



## AGENDA FOR PUBLIC MEETING

**DATE:** Monday, June 16, 2025 at 6:00 pm  
**LOCATION:** In Person: Ridgefield Community Library;  
Allene Wodaeye Community Room  
210 N Main Ave, Ridgefield, WA 98642  
**Zoom Link:** <https://us06web.zoom.us/j/82151796387> or call in: 1 (971) 247-1195  
Meeting ID: 821 5179 6387 Passcode: 664145

1. **Call to Order**
2. **Agenda Approval** ACTION
3. **Chair Announcements** INFORMATION
4. **Public Comments (limit 2 minutes each)**
5. **Consent Agenda** ACTION
  - a. Approval of May 19, 2025 Regular Meeting Minutes
  - b. Approval of claims – May 2025
6. **Reports**
  - 6.1 Financial Statements, April 2025: Catrina Galicz ACTION
  - 6.2 FVRL Organizational Report: Jennifer Giltrop INFORMATION
  - 6.3 Ridgefield Community Library Report: Sean McGill INFORMATION
7. **Business**
  - 7.1 **Facilities and Finance Committee**  
Vancouver Community Library Server Room Fire: Jennifer Giltrop INFORMATION
8. **Executive Session RCW 42.30.110(1g) Personnel**
9. **Board Comments**
10. **Setting for next regular meeting:** Monday, July 21 at 6:00 PM at  
White Salmon Valley Community Library/Zoom
11. **Adjournment**

2018 Grand Blvd, Vancouver Washington 98661 • 360-906-5000 • [fvrl.org](http://fvrl.org)

Library locations: Battle Ground, Cascade Park, Goldendale, La Center, North Bonneville, Ridgefield, Stevenson,  
Three Creeks, Vancouver, Vancouver Mall, Washougal, White Salmon Valley, Woodland, Yacolt, Yale

**Board of Trustees Meeting Minutes**

Monday, May 19, 2025 – 6:00 PM

Stevenson Community Library

120 NW Vancouver Ave

Stevenson, WA 98648

Hybrid/In-Person

Kristy Morgan, *Chair*, Clark County At-Large  
Marie Coffey, *Secretary*, Clark County At-Large  
Megan Dugan, *Vice Chair*, City of Vancouver  
Mary Ann Duncan-Cole, Skamania County  
Olga Hodges, Klickitat County  
Irina Kakorina, Clark County At-Large  
Mary Williams, City of Vancouver

**Present Board:** Kristy Morgan, Marie Coffey, Megan Dugan, Mary Ann Duncan-Cole, Olga Hodges (remote), Irina Kakorina (remote), Mary Williams (remote)

**Absent:**

**Present Staff:** Jennifer Giltrop, Executive Director; Catrina Galicz, Finance Director; Andrea Scherer, Human Resources Director; Miranda Holtmann, Executive Assistant; Julian Mendez, Communications and Marketing Director; Justin Keeler, Outreach and Community Partnership Director/Public Records Officer; Lucien Kress, IT Director; Devon Laing, IT Manager; David Wyatt, Branch Manager, Stevenson Community Library

**Remote Access:** <https://us02web.zoom.us/j/83558837140> • Meeting ID: 835 5883 7140 • Passcode: 610362 • Phone Access 971-247-1195

## Fort Vancouver Regional Library Special Meeting Minutes

**AGENDA:**

1. **CALL TO ORDER** - Chair Morgan called the meeting to order at 6:01 p.m.
2. **AGENDA APPROVAL** – At 6:01p.m. Marie Coffey made a motion to approve the agenda. Megan Dugan seconded. Motion approved with 6 out of 7 votes.
3. **CHAIR ANNOUNCEMENTS** – the chair had no announcements.
4. **PUBLIC COMMENTS** – At 6:02 p.m. public comments began with the following speakers.
  - **Katherine Gardner** of Vancouver made a public comment about her family's experiences at FVRL branches.
  - **Charles Forrshew** of Vancouver made a public comment about how great FVRL Libraries are.
  - **Gary Wilson** of Clark County made a public comment about library programming for children.

At 6:08 p.m. the chair closed public comments.

5. **APPROVAL OF CONSENT AGENDA ITEMS**– At 6:08 p.m. Megan Dugan made a motion to approve the Consent Agenda. Mary Ann Duncan-Cole seconded. Motion approved with 7 out of 7 votes.

**6. REPORTS**

**6.1 FINANCIAL STATEMENTS AND HIGHLIGHTS** – At 6:09 p.m. Catrina Galicz presented the following highlights for the month ending March 2025.

**Statement of Cash:** The cash balance at the end of March is just over \$14 million. This is an overall drawdown from January 1 to March 31 of just over \$4 million, as to be expected in the first quarter of the year. Revenues are received in April and October when the district receives the bulk of property tax revenues. The 60 – 90 day operating cash policy, the 60 day target is met but the 90 day target is not met. This is expected given the timing of the bulk of revenues.

**Statement of Revenue:** Revenues in March are meeting expectations. As property tax is the primary operating revenue source for the district and the intake of property tax is in April year to date annual budget percent of total property tax sits at 8% in March. April's financials will look very different when

2018 Grand Blvd, Vancouver Washington 98661 • 360-906-5000 • [fvrl.org](http://fvrl.org)

Library locations: Battle Ground, Cascade Park, Goldendale, La Center, North Bonneville, Ridgefield, Stevenson, Three Creeks, Vancouver, Vancouver Mall, Washougal, White Salmon Valley, Woodland, Yacolt, Yale

those property taxes are received. Other taxes are trending slightly over projection. Revenues from services are trending higher than expected at 37% of the year-to-date budget percentage. These charges are equipment use fees, non-resident fees and lost/damaged materials fees.

**Statement of Expenses:** The most significant operating expense is the personnel budget which is at the end of March coming in at 21% of the annual budget, or 4% under budget due to vacancies that are expected to be filled. The supplies budget trending at 33% of annual budget is driven by technology with BiblioCommons purchased early in the year. Professional services line item is at 18% which will pick up in a quarter or two as the facilities master plan and strategic plan move forward. Galicz pointed out the \$500,000 intergovernmental services line item in the budget. This is where those election costs for all the different counties are budgeted. This will be an item of note when discussing the levy later in the agenda. Overall financials are meeting expectations either based off of time in the year or flow of revenues/and anticipated and budgeted expenditures at the end of March.

**RECEIVE AND FILE MARCH FINANCIAL STATEMENTS** – At 6:14 p.m. Mary Ann Duncan-Cole made a motion to approve receiving and filing the March 2025 financial statements. Megan Dugan seconded. Motion approved with 7 out of 7 votes.

**6.2 ORGANIZATIONAL REPORT** – At 6:15 p.m. Alicia Gomori provided the organizational report which included the following highlights.

- Goldendale Community Library partnered with the Goldendale Grange and hosted an OMSI Science Festival for the primary school. The event was made possible due to a one-time memorial donation through the foundation.
- La Center Community Library held a Fairy Garden program promoting early literacy. The Friends of the Library provided books children could take home.
- Ridgefield Community Library engaged with local elementary school teachers to bring classes to the library for Summer at Your Library promotion.
- A local physician in the Three Creeks Community Library service area includes library information in his after-visit summaries with kids and parents, linking to the FVRL website.
- The youth services staff at our Vancouver Community Library attended a cultural fable and fairytale-themed family night at Roosevelt Elementary connecting 45 families with library resources.
- Washougal partnered with Washougal School District Family Resource Center on a four-week reading and action program which brings together families for dinner, a book discussion, and an activity.
- Woodland Community Library's Friends of the Woodland Community Library were recently awarded the Washington Library Association's Volunteer Merit Award for their fundraising toward the new Woodland library.
- Staff from the Outreach and Community Partnerships department participated in the PUD Home and Garden Fair on April 26th. Staff were able to engage with more than 500 people at that event.
- In celebration of the 75<sup>th</sup> anniversary of the district, the passport program has launched and response has been very positive. Also, the library card design competition launched on April 30. The library card design competition is intended to generate community participation and creativity and support library card signup month in September.

**6.3 LEVY INFORMATION UPDATE** – At 6:24 p.m. Jennifer Giltrop provided a levy information update. The information effort has included staff workshops after the last board meeting, attending Friends of the Library meetings to explain all of the levy information, as well as presentations to community groups.

2018 Grand Blvd, Vancouver Washington 98661 • 360-906-5000 • [fvrl.org](http://fvrl.org)

Library locations: Battle Ground, Cascade Park, Goldendale, La Center, North Bonneville, Ridgefield, Stevenson, Three Creeks, Vancouver, Vancouver Mall, Washougal, White Salmon Valley, Woodland, Yacolt, Yale

Giltrop shared some of the 75<sup>th</sup> Anniversary bookmarks and the two-page levy lid lift information in the May/June News & Events Booklet.

Giltrop reported that the original budget of \$500,000 for the August ballot was based on estimates from the four counties reflecting past primary election trends. However, the actual updated estimate for the ballot has increased to approximately \$833,000, (\$700,000 for Clark County, \$75,000 for Klickitat, \$40,000 for Skamania, and \$18,000 for Cowlitz.) This increase is attributed to the organization being the only proposition on the ballot, which affects cost calculations. The final billing is expected later this year. The additional \$333,000 will likely come from the reserve fund.

Regarding the process Giltrop updated the board that FVRL received a draft of the ballot language that that will appear in the voter's pamphlet which was adopted at the January meeting. There is a vote yes and a vote no committee which had filing deadlines of May 16<sup>th</sup> to get their statements in. Now it is rebuttal time for each of the committee to file rebuttal statements. Giltrop shared the levy webpage at [fvrl.org/levy](http://fvrl.org/levy). The page serves a resource for information about the levy, and highlighted some of the information and tools provided.

Giltrop closed with the emphasis that the library is funded primarily by property taxes which have an annual revenue growth limit of 1% plus new construction. In recent years, this has translated into a 2–3% increase in revenue, while expenses have risen at a higher rate of 4–5%. As a result, the district is currently facing a \$4.7 million deficit for the year, which is being covered using reserve funds. These reserves have enabled the library to maintain consistent service levels, but projections for 2026 indicate a larger deficit of \$7.6 million which is not sustainable as reserves would fall below the 60 to 90 day fund balance target. This fiscal imbalance underpins the district's decision to seek voter approval for a levy lid lift, aiming to secure funding necessary to preserve and grow library services in alignment with the needs of the community.

The board asked if there was anything the library could have done to anticipate the increase in the election costs for the August ballot.

Giltrop responded that the estimate that was given for Clark County for the August ballot was \$325,000. As it has turned out, with the reality of few or no other issues filed, which is not typical for the August ballot. There is no way they could have known. Giltrop added that she appreciated that the county auditor contacted her right away to inform her of the substantial increase.

The board commended the work done on the website, expressing appreciation for the data, the details and the engagement it provides.

**6.4 STEVENSON BRANCH REPORT** – At 6:44 p.m. David Wyatt presented the branch report for Stevenson, North Bonneville and the Skamania Bookmobile. The team consists of nine staff members including four dedicated bookmobile drivers—now one for each day on the road—enhancing capacity to support programming and outreach. The service area spans from Washougal to Glenwood, encompassing sparsely populated areas with an average of 7.3 residents per square mile, the lowest in the FVRL system. The bookmobile itself is on the road approximately 25 hours per week, focusing especially on Carson, the largest population center without a library building.

2018 Grand Blvd, Vancouver Washington 98661 • 360-906-5000 • [fvrl.org](http://fvrl.org)

Library locations: Battle Ground, Cascade Park, Goldendale, La Center, North Bonneville, Ridgefield, Stevenson, Three Creeks, Vancouver, Vancouver Mall, Washougal, White Salmon Valley, Woodland, Yacolt, Yale

The Friends of the Library remain deeply involved in local cultural and literacy efforts. Notable projects include the annual *Artists of the Gorge* event each October and *Skamania County Reads*, which features community-selected titles. This year's selection, *Itch*, follows a Pacific Northwest Trail hiker and has inspired multiple related programs including nature hikes and educational events. The Friends also support fundraising through community events and product sales and have brought in initiatives such as the Towns to Trails campaign in partnership with the Friends of the Gorge.

Community engagement has seen positive trends, with nearly 65% of Stevenson residents now holding library cards, and 32% of bookmobile service area residents participating—an increase of 6%. In North Bonneville, library cardholders now comprise 35% of residents, an 8% increase. The library has also adapted services for increased accessibility, such as maintaining an automated lending library inside North Bonneville's City Hall for patrons to pick up holds outside of open hours.

New programming efforts include moving one weekly storytime to Saturdays and taking storytime on the road alongside outreach events. Teen programming has expanded to include weekly teen hangouts with varying activities like movie nights and homework help. Other new programming includes English as a Second Language classes held weekly in collaboration with Goodwill, and a rotating tech petting zoo featuring interactive learning tools for families. Infrastructure developments include the installation of an EV charging station, funded by the Washington State Department of Commerce and operated by Energy Northwest. The library receives 15% of revenue generated from charging. A recent light-hearted highlight included media attention surrounding the return of a book 36 years overdue, which was featured in *The Columbian* and on KGW.

The report concluded with a tribute to former Stevenson community librarian Mara Reynolds, who served from 1980 to 2004. She was instrumental in founding *Artists of the Gorge*, originally focused on women artists. A celebration of her life and a month-long exhibit were held earlier in the year to honor her legacy and contributions to the library and broader community.

**6.5 Summer Reading At Your Library** — At 7:00 p.m. Justin Keeler presented on FVRL's summer engagement strategy, emphasizing cross-division collaboration and community outreach. The summer programming is centered around the 2025 Summer Reading Program, the library's 75th anniversary, and the ongoing Connect Card initiative supporting student success. Planning for summer activities begins in the fall, involving multiple teams including Outreach and Community Partnerships, Communications and Marketing, Public Services, and Facilities. Each team plays a critical role in creating and distributing materials, planning events, developing outreach strategies, and supporting logistics for the expansive summer programming effort.

Summer Reading 2025 continues the use of popular cryptid mascots and includes enhancements from prior years. The program now includes adults and encourages repeat visits through a structured incentive system. Participants are asked to log 40 days of reading between June 15 and August 15 to qualify for prizes. This year, each library location will offer four grand prizes across age groups, and incentives will be distributed throughout the summer in 10-day intervals.

Outreach remains a central focus, with library staff aiming to reach children and families who may not be able to visit a branch, by partnering with local organizations and delivering programming to over 170 external sites like meal programs and housing facilities.

2018 Grand Blvd, Vancouver Washington 98661 • 360-906-5000 • [fvrl.org](http://fvrl.org)

Library locations: Battle Ground, Cascade Park, Goldendale, La Center, North Bonneville, Ridgefield, Stevenson, Three Creeks, Vancouver, Vancouver Mall, Washougal, White Salmon Valley, Woodland, Yacolt, Yale

To commemorate the district's 75th anniversary, each branch is hosting a significant summer event, often supported by Friends of the Library groups, featuring activities such as live performances and screen printing with a special anniversary logo. In addition to traditional programming like storytimes and book discussions, the summer will feature nearly 400 programs across the district, including 65 traveling programs, 92 paid performers, and over 80 one-off events developed by local branches. Outreach is being intensified at major community events, with an estimated 50 large-scale events scheduled between June and August to increase visibility and community interaction.

Keeler also highlighted the Connect Card program, which grants public school students streamlined access to FVRL's digital resources using a modified student ID number. This initiative, launched in response to the 2017 strategic plan, currently serves around 65,000 students across six participating school districts. The program offers continuous access to e-resources regardless of the status of a student's personal library card and features a curated portal aligned with grade levels and subject areas. Challenges to expanding the Connect Card program include a lack of dedicated IT staff in some districts and the need for school board and administrative approval. As feedback comes in through the current strategic planning process it could be determined to further develop the program to address these challenges to support more students in the district.

## 7. BUSINESS

### 7.1 Facilities and Finance Committee

**Resolution 2025-07 Closeout of the Construction Contract for Woodland**— At 7:23 p.m. Catrina Galicz introduced Resolution 2025-07 which deems the Woodland Construction as complete. The new Woodland Community Library opened in October 2024. The district has continued to work through closeout efforts with Bremik, the main contractor, and other vendors since. FVRL is coming very close to issuing the last checks to pay in relation to the project and ready to release retainage to Bremik. Retainage is an amount that is held as progress payments are made through the contract to make sure of compliance with the contract. In order to release retainage, FVRL will have to file a notice of completion, which requires the board's acknowledgement of the project being complete.

At 7:26 p.m. Mary Ann Duncan-Cole made a motion to approve Resolution 2025-07: Closeout of the Construction Contract for Woodland. Marie Coffey seconded. Motion approved with 7 out of 7 votes.

8. **Executive Session RCW 42.30.110(1i) Litigation** —at 7:26 p.m. Chair Morgan announced that the board of trustees would exit the room to go into executive session, to return at 7:40 p.m.

*The Chair called the meeting back to order at 7:40 p.m.*

9. **BOARD COMMENT** – at 7:40 p.m. the Chair opened the floor for board comments.

- Mary Ann Duncan-Cole thanked Giltrop for the thorough information
- Marie Coffey thanked David Wyatt and the Stevenson branch for hosting the meeting
- Chair Morgan commended the levy website for its clear design and ease of use.

10. **Setting for next Regular meeting**; Monday, June 16, 6:00 p.m. at Ridgefield Community Library.

- 11. ADJOURNMENT** – At 7:41 p.m. Marie Coffey made a motion to adjourn. Mary Ann Duncan-Cole seconded and the meeting was adjourned at 7:41 p.m.

DRAFT

# FORT VANCOUVER REGIONAL LIBRARY DISTRICT

## Approval of Claims

As of

June 16, 2025

As required by RCW 42.24.080 and RCW 42.24.090, vouchers audited and certified by the Auditing Officer of the Fort Vancouver Regional Library District and those expense reimbursement claims which have been certified as required, have been recorded on a list and made available to the Board of Directors for approval.

As of this date, June 16, 2025,

The Board of Directors, by a vote does approve for payment the following vouchers, warrants, voids, and electronic transfers issued

	May 1, 2025	through	May 31, 2025	
Accounts Payable Warrants Issued	Numbers	121616	Through 121775	\$ 946,984.32
Accounts Payable EFT Payments		EFT02507	Through EFT02557	\$ 129,444.91
Accounts Payable Warrants Voided	Numbers	121477		( \$ 3,112.25
Subtotal FVRL General Fund Warrants, EFTS, Voids				\$ 1,073,316.98
Payroll Electronic Fund Transfers	Numbers	20250509	Through 20250523	\$ 1,106,574.74
Other Electronic Fund Transfers Completed				
Vendor	Date	Amount		
ADP Payroll Fees	May 23, 2025	\$ 5,142.05		
KAISER HSA	May 29, 2025	\$ 65.00		
KAISER HSA	May 29, 2025	\$ 14,705.20		
WA DOR Sales/Use Tax	May 23, 2025	\$ 1,152.27		
WA DRS - DCP	May 9, 2025	\$ 5,253.77		
WA DRS - DCP	May 9, 2025	\$ 88,493.83		
WA DRS - PERS	May 23, 2025	\$ 5,322.05		
WA DRS - PERS	May 23, 2025	\$ 88,955.17		
VISA	May 1, 2025	\$ 42,826.89		
				\$ 251,916.23
Subtotal FVRL General Fund Warrants, Transfers, Direct Deposits, Voids				\$ 2,431,807.95
Total Transactions for Approval				\$ 2,431,807.95

  
DISTRICT LIBRARY - EXECUTIVE DIRECTOR

  
DISTRICT LIBRARY - AUDITING BOARD TRUSTEE

**WARRANTS**

Vendor ID	Document Type	Document Date	Document Number	Vendor Name	Document Amount
AFSC0001	Payment	5/6/2025	121616	AFSCME	\$ 2,784.66
ALLS0003	Payment	5/6/2025	121617	ALL STAR RENT A FENCE, INC	2,343.60
ALLY0001	Payment	5/6/2025	121618	ALLYNS BUILDING CENTER	183.48
AT&T0003	Payment	5/6/2025	121619	AT&T MOBILITY	710.79
BAKE0002	Payment	5/6/2025	121620	BAKER & TAYLOR	1,915.54
BITW0001	Payment	5/6/2025	121621	BITWARDEN INC	835.27
CASC0009	Payment	5/6/2025	121622	CASCADE LOCKS HISTORICAL MUSEUM	200.00
CENT0001	Payment	5/6/2025	121623	CENTER POINT PUBLISHING	438.66
CENT0012	Payment	5/6/2025	121624	CENTURYLINK	1,365.98
CHIC0004	Payment	5/6/2025	121625	CHICAGO DISTRIBUTION CENTER	155.06
CITY0005	Payment	5/6/2025	121626	CITY OF NORTH BONNEVILLE	240.00
CLAR0004	Payment	5/6/2025	121627	CLARK PUD	3,172.96
CODE0002	Payment	5/6/2025	121628	CODE 3 TRAINING	600.00
COFF0003	Payment	5/6/2025	121629	COFFMAN ENGINEERS, INC	1,044.95
COLU0038	Payment	5/6/2025	121630	COLUMBIA ROOFING & SHEET METAL	3,611.89
COPY0002	Payment	5/6/2025	121631	COPY EXPRESS	1,418.20
EATO0002	Payment	5/6/2025	121632	EATON CORPORATION	6,496.06
EDNE0002	Payment	5/6/2025	121633	EDNETICS INC	8,916.40
FORT0002	Payment	5/6/2025	121634	FVRL FOUNDATION	20.00
GISI0001	Payment	5/6/2025	121635	GISI MARKETING GROUP	519.01
GORG0011	Payment	5/6/2025	121636	GORGE AUTO PARTS	142.03
HAMP0001	Payment	5/6/2025	121637	HAMPTON AUTO GLASS	43.40
HARR0001	Payment	5/6/2025	121638	HARRYS KEY SERVICE, INC.	231.91
HILL0009	Payment	5/6/2025	121639	HILLIS CLARK MARTIN & PETERSON	2,336.85
HIST0002	Payment	5/6/2025	121640	HISTORICAL INFORMATION GATHERERS	2,695.00
HOME0001	Payment	5/6/2025	121641	HOME DEPOT CREDIT SERVICES	1,932.56
ICMA0001	Payment	5/6/2025	121642	ICMA RETIREMENT CORPORATION	8,695.46
INGR0001	Payment	5/6/2025	121643	INGRAM	41,221.73
KAIS0001	Payment	5/6/2025	121644	KAISER FOUNDATION HEALTH PLAN	270,472.23
KASK0001	Payment	5/6/2025	121645	KASKI ELECTRIC LLC	4,195.31
KLIC0002	Payment	5/6/2025	121646	KLICKITAT COUNTY PUD	1,905.55
KLIC0009	Payment	5/6/2025	121647	KLICKITAT COUNTY PUBLIC WORKS DEPT	458.46
LECT0001	Payment	5/6/2025	121648	LECTORUM PUBLICATIONS INC	735.98
LING0003	Payment	5/6/2025	121649	LINGUAVA	237.31
MANU0001	Payment	5/6/2025	121650	MANUFACTURERS NEWS INC	619.80

MARY0001	Payment	5/6/2025	121651	MARYHILL MUSEUM OF ART	600.00
MIDW0002	Payment	5/6/2025	121652	MIDWEST TAPE	5,960.22
NAPA0001	Payment	5/6/2025	121653	NAPA GENUINE PARTS (CORP)	128.39
NORT0005	Payment	5/6/2025	121654	NORTHWEST NATURAL GAS COMPANY	4,971.97
OEGI0001	Payment	5/6/2025	121655	OEG, INC	511.36
OFFI0001	Payment	5/6/2025	121656	OFFICE DEPOT CARD PLAN	350.94
OREG0002	Payment	5/6/2025	121657	OREGON EQUIPMENT COMPANY, INC	606.30
OTIS0001	Payment	5/6/2025	121658	OTIS ELEVATOR COMPANY	2,100.77
OVER0004	Payment	5/6/2025	121659	OVERDRIVE	50,089.31
PATR0002	Payment	5/6/2025	121660	PATRIOT FIRE PROTECTION	868.80
PLAT0001	Payment	5/6/2025	121661	PLATT ELECTRIC SUPPLY	150.01
PLAY0001	Payment	5/6/2025	121662	PLAYAWAY PRODUCTS LLC	2,660.85
RICE0001	Payment	5/6/2025	121663	RICE NW MUSEUM OF ROCKS & MINERALS	1,000.00
ROBE0013	Payment	5/6/2025	121664	ROBERT HALF FINANCE & ACCOUNTING	12,504.80
RODD0001	Payment	5/6/2025	121665	RODDA PAINT CO	52.06
SCHO0004	Payment	5/6/2025	121666	SCHOLASTIC INC	690.82
SECU0005	Payment	5/6/2025	121667	SECURITAS TECHNOLOGY CORPORATION	133.04
SHIE0001	Payment	5/6/2025	121668	SHIELS OBLETZ JOHNSEN, INC	828.75
SHUR0001	Payment	5/6/2025	121669	SHUR-WAY BUILDING CENTERS	247.71
SKAM0001	Payment	5/6/2025	121670	SKAMANIA COUNTY PUD #1	601.42
STAM0002	Payment	5/6/2025	121671	STAMP-CONNECTION.COM	39.45
STER0004	Payment	5/6/2025	121672	STERLING	334.36
SWIN0001	Payment	5/6/2025	121673	SWINGRUBER, JURINDA	46.90
TMOB0001	Payment	5/6/2025	121674	T-MOBILE USA INC	84.81
TOWN0007	Payment	5/6/2025	121675	THE TOWN OF YACOLT	200.00
TRAN0007	Payment	5/6/2025	121676	TRANS 360, INC	1,178.10
TRIT0001	Payment	5/6/2025	121677	TRI TECH HEATING INC	411.22
ULIN0001	Payment	5/6/2025	121678	ULINE	928.92
USAM0002	Payment	5/6/2025	121679	USA MECHANICAL	2,609.88
VANC0001	Payment	5/6/2025	121680	CITY OF VANCOUVER UTILITIES	1,809.57
VERI0002	Payment	5/6/2025	121681	VERIZON	821.90
WALT0001	Payment	5/6/2025	121682	WALTER E NELSON COMPANY	467.22
WAPI0001	Payment	5/6/2025	121683	WAPITI NW, LLC	2,498.11
WASH0049	Payment	5/6/2025	121684	CITY OF WASHOUGAL	17.88
WHIT0028	Payment	5/6/2025	121685	WHITE SALMON ACE HARDWARE	3.86
WOOD0001	Payment	5/6/2025	121686	CITY OF WOODLAND	376.70
ZZZZ0407	Payment	5/6/2025	121687	COFFEY, MICHAEL	50.00

ZZZZ0431	Payment	5/6/2025 121688	ATKINSON, LINDSAY	15.00
360D0001	Payment	5/21/2025 121689	360 DIRT WORKS LLC	25,136.88
ALLY0001	Payment	5/21/2025 121690	ALLYNS BUILDING CENTER	41.67
AMER0031	Payment	5/21/2025 121691	AMERICAN SOCIETY OF COMPOSERS, AUTHORS AND PUBLIS-	28.73
ASTO0001	Payment	5/21/2025 121692	ASTOUND BUSINESS SOLUTIONS, LLC	5,418.63
AT&T0001	Payment	5/21/2025 121693	AT & T	478.92
AVIS0001	Payment	5/21/2025 121694	AVISTA UTILITIES	35.65
BAKE0002	Payment	5/21/2025 121695	BAKER & TAYLOR	1,392.13
BATT0001	Payment	5/21/2025 121696	CITY OF BATTLE GROUND	601.33
BEHR0001	Payment	5/21/2025 121697	SARA BEHRMAN	50.00
BRID0003	Payment	5/21/2025 121698	BRIDGETOWER MEDIA	53.24
CDWG0001	Payment	5/21/2025 121699	CDW GOVERNMENT INC	9,713.01
CENT0001	Payment	5/21/2025 121700	CENTER POINT PUBLISHING	438.66
CENT0009	Payment	5/21/2025 121701	CENTURYLINK	70.84
CENT0012	Payment	5/21/2025 121702	CENTURYLINK	926.35
CENT0013	Payment	5/21/2025 121703	CENTURYLINK	2,025.74
CLAR0004	Payment	5/21/2025 121704	CLARK PUD	12,685.42
CLAR0026	Payment	5/21/2025 121705	CLARK REG WASTEWTR	105.29
CLEA0022	Payment	5/21/2025 121706	CLEAN-WORLD MAINTENANCE, INC	55,950.79
COLU0003	Payment	5/21/2025 121707	COLUMBIA RESOURCE COMPANY	27.70
COLU0007	Payment	5/21/2025 121708	COLUMBIA HARDWARE	152.33
COLU0024	Payment	5/21/2025 121709	COLUMBIA LANGUAGE SERVICES	555.40
COLU0032	Payment	5/21/2025 121710	COLUMBIA RIVER DISPOSAL	86.56
COMC0002	Payment	5/21/2025 121711	COMCAST INSTITUTIONAL NETWORKS	10,220.05
COMP0014	Payment	5/21/2025 121712	COMPENSATION CONNECTIONS LLC	240.00
COPY0002	Payment	5/21/2025 121713	COPY EXPRESS	12,543.88
COWL0001	Payment	5/21/2025 121714	COWLITZ COUNTY PUD	822.14
ENAV0001	Payment	5/21/2025 121715	ENAVATE, INC	489.60
ENCY0001	Payment	5/21/2025 121716	ENCYCLOPAEDIA BRITANNICA INC	39,875.00
GALE0002	Payment	5/21/2025 121717	GALE	1,368.40
GISI0001	Payment	5/21/2025 121718	GISI MARKETING GROUP	258.03
GOLD0003	Payment	5/21/2025 121719	CITY OF GOLDENDALE	333.83
GOLD0005	Payment	5/21/2025 121720	GOLDENDALE SENTINEL	565.00
GORG0011	Payment	5/21/2025 121721	GORGE AUTO PARTS	28.52
GROO0003	Payment	5/21/2025 121722	GRO OUTDOOR LIVING	1,480.79
HASK0002	Payment	5/21/2025 121723	HASKIN ELECTRIC	456.54
ICMA0001	Payment	5/21/2025 121724	ICMA RETIREMENT CORPORATION	6,566.62

INGR0001	Payment	5/21/2025 121725	INGRAM	43,703.67
JRTM0001	Payment	5/21/2025 121726	JRT MECHANICAL, INC	4,569.73
KANO0001	Payment	5/21/2025 121727	KANOPY LLC	8,553.00
KETE0001	Payment	5/21/2025 121728	KETER ENVIRONMENTAL SERVICES INC	104.68
LABO0003	Payment	5/21/2025 121729	DEPT OF LABOR & INDUSTRIES	41.20
LACE0003	Payment	5/21/2025 121730	CITY OF LA CENTER	76.60
LECT0001	Payment	5/21/2025 121731	LECTORUM PUBLICATIONS INC	166.01
LIBR0018	Payment	5/21/2025 121732	LIBRARY MARKET	5,000.00
LING0003	Payment	5/21/2025 121733	LINGUAVA	262.08
LOUI0002	Payment	5/21/2025 121734	LOUIE FOXX LLC	450.00
LUMM0001	Payment	5/21/2025 121735	LUMMIO, MICHAEL	150.00
MACD0003	Payment	5/21/2025 121736	MACDONALD-MILLER FACILITY SOLUTIONS LLC	1,464.14
MANG0002	Payment	5/21/2025 121737	MANGO LANGUAGES	27,874.86
MEUL0001	Payment	5/21/2025 121738	MEULER, JOSH	251.04
MIDW0001	Payment	5/21/2025 121739	MIDWEST LIBRARY SERVICE	30.61
MIDW0002	Payment	5/21/2025 121740	MIDWEST TAPE	13,379.68
NORT0005	Payment	5/21/2025 121741	NORTHWEST NATURAL GAS COMPANY	3,771.96
OETC0001	Payment	5/21/2025 121742	OETC	3,653.09
OFFI0001	Payment	5/21/2025 121743	OFFICE DEPOT CARD PLAN	3,116.69
OREI0002	Payment	5/21/2025 121744	OREILLY MEDIA INC	231.48
OVER0004	Payment	5/21/2025 121745	OVERDRIVE	46,468.69
PARK0008	Payment	5/21/2025 121746	PARKROSE HARDWARE/BLUE TARP	26.41
QUAD0002	Payment	5/21/2025 121747	QUADIENT, INC	587.61
REFL0001	Payment	5/21/2025 121748	REFLECTOR	355.00
REPU0001	Payment	5/21/2025 121749	REPUBLIC SERVICES #487	140.40
RIDG0005	Payment	5/21/2025 121750	RIDGEFIELD, CITY OF	218.25
ROBE0013	Payment	5/21/2025 121751	ROBERT HALF FINANCE & ACCOUNTING	8,932.00
SCHO0004	Payment	5/21/2025 121752	SCHOLASTIC INC	8,459.45
SHIE0001	Payment	5/21/2025 121753	SHIELS OBLETZ JOHNSEN, INC	2,388.75
SIRS0004	Payment	5/21/2025 121754	SIRSIDYNIX TECHNOLOGY CENTER	36,764.14
SOHA0001	Payment	5/21/2025 121755	SOHA SIGN CO INC	51.41
SPAC0001	Payment	5/21/2025 121756	SPACESAVER SPECIALISTS, INC.	5,073.05
STAM0002	Payment	5/21/2025 121757	STAMP-CONNECTION.COM	48.70
STER0004	Payment	5/21/2025 121758	STERLING	716.46
STEV0001	Payment	5/21/2025 121759	CITY OF STEVENSON	362.47
SWAN0001	Payment	5/21/2025 121760	SWANK MOVIE LICENSING USA	550.00
TDST0001	Payment	5/21/2025 121761	TDS TELECOM	247.94

THOM0015	Payment	5/21/2025	121762	THOMSON REUTERS-WEST PUBLISHING CORP	610.37
TSAI0001	Payment	5/21/2025	121763	TSAI FONG BOOKS, INC	187.83
ULIN0001	Payment	5/21/2025	121764	ULINE	694.80
UNUM0002	Payment	5/21/2025	121765	UNUM LIFE INS CO OF AMERICA	15,759.66
USAM0002	Payment	5/21/2025	121766	USA MECHANICAL	20,098.18
VANC0001	Payment	5/21/2025	121767	CITY OF VANCOUVER UTILITIES	1,456.35
VANC0025	Payment	5/21/2025	121768	CITY OF VANCOUVER- FINANCIAL SERVICES	59.00
VASH0001	Payment	5/21/2025	121769	VASHA-KNIGA.COM	103.82
WALT0001	Payment	5/21/2025	121770	WALTER E NELSON COMPANY	3,775.11
WAST0001	Payment	5/21/2025	121771	WASTE CONNECTIONS INC	5,018.70
WHIT0001	Payment	5/21/2025	121772	CITY OF WHITE SALMON	194.05
ZAYO0001	Payment	5/21/2025	121773	ZAYO GROUP, LLC	3,384.29
ZOOB0001	Payment	5/21/2025	121774	ZOOBEAN	6,294.75
ZZZZ0461	Payment	5/21/2025	121775	TAYLOR, JUDAH	35.00
<b>Warrant Subtotal</b>					<b>\$ 946,984.32</b>

#### VOIDS

Vendor ID	Document Type	Document Date	Document Number	Vendor Name	Document Amount
DELT0001	Payment	5/27/2025	121477	DELTA SYSTEMS INTEGRATION INC	\$ (3,112.25)
<b>Void Total</b>					<b>\$ (3,112.25)</b>

#### EFT's

Vendor ID	Document Type	Document Date	Document Number	Vendor Name	Document Amount
ALBO0001	Payment	5/6/2025	EFT02507	ALBOUM TRANSLATION SERVICES	\$ 100.00
ALLE0011	Payment	5/6/2025	EFT02508	ALLEGIANCE BENEFIT PLAN MGMT - CONTR	2,136.50
ALLE0014	Payment	5/6/2025	EFT02509	ALLEGIANCE BENEFIT PLAN MGMT - FEES	89.25
ALLE0015	Payment	5/6/2025	EFT02510	ALLEGIANCE COBRA SERVICES INC	75.00
BLAL0001	Payment	5/6/2025	EFT02511	BLALOCK, MOLLY	24.99
BLOO0002	Payment	5/6/2025	EFT02512	BLOOMSBURY PUBLISHING INC	1,511.60
BORA0001	Payment	5/6/2025	EFT02513	BORA ARCHITECTURE & INTERIORS	5,500.00
BRAG0001	Payment	5/6/2025	EFT02514	BRAGA, SHERRY	300.10
CHIP0002	Payment	5/6/2025	EFT02515	CHIPMAN, BONNY	600.00
CHUN0001	Payment	5/6/2025	EFT02516	ALTON CHUNG	250.00
CREA0009	Payment	5/6/2025	EFT02517	CREATIVE FINANCIAL STAFFING LLC	4,906.44
CRUZ0003	Payment	5/6/2025	EFT02518	CRUZ, BRANDON	11.20
GETP0001	Payment	5/6/2025	EFT02519	GET PROGRAM	572.32
HELL0003	Payment	5/6/2025	EFT02520	HELLE, SUSAN	112.50
KATH0001	Payment	5/6/2025	EFT02521	KATHLEEN L WHITNER	1,224.00
LIPP0001	Payment	5/6/2025	EFT02522	LIPPERT, TONYA K	100.00

NATI0032	Payment	5/6/2025 EFT02523	NATIONWIDE PREMIUM HOLDING	206.84
NORT0056	Payment	5/6/2025 EFT02524	NORTH PACIFIC MANAGEMENT	12,520.00
PAIR0001	Payment	5/6/2025 EFT02525	PAIR SOFT	14,611.84
SHRE0001	Payment	5/6/2025 EFT02526	SHRED NORTHWEST, LLC	130.56
USCE0002	Payment	5/6/2025 EFT02527	US CENTENNIAL VANCOUVER MALL LLC	10,119.48
VIXE0001	Payment	5/6/2025 EFT02528	VIXEN WOLFIN	150.00
WASH0050	Payment	5/6/2025 EFT02529	WASHOUGAL ACUPUNCTURE AND MASSAGE	300.00
WPEA0001	Payment	5/6/2025 EFT02530	WPEA	3,015.65
WPEA0003	Payment	5/6/2025 EFT02531	WPEA UFCW	2,101.24
ADAM0013	Payment	5/21/2025 EFT02532	AARON ADAMS	200.00
BAIR0001	Payment	5/21/2025 EFT02533	BAIR, JAMIE	147.80
BUEH0001	Payment	5/21/2025 EFT02534	BUEHNER, KRISTEN	8.86
CANO0002	Payment	5/21/2025 EFT02535	CANOPY WELLBEING	546.00
CLAR0036	Payment	5/21/2025 EFT02536	CLARK, LAURA	5.74
CLAR0041	Payment	5/21/2025 EFT02537	CLARK COUNTY LATINO YOUTH LEADERSHIP	250.00
CREA0009	Payment	5/21/2025 EFT02538	CREATIVE FINANCIAL STAFFING LLC	3,135.00
FIRS0003	Payment	5/21/2025 EFT02539	FIRST CITIZENS BANK	17,062.76
GETP0001	Payment	5/21/2025 EFT02540	GET PROGRAM	572.32
GROU0003	Payment	5/21/2025 EFT02541	GROUP 4 ARCHITECTURE, RESEARCH + PLANNING, INC	31,600.00
HRAN0001	Payment	5/21/2025 EFT02542	HR ANSWERS, INC	2,250.00
HUDS0003	Payment	5/21/2025 EFT02543	HUDSON, KELSEY	68.54
LITT0001	Payment	5/21/2025 EFT02544	LITTLE, JACLYN	112.50
MART0015	Payment	5/21/2025 EFT02545	MARTIN, ELIZABETH	21.00
MCLE0003	Payment	5/21/2025 EFT02546	GRETCHEN MCLELLAN	50.00
MINT0005	Payment	5/21/2025 EFT02547	MINTZ, KATHLEEN	9.80
MORE0002	Payment	5/21/2025 EFT02548	MORE LOVE YOGA	85.00
MOSS0004	Payment	5/21/2025 EFT02549	MOSS, ELIZABETH	30.00
OCAS0001	Payment	5/21/2025 EFT02550	ANGEL OCASIO	400.00
PIXI0003	Payment	5/21/2025 EFT02551	PIXIE DUST FARMS	500.00
STOE0001	Payment	5/21/2025 EFT02552	STOEL RIVES LLP	3,467.50
TEAS0001	Payment	5/21/2025 EFT02553	TEAS, SARA	238.50
VANC0039	Payment	5/21/2025 EFT02554	VANCOUVER BALLET FOLKLORICO	350.00
VIXE0001	Payment	5/21/2025 EFT02555	VIXEN WOLFIN	150.00
WEXB0001	Payment	5/21/2025 EFT02556	WEX BANK	4,453.31
WPEA0001	Payment	5/21/2025 EFT02557	WPEA	3,060.77
			<b>EFT's Subtotal</b>	<b>\$ 129,444.91</b>

**PAYROLL**

Vendor ID	Document Type	Document Date	Document Number	Vendor Name	Document Amount
ADP0001	Payment	5/9/2025	Payroll 5/9/2025	ADP - Net Payroll Wages	\$ 402,146.07
ADP0001	Payment	5/9/2025	Payroll 5/9/2025	ADP - Federal Payroll Taxes	130,805.37
ADP0001	Payment	5/9/2025	Payroll 5/9/2025	ADP - OR State Payroll Taxes	4,142.63
ADP0001	Payment	5/9/2025	Payroll 5/9/2025	ADP - PFML Taxes	5,277.20
ADP0001	Payment	5/9/2025	Payroll 5/9/2025	ADP - WA Cares Fund Taxes	3,149.48
ADP0001	Payment	5/9/2025	Payroll 5/9/2025	ADP - OR State Transit Tax	60.85
<b>Subtotal 1st Payroll</b>					<b>\$ 545,581.60</b>
ADP0001	Payment	5/23/2025	Payroll 5/23/2025	ADP - Net Payroll Wages	\$ 411,246.89
ADP0001	Payment	5/23/2025	Payroll 5/23/2025	ADP - Federal Payroll Taxes	136,741.17
ADP0001	Payment	5/23/2025	Payroll 5/23/2025	ADP - OR State Payroll Taxes	4,324.01
ADP0001	Payment	5/23/2025	Payroll 5/23/2025	ADP - PFML Taxes	5,395.69
ADP0001	Payment	5/23/2025	Payroll 5/23/2025	ADP - WA Cares Fund Taxes	3,221.98
ADP0001	Payment	5/23/2025	Payroll 5/23/2025	ADP - OR State Transit Tax	63.40
<b>Subtotal 2nd Payroll</b>					<b>\$ 560,993.14</b>
<b>Payroll Total</b>					<b>\$ 1,106,574.74</b>

**OTHER ACH**

Vendor ID	Document Type	Document Date	Document Number	Vendor Name	Document Amount
ADP0001	Payment	5/23/2025	116158	ADP	\$ 5,142.05
KAIS0005	Payment	5/29/2025	116159	KAISER HSA	65.00
KAIS0005	Payment	5/29/2025	116159	KAISER HSA	14,705.20
WASH0013	Payment	5/9/2025	116160	WA DOR DCP	5,253.77
WASH0013	Payment	5/9/2025	116160	WA DOR DCP	88,493.83
WASH0013	Payment	5/23/2025	116160	WA DOR PERS	5,322.05
WASH0013	Payment	5/23/2025	116160	WA DOR PERS	88,955.17
WASH0007	Payment	5/23/2025	116162	WA Department of Revenue - Sale/Use Tax	1,152.27
VISA0002	Payment	5/1/2025	116161	VISA	42,826.89
<b>Other ACH's</b>					<b>\$ 251,916.23</b>
<b>Overall Total</b>					<b>\$ 2,431,807.95</b>

**Fort Vancouver Regional Library District**  
Statement of Cash  
For the Month Ending April 30, 2025 (With year-to-date totals)

December 31, 2024 Ending Cash Balance	18,243,653
Year-to-date Revenue Received	13,805,394
Year-to-date Expenditures	(9,250,972)
Adjustment for accrued expenditures	60,604
<b>Cash Balance April 30, 2025</b>	<b><u>\$ 22,858,680</u></b>

	Cash Reserves as of January 1, 2025	Net Operational Activity April, 2025	Year-to-Date Totals thru April, 2025	Cash Reserves as of April 30, 2025
Operational Reserve (Unassigned)	<b><u>\$ 11,284,975</u></b>	<u>8,799,938</u>	<u>4,615,027</u>	<b><u>\$ 16,136,232</u></b>
	Capital Reserves as of January 1,	April, 2025 Expenditures	Year-to-Date Totals thru April, 2025	Capital Reserves as of April 30, 2025
Obj 1 - Capital repairs and maintenance	\$ 1,345,000	\$ -	\$ -	\$ 1,345,000
Obj 2 - Replacement Vehicles	10,000	-	-	10,000
Obj 3 - Capital Projects				-
Washougal	4,092,678	-	-	4,092,678
Branch Refresh Projects	1,211,000	-	-	1,211,000
Obj 4 - Technology Replacements & Upgrades	<u>300,000</u>	<u>-</u>	<u>236,230</u>	<u>63,770</u>
<b>Cash Reserve Fund Expense Total</b>	<b><u>\$ 6,958,678</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 236,230</u></b>	<b><u>\$ 6,722,448</u></b>
	Beginning January 1, 2025			Ending April 30, 2025
<b>Overall Cash Balance</b>	<b><u>\$ 18,243,653</u></b>			<b><u>\$ 22,858,680</u></b>

Target: > 60 to 90 days of annual budget

60 Days = \$5,881,494

90 Days = \$8,822,241

# Fort Vancouver Regional Library District

Statement Of Revenue - Calendar Year 2025  
For the Month Ending April 30, 2025 (With year-to-date totals)

	2025 Amended Budget	April, 2025 Revenues	Year-to-Date Totals thru April, 2025	Year - to - Date Annual Budget Percent
<b>Property Taxes</b>				
Property Taxes - Clark	26,660,340	10,715,726	13,051,581	49%
Property Taxes - Skamania	797,195	52,095	92,119	12%
Property Taxes - Klickitat	1,513,678	185,666	212,485	14%
Property Taxes - Cowlitz	338,389	16,677	20,648	6%
<b>Total Property Taxes</b>	<b>29,309,602</b>	<b>10,970,165</b>	<b>13,376,833</b>	<b>46%</b>
<b>Other Taxes</b>				
Other General Tax	75,000	-	21,297	28%
Leasehold Excise Tax	135,000	322	39,969	30%
<b>Total Other Taxes</b>	<b>210,000</b>	<b>322</b>	<b>61,266</b>	<b>29%</b>
<b>Intergovernmental, Grants &amp; Contracts</b>				
Federal in-lieu of Taxes	45,000	-	476	1%
Federal Grants	0	-	1,362	100%
ESD 112	6,000	-	-	0%
State Forest Boards	40,000	2,322	27,679	69%
Yale Valley Library Dist	150,000	-	-	0%
Yale Valley Library Dist Capital Reimb.	70,000	6,512	6,512	9%
<b>Total Intergovernmental, Grants &amp; Contracts</b>	<b>311,000</b>	<b>2,322</b>	<b>29,517</b>	<b>9%</b>
<b>Charges for Services</b>				
Equipment Use Fees	42,000	4,807	18,810	45%
Non-Resident Borrower Fee	9,000	1,463	6,790	75%
Lost / Damaged Material Fee	34,000	3,421	15,216	45%
<b>Total Charges for Services</b>	<b>85,000</b>	<b>9,691</b>	<b>40,816</b>	<b>48%</b>
<b>Miscellaneous</b>				
Investment Interest	485,000	48,297	209,464	43%
Rental Income	2,000	194	394	20%
Gifts/Contributions	-	-	542	100%
Library Friends Groups' Reimbursements	20,000	2,003	7,006	35%
Woodland Friends Reimbursements - Project	-	-	7,692	100%
Library Foundation Reimbursements	20,450	39,296	56,218	275%
Miscellaneous	2,500	988	15,564	100%
Other Miscellaneous - E-Rate	120,000	-	-	0%
Sale of Assets	10,000	-	83	1%
<b>Total Miscellaneous</b>	<b>659,950</b>	<b>90,779</b>	<b>296,963</b>	<b>45.0%</b>
<b>Total Operating Revenue</b>	<b>\$ 30,575,552</b>	<b>11,073,279</b>	<b>13,805,394</b>	<b>45%</b>
Use of Reserves to Balance Operating Budget	\$2,522,411	-	-	0%
Use of Reserves to Balance Capital Budget	\$2,191,000	-	-	0%
<b>Use of Cash Reserves</b>	<b>\$ 4,713,411</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Total Revenues and Use of Cash Reserves</b>	<b>\$35,288,963</b>	<b>11,073,279</b>	<b>13,805,394</b>	<b>39%</b>

Jan.-Dec. 2025 Fiscal Year

April is the 4th month of the fiscal year.  
Year-to-date budget percentages should  
be at 33%, representing 4/12 months.

# Fort Vancouver Regional Library District

Statement of Expenses - Calendar Year 2025  
For the Month Ending April 30, 2025 (With year-to-date totals)

	2025 Budget	April, 2025 Expenditures	Year-to-Date Totals thru April, 2025	Year to Date Annual Budget Percentage
<b>Operating Expenditures:</b>				
<b>Personnel</b>				
Wages	\$ 15,374,149	\$ 1,135,979	\$ 4,485,857	29%
Benefit - Medical	3,413,423	226,913	899,658	26%
Benefit - Dental	311,074	22,075	86,974	28%
Benefit - Life, LTD, AD&D	159,584	13,564	54,244	34%
Benefit - PERS	1,388,286	100,958	397,670	29%
Benefit - FICA	1,176,122	85,463	337,250	29%
Benefit - L & I - Workers Compensation	117,567	7,028	25,303	22%
Benefit - PFML	40,205	2,978	12,146	30%
Unemployment Expense	15,000	-	2,692	18%
<b>Personnel Subtotal:</b>	<b>21,995,410</b>	<b>1,594,958</b>	<b>6,301,794</b>	<b>29%</b>
<b>Supplies</b>				
Supplies	341,300	45,869	105,316	31%
Small Equipment (FF&E)	391,000	348	11,315	3%
Technology	725,000	30,388	466,582	64%
Professional Collection / Tech	323,000	29,392	103,549	32%
<b>Supplies &amp; Small Equipmt/Tech Subtotal:</b>	<b>1,780,300</b>	<b>105,997</b>	<b>686,762</b>	<b>39%</b>
<b>Library Books / Materials</b>				
Library Books & Materials	1,875,500	138,541	404,098	22%
Electronic Resources	1,944,500	133,027	535,126	28%
<b>Library Materials Subtotal:</b>	<b>3,820,000</b>	<b>271,568</b>	<b>939,223</b>	<b>25%</b>
<b>Other Services / Charges</b>				
Professional Services	1,823,300	146,691	473,707	26%
Communications	402,600	31,422	127,722	32%
Training / Travel	150,000	5,176	16,092	11%
Advertising	37,000	1,324	4,715	13%
Rentals / Leases	616,903	59,334	187,410	30%
Insurance	281,000	-	891	0%
Utilities	479,000	32,641	156,326	33%
FAC Repairs & Maintenance	305,300	59,647	136,336	45%
IT Maintenance and Licensing	687,900	7,537	128,487	19%
Misc / Dues / Printing / Other	148,450	10,842	37,402	25%
Intergovernmental Services	500,800	153	150	0%
<b>Other Charges &amp; Services Subtotal:</b>	<b>5,432,253</b>	<b>354,768</b>	<b>1,269,239</b>	<b>23%</b>
<b>Total Operating Expenditures:</b>	<b>33,027,963</b>	<b>2,327,290</b>	<b>9,197,018</b>	<b>28%</b>
<b>Capital Outlay:</b>				
Buildings / Non-Owned	374,000	-	-	0%
Buildings / Owned	1,807,000	6,655	37,572	2%
Woodland (Other Reimbursements)	-	-	9,542	100%
Yale	70,000	-	6,840	10%
Machinery & Equipment	10,000	-	-	0%
<b>Capital Outlay Subtotal:</b>	<b>2,261,000</b>	<b>6,655</b>	<b>53,954</b>	<b>2%</b>
<b>Grand Total All Expenditures:</b>	<b>\$ 35,288,963</b>	<b>\$ 2,333,946</b>	<b>\$ 9,250,972</b>	<b>26%</b>

Jan.-Dec. 2025 Fiscal Year

April is the 4th month of the fiscal year.  
Year-to-date budget percentages should be  
at 33%, representing 4/12 months.



## Organizational Report: Highlights from May 2025

---

Board of Trustees Meeting  
June 16, 2025

---



## Battle Ground Community Library

- Battle Ground staff provided outreach at ECEAP (Early Childhood Education and Assistance) and ECOF (Educational Opportunities for Children and Families) locations in May, connecting with 74 students and teachers.
- Battle Ground staff attended Prairie High School's senior night honoring students about to graduate to celebrate the Battle Ground Library's Futures Volunteer (Futures builds skills to foster independence in the areas of employment, life skills and community interactions for students ages 18-21 with disabilities).



*The Futures volunteer, her mentor, and staff.*

- Staff hosted a virtual author visit with Ben Gunterson that was enjoyed by 12 tweens and their families. They discussed *Winterhouse* and learned a little about what he's currently working on writing. (They were very excited!)
- Staff helped with the Dia de los Ninos event in Vancouver. There were 160+ attendees who came to celebrate this fun, educational event. The students from Latino Leadership NW did a fabulous job at helping set up, reading bilingual stories to children and teaching the kids songs, rhymes and games. The Forklorico dancers also gave a very beautiful performance showcasing Latino dances. It is always a pleasure to work with these organizations.
- Staff participated in a parent day at Captain Strong's ECEAP and interacted with 19 families

## Cascade Park Community Library

- Staff have been heavily engaged with school outreach events ahead of the summer break. The engagement has focused on summer reading and staff have handed to parents FVRL Passports and books. Cascade Park had a busy May performing this out reach to the following schools & events;
  - Burnt Bridge Creek Elementary Multicultural Night
  - Burton Elementary
  - Crestline Elementary
  - Mill Plain Elementary
  - Endeavor Elementary STEM Night
  - Ogden Elementary Spanish-Speaking Parents Group
- Goat Happy Hour was a success. The library received a patron comment about how much it was appreciated.



*Goat Happy Hour*

included a visit from the local chapter of the 501<sup>st</sup> legions. Patrons of all ages got in on the fun to say hello and take photos.

- The library hosted one of the District's Community Resource Fairs and had over 150 attendees.

- The library hosted the third annual Trashion Show with 20 runway designers/models showing off their creations made entirely of reused and recycled materials. There were several returning participants from last year as well as bran new designer and models. About 100 people attended the event and staff received positive feedback from the audience, participants and the panel of community judges.

- The library also celebrated May the Fourth which



*May the Fourth Celebration*

## Goldendale Community Library

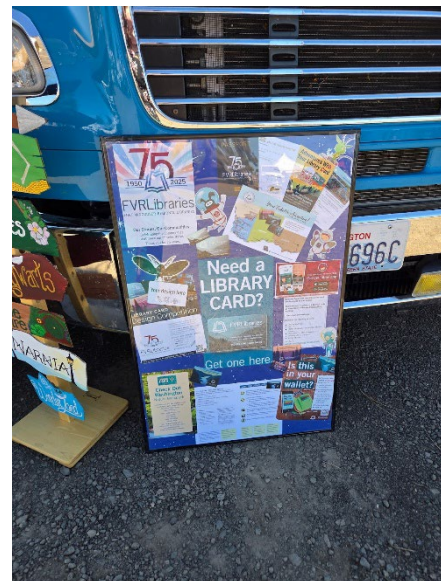
- Foraging and plant identification with Mike Lummo of Bushcraft Northwest provided an engaging presentation both virtually and in person.
- Centerville School Kindergarteners toured a number of local organizations to learn how they serve the community. The Goldendale Library was able to provide a tour and give examples of the services the library provides to the community. They then checked out a book on their animal of choice.
- The Goldendale School 3rd and 5th grade classes visited the library to learn about Summer Reading, and, for the 5th graders, how library resources can help them in writing a research paper.
- Klickitat Valley Health held a Mental Health fair for Mental Health Awareness month for their staff. The Goldendale Library was invited to participate alongside the local gym and miniature goats.
- The annual Home & Garden Show hosted by the Goldendale Chamber of Commerce, has been providing a children's corner for the past few years. Goldendale staff once again participated with a fun storytime on Friday and Saturday.
- The monthly community event in partnership with CPAKC was an art night, with different stations where community members of all ages were able to create something. The library hosted tissue paper stained glass projects.
- The Branch Manager was invited for the second listening session for the Goldendale School District's Strategic Planning. It was a great turnout of community members from all walks of life who were able to provide feedback of how they wish to support the school district, what issues need to be addressed, etc.
- The Friends of the Gorge Area Parks held a meeting at the Goldendale Observatory. The group is a couple of years old and supports 4 state parks in the Gorge.
- Two patrons from Washougal visited the Goldendale Library for the Passport program, only to discover that one of the staff knew the mom from being flight attendants in the 1980s. They hadn't seen each other since, nor did they know where the other was living! If it weren't for the passport program, they may have never met again.



*Reunited at the Library*

## Klickitat County Bookmobile

- The Bookmobile visited Centerville school the day after the kindergarten class visited the Goldendale library. The tour included showing the students where the Bookmobile lives when it is not out in the community. The kindergarteners were convinced that the Bookmobile drivers lived in the bookmobile in the garage!
- The last Saturday Storytime and Craft with the Bookmobile this spring was at Roosevelt, with a fun activity with bubbles outside.
- The Goldendale Middle School held their annual Ag Fair. The Bookmobile was able to participate, providing a fun growing activity while also showcasing all of the resources available to the community, as well as what to expect this summer.



## La Center Community Library

- The library participated in the La Center Arts Fair in May. La Center staff were able to provide children's activities and talk to families about library resources, hand out library cards & passports, all at the. Clark Co. Poet Laureate, Susan Dingle was at the table next to the library and one of the branch's outstanding teen volunteers, Layali K. helped visitors to the table create buttons with the button making machine. All were happy to see the library present in the community
- At Green Mountain outreach this month staff provided books for the kids and talked about the summer reading program. The books really got them excited and they look forward to attending summer performances.
- Library staff visited over 29 classes at the La Center Elementary this month for summer reading presentations. Working with school librarians staff were able to cover most classes during their assigned library hour. The kids are super excited about all the great programs and prizes!
- The Classics book group just finished the school year by reading *Swiss Family Robinson*. They discussed the book, drew their dream treehouses and then enjoyed ice cream provided by the Friends of the Library.
- This month one of the Friends volunteers shared her quilling hobby with a workshop. Lots of folks tried quilling for the first time and loved it!
- The STEM Rube Goldberg program was another well attended program.



La Center Arts Fair



Rube Goldberg Program

---

## Ridgefield Community Library

- May 6 the Ridgefield Garden Club held their annual plant sale, and this year the Branch Manager tabled at this event, talking with the public and giving children “Bloops” left over from Summer At Your Library promotion from last year.
- One of the Senior Library Assistants and the Branch Manager tabled at Union Ridge Elementary’s Spring Dance with a simple book title identification activity with the prize being a Tootsie Pop. Staff engaged with 180 adults during two hours.
- At the end of May staff promoted Summer At Your Library to virtually all students at South Ridge Elementary (except for the third graders who are coming to visit us the first week in June), students from Ridgefield Premier Christian Preschool, and classes from Union Ridge Elementary. In total staff promoted to 34 classes and approximately 800 students. The Friends of Ridgefield Community Library have been indispensable in helping us put together the take and make solar systems, which staff are giving to each student.
- The branch’s Senior Library Assistants shared stories with six kindergarten classes at Union Ridge Elementary, and four classes at the Ridgefield School District’s Early Learning Center.
- May 28 the branch Senior Library Assistant invited members of Clark Cowlitz Fire Rescue to come to the library to share stories with children. Children enjoyed the stories, meeting their heroes, and exploring the fire truck and ambulance that arrived with attendance of 136.
- The Friends sponsored an author visit by Susan Tate Ankeny, author of *American Fly Girl* and *The Bombardier and the Girl*, as a fundraiser. Veterans received free admittance to the event which was held at Ridgefield United Methodist Church. Over \$500 was raised for purchase of books relating to World War II.
- Aran Adams, a master of the Celtic Harp shared the history of the harp and performed in Ridgefield May 10. Aran was taking lessons from a master harpist in Ireland when the expanded Ridgefield Community Library opened in 2021. He came to this library because of its reliable wifi and because he was able to reserve study rooms for his use. When his lessons were over, he promised to return to play for us. Promise kept.
- The Horror Book Discussion, a hybrid program, remains popular. The Friends of Ridgefield Community Library voted to fund the purchase of books for June, with approval of support for July to December all but certain.
- May 17 a Master Gardener presented on the topic of hostas for shade gardens.

---

## Stevenson & North Bonneville Community Libraries

- Staff visited several community organizations to promote and provide library service.
  - As the school year winds down and the closure of the combination of Wind River Middle School with Stevenson High School approaches, the library shifted teen/tween outreach focus to SHS lunch time.
  - Recovery Cafe is a non-profit that supports recovery of those who have been impacted by events of homelessness, struggles with addiction and mental health challenges. It is hosted at the United Methodist church in Stevenson. Staff provide information about library services and are often a reentry point for people to library services. Library account signups and renewal of lost access is a primary focus.
  - Rock Cove Assisted Living is the only senior living facility in Skamania County. Staff visit twice a month to check out books to residents and restock their Read Return Repeat collection.
- New programming in 2025 continues:
  - Goodwill has continued hosting English as a Second Language classes every Friday. It was off to a slow start, but now has some regular students.
  - Expanded Teen programming with a new Teen Hangout every Tuesday evening. Activities include artistic endeavors, movie nights, and homework help.
  - Family storytime shifted from Thursday to Saturday to provide more access for family members that work during the week. Month over month it is building a regular base of families that aren't showing up on the weekday storytime.
- The bookmobile visited Spring Fest, a gardening and craft focused annual event at the Skamania County Fair Grounds. The library engaged with approximately 130 patrons about the 75th anniversary, card design competition, and had information available about the levy on August 5.
- The library attended the Bike Rodeo community event at the Fairgrounds. Kids participated in an obstacle course and received free helmets, reflectors, and a bike tune up. In addition to the usual bookmobile outreach setup, staff also provided a themed craft and storytime to cap off the event.

- Skamania County Reads was held for its 11th year, featuring the book *Itch: A Pacific NW Trail Story* by Nick Fowler. Weekly events included a family hike on the Pacific Crest Trail, an art opening and exhibit of local scenic photography, and culminated in a visit from the author.



## Three Creeks Community Library

- Homeschool hangouts wrapped up the 24-25 school year with a program all about waves; ocean waves, sound waves, etc. Stations included creating a wave bottle, making paper cup and string telephones, popsicle stick visual wave generator, and a Theremin sound instrument.
- Staff hosted a special movie matinee of Dog-Man with popcorn, coloring pages, and copies of the Dog-Man series for patrons to check out. This was one of the branch's largest crowds for a movie with almost 40 people in attendance.
- Three Creeks had their 2nd annual plant and seed swap where patrons were able to bring extra plants and seed and share them with their neighbors.
- Staff have focused on outreach opportunities in May. One week included seven outreach opportunities. Staff continued ongoing outreach efforts with the EOCF preschool program and the Tenney Creek assisted living facility. Staff also participated in outreach events by tabling at the:
  - Our Time to Shine: Seedling Psychological 5k
  - Felida Elementary Carnival and Book Fair
  - Salmon Creek Elementary Carnival
  - Eisenhower Elementary Dance and Book Fair
  - Hazel Dell Elementary Multicultural Night
  - The Vancouver Public Schools Battle of the Books District Finals.
- Staff's favorite moments during outreach were connecting with patrons who didn't think the library was for them. Going to the Arbor Ridge Assisted Living Facility, residents were able to create or renew library cards, sign up for the books by mail program, and bring their tablets and smartphones to staff who helped them set up Libby, Freegal, Hoopla and Kanopy so they can enjoy services the library offers even though they can't physically come to the library.
- Staff have started going to different school classes to promote the summer reading program and, for older students, offer volunteer opportunities this



summer. The first school staff visited was Thomas Jefferson Middle School. Staff also presented at several meetings about the 75th anniversary of FVRL, the Summer Reading Program and great services and resources available at the library including:

- Daughters of the Pioneers of Washington
  - Vancouver Public Schools Teacher Librarians meeting
  - Felida Community Neighborhood Association
  - North East Hazel Dell Neighborhood Association
  - St. John's Lutheran Church Senior program
  - Arbor Ridge Assisted Living Facility.
- Students at the EOCF gave a thank you to the children's librarian for coming to present storytime outreach for the year.



---

## Vancouver Community Library

- Managers attended the Central Park and Forest Ridge Neighborhood Association monthly meetings to update about all the exciting things happening this summer in celebration of the 75th Anniversary and Summer Reading Program.
- Librarian staff participated in the Mock Interview workshop at Prairie High School, they interviewed and provided feedback for 16 students, helping them gain real-world skills and gain experience interviewing.
- Librarian staff participated in the Small Business Fair at Forth Plain Community Commons. This was an opportunity for patrons to access over a dozen nonprofit small business providers all under one roof. Providers were there to connect community members with all stages of business (planning, starting, growing their business, access to capital and so much more).
- May is the start of tour season! While storytime is on break staff gave 12 tours to 352 students (and their adult escorts.) This fun time of the year helps build excitement about Summer Reading and allows younger patrons to get a behind-the-scenes glimpse of how the library works.
- The Youth Services team also got to visit 9 local schools this month to share about Summer Reading and the 75th Anniversary to over 900 students and parents at school assemblies, classroom visits, literacy nights and other special events.
- One day, a patron came excitedly exclaimed, "That's my book!" She went on to tell how it was a story about her and her childhood best friend and even showed us her name in the dedication! What a joyful Library Discovery!
- The Vancouver Community Library provides a wide range of programming for all ages and for varied interests - something different nearly every day! Here are just a few highlights this month:
- The new 3D printer program is up and running. The library offered certification sessions for several patrons on the 3D Printer so they can use it independently in the Library.



- Over 200 patrons participated in the Asian American Pacific Islander Month themed scavenger hunt on the 3rd floor finding animals from different countries.
- Vancouver staff, in partnership with staff from three other branches, connected with Latino Leadership Northwest, the Mariposas, and Vancouver Ballet Folklórico to put on a Día de los niños/Día de los libros event in the Columbia Room. The Mariposas (young adults) held a bilingual story hour with songs and games, and children participated in a mariposa-making craft. LLNW gave away free bilingual learning workbooks and FVRL gave out free bilingual and Spanish-language children's books. Vancouver Ballet Folklórico performed traditional dances from various states in Mexico and Latin America. Children enjoyed Mexican treats like paletas (which the Mariposas read a book about!). Approximately 167 patrons attended and it was a successful event and enjoyed by everyone!



## Vancouver Mall Library

- The Vancouver Mall Library conducted outreach to three schools in May: Walnut Grove, Pioneer, and Silver Star Elementary in May. The Branch Manager and staff interacted with over 350 people, gave out a lot of books, and talked about Summer Reading and upcoming events.
- An SLA lead a "Let's Talk about Volunteering" conversation with community members. They discussed areas of need, places where they have volunteered, and ways to get involved.

## Washougal Community Library

- Staff wrapped up the 4 week Reading in Action Program. Washougal Library partnered with the Washougal School District Family Resource Center to bring together 10 families for dinner, a book discussion, and activity period for four consecutive weeks. Each week, one book was read aloud by library staff. Then staff lead a book discussion with the children and parents. The discussion covered a larger topic using the books as examples and then the families participated in a related activity meant to further engage families together on the topic and encourage hands-on, cooperative participation.



- Staff visited Club Unite, a middle school club, to talk about summer reading and the library card design contest. Then staff led a smaller group in a STEM challenge. Participants had to design and make contraptions that could retrieve lost items from a “storm drain”. Kids spent the better part of an hour engaged and trying to retrieve items with their creations.
- Staff attended multicultural night for the Washougal School District, shared about the library's 75th anniversary and the Summer Reading Program with families, and handed out books to young readers. Staff was able to connect with some families that had attended the Reading in Action program at this event.
- In STEM lab this month kids had a mystery challenge where they had a bag of mystery supplies and a challenge to build various things depending on their challenge. They could “buy” items from a store if they needed other supplies. The kids had so much fun building and creating contraptions that they kept asking for another challenge. Each kid did at least five challenges making devices to capture trolls to dog toys to blueberry collectors. A couple of the parents said that they loved this STEM challenge as it only required leftover craft supplies and recycles, could be easily replicated at home, and kept the kids entertained.

## White Salmon Valley Community Library

- The library had a table at the Mayfaire on May 3 at Rheingarten Park. This was the second annual Mayfaire event which is the “Premier Children’s festival in the Gorge” with a range of schools, non-profits and small businesses sponsoring craft booth for kids. At the library table, children make their own bookmarks.
- The White Salmon Valley Community Library also tabled at the Health and Wellness Family Fair in Rheingarten Park on May 16th. The fair brought families together to learn about physical and mental health, wellness, and social determinants of health. The library promoted programs, Summer Reading, and the district’s 75th Anniversary.
- Outreach visits at Lyle School have resumed with weekly readings to the first-grade class. The library also presented to the seventh-graders focusing on Summer Reading, the Annual Teen Film Festival, and the Teen Council.
- A Teen Comedy Workshop with physical comedy instructor, comedian and clown Angel Ocasio was a programming highlight in May. The library invited the drama class from the local high school as an opportunity to incorporate lessons from Ocasio into their production of Alice in Wonderland in the spring.



- The art exhibit in the Sprint/Baker Gallery for the month highlighted wildflowers, painted by members of the Hood River Art Club. The Hood River Art Club was established in 1949 and the artists meet every Thursday morning to paint, learn, and encourage each other.

## Woodland Community Library

- This month staff attended Kindernight at Columbia Elementary where they handed out library cards and talked to families about library resources.
- Staff planned and presented a “Sword Fighting and Cinema” program that featured a live demonstration by Jeff Richardson, Academia Duelletoria’s Instructor at Arms. Jeff led an informative program on what is real and what is fantasy in cinematic swordplay.



*Sword Fighting and Cinema Program*

## Yacolt Express Library

- The Wednesday and Friday Kids Create program continues to be a big hit. This month there were over 175 participants. Participants enjoyed making sharks, monkeys, lizards and a special fingerprint canvas flower for Mother's Day.
- On May 22nd, Battle Ground and Yacolt staff visited Yacolt Primary School for Kindergarten Orientation night. The outreach event was very successful and they provided library information and a great DIY book craft to over 100 families.



*Kindergarten Orientation (left) and Girl with Shark (right)*

## Yale Valley Library

- In early May, students from Yale Elementary School visited the library. The students are able to walk to the library from the school each month, where they browse the collection, check out books, and participate in an activity. This month's activity was card making.
- This month's Kids Create program on May 19th and 22nd featured STEM activities. The Littlebits activity and Brainteaser kits were borrowed from the programming department and were a big hit.



*Kids Create w/ STEM*

---

## Operations Center

- IT is updating many of its tools and platforms in order to better serve the District. It has implemented a new project management system, Atlassian Jira, that will allow it to manage and track projects more effectively. It is beginning to implement a new helpdesk ticketing system to replace its aging system. And it is integrating its knowledgebase platform more closely into its project management and ticketing systems for greater efficiency in delivering information to staff and customers.
- IT has completed desktop computer upgrades at the Operations Center and is beginning its annual upgrades of both desktops and laptops at several libraries, beginning with Battle Ground Community Library.
- The Programming and Outreach Department Finalized summer outreach for large-scale events, including; Sunday Sounds, Waterfront Concerts, Movies in the Park, and the Northwest Book Festival, in an effort to ensure FVRLibraries is highly visible in regional cultural programming.
- Programming and Outreach staff had a strong presence at several community events highlighting library information and engagement, library card sign up, and connecting folks with information about Summer Reading, the August Levy Lid Lift, and 75th Anniversary;
  - Latino Community Resource Group's Multicultural Resource Fair
  - Multiple Resilience Rising events hosted by the City of Vancouver, Washington Conservation Action, and SWEC
  - Braiding Sweetgrass with ESD 112 and Lower Columbia Nature Network
  - YWCA Youth Resources meeting
- Volunteer Services celebrates four teen volunteers who are recipients of the Clark County Youth Achievement Awards, in the Citizenship category (largely due to their volunteer hours at the library). Congrats to Isaac Dennett, Ellie Galvan, Jacob Li & Lythia Rutherford
- Volunteer Services coordinated the creation and distribution of over 1500 caring cards. This program provides joy to individuals in the community while expanding visibility of FVRL's 75<sup>th</sup> anniversary with a bookmark included in each card.
- 230 community members attend the most recent Community Resource Fair at the Cascade Park Library in May.
- The Fourth Plain Forward collaboration will bring new community training workshops to library spaces, reinforcing libraries as civic empowerment hubs.

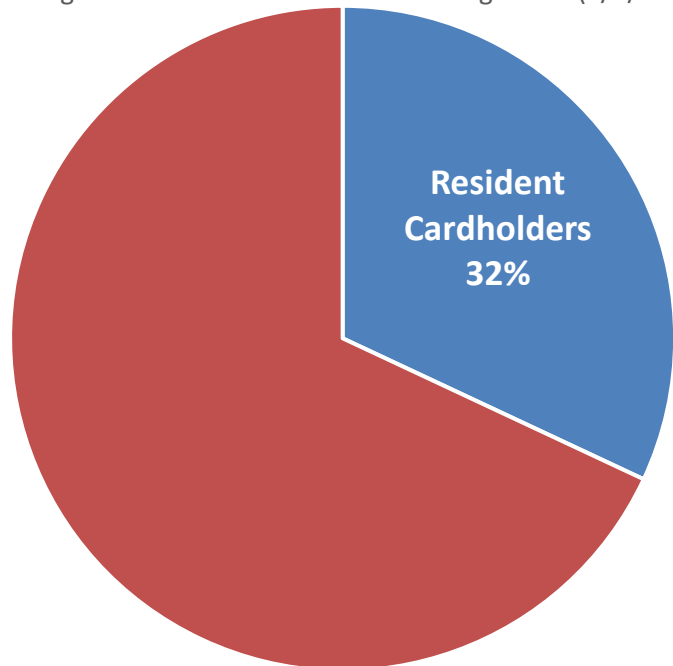
- 
- In partnership with Reference Services, Programing and Outreach staff helped deliver tablets and setup support to Recovery Café patrons, to increase digital access and inclusion for vulnerable populations.
  - The Outreach and Community Partnerships Division developed the 2026 Adult Book Discussion Collection, focusing on sustained, high-quality literary engagement.
  - Work on the Bibliocommons implementation is progressing steadily. Content for online resources, FAQs, and core service pages is populated with an emphasis on accessibility, clarity, and user experience. Staff training modules are also being developed to prepare teams for a smooth transition and support effective platform use when it goes live.
  - The information campaign for the Levy Lid Lift continues. Recent efforts include an additional round of newspaper advertisements and the production of more physical outdoor materials to support community outreach. To ensure broad accessibility, English, Russian, and Spanish materials have been developed and are available to branches and partners.
  - The Library Card Design Competition continues to spark engagement across the district. The competition has been promoted through social media, the website, News & Events, and newspaper advertisements. As the June 30 deadline approaches, excitement is building—visit [www.fvrl.org/library-card-design](http://www.fvrl.org/library-card-design) to learn more and encourage community members to submit their designs.
  - The Strategic Plan and Master Facilities Plan effort has entered the community engagement phase. An advisory committee was created which consists of a mix of community partners, community and business leaders, education and governmental representatives, friends group members, staff and board members. Members of the committee come from all corners of the district to provide both their local and professional perspective. A [Community Survey](#) has been launched to gather feedback from the community which will inform the Strategic Plan and Master Facilities Plan. The survey will be open for community feedback through August 24. Six [Community Conversation Sessions](#) have been scheduled around the district and one virtual session scheduled for those who can not make it to an in-person session. The Community Conversations provide spaces where library patrons can share their thoughts about what the library means to them and would it could become. Dates and locations for the Community Conversations are:
    - Tuesday, July 1, 5:00 – 7:00 p.m. at Battle Ground Community Library
    - Thursday, July 10, 4:00 – 6:00 p.m. at Goldendale Community Library
    - Wednesday, July 16, 5:00 – 7:00 p.m. at Cascade Park Community Library
    - Tuesday, July 22, 5:00 – 7:00 p.m. at Vancouver Community Library

- 
- Monday, July 28, 4:00 – 6:00 p.m. at Stevenson Community Library
  - Wednesday, July 30, 12:30 – 1:30 p.m. virtual via Zoom
  - Wednesday, July 30 5:00 – 7:00 p.m. at Ridgefield Community Library

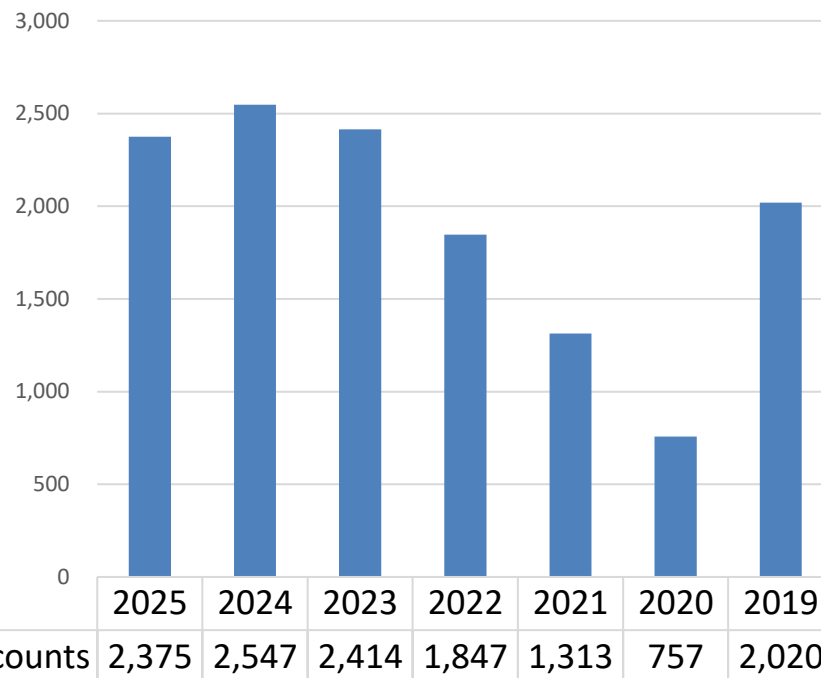
# May 2025 – Cardholders, Programs, and Technology Use

## Population Served - 550,655

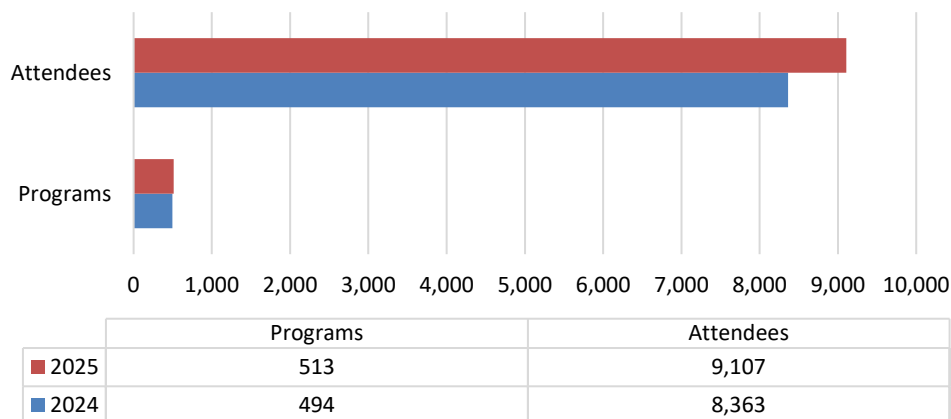
Washington State Office of Financial Management (4/1/2024)



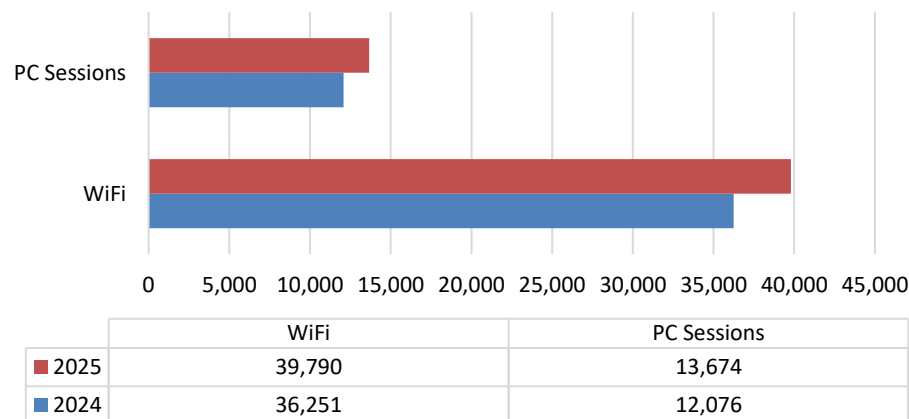
## New Accounts Added in May



## Programs

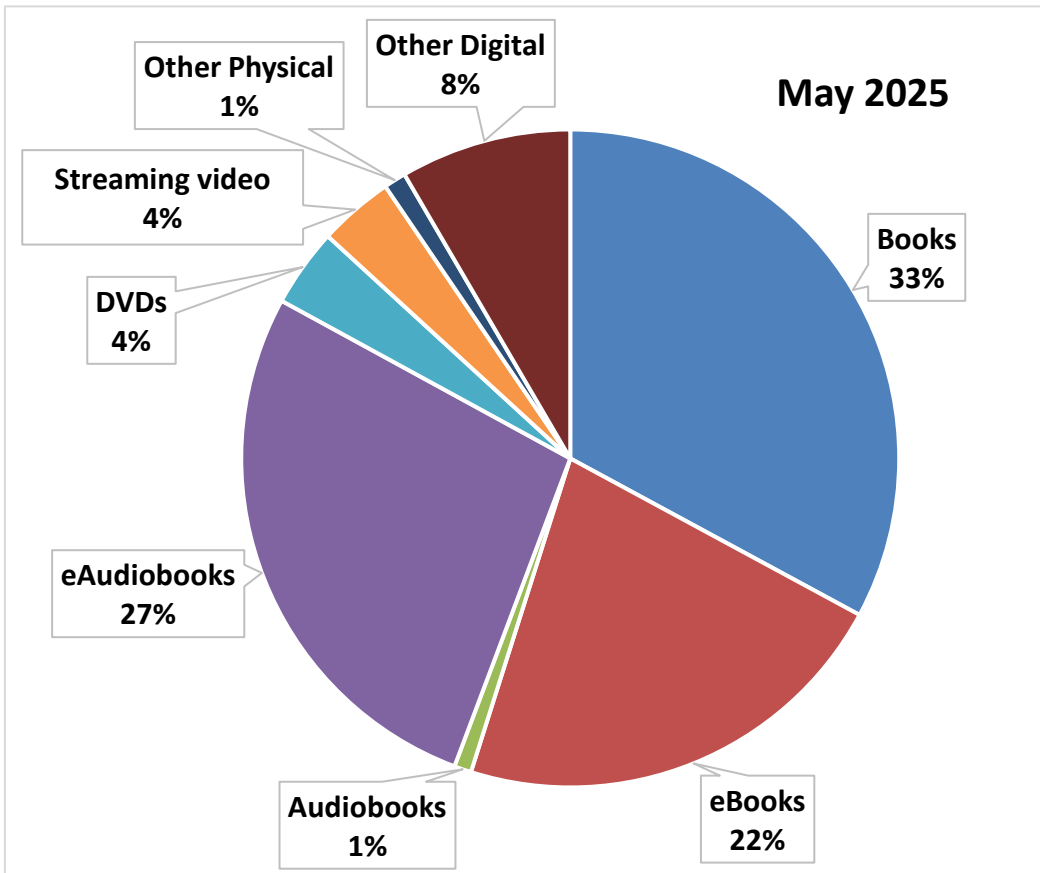


## Computer and WiFi Use

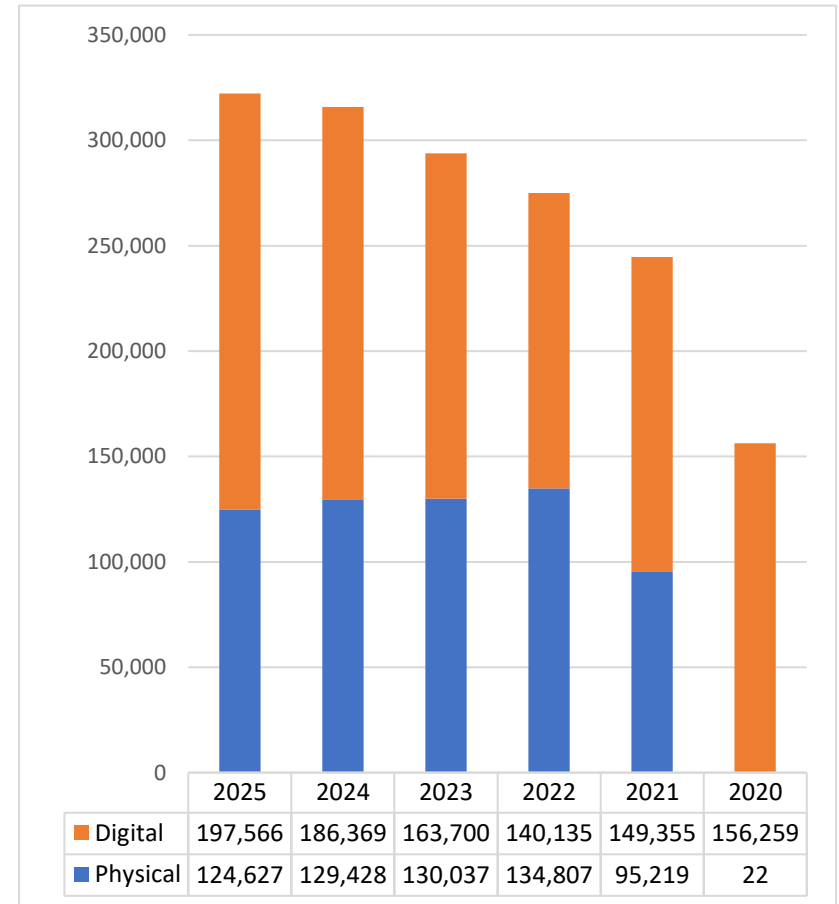


## Collection Use – May 2025 - Checkouts by Item Format

Categories	2025	2024	2023	2022	2021	2020
Books	105,976	109,645	110,047	112,211	79,941	20
eBooks	70,849	68,226	62,314	56,325	61,014	71,042
Audiobooks	2,720	3,230	3,645	3,832	3,153	0
eAudiobooks	87,731	78,687	66,155	54,764	51,935	47,643
DVDs	12,413	13,096	13,084	14,959	9,487	2
Streaming video	11,892	9,979	8,745	8,656	9,263	10,607
Other Physical	3,518	3,457	3,261	3,805	2,638	0
Other Digital	27,094	29,477	26,486	20,390	27,143	26,967
<b>Totals</b>	<b>322,193</b>	<b>315,797</b>	<b>293,737</b>	<b>274,942</b>	<b>244,574</b>	<b>156,281</b>



## Physical & Digital Collection Checkouts 2020-2025

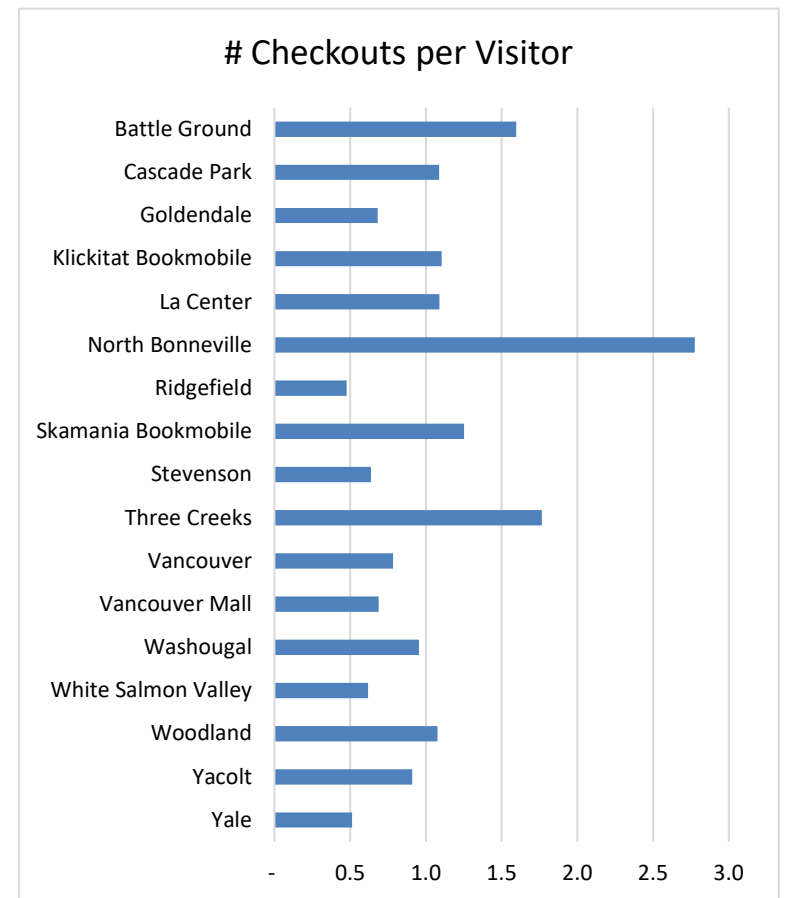


Other Physical includes magazines, games, kits, music, Chromebooks, and miscellaneous items. Does not include Interlibrary Loan checkouts.

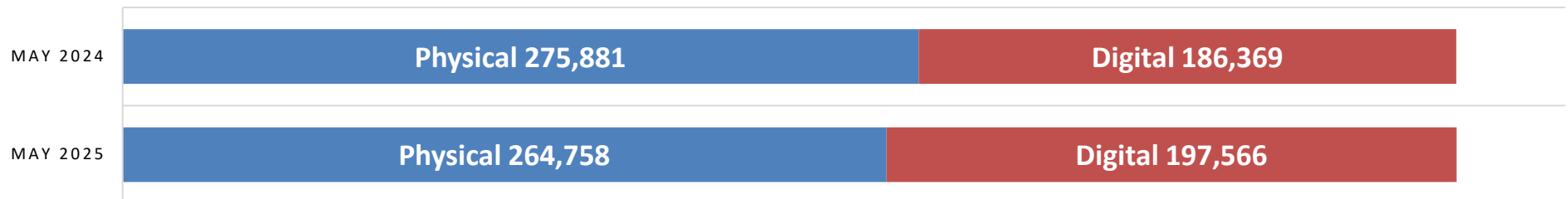
Other Digital includes magazines and streaming music.

## May 2025 – Total Circulation and Visitors

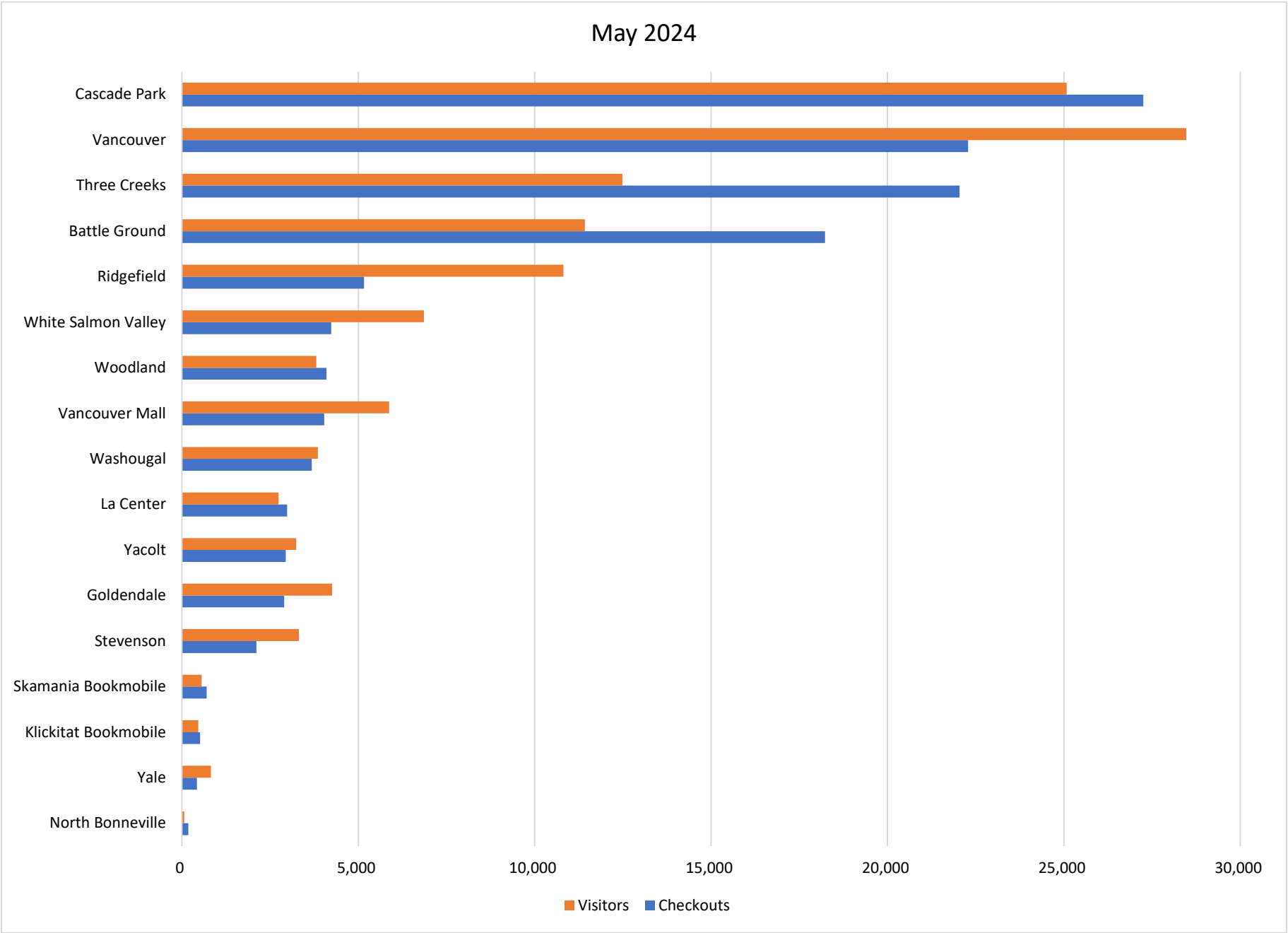
Location	May 2025		May 2024		Change	
	Total Circ	Visitors	Total Circ	Visitors	Total Circ	Visitors
Battle Ground	37,320	11,426	40,378	10,396	-7.57%	9.91%
Cascade Park	58,191	25,077	60,856	23,200	-4.38%	8.09%
Goldendale	5,436	4,260	6,005	4,138	-9.48%	2.95%
Klickitat Bookmobile	844	468	926	640	-8.86%	-26.88%
La Center	5,539	2,738	5,608	3,267	-1.23%	-16.19%
North Bonneville	407	67	258	77	57.75%	-12.99%
Ridgefield	10,700	10,817	9,790	6,501	9.30%	66.39%
Skamania Bookmobile	1,089	562	1,538	753	-29.19%	-25.37%
Stevenson	3,822	3,319	4,289	3,372	-10.89%	-1.57%
Three Creeks	43,946	12,486	46,080	13,029	-4.63%	-4.17%
Vancouver	57,148	28,467	60,721	26,948	-5.88%	5.64%
Vancouver Mall	8,811	5,876	9,534	5,728	-7.58%	2.58%
Washougal	7,365	3,856	7,655	4,059	-3.79%	-5.00%
Woodland	8,139	3,813	4,994	2,410	62.98%	58.22%
White Salmon Valley	8,483	6,859	9,476	7,273	-10.48%	-5.69%
Yacolt	4,933	3,238	5,167	2,039	-4.53%	58.80%
Yale Valley	974	827	873	737	11.57%	12.21%
Green Mountain	188	No Visitors	263	No Visitors	-28.52%	No Visitors
Books by Mail	1,051	No Visitors	1,123	No Visitors	-6.41%	No Visitors
Operations Center/ILL	372	No Visitors	347	No Visitors	7.20%	No Visitors
<b>Location Total</b>	<b>264,758</b>	<b>124,156</b>	<b>275,881</b>	<b>114,567</b>	<b>-4.03%</b>	<b>8.37%</b>
<b>Digital Collections</b>	<b>197,566</b>		<b>186,369</b>		<b>6.01%</b>	
<b>Grand Total</b>	<b>462,324</b>		<b>462,250</b>		<b>0.02%</b>	



## TOTAL CIRCULATION

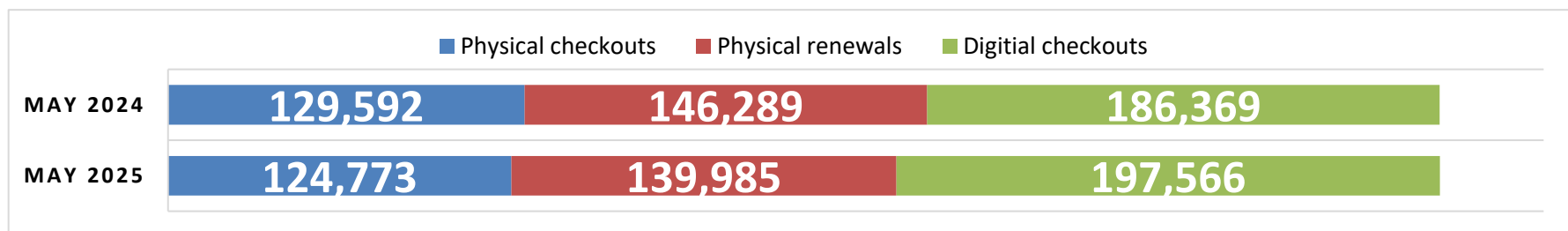


May 2025 – Library Activity: Checkouts and Visitors by Library



## May 2025 – Total Circulation

	May 2025			May 2024			Change		
	Checkout	Renew	Total Circ	Checkout	Renew	Total Circ	Checkout	Renew	Total Circ
Battle Ground	18,228	19,092	37,320	19,598	20,780	40,378	-7.0%	-8.1%	-7.6%
Klickitat Bookmobile	517	327	844	558	368	926	-7.3%	-11.1%	-8.9%
Skamania Bookmobile	704	385	1,089	1,013	525	1,538	-30.5%	-26.7%	-29.2%
Cascade Park	27,253	30,938	58,191	27,365	33,491	60,856	-0.4%	-7.6%	-4.4%
Goldendale	2,902	2,534	5,436	3,255	2,750	6,005	-10.8%	-7.9%	-9.5%
Green Mountain	39	149	188	136	127	263	-71.3%	17.3%	-28.5%
La Center	2,984	2,555	5,539	3,088	2,520	5,608	-3.4%	1.4%	-1.2%
North Bonneville	186	221	407	144	114	258	29.2%	93.9%	57.8%
Ridgefield	5,163	5,537	10,700	4,901	4,889	9,790	5.3%	13.3%	9.3%
Stevenson	2,112	1,710	3,822	2,052	2,237	4,289	2.9%	-23.6%	-10.9%
Three Creeks	22,044	21,902	43,946	23,467	22,613	46,080	-6.1%	-3.1%	-4.6%
Vancouver	22,282	34,866	57,148	23,807	36,914	60,721	-6.4%	-5.5%	-5.9%
Vancouver Mall	4,036	4,775	8,811	4,311	5,223	9,534	-6.4%	-8.6%	-7.6%
Washougal	3,680	3,685	7,365	3,952	3,703	7,655	-6.9%	-0.5%	-3.8%
Woodland	4,102	4,037	8,139	2,627	2,367	4,994	56.1%	70.6%	63.0%
White Salmon Valley	4,235	4,248	8,483	5,022	4,454	9,476	-15.7%	-4.6%	-10.5%
Yacolt	2,946	1,987	4,933	2,896	2,271	5,167	1.7%	-12.5%	-4.5%
Yale	424	550	974	410	463	873	3.4%	18.8%	11.6%
Books by Mail	683	368	1,051	744	379	1,123	-8.2%	-2.9%	-6.4%
Operations Center/ILL	253	119	372	246	101	347	2.8%	17.8%	7.2%
<b>Total - Physical</b>	<b>124,773</b>	<b>139,985</b>	<b>264,758</b>	<b>129,592</b>	<b>146,289</b>	<b>275,881</b>	<b>-3.7%</b>	<b>-4.3%</b>	<b>-4.0%</b>
<b>Digital Collections</b>	<b>197,566</b>	<b>0</b>	<b>197,566</b>	<b>186,369</b>	<b>0</b>	<b>186,369</b>	<b>6.0%</b>		<b>6.0%</b>
<b>Grand Total</b>	<b>322,339</b>	<b>139,985</b>	<b>462,324</b>	<b>315,961</b>	<b>146,289</b>	<b>462,250</b>	<b>2.0%</b>	<b>-4.3%</b>	<b>0.02%</b>



# Media Report – June 16, 2025

Friends of the Washougal Community Library bring art of storytelling to the city (The Post-Record; May 29, 2025)

<https://www.columbian.com/news/2025/jun/09/fire-in-fvrlibraries-server-room-leaves-all-branches-open-but-with-limited-services/>

Fire in FVRLibraries server room leaves all branches open but with limited services (The Columbian; June 9, 20215)

<https://www.columbian.com/news/2025/jun/09/fire-in-fvrlibraries-server-room-leaves-all-branches-open-but-with-limited-services/>



# Foundation Update

**Sign Up for Volunteer Opportunities this Summer!**



*Photo credit: Getty Images Vladimir Vladimirov*

Help FVRL Foundation support our libraries by volunteering for different activities this summer across the District.

There will soon be a “Learn More” link on the [fvrlfoundation.org](https://fvrlfoundation.org) homepage where you will be able to find upcoming opportunities. Be sure to check it out!

**We're in this together and we need your help!**

### Upcoming Events

Monday, June 16

#### **FVRL Trustee Meeting**

Hybrid: Ridgefield Community Library and Zoom  
6:00pm–8:00pm

Thursday, June 19

#### **FVRLibraries Will Be Closed in Observance of Juneteenth**

Thursday, June 26

#### **FVRL Foundation Board Meeting**

FVRL Foundation office  
3:00pm–4:00pm

Friday, July 4

#### **FVRLibraries Will Be Closed in Observance of Independence Day**

Monday, July 21

#### **FVRL Trustee Meeting**

Hybrid: White Salmon Valley Community Library and Zoom  
6:00pm–8:00pm

**\*The next FVRL Foundation meeting date after June is still to be confirmed.**

### **Washougal Building Campaign and Cornerstone Pledges**

Washougal has 50 Cornerstones, 2 Stepping Stones, 3 Keystones, 2 Capstones, and 1 naming opportunity.

*\*Please note: some Cornerstones have graduated to Stepping Stones, which is why some Cornerstone totals have decreased.*

### **How Board Members Can Help**

–Spread the word about the Fred Meyer Rewards program:  
[fredmeyer.com/i/community/community-rewards](https://fredmeyer.com/i/community/community-rewards)

## **Upcoming Friends Book Sales and Fundraisers**

### **Woodland Friends Book Sale:**

Friday and Saturday, June 20 and 21,  
10:00am–6:00pm both days,  
Woodland Community Library

### **La Center Friends Pop-Up Book Sale:**

Saturday, June 21, 10:00am–2:00pm.  
La Center Community Library

### **Washougal Friends Fundraiser: Soul Line Dancing:**

Friday, June 27, 6:30pm–7:30pm,  
Hathaway Elementary Cafeteria, 630 24th St

### **La Center Friends Annual Book Sale:**

Saturday and Sunday, July 26 and 27,  
Saturday 9:00am–4:00pm,  
Sunday 10:00am–12:00pm (dollar bag sale),  
La Center Community Library

## **Save the Date: The Authors & Illustrators Dinner & Silent Auction is October 16!**



Join us at the Hilton Vancouver for an evening with bestselling author Robert Dugoni, best known for his Tracy Crosswhite police series set in Seattle. The Authors & Illustrators event helps to support FVRLibraries programs and services.

***Tickets will be available starting July 1.***

# **FVRLibraries**

## **Ridgefield Community Library**

### **2025 Report to the Board**



**Welcome to the Ridgefield Community Library**



## OUR STAFF

You can't build a space where individuals can thrive, grow, and contribute to something larger than themselves without a skilled and well-trained staff.



## Ridgefield Art Association Leads Art Chat

Introduces attendees to a practicing artist or form of art.

**Teen Art Chat** is unique to Ridgefield, and focuses more on trying different forms of art, like drawing animals or an object in a direct hands-on way.



## Local Art Exhibit

The **Southwest Washington Watercolor Society** chose to hold their Spring juried show in Ridgefield this year.



## Dungeons and Dragons

A highly popular and well-attended weekly program that inspires collaboration and teamwork among its attendees and volunteers.



## Supporting a Healthy Community

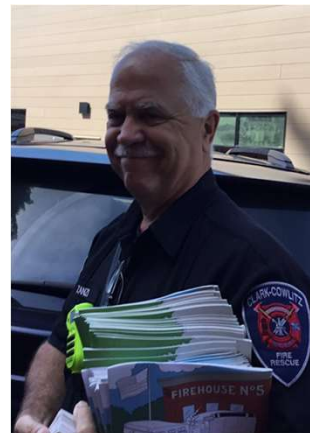
The library offers space for YMCA to lead a gentle exercise program for active seniors.



## Our Second Annual Firefighter Storytime

### Kids like firefighters!

Clark Cowlitz Fire Rescue's Firefighter Storytime was the biggest storytime of the year.



## Gingerbread House Contest

The Ridgefield Gleaners chose to display their contest's gingerbread structures, and to hold their awards ceremony, at the library.



## Artists Showcase Their Talents on Library Windows

**A great library puts on great programs.**

The Ridgefield Art Association will help judge the window paintings later this summer.

*"This is what libraries should be doing."*  
—Ridgefield patron



## Tech Petting Zoo

Curated kits like this **Program in a Box** offer staff ready-made events to host which promote important skills such as STEM.

If anything epitomizes building, this program did.



## Build It–Beyond LEGOS®

**These kids have skills–building skills!**

**Build It** offers more than just creating with LEGO® bricks

Participants:

- make slime
- build marble mazes
- create tornadoes in a jar
- and much more



## Annual Wreath Making

A traditional program that inspires community and offers participants an opportunity to be creative.

It's multigenerational, with patrons willing to help each other and provide them with encouragement.



## Fiber Art Circle

With its beginnings as a stitchery group more than 13 years ago, like-minded creators are still gathering to work on and share their latest projects.



## Mario Kart Mini-Games

What skills do Mario Kart Mini-Games build?

- Enthusiasm
- Creativity—note the costumes
- Hand-eye coordination: “Bowling for Humans”
- And did I mention... the costumes?



## Upcoming Friends Event: Storybook Adventures

Save the Date: July 11

- Ridgefield Main Street Day
- A free book to each child who comes
- Fun activities at different stations
- Cookies!



## Life in the Library

From a father reading to his daughter in a kayak, to kids playing video games, to a tutor working with students, this is what building community is all about.



**FORT VANCOUVER REGIONAL LIBRARY DISTRICT  
STAFF REPORT 2025-07  
EMERGENCY INCIDENT BOARD COMMUNICATION  
VANCOUVER COMMUNITY LIBRARY SERVER ROOM FIRE**

**To: Board of Trustees**

**FROM:** Jennifer Giltrop and Catrina Galicz

**Date:** 06/16/2025

**SUBJECT: Emergency Incident Board Communication (per purchasing policy)**

**Policy:** Emergency contracts for public works and purchasing is used only to avoid immediate hazard to life, to preserve FVRL's property, or to prevent significant service disruptions per 39.04.280(3) RCW. In such a situation, the Executive Director or their designee may declare that an emergency situation exists, waive competitive proposal requirements, and award all necessary contracts on behalf of FVRL to address the emergency. If a contract is awarded without competitive requirements due to an emergency, written proof of the existence of an emergency must be provided to the Board of Trustees and entered into the recorded minutes at the next Board of Trustees meeting following the contract's award.

**Emergency Situation:** Saturday June 7<sup>th</sup> the FVRL Vancouver Community Library experienced a fire in the server room that was generated from a failure in one of our CRAC unit's dehumidifier component.

- *CRAC: Computer Room Air Conditioning unit is a specialized HVAC system designed to control the temperature, humidity, and air quality in data centers and server rooms. CRAC units are essential for maintaining the proper operating conditions for sensitive electronic equipment, preventing overheating, and ensuring reliable performance. Unlike regular HVAC systems, CRAC units are localized and designed for precise temperature control within the specific space.*

**Actions Taken (to date):**

- Saturday evening – Vancouver Fire Department, Dave Josephson (Facilities Director) & Jennifer Giltrop (Executive Director), Restoration (Paul Davis), and other pertinent vendors addressed the fire and associated components to get the building (server room) in safe state for further access, assessment and respective repair / replacement. Emails regarding the emergency situation were sent to FVRL's insurance agent, staff, and Board Members.
- Sunday – Notice was put on the website. Vancouver Community Library was closed for the day and while Van Mall remained open, it did not have internet access. FVRL Directors and IT staff worked to assess facility and IT infrastructure damage.
- Monday – Notice was put on the website that all locations were open with services limited by the organizations continued focus on restoring internet access.

**ALL LOCATIONS OPEN WITH LIMITED SERVICES ON MON, JUNE 9**

All FVRLibraries locations will open Monday, June 9, at their regular time with limited services due to a facility issue caused by an after-hours fire in the main server room on Saturday (6/7).



- No public computers or internet/Wi-Fi will be available.
- External phone lines remain down.
- The library catalog, databases, and e-resources are accessible via personal internet connections only.
- You can still borrow and return items at the desk, but services that rely on real-time catalog access will be unavailable or limited.

Thank you for your patience as we work to restore full services.

- Staff will continue to take steps moving the server room to full functionality repairing damaged facility aspects and repairing and replacing facility and IT equipment as needed to ensure FVRL operates safely, efficiently and effectively going forward. On Tuesday, June 10, a new firewall was received and installed to restore internet access districtwide.

**Financial Impact:** The total cost of this incident and associated repair / replacement costs are unknown at the time this document is written. Estimated are provided to support the board in understand the scope.

- Facilities: The below list of emergency costs are estimated at \$250,000
  - Building – Paul Davis is the restoration – Smoke and water preventative measures, initial damage restoration and clean up to building components
  - HVAC Mitigation – USA Mechanical working to repair, as much as possible, the existing CRAC system and address dehumidifier disfunctions and establish operations on a manual mode. In addition, one of the two units requires replacement of multiple fuses.
  - Sprinklers – Patriot Fire replaced all 6 sprinkler heads and repressured the system.
  - Smoke detectors – Johnson Controls is scheduled to replace smoke detectors (approximately 9 between floor and ceiling).
  - Sapphire System – Huser. Getting the Sapphire canister recharged; associated Fire Control Panel is damaged and requires replacement.
- IT Infrastructure: The below list of emergency costs is estimated at \$100,000
  - Fire wall replacement
  - Backup Server replacement
  - Public computer management server
  - Proxy server
  - Server for various software and network monitoring
- CRAC Replacement: Most significant cost / impact of this incident is that FVRL is assessing the cost of replacing the two CRAC units. This is expected to be approximately \$300,000 (\$150,000 each unit). Data-Aire manufactured the exiting CRAC units. Data-Aire is no longer in business and we cannot obtain parts required to be replaced.

Total Estimated Cost: \$650,000

Insurance Deductible: \$5,000