contracts (Revenue)		27,637
Miscellaneous (Revenue)		13,933
Capital Out lay (Expenses)		(7,674)
Capital Reserve Ending Balance November 30, 2024	\$	135,192
Total Non Capital and Capital Reserves	\$	388,896

Yale Valley Library District

For the Month Ending November 30, 2024 (With Year-to-Date Totals)

		Revenue			
<u>Description</u>	2024 Amended Budget (Adopted 9/2024)	November	Year-to-Date Totals thru November 2024	Year -to - Date Annual Budget Percent	
Property Taxes					
311.10 Property Tax Collections - Yale Valley District	\$ 130,000	\$ 33,728	\$ 127,276	97.90%	
Total Property Taxes	130,000	33,728	127,276	97.90%	
Other Taxes					
317.2 Leasehold Excise Tax	-	-	1	0.00%	
Total Other Taxes	-	-	1	0.00%	
Intergovernmental, Grants & Contracts					
335.02 DNR - Timber Revenue	35,000	-	24,750	70.71%	
361.02 DNR - Other Revenue	100	1	2,887	2887.01%	
335.02 Federal Grants	\$0	-	-	0.00%	
335.02 State Capital Grant	-	-	-	0.00%	
Total Intergovernmental, Grants & Contracts	35,100	1	27,637	78.74%	
Miscellaneous					
361.11 Investment Interest	3,500	1,428	13,933	398.09%	
367-10 Non-Governmental Contributions	500	-	-	0.00%	
367-10 Grant Revenue	-	-	-	0.00%	
369.90 Miscellaneous Revenue	-	-	-	0.00%	
Total Miscellaneous	4,000	1,428	13,933	348.33%	
Total Revenue:	\$ 169,100	\$ 35,156	\$ 168,847	99.85%	
Transfer from Reserves	\$ 35,900	\$ -	\$ -	0.00%	
Total Revenue and Reserves	\$ 205,000	\$ 35,156	\$ 168,847	82.36%	

Expenses

<u>Description</u>	2024 Amended Budget (Adopted 9/2024)	November	Year-to-Date Totals thru November 2024	Year to Date Annual Budget Percentage
Other Services / Charges				
572.41 Professional Services	\$ 145,000	\$ 72,500	\$ 145,000	100.00%
572.62 Capital Outlay	60,000	-	7,674	12.79%
Grand Total Expense:	\$ 205,000	\$ 72,500	\$ 152,674	74.48%

Net Cash Activity	\$ 16,173
Jan. 1, 2024 Cash with County Treasurer	\$ 372,723
Ending Cash November 30, 2024	\$ 388,896

Yale Valley Library District

For the Month Ending December 31, 2024 (With Year-to-Date Totals)

Statement of Cash

January 1, 2024 Ending Cash Balance	\$ 372,723
Year-to-date Revenue Received	196,059
Year-to-date Expenditures	<u>(183,336)</u>
Cash Balance December 31, 2024	\$ 385,446

Yale Valley Library District

For the Month Ending December 31, 2024 (With Year-to-Date Totals)

Schedule of Reserves

Non Capital Reserve Beginning Balance January 1, 2024	\$	271,427
Property Tax Collections (Revenue)		132,538
Other Taxes (Revenue)		1
Professional Expenses (Expenses)		(145,000)
Non Capital Reserve Ending Balance December 31, 2024	\$	258,966
Capital Reserve Beginning Balance January 1, 2024	\$	101,296
Intergovernmental, Grants and Contracts (Revenue)		48,149
Miscellaneous (Revenue)		15,372
Capital Out lay (Expenses)		(38,336)
Capital Reserve Ending Balance December 31, 2024	\$	126,481
Total Non Capital and Capital Reserves	\$	385,446

Yale Valley Library District

For the Month Ending December 31, 2024 (With Year-to-Date Totals)

Revenue

Description	2024 Amended Budget (Adopted 9/2024)	December	Year-to-Date Totals thru December 2024	Year -to - Date Annual Budget Percent
Property Taxes				
311.10 Property Tax Collections - Yale Valley District	\$ 130,000	\$ 5,262	\$ 132,538	101.95%
Total Property Taxes	130,000	5,262	132,538	101.95%
Other Taxes				
317.2 Leasehold Excise Tax	-	-	1	0.00%
Total Other Taxes	-	-	1	0.00%
Intergovernmental, Grants & Contracts				
335.02 DNR - Timber Revenue	35,000	20,512	45,262	129.32%
361.02 DNR - Other Revenue	100	-	2,887	2887.01%
335.02 Federal Grants	\$0	-	-	0.00%
335.02 State Capital Grant	-	-	-	0.00%
Total Intergovernmental, Grants & Contracts	35,100	20,512	48,149	137.18%
Miscellaneous				
361.11 Investment Interest	3,500	1,438	15,372	439.19%
367-10 Non-Governmental Contributions	500	-	-	0.00%
367-10 Grant Revenue	-	-	-	0.00%
369.90 Miscellaneous Revenue	-	-	-	0.00%
Total Miscellaneous	4,000	1,438	15,372	384.29%
Total Revenue:	\$ 169,100	\$ 27,212	\$ 196,059	115.94%
Transfer from Reserves	\$ 35,900	\$ -	\$ -	0.00%
Total Revenue and Reserves	\$ 205,000	\$ 27,212	\$ 196,059	95.64%

Expenses

Description	2024 Amended Budget (Adopted 9/2024)	December	Year-to-Date Totals thru December 2024	Year to Date Annual Budget Percentage
Other Services / Charges				
572.41 Professional Services	\$ 145,000	\$ -	\$ 145,000	100.00%
572.62 Capital Outlay	60,000	30,662	38,336	63.89%
Grand Total Expense:	\$ 205,000	\$ 30,662	\$ 183,336	89.43%

Net Cash Activity	\$ 12,723
Jan. 1, 2024 Cash with County Treasurer	\$ 372,723
Ending Cash December 31, 2024	\$ 385,446

Yale Valley Library District

For the Month Ending January 31, 2025 (With Year-to-Date Totals)

Statement of Cash

January 1, 2025 Ending Cash Balance	\$ 385,447
Year-to-date Revenue Received	2,682
Year-to-date Expenditures	-
Cash Balance January 31, 2025	<u>\$ 388,129</u>

Yale Valley Library District

For the Month Ending January 31st, 2025 (With Year-to-Date Totals)

Schedule of Reserves

Non Capital Reserve Beginning Balance January 1, 2025	\$	258,966
Property Tax Collections (Revenue)		1,322
Non Capital Reserve Ending Balance January 31st, 2025	\$	260,288
Capital Reserve Beginning Balance January 1, 2025	\$	126,481
Intergovernmental, Grants and Contracts (Revenue)		-
Miscellaneous (Revenue)		1,361
Capital Out lay (Expenses)		-
Capital Reserve Ending Balance January 31st, 2025	\$	127,842
Total Non Capital and Capital Reserves	\$	388,129

Yale Valley Library District

For the Month Ending January 31st, 2025 (With Year-to-Date Totals)

Revenue

Description	2025 Budget (Adopted 11/2024)	January	Year-to-Date Totals thru January 2025	Year -to - Date Annual Budget Percent
Property Taxes				
311.10 Property Tax Collections - Yale Valley District	\$ 135,000	\$ 1,322	\$ 1,322	0.98%
Total Property Taxes	135,000	1,322	1,322	0.98%
Other Taxes				
317.2 Leasehold Excise Tax	-	-	-	0.00%
Total Other Taxes	-	-	-	0.00%
Intergovernmental, Grants & Contracts				
335.02 DNR - Timber Revenue	37,000	-	-	0.00%
361.02 DNR - Other Revenue	600	-	-	0.00%
Total Intergovernmental, Grants & Contracts	37,600	-	-	0.00%
Miscellaneous				
361.11 Investment Interest	5,000	1,361	1,361	27.21%
Total Miscellaneous	5,000	1,361	1,361	27.21%
Total Revenue:	\$ 177,600	\$ 2,682	\$ 2,682	1.51%
Transfer from Reserves	\$ 42,400	\$ -	\$ -	0.00%
Total Revenue and Reserves	\$ 220,000	\$ 2,682	\$ 2,682	1.22%

Expenses

Description	2025 Budget (Adopted 11/2024)	January	Year-to-Date Totals thru January 2025	Year to Date Annual Budget Percentage
Other Services / Charges				
572.41 Professional Services	\$ 150,000	-	-	0.00%
572.62 Capital Outlay	70,000	-	-	0.00%
Grand Total Expense:	\$ 220,000	\$ -	\$ -	0.00%

Net Cash Activity	\$ 2,682
Jan. 1, 2025 Cash with County Treasurer	\$ 385,447
Ending Cash January 31st, 2025	\$ 388,129

To: Yale Valley Library District Board
From: Jay McCuiston, FVRL Facilities & Fleet Manager
Date: 2/13/2025
Subject: Yale Valley Community Library Well

On October 23, 2024 McGhee Well Drilling began drilling a well for the Yale Valley Community Library. On October 24, 2024 the well was completed at the 202-foot level. A Department of Ecology Well tag was placed around the well casing with and ID No. BQS625 (Well log included in packet.)

A flow test was conducted on October 29th and the GPM between 12.0 and 13.0 after two hours of testing. The water level ranged from 110.10 feet at the start and dropped to 119.20 after 2 hours of pumping. Recovery time to get back to the 110 feet was 3 hours. (Flow test included in packet.)

On October 30, 2024 water samples were submitted to ALS for analysis of the water. The results were reported on the Request No: K2411504. (Copy included in packet.) The well log, flow test and water samples were submitted to the Cowlitz County Health Department on December 2, 2024.

The facilities team built and installed a 6'x8' shed to house the electrical, pressure tank and shut off valves for the well. They also dug the trenches for the power to the well and for the water lines running from the well to the pump house. Also from the pump house to the underground storage tank and to the connection for the library.

Kaski Electric line bored the power to the Pump house and installed a 60 amp subpanel, wall heater, lights and electrical outlets. McGhee Well Drillers installed the pressure tank and connected the water line to the pump house. They also install the water lines to the underground storage tank and to the library connection. Shut off valves for the tank and the library are labeled on the south wall of the pump house.



New connection to the storage tank (left); Power and water-line to the pump house (right)



Pressure tank set up (left) and valve shut off (right).



WELL DRILLING
 4409 Pleasant Hill Road Kelso, WA 98626
 (360) 423-8493 Fax (360) 423-9194
 office@dalemcgheewelldrilling.com

October 29, 2024

Yale Valley Community Library

11700 Lewis River Road
 Ariel, WA 98603

Tested By: Ryan McGhee

ACTUAL TIME	RUNNING TIME	WATER LEVEL	TOTAL FLOW	FLOW RATE
	(MINUTES)	(FT)	(GALLONS)	(GPM)
9:00 AM	0	110.10	0.00	0.00
	1	113.30	13.00	13.00
	2	114.20	24.00	12.00
	3	114.70	39.00	13.00
	4	115.00	48.00	12.00
	5	115.20	60.00	12.00
	10	115.80	123.00	12.60
	20	116.45	248.00	12.50
	30	116.75	374.00	12.60
10:00 AM	60	117.70	749.00	12.50
	90	118.50	1127.00	12.60
	100	118.80	1253.00	12.60
11:00 AM	120	119.20	1503.00	12.50

Contractor Registration # DALEMI*212MC

RECOVERY

ACTUAL TIME	RUNNING TIME	WATER LEVEL
	(MINUTES)	(FT)
11:00 AM	0	114.20
	1	114.80
	2	114.15
	3	113.85
	4	113.60
	5	113.45
	10	112.90
	20	112.35
	30	112.05
	40	111.75
	50	111.55
12:00 PM	60	111.35
	80	111.10
	100	110.90
1:00 PM	120	110.75
	140	110.65
	160	110.60
2:00 PM	180	110.51

Contractor Registration # DALEMI*212MC



ALS Environmental
ALS Group USA, Corp
1317 South 13th Avenue
Kelso, WA 98626
T : +1 360 577 7222
F : +1 360 636 1068
www.alsglobal.com

November 26, 2024

Analytical Report for Service Request No: K2411504

Chris McGhee
Dale McGhee & Sons Well Drilling
4409 Pleasant Hill Road
Kelso, WA 98626

RE: Yale Valley Community Library

Dear Chris,

Enclosed are the results of the sample(s) submitted to our laboratory October 30, 2024
For your reference, these analyses have been assigned our service request number **K2411504**.

Analyses were performed according to our laboratory's NELAP-approved quality assurance program. The test results meet requirements of the current NELAP standards, where applicable, and except as noted in the laboratory case narrative provided. For a specific list of NELAP-accredited analytes, refer to the certifications section at www.alsglobal.com. All results are intended to be considered in their entirety, and ALS Group USA Corp. dba ALS Environmental (ALS) is not responsible for use of less than the complete report. Results apply only to the items submitted to the laboratory for analysis and individual items (samples) analyzed, as listed in the report.

Please contact me if you have any questions. My extension is 3303. You may also contact me via email at Karla.Smith@alsglobal.com.

Respectfully submitted,

ALS Group USA, Corp. dba ALS Environmental

Karla Smith
Project Manager



ALS Environmental
ALS Group USA, Corp
1317 South 13th Avenue
Kelso, WA 98626
T : +1 360 577 7222
F : +1 360 636 1068
www.alsglobal.com

Table of Contents

Acronyms

Qualifiers

State Certifications, Accreditations, And Licenses

Chain of Custody

State Drinking Water Forms

Acronyms

ASTM	American Society for Testing and Materials
A2LA	American Association for Laboratory Accreditation
CARB	California Air Resources Board
CAS Number	Chemical Abstract Service registry Number
CFC	Chlorofluorocarbon
CFU	Colony-Forming Unit
DEC	Department of Environmental Conservation
DEQ	Department of Environmental Quality
DHS	Department of Health Services
DOE	Department of Ecology
DOH	Department of Health
EPA	U. S. Environmental Protection Agency
ELAP	Environmental Laboratory Accreditation Program
GC	Gas Chromatography
GC/MS	Gas Chromatography/Mass Spectrometry
LOD	Limit of Detection
LOQ	Limit of Quantitation
LUFT	Leaking Underground Fuel Tank
M	Modified
MCL	Maximum Contaminant Level is the highest permissible concentration of a substance allowed in drinking water as established by the USEPA.
MDL	Method Detection Limit
MPN	Most Probable Number
MRL	Method Reporting Limit
NA	Not Applicable
NC	Not Calculated
NCASI	National Council of the Paper Industry for Air and Stream Improvement
ND	Not Detected
NIOSH	National Institute for Occupational Safety and Health
PQL	Practical Quantitation Limit
RCRA	Resource Conservation and Recovery Act
SIM	Selected Ion Monitoring
TPH	Total Petroleum Hydrocarbons
tr	Trace level is the concentration of an analyte that is less than the PQL but greater than or equal to the MDL.

Inorganic Data Qualifiers

- * The result is an outlier. See case narrative.
- # The control limit criteria is not applicable.
- B The analyte was found in the associated method blank at a level that is significant relative to the sample result as defined by the DOD or NELAC standards.
- E The result is an estimate amount because the value exceeded the instrument calibration range.
- J The result is an estimated value.
- U The analyte was analyzed for, but was not detected ("Non-detect") at or above the MRL/MDL.
DOD-QSM 4.2 definition : Analyte was not detected and is reported as less than the LOD or as defined by the project. The detection limit is adjusted for dilution.
- i The MRL/MDL or LOQ/LOD is elevated due to a matrix interference.
- X See case narrative.
- Q See case narrative. One or more quality control criteria was outside the limits.
- H The holding time for this test is immediately following sample collection. The samples were analyzed as soon as possible after receipt by the laboratory.

Metals Data Qualifiers

- # The control limit criteria is not applicable.
- J The result is an estimated value.
- E The percent difference for the serial dilution was greater than 10%, indicating a possible matrix interference in the sample.
- M The duplicate injection precision was not met.
- N The Matrix Spike sample recovery is not within control limits. See case narrative.
- S The reported value was determined by the Method of Standard Additions (MSA).
- U The analyte was analyzed for, but was not detected ("Non-detect") at or above the MRL/MDL.
DOD-QSM 4.2 definition : Analyte was not detected and is reported as less than the LOD or as defined by the project. The detection limit is adjusted for dilution.
- W The post-digestion spike for furnace AA analysis is out of control limits, while sample absorbance is less than 50% of spike absorbance.
 - i The MRL/MDL or LOQ/LOD is elevated due to a matrix interference.
- X See case narrative.
- + The correlation coefficient for the MSA is less than 0.995.
- Q See case narrative. One or more quality control criteria was outside the limits.

Organic Data Qualifiers

- * The result is an outlier. See case narrative.
- # The control limit criteria is not applicable. See case narrative.
- A A tentatively identified compound, a suspected aldol-condensation product.
- B The analyte was found in the associated method blank at a level that is significant relative to the sample result as defined by the DOD or NELAC standards.
- C The analyte was qualitatively confirmed using GC/MS techniques, pattern recognition, or by comparing to historical data.
- D The reported result is from a dilution.
- E The result is an estimated value.
- J The result is an estimated value.
- N The result is presumptive. The analyte was tentatively identified, but a confirmation analysis was not performed.
- P The GC or HPLC confirmation criteria was exceeded. The relative percent difference is greater than 40% between the two analytical results.
- U The analyte was analyzed for, but was not detected ("Non-detect") at or above the MRL/MDL.
DOD-QSM 4.2 definition : Analyte was not detected and is reported as less than the LOD or as defined by the project. The detection limit is adjusted for dilution.
 - i The MRL/MDL or LOQ/LOD is elevated due to a chromatographic interference.
- X See case narrative.
- Q See case narrative. One or more quality control criteria was outside the limits.

Additional Petroleum Hydrocarbon Specific Qualifiers

- F The chromatographic fingerprint of the sample matches the elution pattern of the calibration standard.
- L The chromatographic fingerprint of the sample resembles a petroleum product, but the elution pattern indicates the presence of a greater amount of lighter molecular weight constituents than the calibration standard.
- H The chromatographic fingerprint of the sample resembles a petroleum product, but the elution pattern indicates the presence of a greater amount of heavier molecular weight constituents than the calibration standard.
- O The chromatographic fingerprint of the sample resembles an oil, but does not match the calibration standard.
- Y The chromatographic fingerprint of the sample resembles a petroleum product eluting in approximately the correct carbon range, but the elution pattern does not match the calibration standard.
- Z The chromatographic fingerprint does not resemble a petroleum product.

**ALS Group USA Corp. dba ALS Environmental (ALS) - Kelso
State Certifications, Accreditations, and Licenses**

Agency	Web Site	Number
Alaska DEH	http://dec.alaska.gov/eh/lab/cs/csapproval.htm	UST-040
Arizona DHS	http://www.azdhs.gov/lab/license/env.htm	AZ0339
Arkansas - DEQ	http://www.adeq.state.ar.us/techsvs/labcert.htm	88-0637
California DHS (ELAP)	http://www.cdph.ca.gov/certlic/labs/Pages/ELAP.aspx	2795
DOD ELAP	http://www.denix.osd.mil/edqw/Accreditation/AccreditedLabs.cfm	L16-58-R4
Florida DOH	http://www.doh.state.fl.us/lab/EnvLabCert/WaterCert.htm	E87412
Hawaii DOH	http://health.hawaii.gov/	-
ISO 17025	http://www.pjllabs.com/	L16-57
Louisiana DEQ	http://www.deq.louisiana.gov/page/la-lab-accreditation	03016
Maine DHS	http://www.maine.gov/dhhs/	WA01276
Minnesota DOH	http://www.health.state.mn.us/accreditation	053-999-457
Nevada DEP	http://ndep.nv.gov/bsdw/labservice.htm	WA01276
New Jersey DEP	http://www.nj.gov/dep/enforcement/oqa.html	WA005
New York - DOH	https://www.wadsworth.org/regulatory/elap	12060
North Carolina DEQ	https://deq.nc.gov/about/divisions/water-resources/water-resources-data/water-sciences-home-page/laboratory-certification-branch/non-field-lab-certification	605
Oklahoma DEQ	http://www.deq.state.ok.us/CSDnew/labcert.htm	9801
Oregon – DEQ (NELAP)	http://public.health.oregon.gov/LaboratoryServices/EnvironmentalLaboratoryAccreditation/Pages/index.aspx	WA100010
South Carolina DHEC	http://www.scdhec.gov/environment/EnvironmentalLabCertification/	61002
Texas CEQ	http://www.tceq.texas.gov/field/qa/env_lab_accreditation.html	T104704427
Washington DOE	http://www.ecy.wa.gov/programs/eap/labs/lab-accreditation.html	C544
Wyoming (EPA Region 8)	https://www.epa.gov/region8-waterops/epa-region-8-certified-drinking-water	-
Kelso Laboratory Website	www.alsglobal.com	NA

Analyses were performed according to our laboratory's NELAP-approved quality assurance program. A complete listing of specific NELAP-certified analytes, can be found in the certification section at www.ALSGlobal.com or at the accreditation bodies web site.

Please refer to the certification and/or accreditation body's web site if samples are submitted for compliance purposes. The states highlighted above, require the analysis be listed on the state certification if used for compliance purposes and if the method/analyte is offered by that state.



Chain of Custody

ALS Environmental—Kelso Laboratory
1317 South 13th Avenue, Kelso, WA 98626
Phone (360)577-7222 Fax (360)636-1068
www.alsglobal.com



CHAIN of CUSTODY

Client:	Dale McGhee & Sons Well Drilling, Inc.	Project: Drinking Water	Project ID:	Lab Work No. <u>1624 11504</u>
Address:	4409 Pleasant Hill Road Kelso WA 98626	Water System: Private	Public	Circle Group: <u>A or B</u>
Telephone No.:	360-423-8493	Must complete if Public Water System:		
Project Manager: Amanda Juell		PWS Name/ID: <u>WA</u>	OR	
County: Cowlitz		Routine Compliance	Post Treatment/Finished	Unknown
		Single Source	Combined Sources	Distribution
		Investigative	Other	Confirmation

Sample I.D.	Sample Date	Sample Time	Source No.	Specific Sample Location:	No. of Containers	(+/-) Total Coli. / E. Coli SM 9223 B	Total Coli. / E. Coli Quanti-tray	Arsenic	Nitrate	EXTENDED I-Chem	STANDARD SHARED WELL I-CHEM	Mercury 245.1	Fluoride	Lead	Manganese	Zinc	Nitrite	FULL IOC TESTING	pH	Hardness	Total Dissolved Solids	Comments	
YALE VALLEY COMMUNITY LIBRARY 11700 LEWIS RIVER ROAD ARIEL, WA 98603 WELL ID: BQS625	10-29-24	10:50 AM		WELL HEAD	4	X												X					
Sample Received Intact: Yes No		Temperature received: Ice No ice																					
Relinq. by sampler (Sign & Print Name)		Received by (Sign & Print Name)		Date Time																			
				10/30/24 0800																			
Relinquished by		Received by		Date Time																			
Relinquished by		Received by		Date Time																			
Relinquished by		Received by laboratory		Date Time																			
Turn Around Time:																							
Standard TAT (15 Bda) ____																							
RUSH TAT (5 Bda) ____																							

PM 15

Cooler Receipt and Preservation Form

Client MOGhee Service Request K24 11504

Received: 10/30/24 Opened: 10/30/24 By: VM Unloaded: 10/30/24 By: VM

- 1. Samples were received via? **USPS** *Fed Ex* *UPS* *DHL* *PDX* Courier *Hand Delivered*
- 2. Samples were received in: (circle) Cooler *Box* *Envelope* *Other* NA
- 3. Were custody seals on coolers? NA Y N If yes, how many and where? _____
- 4. If present, were custody seals intact? Y N If present, were they signed and dated? Y N

Temp Blank	Sample Temp	IR Gun	Cooler #/COC ID / NA	Out of temp Indicate with "X"	PM Notified If out of temp	Tracking Number NA	Filed

4. Was a Temperature Blank present in cooler? NA Y N If yes, notate the temperature in the appropriate column above:
If no, take the temperature of a representative sample bottle contained within the cooler; notate in the column "Sample Temp":

5. Were samples received within the method specified temperature ranges? NA Y N
If no, were they received on ice and same day as collected? If not, notate the cooler # above and notify the PM. NA Y N

If applicable, tissue samples were received: Frozen *Partially Thawed* *Thawed*

6. Packing material: *Inserts* *Baggies* *Bubble Wrap* *Gel Packs* *Wet Ice* *Dry Ice* *Sleeves* _____

- 7. Were custody papers properly filled out (ink, signed, etc.)? NA Y N
- 8. Were samples received in good condition (unbroken) NA Y N
- 9. Were all sample labels complete (ie, analysis, preservation, etc.)? NA Y N
- 10. Did all sample labels and tags agree with custody papers? NA Y N
- 11. Were appropriate bottles/containers and volumes received for the tests indicated? NA Y N
- 12. Were the pH-preserved bottles (*see SMO GEN SOP*) received at the appropriate pH? *Indicate in the table below* NA Y N
- 13. Were VOA vials received without headspace? *Indicate in the table below.* NA Y N
- 14. Was C12/Res negative? NA Y N
- 15. Were samples received within the method specified time limit? If not, notate the error below and notify the PM NA Y N
- 16. Were 100ml sterile microbiology bottles filled exactly to the 100ml mark? NA Y N Underfilled Overfilled

Sample ID on Bottle	Sample ID on COC	Identified by:

SHORT HOLD

Sample ID	Bottle Count Bottle Type	Head- space	Broke	pH	Reagent	Volume added	Reagent Lot Number	Initials	Time

Notes, Discrepancies, Resolutions: _____



State Drinking Water Forms

ALS Environmental—Kelso Laboratory
1317 South 13th Avenue, Kelso, WA 98626
Phone (360)577-7222 Fax (360)636-1068
www.alsglobal.com



ALS Environmental
 1317 South 13th Avenue
 Kelso, WA 98626

**INORGANIC CHEMICALS (IOCs) REPORT
 for the State of Washington
 REPORT OF ANALYSIS**

Date Collected: (MM/DD/YY) 10/29/24		System Group (Select A,B,Other): N/A	
Water System ID Number: N/A		System Name: Yale Valley Community Library	
Lab Sample Number: 01715041		County: Cowlitz	
Sample Location: Well Head		Source Number(s): N/A	
Sample Purpose:		Date Received: 10/30/24	
Select One		Date Analyzed: 10/30/24-11/20/24	
<input type="checkbox"/>	RC- Routine/Compliance	Date Reported: 11/26/24	
<input type="checkbox"/>	C- Confirmation	Comments:	
<input type="checkbox"/>	Investigative	K2411504	
<input checked="" type="checkbox"/>	Other(specify)		
Sample Composition:		Sample Type: (Select One)	
Select One		<input type="checkbox"/>	Pre-Treatment/Raw
<input checked="" type="checkbox"/>	S- Single Source	<input type="checkbox"/>	Post-Treatment/Finished
<input type="checkbox"/>	B- Blended	<input checked="" type="checkbox"/>	Unknown
<input type="checkbox"/>	C- Composite	Sample Collected by: Ryan Mcghee	
<input type="checkbox"/>	D- Distribution sample	Phone Number: 360-423-8493	
Send Report to:		Bill to:	
Dale Mcghee			

DOH #	ANALYTES	RESULTS	UNITS	SRL	TRIGGER	MCL	MCL Exceeded check if yes	Method	Analyst
EPA REGULATED									
4	Arsenic	<0.001	mg/l	0.0014	0.005	0.01		200.8	AB
5	Barium	<0.005	mg/l	0.1	2	2		200.7	ARM
6	Cadmium	<0.001	mg/l	0.001	0.005	0.005		200.8	AB
7	Chromium	0.001	mg/l	0.007	0.1	0.1		200.8	AB
11	Mercury	<0.0002	mg/l	0.0002	0.002	0.002		245.1	KL
12	Selenium	<0.001	mg/l	0.002	0.05	0.05		200.8	AB
110	Beryllium	<0.0003	mg/l	0.0003	0.004	0.004		200.8	AB
111	Nickel	<0.001	mg/l	0.005	---	---		200.8	AB
112	Antimony	<0.001	mg/l	0.003	0.006	0.006		200.8	AB
113	Thallium	<0.001	mg/l	0.001	0.002	0.002		200.8	AB
116	Cyanide	<0.010	mg/l	0.01	0.2	0.2		335.4	JS
19	Fluoride	<0.20	mg/l	0.5	2	4		300.0	ZH
114	Nitrite - N	<0.10	mg/l	0.1	0.5	1		300.0	ZH
20	Nitrate - N	0.8	mg/l	0.5	5	10		300.0	ZH
EPA REGULATED (Secondary)									
8	Iron	0.13	mg/l	0.1	---	0.3 ¹		200.7	ARM
10	Manganese	<0.005	mg/l	0.01	---	0.05 ¹		200.7	ARM
13	Silver	<0.001	mg/l	0.1	---	0.1 ¹		200.8	AB
21	Chloride	1.01	mg/l	20	---	250 ¹		300.0	ZH
22	Sulfate	0.37	mg/l	50	---	250 ¹		300.0	ZH
24	Zinc	<0.01	mg/l	0.2	---	5 ¹		200.7	ARM

Cont. on next page

**INORGANIC CHEMICALS (IOCs) REPORT
for the State of Washington (cont.)**

Lab Sample Number: **01715041**

Date Collected: **10/29/24**

STATE REGULATED									
DOH #	ANALYTES	RESULTS	UNITS	SRL	TRIGGER	MCL	MCL Exceeded check if yes	Method	Analyst
14	Sodium	7.22	mg/l	5	---	---		200.7	ARM
15	Hardness	37.0	mg/l	10	---	---		2340B	ARM
16	Conductivity	113	umhos/cm	70	---	700 ¹		2510B	JB
17	Turbidity	1.39	NTU	0.1	---	---		180.1	JH
18	Color	10.0	color units	15	---	15 ¹		2120B	AC
26	Total Dissolved Solids	79	mg/l	100	---	500 ¹		2540C	AW

STATE UNREGULATED									
9	Lead	<0.001	mg/l	0.001	---	---		200.8	AB
23	Copper	<0.01	mg/l	0.02	---	---		200.7	ARM

NOTES:

SRL (State Reporting Level): indicates the minimum reporting level required by the Washington Department of Health (DOH).

Trigger Level: DOH Drinking Water Response Level. Systems with compounds detected at concentrations in excess of this level are required to take additional samples. Contact your regional DOH office for further information.

MCL (Maximum Contaminant Level): If the contaminant amount exceeds the MCL, immediately contact your regional DOH office.

NA (Not Analyzed): in the results column indicates this compound was not included in the current analysis.

ND (Not Detected): in the results column indicates this compound was analyzed and not detected at a level greater than or equal to the SRL.

<(0.00X): indicates the compound was not detected in the sample at or above the concentration indicated.

(lab mdl) lower than the SRL.

¹: Secondary MCL (established for esthetic purposes, not health based.

Comments: _____



ALS | +1 360 577 7222
 1317 S. 13th Avenue, Kelso, WA 98626
 SR # 10241504-001

COLIFORM BACTERIA ANALYSIS FORM

Date Sample Collected <u>10/29/24</u> Month Day Year	Time Sample Collected <u>10 50</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	County <u>Cowlitz</u>
--	--	--------------------------

Type of Water System (check only one box)
 Group A Group B Other _____

Group A and Group B Systems - Provide from Water Facilities Inventory (WFI):

ID# _____ BPS625

System Name: Yale Valley Community Library

Contact Person: 11700 Lewis Kiner Rd

Day Phone: () Cell Phone: (Ariel, mb)

Email: Eve. Phone: ()

Send results to: (Print full name and address)
Dale McGee & Sons Well Drilling, Inc.
4409 Pleasant Hill Road
Kelso, WA 98626
360-423-8493
Fax 360-423-9194

SAMPLE INFORMATION

Sample collected by (name): Ryan McGee

Specific location where sample collected: Well head Special instructions or comments:

Type of Sample (check only one box)

1. <input type="checkbox"/> Routine Distribution Sample Chlorinated: Yes ___ No ___ Chlorine Residual: Total ___ Free ___	2. Repeat Sample (after unsat. routine) <input type="checkbox"/> Distribution System Unsatisfactory routine lab number: _____ Unsatisfactory routine collect date: _____/_____/_____ Chlorinated: Yes ___ No ___ Chlorine Residual: Total ___ Free ___
3. Source Ground Water Rule Sample <u>s</u> <input type="checkbox"/> Triggered <input type="checkbox"/> Assessment	

4. Enumeration Source Water Sample
 E. coli Fecal- Surface, GWI, Springs: Filtered Yes ___ No ___ s

5. Sample Collected for Information Only:

LAB USE ONLY DRINKING WATER RESULTS LAB USE ONLY

Unsatisfactory Total Coliform Present and
 E. coli present *E. coli* absent Satisfactory

Replacement Sample Required:
 Sample too old (>30 hours) TNTC _____

Bacterial Density Results: Total Coliform _____ /100ml. *E. coli* _____ /100ml.
 Fecal Coliform _____ /100ml. HPC _____ /100ml.

Lab ID Number	Date and Time Received: <u>10/30/24 0800</u>
Method Code: <input checked="" type="checkbox"/> SM 9223 B <input type="checkbox"/> SM 9222 D <input type="checkbox"/> Other _____	Date and Time Incubated: <u>10-30-24 10:19</u>
Date Analyzed: <u>10-30-24</u>	Date Reported: <u>10-31-24</u>

DOH Lab-Sample# 01715041 Lab Use Only: 10/31/24 HS

INTERPRETATION OF RESULTS FOR DRINKING WATER

The analysis performed on this drinking water sample is an examination for the presence of coliform organisms in the water and indicates the bacteriological quality of the sample. The presence of coliform organisms is used by health organizations worldwide as an indicator for the possible presence of other disease-causing organisms.

REPORTING OF RESULTS:

Group A Public Water Systems must report the results of Drinking Water Analysis to the State as specified in WAC 246-290-480.

SATISFACTORY RESULTS:

The absence of coliforms from any sample is satisfactory. Proper system maintenance and bacteriological monitoring should be continued routinely to ensure the safety of the water supply.

UNSATISFACTORY RESULTS:

Any coliform presence is unsatisfactory. The presence of coliforms indicates the system is not properly protected against contamination and may be unsafe for human consumption. Unsatisfactory samples should be investigated IMMEDIATELY and repeat samples submitted. Contact your local health department or DOH Regional Office for assistance in determining the source of contamination and corrective procedures.

When fecal coliforms or *E. coli* are reported present in a sample the IMMEDIATE ACTION REQUIRED by a Public System is:

1. Investigate to determine the cause and correct the situation. Your local health department or DOH Regional Office can assist you.
2. Submit repeat samples as specified in WAC 246-290-480.
3. Publicly notify the users of public water systems as specified in WAC 246-290-480
4. Contact your local health department or DOH Regional Office as specified in WAC 246-290-480.

TEST UNSUITABLE:

Resample Immediately. "Confluent Growth" means bacteria have grown into a continuous mass which makes counting impossible. "TNTC" means bacteria are too numerous to count. "Excess Debris" means that particulates in the water interfere with the interpretation of test results. "Turbid Culture" means overgrowth of other bacteria can interfere with coliform analysis. If any box indicating an unsuitable test is checked, the presence of coliform bacteria could not be determined, and a new sample must be obtained for testing.

RESAMPLE:

Sample is too old: Sample to be tested must be received within 30 hours. Not in proper container: bottle to be used for testing must be purchased from a certified lab within 6 months. Insufficient volume: Sample must be at least 100 ml. If not tested: a new sample must be submitted for analysis.

FOR ADDITIONAL INFORMATION

Contact your local health department OR the laboratory where this sample was tested OR the Department of Health, Drinking Water Program Regional Office.



Cowlitz County Health and Human Services

PHONE: 360-414-5599 FAX: 360-425-7531

WEBSITE: www.co.cowlitz.wa.us/hhs

Main Campus: 1952 9th Avenue, Longview, WA 98632 askcowlitzhealth@cowlitzwa.gov
Environmental Health Unit: 207 4th Avenue North, Kelso, WA 98626 OMSeptic@cowlitzwa.gov

February 6, 2025

Yale Valley Community Library
Fort Vancouver Regional Libraries
11700 Lewis River Road
Aerial, WA 98603

RE: **Approval - Nonresidential Adequacy Request**
Yale Valley Community Library, Parcel # EM2402008

Dear Mr. McCuiston:

The application submitted September 17, 2024, for a nonresidential water system adequacy to serve (1) one building for Yale Valley Community Library, has been reviewed for compliance with Cowlitz County Health Ordinance 13-002 - Nonresidential Water System Design Requirements, and has been determined to be adequate for this proposal.

Please note if the water system ever expands to at least 3 connections, or the daily population increases so that 25 people are using the system at least 60 days out of the year, you will be reclassified as a public water system subject to Group B or Group A regulations.

It is recommended that the water system have a preventive maintenance program and collects coliform bacteria samples at least annually to verify the quality of water being served at the facility. Information on proper operation of a water system can be found on our website at <https://www.co.cowlitz.wa.us/3135/Drinking-Water-Safety> under Resources for Group B Water Systems or at the Washington State Department of Health website at <http://www.doh.wa.gov/CommunityandEnvironment/DrinkingWater>.

If you have any questions regarding this letter, please feel free to call me at (360) 414-5599 ext. 1 6440, or by email at siipolac@cowitzwa.gov.

Sincerely,

A handwritten signature in blue ink that reads "Cora Siipola".

Cora Siipola
Environmental Health Specialist
CS:dj
W9937

cc: Cowlitz County EHU



To: Yale Valley Library District Board
From: Jay McCuiston, FVRL Facilities & Fleet Manager
Date: 2/13/2025
Subject: Yale Valley Community Asphalt Bids

I have received three quotes to have the Yale Valley Community Library driveway and parking lot paved and striped. These quotes all include the grading, compaction, the placement of 3" of asphalt, and the parking stall striping and handicap markings. These quotes include Prevailing Wage.

I would recommend that we contract with 360 Dirt Works in Battle Ground, WA. FVRL has worked with them on both a project at the Operations Center and at the Three Creeks Community Library. They submitted the lowest bid of the three contractors. They also have a 2-year warranty on the project.

Project Overview Summary:

Timeline for project: Once the contract is signed, the project will be placed on the schedule for the work to be completed. The sooner the project is on the schedule the better as their schedule gets busier the closer to the summer season.

Impact to public: The parking lot will need to be closed for 1-2 days while the grading and paving is being done. It is possible that parking could be offered in the grassy area to the west if closing the library for a day or two is not an option.

The bid total is: \$50,181.25

360 Dirt Works
 2210 W Main St Ste 107-330
 Battle Ground, WA 98604-4236
 3606241676
 360dirtworksllc@gmail.com
 http://www.360dirtworks.com



Estimate

ADDRESS

Ft Vancouver Reg Library Dist
 2018 Grand Blvd
 Vancouver, WA 98661

ESTIMATE # 1384

DATE 01/10/2025

EXPIRATION DATE 02/10/2025

JOBSITE ADDRESS

11700 Lewis River Road, Ariel

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Asphalt Paving	Remove curb stops. Grade out 12,625 sq ft parking area, tie into concrete and drains, slope for appropriate drainage for paving application, compact all sub-grade. Paving with 3" compacted thickness PG 64-22.5 hot mix asphalt (HMA). Sand and seal joints. A two year warranty will be applied to this project.	1	43,750.00	43,750.00T
	Striping	Painted on lines for parking/handicap areas.		2,500.00	2,500.00T

Please review the estimate, terms and conditions and model lien disclosure below. Feel free to contact us if you have any questions.

SUBTOTAL	46,250.00
TAX	3,931.25
TOTAL	\$50,181.25

We look forward to working with you.

Thank you for your consideration!

Road Runner Paving
 Division of 360 Dirt Works

Accepted By

Accepted Date



Special Use of Library Facilities and Grounds Policy

PURPOSE

The Fort Vancouver Regional Library District (FVRL) strives to provide a welcoming environment that encourages all patrons to use its facilities, services and resources in a safe and respectful manner. Aware that portions of FVRL library buildings and grounds may be considered public forums, this policy restricts sales and solicitation activities and imposes reasonable time, place and manner restrictions on signature gathering, political activities and election materials, and other activities or expressions of free speech in accordance with State law and to the extent necessary to prevent unreasonable interference with patrons' enjoyment of the library. Pursuant to RCW 42.17A.555, governmental entities cannot promote political activities related to ballot initiatives from which they benefit.

POLICY

FVRL believes in providing free access to ideas and information that reflect the broad range of interests in the communities we serve. Therefore, it is the policy of the Library to make designated areas on Library premises available for the public expression of opinions and ideas where feasible. This policy is intended to serve as a guide and is not intended to describe every instance.

Endorsement

Use of library premises or property does not constitute FVRL endorsement of the opinions, activities or ideas of those individuals and organizations using the space.

Approved areas

Activities shall be conducted in a manner that does not restrict or inhibit patron access to or use of the Library and may be outside the facility including parking lots and other areas, or, space permitting, in the lobby area. A map of the areas available for special uses at libraries is attached to this policy. Some locations may not have adequate space inside or jurisdiction over areas outside of the buildings to allow for these activities and are not included in the maps.

Equity

Use of library facilities and grounds will be available to the public on equal terms, regardless of the beliefs or affiliations of individuals or groups requesting its use.

Authority

The determination of whether or not the activity or location is appropriate or limits access rests with the Library. The judgment shall be made by the person in charge of the branch.

Identification

Any organization using library property must identify their participants with an organizational ID or name badge that clearly identifies them as other than a Library employee. It shall be clear that the activity is not affiliated with or sponsored by FVRL.

Demand

If more than one advocate or advocacy group wants to conduct a survey, collect goods or signatures, express an opinion or distribute information, it is up to the person in charge of the branch to provide an orderly process for allowing fair access to the premises without disrupting service.

Collection of charitable goods

Library locations may be asked to serve as collection points for other community organizations to collect donated goods as a public service (excluding monetary donations). Due to space limitations and other considerations, and the increased workload such campaigns put upon staff, FVRL reserves the right to decline such requests. All requests for the library to serve as a collection point for community drives must be approved by the Branch Manager. Abandoned items may be donated to a local charity.

Sales, fundraising and commercial activities

FVRL prohibits all types of sales, fundraising or solicitation on library property. Exceptions are activities related to the Library Foundation, Friends of the Library or events or partnerships that are pre-approved by FVRL's Administration and are in alignment with the District's mission. Our libraries are not classrooms or office spaces. The exchange of money for private services (such as for tutoring) on FVRL property is strictly prohibited.

Signature gathering, protests and political activity

Gathering petition signatures, staging protests and other political activities are permitted on library property within designated areas to be determined by the person in charge of the library or the Executive Director or their designee. Unmanned campaign posters, banners, yard signs and other outdoor displays (not sponsored by the Library District) shall not be posted, exhibited or left anywhere on FVRL property. Such displays will be removed without notice and disposed of by library personnel.

DEFINITIONS

Collections:

FVRL is not responsible for any donated items if left unattended, stolen or damaged while on premises. The Library only provides a space for collection and will not secure offerings. Collections of donated goods under this policy include items to be recycled (such as eyeglasses), blood drives, food, clothing, books, and other charitable goods.

Political activity:

Campaigning, petitioning, ballot proposal promotion, lobbying, public information campaigns, protests, and other activities associated with political campaigns, causes or concerns.

Sales:

Any wholesale, retail, service or similar activity that could result in the exchange of money or offer monetary gain to the person(s) distributing the product or service.

Solicitation:

The act of requesting money, credit, goods or merchandise for any purposes including promotion, vending, peddling, panhandling, testing or product sampling on library property.

ADMINISTRATION

The Executive Director is responsible for the administration of this policy, for establishing administrative procedures for its implementation and for making the policy available for the public at each branch and via the Library's web site.

SEVERABILITY

The Board of Trustees hereby declares its intention that the provisions of this policy are declared to be separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, chapter, title or other portion of this policy, or the invalidity of the application thereof to any person or circumstance shall not affect the validity of the remainder of the policy, or the validity of its application to other persons or circumstances.

CONTINUANCE

The Board of Trustees hereby declares its intention that the provisions of this policy shall be construed and applied as a continuation of the provisions of the policy, as amended, insofar as applicable, and the repeal of any part of this policy shall not be construed as affecting such continuous application.

RESOURCES

Relevant policies

- Meeting Space Usage Policy
- Appeal Right of Patrons Policy
- Display and Exhibits Policy
- Bulletin Board Policy
- Rules of Conduct Policy

Applicable laws or references

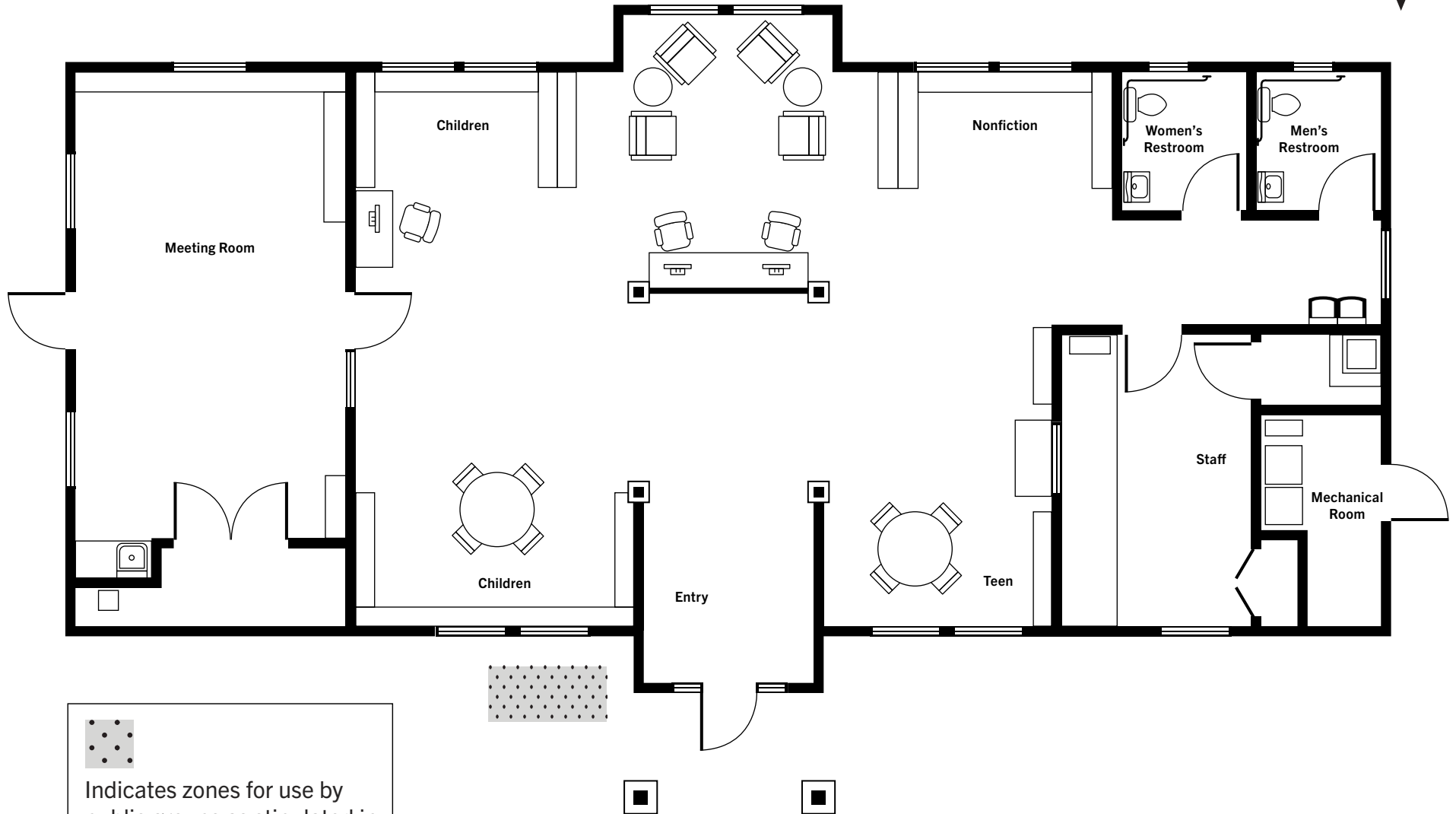
RCW 42.17A.555


POLICY HISTORY

Approved and adopted by the FVRL Board of Trustees:

- October 21, 2019
- Combined with “Library Premises, Expression of Opinion On Policy”
- Supersedes “Solicitation and Community Collections Policy”

PUBLIC USE AND TABLING MAP



 Indicates zones for use by public groups as stipulated in the Special Use of Library Facilities and Grounds Policy.