



## AGENDA FOR PUBLIC MEETING

**DATE:** Monday, September 15, 2025 at 6:00 pm  
**LOCATION:** **In Person:** Woodland Community Library; Community Room  
411 Lakeshore Drive, Woodland, WA 98674  
**Zoom Link:** <https://us06web.zoom.us/j/82151796387> or call in: 1 (971) 247-1195  
Meeting ID: 821 5179 6387 Passcode: 664145

1. **Call to Order**
2. **Agenda Approval** ACTION
3. **Chair Announcements** INFORMATION
4. **Public Comments (limit 2 minutes each)**
5. **Consent Agenda** ACTION  
Minutes Approval: August 18, 2025  
August Claims
6. **Reports**
  - 6.1 July 2025 Financial Statements: Catrina Galicz ACTION
  - 6.2 Summer Reading 2025 Recap: Kelsey Hudson INFORMATION
  - 6.3 FVRL Organizational Report: Alicia Gomori & Jennifer Giltrop INFORMATION
  - 6.4 FVRL Foundation Report: Jenny Wilkerson INFORMATION
  - 6.5 Woodland Branch Report: Angela Duncan INFORMATION
7. **Business**
  - 7.1 **Policy Committee**  
Rules of Conduct Policy (2<sup>nd</sup> reading) ACTION  
Note: Current Policy included to compare with complete  
rewrite of Proposed Policy Update
  - 7.2 **Facilities and Finance Committee**  
2026 Budget Calendar: Catrina Galicz INFORMATION
8. **Executive Session RCW 42.30.140.(4b) Collective Bargaining**
9. **Board Comments**
10. **Setting for next regular meeting:** Monday, October 20 at 6:00 PM at  
La Center Wheel Club Community Center/Zoom
11. **Adjournment**

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Library locations: Battle Ground, Cascade Park, Goldendale, La Center, North Bonneville, Ridgefield, Stevenson,  
Three Creeks, Vancouver, Vancouver Mall, Washougal, White Salmon Valley, Woodland, Yacolt, Yale

## Board of Trustees Meeting Minutes

Monday, August 18, 2025 – 6:00 PM  
Goldendale Community Library  
131 West Burgen Street, WA 98620  
Hybrid/In-Person

Kristy Morgan, *Chair*, Clark County At-Large  
Marie Coffey, *Secretary*, Clark County At-Large  
Megan Dugan, *Vice Chair*, City of Vancouver  
Mary Ann Duncan-Cole, Skamania County  
Olga Hodges, Klickitat County  
Irina Kakorina, Clark County At-Large  
Mary Williams, City of Vancouver

**Present Board:** Kristy Morgan, Marie Coffey, Megan Dugan, Mary Ann Duncan-Cole, Olga Hodges, Mary Williams

**Absent:** Irina Kakorina

**Present Staff:** Jennifer Giltrop, Executive Director; Catrina Galicz, Finance Director (remote); Andrea Scherer, Human Resources Director (remote); Miranda Holtmann, Executive Assistant; Julian Mendez, Communications and Marketing Director; Lynne Caldwell, Collection and Technical Services Director(remote); Lucien Kress; IT Director; Terra McLeod, Branch Manager, Goldendale Community Library; Robin Thompson, Facilities and Fleet Director

**Remote Access:** <https://us02web.zoom.us/j/83558837140> • Meeting ID: 835 5883 7140 • Passcode: 610362 • Phone Access 971-247-1195

## Fort Vancouver Regional Library Meeting Minutes

### AGENDA:

1. **CALL TO ORDER** - Chair Morgan called the meeting to order at 6:00 p.m.
2. **AGENDA APPROVAL** – At 6:00 p.m. Mary Ann Duncan-Cole made a motion to approve the agenda. Marie Coffey seconded. Motion approved with 6 out of 6 votes.
3. **CHAIR ANNOUNCEMENTS** – the chair thanked the community for supporting our levy lid lift. The chair thanked the Executive Director, the Friends, the Foundation, and the staff for their hard work.
4. **PUBLIC COMMENTS** – At 6:01 p.m. public comments began with the following speakers;
  - **Gary Wilson** of Vancouver made a public comment on the levy results and children's programming.
  - **John Coffman** of Goldendale made a public comment about not losing sight of the library's purpose.

At 6:06 p.m. the chair closed the public comment portion of the agenda.

5. **APPROVAL OF CONSENT AGENDA ITEMS**– At 6:07 p.m. Mary Williams made a motion to approve the Consent Agenda. Megan Dugan seconded. Motion approved with 6 out of 6 votes.

### 6. REPORTS

- 6.1 **FINANCIAL STATEMENTS AND HIGHLIGHTS** – At 6:07 p.m. Catrina Galicz presented the following highlights for the month ending June 2025.

**Statement of Cash:** The year started with just over \$18 million in cash and at the end of June the cash balance is just over \$21.5 million. Year-to-date revenues exceeded expenditures by over just \$3 million. However, in June revenues were less than expenditures by just over \$1.7 million. This is to be expected based on the timing of revenues and expenditures. The 60–90-day cash targets are being met.

**Statement of Revenue:** Revenue from property tax saw little movement due to the timing of revenues in April and October. Other taxes saw a 7% increase in June over May. Intergovernmental Grants and Contracts saw a 29% increase in June over May due primarily to receiving revenues from the Yale Valley Library District. \$75,000 was received of the \$150,000 contacted with them for the year. The other half is to be received in November. The line item Charges for Services saw an increase of 12% over the previous month and Miscellaneous Revenues increased 15% in June over May.

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Dugan asked a question about the E-rate and clarification of what the Federal in Lieu of Taxes line item includes. Staff explained that the Federal in Lieu of Taxes line item is a wildlife refuge tax primarily received from Skamania County that is similar in nature to a timber tax but for wildlife refuge lands.

**Statement of Expenses:** In June, personnel expenses are at 43% of budget which is 7% below anticipated expenditure of the budget by this time. This is due to vacancies and also due to some positions at the Operations Center that have been filled through temp agencies. The expenditures related to those temp-filled positions do not show in the Personnel line item but in the Professional Services budget. This will be an area for budget modifications this fall. The Supplies line item is at 46% of budget with small equipment and FF&E trending low because refresh efforts that were budgeted for have not been met. The Technology line item is trending high due to the BiblioCommons purchase earlier in the year. Library Books and Materials are at 41% of budget in June, however orders are being placed and the budget is currently at 64% encumbered. Galicz highlighted some significant costs that the district has not realized yet. These include the insurance invoice, which is processed in July, and the significant cost in Intergovernmental Services for the levy ballot measure cost. Capital outlay is only at 5% of budget for the year. This is due to the fact that there were projects that were budgeted for that did not move forward. These will move forward now but costs might not be realized in 2025 so that will also be seen in the forthcoming budget amendment. Giltrop added that staff turnover and the attention required for the levy contributed to those projects not moving forward as anticipated.

Morgan asked where adjustments will be made to account for the expenses incurred by the Vancouver server room fire. Galicz replied that as those expenses were not budgeted for, she will work on how to fold in those expenses and revenues from insurance associated with the fire with the budget amendment. Staff are still working with the insurance company and vendors to complete the project.

**RECEIVE AND FILE JUNE FINANCIAL STATEMENTS** – At 6:17 p.m. Dugan made a motion to approve receiving and filing the June 2025 financial statements. Williams seconded. Motion approved with 6 out of 6 votes.

**6.2 ORGANIZATIONAL REPORT** – At 6:17 p.m. Giltrop opened the organizational report by introducing the board to the new Facilities and Fleet Director, Robin Thompson. Gomori then provided the organizational report which included the following highlights;

- **La Center Community Library** held a building plaque dedication which celebrated the history of the Zener building, its preservation, and its life as a vibrant library and community hub.
- **Ridgefield Community Library** held its annual Window Painting Contest with a ceremony August 8.
- **Stevenson Community Library** partnered with Skamania County and Meals on Wheels to do bi-monthly visits to their in-town meal sites to connect with seniors and deliver Read, Return, Repeat books.
- **Vancouver Community Library** patrons enjoyed a live music performance from Bossa PDX, a Portland-based Brazilian jazz ensemble.
- **Vancouver Mall Library** had over 250 patrons attend Creature Teachers.
- **Washougal Community Library** held a program around hula lessons, Hawaiian language and instruments along with an ice cream social.
- **White Salmon Community Library** served as a community hub during the Burdoin Mountain wildfires, providing information for patrons, offering internet for those who needed to connect. The library also provided the Red Cross shelter books and activities for families.

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- Programming and outreach department staff, along with Branch staff supported Summer Meal Sites in partnership with SHARE at **Cascade Park Community Library and Vancouver Community Library.**
- **Summer Reading** registrations in 2025 were up with 9,270 participants, a 20% increase from prior year. Summer Reading concluded on August 15.

Giltrop reported that the resident cardholder rate is at 33% of population served. In December of 2023, when staff began highlighting this statistic, the number was at 26%. Giltrop also highlighted the Foundation's 2025 Authors & Illustrator Dinner and Auction coming up on October 16.

### **6.3 GOLDENDALE BRANCH REPORT** – At 6:28 p.m. Terra McLeod presented the branch report for Goldendale Community Library. The report included the following highlights;

- Goldendale Library's Carnegie building celebrated its 110th anniversary.
- Programs & outreach highlights: Summer Reading with author visit, the Gravity Wall purchased thanks to a donation in honor of the Neel family, OMSI Science Festival (300 students), new "Growing Through the Seasons" series, successful Teen Adulting workshops, and strong community traditions such as the scavenger hunt, produce swap, and Reptile Man event.
- Bookmobile serves 15 of the 18 distinct county communities (1,500 sq. miles), expanded outreach at fairs and parades.
- Friends of the Library celebrated 50 years, launched the Basement Bookstore, and raised \$1,800 through the inaugural Miniature Golf fundraiser.

### **6.4 STRATEGIC & MASTER FACILITIES PLANNING PROCESS ENGAGEMENT UPDATE** – At 6:43 p.m. Giltrop introduced Lisa Keohokalole Schauer from Point North and Jill Eyres from Group 4. Giltrop provided the background that FVRL's former Strategic Plan ended in 2024. A Request for Proposal (RFP) process was completed to hire consultants to conduct a Strategic & Master Facilities Plan. Point North and Group 4 were hired to move forward the work of building a 5-year Strategic Plan and a 10-year Master Facilities Plan.

Keohokalole Schauer opened with a visual of the overall strategic planning and master facilities planning process. The process is currently entering into the third phase Plan Development. Keohokalole Schauer provided a high-level overview of the work done so far in the second phase, Community Engagement.

#### *Advisory Committee*

- Established the Next Chapter Advisory Committee, representing geographic regions, businesses, workforce development, and community interests.
- Serves in an advisory capacity only (not decision-making).
- Two meetings held so far, with three more planned.
- Includes a strong mix of FVRL staff, board members, friends of the library, and external community members.

#### *Surveys & Focus Groups*

- Staff survey conducted (May–June).
- Three staff focus groups held.
- Community survey open until August 24 (closing after last in-person engagement).

#### *Community Conversations*

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- Seven sessions were held across the district: Goldendale Community Library, Battleground Community Library, Cascade Park Community Library, Vancouver Community Library, Stevenson Community Library, Ridgefield Community Library, and a virtual session.
- Designed as two-way discussions: FVRL presented current work while gathering public input.

#### *Outreach & Tabling Events*

- Extensive district-wide outreach led by FVRL staff (July).
- Events included tabling at community gatherings, providing one-on-one opportunities to explain the strategic/facilities planning process and gather input.
- Emphasis on reaching diverse voices through both in-person and virtual formats.

#### *Government & Partner Engagement (Upcoming)*

- Meetings with municipal agencies and partner organizations in the coming month.
- Aim: strengthen partnerships and incorporate regional insights into 10-year facilities planning and strategic priorities.

#### *Engagement Practices*

- Sessions intentionally structured to ensure comfort, inclusivity, and multiple ways of sharing feedback:
  - Small-group and one-on-one conversations.
  - Interactive boards, sticky-dot voting, coloring activities (“What’s your dream library?”).
- Goal: safe environment for candid community participation.

#### *Next Steps*

- Compilation of all community feedback into a Community Engagement Report.
- Report will directly inform Strategic Plan priorities and the Facilities Master Plan.

Eyres presented on process and findings of the environmental scan which was part of phase one – Discovery and Assessments which took place simultaneously with phase two. The scan summarized data from various sources including US Census and American Community Survey; Washington state’s Offices of Financial Management and Public Instruction; Clark, Klickitat, and Skamania counties; and the city of Woodland (among others). Highlights include:

#### *Population*

- Today there are over 550,000 people in the Library District’s service population. This puts FVRLibraries in the top five libraries in the state of Washington – and as well as one of the largest libraries in the US (top 1%) – by population served.
- More than 90% of FVRL’s service population lives in Clark County, which means District-wide demographics closely match those for just Clark County alone. For this reason, in addition to looking at demographics for the District overall, Group 4 also broke it down regionally to make sure Klickitat and Skamania county communities don’t get lost in the averages.
- Looking ahead – FVRL is anticipating significant population growth over the next 20 years – about 35%. Most of that growth will be in Clark County – adding 185,000 people which is about the size of Vancouver today.

#### *Demographics*

- According to the US Census, FVRL’s service population is distributed fairly evenly across the age spectrum. The population of Klickitat County is skewed older than the district average – about a third are over 60. North Clark County and Yale Valley, more than one-third of the population is under 18.

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- About 90% of the Library's service population was born in the US (a little less in Clark County; a little higher than this in Skamania County).
- Almost 16% speak a language other than English at home. About half of those speak Spanish – followed by Russian and other Slavic languages. Less than a third of these report that they are linguistically isolated, or speak English less than very well.
- Homeschooling accounts for about 3.5% of K-12 enrollment, with the largest numbers in Clark County. About 30% of district residents stopped their formal education at or before getting a high school diploma; closer to 40% in north Clark County/Yale Valley as well as in Klickitat County. About 40% of residents over the age of 25 have completed higher education at some level – associate's degree up to post-doctoral.
- Connectivity and access to technology is variable across the district with best access to computers and broadband in central and south Clark County area. Most households have smartphones and computers and/or tablets; most have broadband. Households in other areas in N/NE Clark County, Skamania and Klickitat County are less likely to have computer or tablet at home, less likely to have smartphones (but those who do have smartphones are more likely to rely on them as only connective technology) and are more reliant on satellite internet or to have no internet at all.

Eyres also reported of the facilities assessments that were conducted as part of the Discovery and Assessments phase. FVRL owns or leases 15 facilities – including 14 public service locations plus the Operations Center. FVRL also operates Yale Valley Community Library but does not own the building, so it was excluded from assessment. The methodology of the assessment included tours by Group 4 & FFA Architecture to all locations except Yale Valley. Technical assessments have been completed for most of FVRL's facilities excluding North Bonneville, Washougal and Vancouver Mall. Staff input and emerging themes from community engagement regarding facilities has also been compiled. Eyres provided the following high-level highlights and themes from the findings of the facilities assessments:

- FVRL has about 220,000 square feet. Out of 60 Washington libraries, FVRL is 56<sup>th</sup> on square feet per capita. The space is disproportionate across regions—there is lower capacity in Clark and that space within Clark County is disproportionate with most is in south / Vancouver; while communities are growing to the north.
- Facilities are well-maintained with a low amount of deferred maintenance backlog but there are some big-ticket items coming up (new roofs, mechanical system upgrades, etc.) on top of ongoing maintenance.
- Some libraries are due for modernization. For example, Cascade Park Community Library and Battle Ground Community Library opened in 2009 but were designed 20 years ago. Continuing evolution in library services to meet community needs is normal so it is common to schedule serve refreshes periodically.
- Larger libraries provide more services while smaller libraries struggle to provide all of the things communities want at the same time. These are questions to consider carefully when thinking about size of new or replacement branches.
- Based on preliminary themes from engagement, the following are what communities want from their library facilities:
  - Welcoming and comfortable spaces for people of all ages
  - Access to the collection – classic print, expanded formats, library of things
  - Technology access and support
  - Places to connect and collaborate
  - To participate in high-interest programs that enrich their lives

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- Places that reflect and celebrate their communities' interests and values

Keohokalole Schauer introduced the SOAR analysis method; an analysis organized around Strengths, Opportunities, Aspirations, and Results. The SOAR analysis is currently in progress being built from thousands of inputs: staff survey, community survey, leadership/board interviews, advisory committee meetings, staff listening sessions, and community conversations. As Point North and Group 4 are going through the inputs, the following emerging themes have been identified so far:

#### **Facilities & Spaces**

- Expand/modernize facilities in growth areas.
- Create distinct zones (quiet study, children, teens, community events).
- Improve accessibility (signage, mobility), comfort, and safety.
- Add outdoor spaces, makerspaces, and specialty areas.

#### **Inclusion & Community Connection**

- Expand culturally relevant and multilingual collections/programs.
- Tailor services to rural, senior, and underserved groups.
- Position FVRL as a trusted community hub and encourage co-designed programs.

#### **Programming for All Ages**

- Sustain core youth/early literacy programs.
- Expand adult learning, life skills, job readiness, and digital literacy.
- Grow arts, cultural, and creative programming with partner support.
- Balance district-wide consistency with branch-level customization.

#### **Technology & Digital Literacy**

- Ensure reliable tech infrastructure.
- Expand access to emerging tools (3D printers, etc).
- Increase digital literacy support, especially for seniors/rural patrons.
- Explore use of AI for patron services and staff training.

#### **Strategic Partnerships**

- Strengthen collaborations with schools, colleges, and homeschool networks.
- Work with nonprofits and social services (health, housing).
- Engage local businesses, arts, and civic groups.
- Dedicate resources to partnership development.

#### **Access & Equity of Library Services**

- Expand operating hours (mornings, evenings, Sundays).
- Develop remote service models for rural and mobility-limited patrons.
- Reduce barriers to program/meeting room participation.
- Balance digital and physical collections.

#### **Staff Excellence & Capacity**

- Maintain adequate staffing levels.
- Invest in professional development and cross-branch collaboration.
- Build systems for knowledge sharing.

#### **Public Awareness & Advocacy**

- Market services/programs to non-users and underserved groups.
- Strengthen website, social media, and media presence.
- Promote FVRL as a "third place" and innovation hub.
- Build advocacy capacity to sustain funding and public support.

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The floor was opened for the board to ask questions of Point North and Group 4 about the process and findings so far.

## 7. BUSINESS

### 7.1 FACILITIES AND FINANCE COMMITTEE

- A. Resolution 2025-09: Surplus 2006 Toyota Sienna Van** – At 7:40 p.m. Giltrop introduced the resolution for surplus a 2006 Toyota Sienna Van which was assigned to Woodland when the Woodland Branch Manager oversaw both Woodland and Yale Libraries. Now the Branch Manager of Battle Ground oversees Yacolt, Yale and Battle Ground Libraries. Battle Ground Community Library already has a vehicle. The age of the vehicle and the repairs that are needed are greater than its value so the request is to surplus the vehicle. Anything that's valued over \$1,000, the Board must approve the request to surplus.

At 7:44 Mary Ann Duncan-Cole made a motion to approve **Resolution 2025-09: Surplus of 2006 Toyota Sienna Van**. Dugan seconded. Motion approved with 6 out of 6 votes.

- B. Levy Lid Lift Results** – at 7:45 p.m. Giltrop reported that with 54,343 total yes votes the levy lid lift passed at 54.2%. There were 45,995 no votes, or 45.8%. of 100,428 total votes. There was a voter turnout of 27% for the election. Giltrop noted that this is a clear affirmation from the communities that libraries matter. Giltrop expressed gratitude to voters, staff, patrons, partners, Friends groups, and the Library Foundation, with special recognition to new Foundation Executive Director Jenny Wilkerson for her leadership. The outcome ensures FVRL can sustain services, plan for growth, and move forward with a renewed strategic plan grounded in community input, continuing to position libraries as spaces of welcome, resilience, and opportunity across the district.

Giltrop outlined next steps and revisited the list of actions the board voted on in April, should the levy pass. It was noted that because levy revenues will not be collected until April 2026, FVRL will temporarily draw on reserves to meet rising expenses and fulfill commitments. Giltrop noted that in fulfilling the actions promised—such as the expanded hours, the new Washougal Community Library project—Board action will need to be taken as FVRL moves these projects/initiatives forward.

The board thanked Giltrop for the tremendous effort in meeting with the community, presenting information and bringing high energy to the effort and engagement from start to finish. The board and Giltrop also commended the hard work of staff in the information campaign.

### 7.2 POLICY COMMITTEE

**Purchasing and Procurement Policy (2<sup>nd</sup> Reading)** – At 7:57 p.m. Galicz reminded the board that the only change on the policy is the reference to the MRSC Resolution changing the number from 2024-06 to 2025-08 and nothing more.

At 7:58 p.m. Williams made a motion to adopt the **Purchasing and Procurement Policy** as presented. Marie Coffey seconded. Motion approved with 6 out of 6 votes.

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**Resolution 2025-08: MRSC Rosters: Small Public Works, Consultant and Vendor Rosters (2<sup>nd</sup> Reading)** – At 7:59 p.m. Galicz reminded the board that the changes include all references to direct contracting and FVRL using the direct contracting process. The resolution itself is substantially the same, with the exception of that change.

At 7:59 Williams made a motion to approve **Resolution 2025-08: MRSC Rosters: Small Public Works, Consultant and Vendor Rosters**. Coffey seconded. Motion approved with 6 out of 6 votes.

**Rules of Conduct Policy (1<sup>st</sup> Reading)** – At 8:00 p.m. Giltrop introduced the updated Rules of Conduct Policy. Most existing language is retained but reorganized for clarity and consistency. This has been done to ensure consistent application across the District.

**8. BOARD COMMENT** – at 8:03 p.m. the Chair opened the floor for board comments.

- Williams, as Board liaison to the Foundation Board, thanked Jenny Wilkerson, the Foundation's Executive Director. Williams thanked everyone that attended the election-watching event they organized and also seconded Giltrop's earlier reminder about the upcoming Author's & Illustrators Dinner in October. Williams thanked Goldendale for hosting.
- Olga Hodges thanked the Goldendale staff and Terra McLeod. As Goldendale is her local branch, she commended the way the community has supported their library and the work the library has done for the community.

**9. Setting for next Regular meeting;** Monday, September 15, 6:00 p.m. at Woodland Community Library.

**10. ADJOURNMENT** – At 8:06 p.m. Coffey made a motion to adjourn. Hodges seconded and the meeting was adjourned at 8:06 p.m.

# FORT VANCOUVER REGIONAL LIBRARY DISTRICT

## Approval of Claims

As of

**September 15, 2025**


As required by RCW 42.24.080 and RCW 42.24.090, vouchers audited and certified by the Auditing Officer of the Fort Vancouver Regional Library District and those expense reimbursement claims which have been certified as required, have been recorded on a list and made available to the Board of Directors for approval.

As of this date, September 15, 2025,

The Board of Directors, by a vote does approve for payment the following vouchers, warrants, voids, and electronic transfers issued

August 1, 2025		through	August 31, 2025		
Accounts Payable Warrants Issued	Numbers	<u>122093</u>	Through	<u>122223</u>	<u>\$911,116.75</u>
Accounts Payable EFT Payments		<u>EFT02658</u>	Through	<u>EFT02711</u>	<u>\$188,110.97</u>
Accounts Payable Warrants Voided	Numbers	113905, 116533, 116840, 118227, 118853 & 120986			<u>( \$110.00 )</u>
Subtotal FVRL General Fund Warrants, EFTS, Voids					<u>\$ 1,099,117.72</u>
Payroll Electronic Fund Transfers	Numbers	<u>20250801</u>	Through	<u>20250831</u>	<u>\$1,175,682.70</u>
Other Electronic Fund Transfers Completed					
Vendor	Date	Amount			
ADP Payroll Fees	August 22, 2025	\$ 5,394.18			
CLARK REG WASTEWTR	August 29, 2025	\$ 84.61			
KAISER HSA	August 29, 2025	\$ 14,555.20			
KAISER HSA	August 29, 2025	\$ 58.50			
Visa	August 1, 2025	\$ 12,288.87			
WA DOR Sales/Use Tax	August 21, 2025	\$ 528.17			
WA DRS - DCP	August 11, 2025	\$ 5,655.57			
WA DRS - DCP	August 26, 2025	\$ 5,402.92			
WA DRS - PERS	August 11, 2025	\$ 69,587.31			
WA DRS - PERS	August 26, 2025	\$ 64,822.86			
					<u>\$ 178,378.19</u>
Subtotal FVRL General Fund Warrants, Transfers, Direct Deposits, Voids					<u>\$ 2,453,178.61</u>
Total Transactions for Approval					<u>\$ 2,453,178.61</u>

  
DISTRICT LIBRARY - EXECUTIVE DIRECTOR

  
DISTRICT LIBRARY - AUDITING BOARD TRUSTEE

**WARRANTS**

<b>Vendor ID</b>	<b>Document Type</b>	<b>Document Date</b>	<b>Document Number</b>	<b>Vendor Name</b>	<b>Document Amount</b>
AFSC0001	Payment	8/6/2025	122093	AFSCME	2,910.80
ALLI0006	Payment	8/6/2025	122094	ALLIANT INSURANCE SERVICES, INC.	7,892.45
ALLY0001	Payment	8/6/2025	122095	ALLYNS BUILDING CENTER	96.79
AT&T0001	Payment	8/6/2025	122096	AT & T	474.66
AVIS0001	Payment	8/6/2025	122097	AVISTA UTILITIES	12.20
BAKE0002	Payment	8/6/2025	122098	BAKER & TAYLOR	1,414.41
BIBL0004	Payment	8/6/2025	122099	BIBLIOCOMMONS CORP	11,696.94
CADY0001	Payment	8/6/2025	122100	CADY BUSINESS TECHNOLOGIES INC	1,272.23
CENT0012	Payment	8/6/2025	122101	CENTURYLINK	880.16
CHIC0004	Payment	8/6/2025	122102	CHICAGO DISTRIBUTION CENTER	69.90
CINC0001	Payment	8/6/2025	122103	CINCINNATI INSURANCE COMPANIES	7,537.43
CITY0005	Payment	8/6/2025	122104	CITY OF NORTH BONNEVILLE	240.00
CLAR0004	Payment	8/6/2025	122105	CLARK PUD	3,257.70
CLEA0022	Payment	8/6/2025	122106	CLEAN-WORLD MAINTENANCE, INC	2,557.21
DATA0002	Payment	8/6/2025	122107	DATA 2 CORPORATION	3,056.19
EDGE0001	Payment	8/6/2025	122108	EDGE NETWORKS	5,385.60
ENVI0003	Payment	8/6/2025	122109	ENVIRONMENTAL CONTROLS	1,216.96
EVER0009	Payment	8/6/2025	122110	EVERON, LLC	6,268.99
FERG0001	Payment	8/6/2025	122111	FERGUSON ENTERPRISES, INC #3007	345.00
FORT0002	Payment	8/6/2025	122112	FVRL FOUNDATION	20.00
FRAS0005	Payment	8/6/2025	122113	FRASER, ELISABETH	75.00
FRED0002	Payment	8/6/2025	122114	FRED MEYER STORES	2,390.06
GALE0002	Payment	8/6/2025	122115	GALE	11,061.74
GBMA0001	Payment	8/6/2025	122116	GB MANCHESTER CORPORATION	1,300.16
GUST0002	Payment	8/6/2025	122117	GREG GUSTAFSON	2,656.24
HOME0001	Payment	8/6/2025	122118	HOME DEPOT CREDIT SERVICES	584.63
HUIT0001	Payment	8/6/2025	122119	HUITZILOPOCHTLI	3,695.00
ICMA0001	Payment	8/6/2025	122120	ICMA RETIREMENT CORPORATION	6,374.83
INGR0001	Payment	8/6/2025	122121	INGRAM	52,281.70
JOHN0041	Payment	8/6/2025	122122	JOHNSON CONTROLS INC	3,916.27
KAIS0001	Payment	8/6/2025	122123	KAISER FOUNDATION HEALTH PLAN	275,324.22
KLIC0002	Payment	8/6/2025	122124	KLICKITAT COUNTY PUD	1,671.25
KLIC0009	Payment	8/6/2025	122125	KLICKITAT COUNTY PUBLIC WORKS DEPT	251.70
LEXA0001	Payment	8/6/2025	122126	REBECCA ANN LEXA	565.00

LING0003	Payment	8/6/2025	122127	LINGUAVA	136.50
LOUI0002	Payment	8/6/2025	122128	LOUIE FOXX LLC	900.00
MACD0003	Payment	8/6/2025	122129	MACDONALD-MILLER FACILITY SOLUTIONS LLC	8,391.31
MIDW0002	Payment	8/6/2025	122130	MIDWEST TAPE	2,074.14
NADA0002	Payment	8/6/2025	122131	J.D. POWER	837.78
NAPA0001	Payment	8/6/2025	122132	NAPA GENUINE PARTS (CORP)	6.13
NASH0001	Payment	8/6/2025	122133	NASHCO PHOTOGRAPHY LLC	15,850.00
NORT0005	Payment	8/6/2025	122134	NORTHWEST NATURAL GAS COMPANY	158.29
OCLC0002	Payment	8/6/2025	122135	OCLC INC - RSC SHRG/MTDT/CTLG	9,779.34
OREG0002	Payment	8/6/2025	122136	OREGON EQUIPMENT COMPANY, INC	606.30
OTIS0001	Payment	8/6/2025	122137	OTIS ELEVATOR COMPANY	2,100.77
OVER0004	Payment	8/6/2025	122138	OVERDRIVE	58,984.59
PAIG0001	Payment	8/6/2025	122139	PAIGE COMPANY CONTAINERS, INC	3,609.00
PERF0002	Payment	8/6/2025	122140	PERFORMANCE SYSTEMS INTEGRATION, LLC	326.08
PLAY0001	Payment	8/6/2025	122141	PLAYAWAY PRODUCTS LLC	4,274.96
SKAM0001	Payment	8/6/2025	122142	SKAMANIA COUNTY PUD #1	415.98
SOHA0001	Payment	8/6/2025	122143	SOHA SIGN CO INC	2,404.50
SPAC0001	Payment	8/6/2025	122144	SPACESAVER SPECIALISTS, INC.	8,236.20
SWIN0001	Payment	8/6/2025	122145	SWINGRUBER, JURINDA	18.90
TMOB0001	Payment	8/6/2025	122146	T-MOBILE USA INC	111.99
TOWN0007	Payment	8/6/2025	122147	THE TOWN OF YACOLT	200.00
TSAI0001	Payment	8/6/2025	122148	TSAI FONG BOOKS, INC	1,307.63
ULIN0001	Payment	8/6/2025	122149	ULINE	535.77
VANC0001	Payment	8/6/2025	122150	CITY OF VANCOUVER UTILITIES	819.44
VANC0025	Payment	8/6/2025	122151	CITY OF VANCOUVER- FINANCIAL SERVICES	526.00
VANC0040	Payment	8/6/2025	122152	VANCOUVER TOYOTA	174.18
WALT0001	Payment	8/6/2025	122153	WALTER E NELSON COMPANY	2,912.74
WILL0024	Payment	8/6/2025	122154	WILLAMETTE GLASS	7,001.66
WOOD0001	Payment	8/6/2025	122155	CITY OF WOODLAND	1,418.80
WOOD0004	Payment	8/6/2025	122156	WOODLAND TRUE VALUE	10.24
ZZZZ0463	Payment	8/6/2025	122157	CROUCH, KRINDEE	15.00
ASPE0002	Payment	8/21/2025	122158	ASPEN PEST CONTROL	181.64
ASTO0001	Payment	8/21/2025	122159	ASTOUND BUSINESS SOLUTIONS, LLC	4,878.21
BAKE0002	Payment	8/21/2025	122160	BAKER & TAYLOR	109.87
BATT0001	Payment	8/21/2025	122161	CITY OF BATTLE GROUND	1,068.55
CBMS0007	Payment	8/21/2025	122162	CBM SYSTEMS, LLC	6,163.56

CDWG0001	Payment	8/21/2025 122163	CDW GOVERNMENT INC	8,555.62
CENT0001	Payment	8/21/2025 122164	CENTER POINT PUBLISHING	449.46
CENT0009	Payment	8/21/2025 122165	CENTURYLINK	71.11
CENT0012	Payment	8/21/2025 122166	CENTURYLINK	489.66
CHIC0004	Payment	8/21/2025 122167	CHICAGO DISTRIBUTION CENTER	59.02
CINC0001	Payment	8/21/2025 122168	CINCINNATI INSURANCE COMPANIES	14,008.00
CLAR0004	Payment	8/21/2025 122169	CLARK PUD	15,831.38
CLEA0022	Payment	8/21/2025 122170	CLEAN-WORLD MAINTENANCE, INC	55,950.79
COLU0003	Payment	8/21/2025 122171	COLUMBIA RESOURCE COMPANY	1.63
COLU0005	Payment	8/21/2025 122172	COLUMBIAN	2,880.00
COLU0032	Payment	8/21/2025 122173	COLUMBIA RIVER DISPOSAL	87.11
COMC0002	Payment	8/21/2025 122174	COMCAST INSTITUTIONAL NETWORKS	10,220.05
COPY0002	Payment	8/21/2025 122175	COPY EXPRESS	88.94
DALL0004	Payment	8/21/2025 122176	DALLAS BAPTIST UNIVERSITY	50.00
DUGA0001	Payment	8/21/2025 122177	MEGAN DUGAN	19.18
ENAV0001	Payment	8/21/2025 122178	ENAVATE, INC	489.60
GALE0002	Payment	8/21/2025 122179	GALE	796.56
GOLD0003	Payment	8/21/2025 122180	CITY OF GOLDENDALE	541.85
GROO0003	Payment	8/21/2025 122181	GRO OUTDOOR LIVING	1,480.79
HUIT0001	Payment	8/21/2025 122182	HUITZILOPOCHTLI	1,000.00
ICMA0001	Payment	8/21/2025 122183	ICMA RETIREMENT CORPORATION	5,037.38
INGR0001	Payment	8/21/2025 122184	INGRAM	52,436.35
KANO0001	Payment	8/21/2025 122185	KANOPY LLC	10,245.00
KETE0001	Payment	8/21/2025 122186	KETER ENVIRONMENTAL SERVICES INC	104.68
LACE0003	Payment	8/21/2025 122187	CITY OF LA CENTER	76.60
LIBR0016	Payment	8/21/2025 122188	LIBRARY IDEAS LLC	68,000.00
MACD0003	Payment	8/21/2025 122189	MACDONALD-MILLER FACILITY SOLUTIONS LLC	1,464.14
MIDW0002	Payment	8/21/2025 122190	MIDWEST TAPE	17,395.48
MORG0004	Payment	8/21/2025 122191	MORGAN, KRISTINA	9.80
NORT0005	Payment	8/21/2025 122192	NORTHWEST NATURAL GAS COMPANY	1,235.02
OCLC0002	Payment	8/21/2025 122193	OCLC INC - RSC SHRG/MTDT/CTLG	20.26
OVER0004	Payment	8/21/2025 122194	OVERDRIVE	48,129.18
PACI0001	Payment	8/21/2025 122195	PACIFIC OFFICE AUTOMATION	6,488.90
PCASHBO	Payment	8/21/2025 122196	BO CHANGE FUND	105.70
PLAY0001	Payment	8/21/2025 122197	PLAYAWAY PRODUCTS LLC	1,013.45
QUAD0002	Payment	8/21/2025 122198	QUADIENT, INC	587.63



REPU0001	Payment	8/21/2025	122199	REPUBLIC SERVICES #487	146.11
RITC0001	Payment	8/21/2025	122200	RICHARD RITCHEY	575.00
SECU0005	Payment	8/21/2025	122201	SECURITAS TECHNOLOGY CORPORATION	109.85
SENT0001	Payment	8/21/2025	122202	SENTRUM BOOKSTORE	489.80
SKAM0002	Payment	8/21/2025	122203	SKAMANIA COUNTY PIONEER	504.45
STAR0001	Payment	8/21/2025	122204	STAR RENTALS	789.86
STEV0001	Payment	8/21/2025	122205	CITY OF STEVENSON	547.79
TDST0001	Payment	8/21/2025	122206	TDS TELECOM	247.52
TKEL0001	Payment	8/21/2025	122207	TK ELEVATOR CORPORATION	2,201.04
TSAI0001	Payment	8/21/2025	122208	TSAI FONG BOOKS, INC	171.29
ULIN0001	Payment	8/21/2025	122209	ULINE	888.95
UNIQ0002	Payment	8/21/2025	122210	UNIQUE MANAGEMENT SERVICES INC	1,530.45
VANC0025	Payment	8/21/2025	122211	CITY OF VANCOUVER- FINANCIAL SERVICES	118.00
WALT0001	Payment	8/21/2025	122212	WALTER E NELSON COMPANY	2,898.73
WAPI0001	Payment	8/21/2025	122213	WAPITI NW, LLC	487.35
WAST0001	Payment	8/21/2025	122214	WASTE CONNECTIONS INC	4,853.80
WHIT0001	Payment	8/21/2025	122215	CITY OF WHITE SALMON	194.05
WICH0002	Payment	8/21/2025	122216	WICHITA STATE UNIVERSITY	40.00
ZAYO0001	Payment	8/21/2025	122217	ZAYO GROUP, LLC	3,376.71
ZIPL0001	Payment	8/21/2025	122218	ZIPLY FIBER	131.21
ZZZZ0388	Payment	8/21/2025	122219	BOLOTNIKOVA, IRYNA	10.00
ZZZZ0405	Payment	8/21/2025	122220	AHRENDT, BETHANY	35.00
ZZZZ0417	Payment	8/21/2025	122221	JESSICA MULLEN	10.00
ZZZZ0464	Payment	8/21/2025	122222	ROSENLUND, MISSA MAE	15.00
ZZZZ0465	Payment	8/21/2025	122223	STRIKER, SARA	25.00
				<b>Warrant Subtotal</b>	<b>\$ 911,116.75</b>

#### VOIDS

Vendor ID	Document Type	Document Date	Document Number	Vendor Name	Document Amount
ZZZZ0347	Payment	12/10/2021	113905	KENNEDY, MELANIE	(10.00)
ZZZZ0384	Payment	12/21/2022	116533	HERVI, TYREL ROBERT	(30.00)
ZZZZ0388	Payment	2/15/2023	116840	BOLOTNIKOVA, IRYNA	(10.00)
ZZZZ0405	Payment	9/21/2023	118227	AHRENDT, BETHANY	(35.00)
ZZZZ0417	Payment	12/26/2023	118853	JESSICA MULLEN	(10.00)
ZZZZ0453	Payment	12/13/2024	120986	NEWMAN, GEORGE MATHEW	(15.00)
				<b>Void Total</b>	<b>\$ (110.00)</b>

**EFT's**

<b>Vendor ID</b>	<b>Document Type</b>	<b>Document Date</b>	<b>Document Number</b>	<b>Vendor Name</b>	<b>Document Amount</b>
ALLE0011	Payment	8/6/2025	EFT02658	ALLEGIANCE BENEFIT PLAN MGMT - CONTR	2,674.50
ALLE0014	Payment	8/6/2025	EFT02659	ALLEGIANCE BENEFIT PLAN MGMT - FEES	110.50
COLU0024	Payment	8/6/2025	EFT02660	COLUMBIA LANGUAGE SERVICES	360.00
CRUZ0003	Payment	8/6/2025	EFT02661	CRUZ, BRANDON	7.70
GETP0001	Payment	8/6/2025	EFT02662	GET PROGRAM	607.32
GISI0001	Payment	8/6/2025	EFT02663	GISI MARKETING GROUP	23,123.53
GRAD0001	Payment	8/6/2025	EFT02664	GRADY, BRI	75.00
HARR0001	Payment	8/6/2025	EFT02665	HARRYS KEY SERVICE, INC.	1,439.49
HUDS0003	Payment	8/6/2025	EFT02666	HUDSON, KELSEY	43.48
MART0011	Payment	8/6/2025	EFT02667	YUKI MARTIN	700.00
MILL0033	Payment	8/6/2025	EFT02668	MILLER, DANIEL JEFFREY	14.13
NATI0032	Payment	8/6/2025	EFT02669	NATIONWIDE PREMIUM HOLDING	253.06
NORT0056	Payment	8/6/2025	EFT02670	NORTH PACIFIC MANAGEMENT	12,520.00
OCAS0001	Payment	8/6/2025	EFT02671	ANGEL OCASIO	800.00
OFFI0001	Payment	8/6/2025	EFT02672	OFFICE DEPOT CARD PLAN	784.41
ONEI0002	Payment	8/6/2025	EFT02673	O'NEILL, LEA ANNA	560.72
POLI0002	Payment	8/6/2025	EFT02674	KERRY POLITZER	625.00
ROBE0013	Payment	8/6/2025	EFT02675	ROBERT HALF FINANCE & ACCOUNTING	13,174.70
SHRE0001	Payment	8/6/2025	EFT02676	SHRED NORTHWEST, LLC	130.56
STER0004	Payment	8/6/2025	EFT02677	STERLING	786.50
THRE0003	Payment	8/6/2025	EFT02678	THREADING BROWZ LLC	500.00
USCE0002	Payment	8/6/2025	EFT02679	US CENTENNIAL VANCOUVER MALL LLC	10,119.48
WALT0005	Payment	8/6/2025	EFT02680	WALTERS, CASSANDRA	29.99
WPEA0001	Payment	8/6/2025	EFT02681	WPEA	3,082.13
WPEA0003	Payment	8/6/2025	EFT02682	WPEA UFCW	2,117.28
WTCO0001	Payment	8/6/2025	EFT02683	WT COX SUBSCRIPTIONS	613.38
ANTH0001	Payment	8/8/2025	EFT02684	ANTHONY, ANGELA	587.45
PEOP0001	Payment	8/8/2025	EFT02685	PEOPLESPLACE	3,255.66
BAIR0001	Payment	8/21/2025	EFT02686	BAIR, JAMIE	21.00
CANO0002	Payment	8/21/2025	EFT02687	CANOPY WELLBEING	546.00
CHAN0007	Payment	8/21/2025	EFT02688	LISA CHANG	1,075.00
CLAR0036	Payment	8/21/2025	EFT02689	CLARK, LAURA	14.42
COFF0002	Payment	8/21/2025	EFT02690	MARIE COFFEY	18.48
COLU0024	Payment	8/21/2025	EFT02691	COLUMBIA LANGUAGE SERVICES	586.70

EWIN0001	Payment	8/21/2025	EFT02692	EWING, REBECCA	1,345.26
FIRS0003	Payment	8/21/2025	EFT02693	FIRST CITIZENS BANK	16,630.97
GETP0001	Payment	8/21/2025	EFT02694	GET PROGRAM	607.32
GROU0003	Payment	8/21/2025	EFT02695	GROUP 4 ARCHITECTURE, RESEARCH + PLANNING, INC	52,756.50
HARR0001	Payment	8/21/2025	EFT02696	HARRYS KEY SERVICE, INC.	265.47
HRAN0001	Payment	8/21/2025	EFT02697	HR ANSWERS, INC	2,436.75
KATH0001	Payment	8/21/2025	EFT02698	KATHLEEN L WHITNER	1,228.48
LITT0001	Payment	8/21/2025	EFT02699	LITTLE, JACLYN	31.64
MIDW0001	Payment	8/21/2025	EFT02700	MIDWEST LIBRARY SERVICE	20.02
MINT0005	Payment	8/21/2025	EFT02701	MINTZ, KATHLEEN	26.04
OFFI0001	Payment	8/21/2025	EFT02702	OFFICE DEPOT CARD PLAN	1,939.74
PEOP0001	Payment	8/21/2025	EFT02703	PEOPLESPLACE	8,785.75
ROBE0013	Payment	8/21/2025	EFT02704	ROBERT HALF FINANCE & ACCOUNTING	8,932.00
STER0004	Payment	8/21/2025	EFT02705	STERLING	993.50
STOE0001	Payment	8/21/2025	EFT02706	STOEL RIVES LLP	1,235.00
SZAT0001	Payment	8/21/2025	EFT02707	SZATAN, ZANINE	75.00
UPFO0002	Payment	8/21/2025	EFT02708	UP FOR GRABS, INC	1,525.00
WEXB0001	Payment	8/21/2025	EFT02709	WEX BANK	4,532.80
WILL0031	Payment	8/21/2025	EFT02710	MARY WILLIAMS	18.20
WPEA0001	Payment	8/21/2025	EFT02711	WPEA	3,367.96
				<b>EFT's Total</b>	<b>\$ 188,110.97</b>

#### Payroll

Vendor ID	Document Type	Document Date	Document Number	Vendor Name	Document Amount
ADP0001	Payment	8/8/2025	Payroll 8/8/25	ADP - Net Payroll Wages	442,665.81
ADP0001	Payment	8/8/2025	Payroll 8/8/25	ADP - Federal Payroll Taxes	146,403.78
ADP0001	Payment	8/8/2025	Payroll 8/8/25	ADP - OR State Payroll Taxes	5,164.83
ADP0001	Payment	8/8/2025	Payroll 8/8/25	ADP - PFML Taxes	5,757.26
ADP0001	Payment	8/8/2025	Payroll 8/8/25	ADP - WA Cares Fund Taxes	3,439.39
				<b>Subtotal 1st Payroll</b>	<b>\$ 603,431.07</b>
ADP0001	Payment	8/25/2025	Payroll 8/25/25	ADP - Net Payroll Wages	419,090.56
ADP0001	Payment	8/25/2025	Payroll 8/25/25	ADP - Federal Payroll Taxes	139,632.81
ADP0001	Payment	8/25/2025	Payroll 8/25/25	ADP - OR State Payroll Taxes	4,840.15
ADP0001	Payment	8/25/2025	Payroll 8/25/25	ADP - PFML Taxes	5,442.97
ADP0001	Payment	8/25/2025	Payroll 8/25/25	ADP - WA Cares Fund Taxes	3,245.14
				<b>Subtotal 2nd Payroll</b>	<b>\$ 572,251.63</b>
				<b>Payroll Total</b>	<b>\$ 1,175,682.70</b>

**OTHER ACH**

Vendor ID	Document Type	Document Date	Document Number	Vendor Name	Document Amount
WASH0013	Payment	8/11/2025	116889	WASH DEPT OF RETIREMENT SYSTEM	69,587.31
WASH0013	Payment	8/11/2025	116889	WASH DEPT OF RETIREMENT SYSTEM	5,655.57
WASH0013	Payment	8/26/2025	116889	WASH DEPT OF RETIREMENT SYSTEM	64,822.86
WASH0013	Payment	8/26/2025	116889	WASH DEPT OF RETIREMENT SYSTEM	5,402.92
CLAR0026	Payment	8/29/2025	116891	CLARK REG WASTEWTR	84.61
KAIS0005	Payment	8/29/2025	116892	KAISER HSA	14,555.20
KAIS0005	Payment	8/29/2025	116892	KAISER HAS Fee	58.50
WASH0007	Payment	8/21/2025	116892	WASHINGTON DEPT OF REVENUE	528.17
VISA0002	Payment	8/1/2025	116894	FNBO Visa	12,288.87
ADP0001	Payment	8/22/2025	116895	ADP	5,394.18
<b>Other ACH's</b>					<b>\$ 178,378.19</b>
<b>Overall Total</b>					<b>\$ 2,453,178.61</b>

**Fort Vancouver Regional Library District**  
Statement of Cash  
For the Month Ending July 31, 2025 (With year-to-date totals)

December 31, 2024 Ending Cash Balance	18,243,653
Year-to-date Revenue Received	17,882,270
Year-to-date Expenditures	(16,754,809)
Adjustment for accrued expenditures	30,430
<b>Cash Balance July 31, 2025</b>	<b><u>\$ 19,401,544</u></b>

	Cash Balance as of January 1, 2025	Net Operational Activity July, 2025	Year-to-Date Totals thru July, 2025	Cash Balance as of July 31, 2025
Operational Reserve (Unassigned)	<b><u>\$ 11,284,975</u></b>	(2,098,886)	1,157,891	<b><u>\$ 12,728,662</u></b>

	Capital Reserves as of January 1,	July, 2025 Expenditures	Year-to-Date Totals thru July, 2025	Capital Reserves as of July 31, 2025
Obj 1 - Capital repairs and maintenance	\$ 1,345,000	\$ -	\$ -	\$ 1,345,000
Obj 2 - Replacement Vehicles	10,000	-	-	10,000
Obj 3 - Capital Projects				-
Washougal	4,092,678	-	-	4,092,678
Branch Refresh Projects	1,211,000	-	-	1,211,000
Obj 4 - Technology Replacements & Upgrades	300,000		285,796	14,204
<b>Cash Reserve Fund Expense Total</b>	<b><u>\$ 6,958,678</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 285,796</u></b>	<b><u>\$ 6,672,882</u></b>

	Beginning January 1, 2025	Ending July 31, 2025
<b>Overall Cash Balance</b>	<b><u>\$ 18,243,653</u></b>	<b><u>\$ 19,401,544</u></b>

Cash Target: > 60 to 90 days of annual budget

60 Days = \$5,881,494

90 Days = \$8,822,241



# Fort Vancouver Regional Library District

Statement Of Revenue - Calendar Year 2025  
For the Month Ending July 31, 2025 (With year-to-date totals)

	2025 Amended Budget	July, 2025 Revenues	Year-to-Date Totals thru July, 2025	Year - to - Date Annual Budget Percent
<b>Property Taxes</b>				
Property Taxes - Clark	26,660,340	71,558	14,986,966	56%
Property Taxes - Skamania	797,195	9,280	476,612	60%
Property Taxes - Klickitat	1,513,678	9,272	965,441	64%
Property Taxes - Cowlitz	338,389	979	188,690	56%
<b>Total Property Taxes</b>	<b>29,309,602</b>	<b>91,089</b>	<b>16,617,709</b>	<b>57%</b>
<b>Other Taxes</b>				
Other General Tax	75,000	9,451	47,921	64%
Leasehold Excise Tax	135,000	1,437	80,187	59%
<b>Total Other Taxes</b>	<b>210,000</b>	<b>10,888</b>	<b>128,108</b>	<b>61%</b>
<b>Intergovernmental, Grants &amp; Contracts</b>				
Federal in-lieu of Taxes	45,000	-	476	1%
Federal Grants	0	-	1,362	100%
ESD 112	6,000	-	-	0%
State Forest Boards	40,000	23,813	71,353	178%
Yale Valley Library Dist	150,000	-	75,000	50%
Yale Valley Library Dist Capital Reimb.	70,000	-	6,512	9%
<b>Total Intergovernmental, Grants &amp; Contracts</b>	<b>311,000</b>	<b>23,813</b>	<b>154,704</b>	<b>50%</b>
<b>Charges for Services</b>				
Equipment Use Fees	42,000	4,885	32,612	78%
Non-Resident Borrower Fee	9,000	1,712	12,728	141%
Lost / Damaged Material Fee	34,000	3,298	25,578	75%
<b>Total Charges for Services</b>	<b>85,000</b>	<b>9,895</b>	<b>70,918</b>	<b>83%</b>
<b>Miscellaneous</b>				
Investment Interest	485,000	71,658	454,247	94%
Rental Income	2,000	194	1,897	95%
Gifts/Contributions	-	1,071	2,121	100%
Library Friends Groups' Reimbursements	20,000	5,422	14,648	73%
Woodland Friends Reimbursements - Project	-	-	104,048	100%
Library Foundation Reimbursements	20,450	19,107	70,528	345%
Miscellaneous	2,500	131,473	154,973	100%
Other Miscellaneous - E-Rate	120,000	107,290	107,294	89%
Sale of Assets	10,000	-	1,076	11%
<b>Total Miscellaneous</b>	<b>659,950</b>	<b>336,213</b>	<b>910,832</b>	<b>138.0%</b>
<b>Total Operating Revenue</b>	<b>\$ 30,575,552</b>	<b>471,899</b>	<b>17,882,270</b>	<b>58%</b>
Use of Reserves to Balance Operating Budget	<b>\$2,522,411</b>	-	-	0%
Use of Reserves to Balance Capital Budget	<b>\$2,191,000</b>	-	-	0%
<b>Use of Cash Reserves</b>	<b>\$ 4,713,411</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Total Revenues and Use of Cash Reserves</b>	<b>\$35,288,963</b>	<b>471,899</b>	<b>17,882,270</b>	<b>51%</b>

Jan.-Dec. 2025 Fiscal Year

July is the 7th month of the fiscal year.  
Year-to-date budget percentages should  
be at 58.3%, representing 7/12 months.

# Fort Vancouver Regional Library District

Statement of Expenses - Calendar Year 2025  
For the Month Ending July 31, 2025 (With year-to-date totals)

	2025 Budget	July, 2025 Expenditures	Year-to-Date Totals thru July, 2025	Year to Date Annual Budget Percentage
<b>Operating Expenditures:</b>				
<b>Personnel</b>				
Wages	\$ 15,374,149	\$ 1,197,104	\$ 7,986,365	52%
Benefit - Medical	3,413,423	231,308	1,599,702	47%
Benefit - Dental	311,074	22,308	154,482	50%
Benefit - Life, LTD, AD&D	159,584	13,777	94,965	60%
Benefit - PERS	1,388,286	83,641	685,813	49%
Benefit - FICA	1,176,122	90,015	600,331	51%
Benefit - L & I - Workers Compensation	117,567	6,442	45,244	38%
Benefit - PFML	40,205	3,137	21,318	53%
Unemployment Expense	15,000	-	2,692	18%
<b>Personnel Subtotal:</b>	<b>21,995,410</b>	<b>1,647,732</b>	<b>11,190,912</b>	<b>51%</b>
<b>Supplies</b>				
Supplies	341,300	29,134	191,804	56%
Small Equipment (FF&E)	391,000	912	29,929	8%
Technology	725,000	15,514	500,941	69%
Professional Collection / Tech	323,000	5,252	148,760	46%
<b>Supplies &amp; Small Equipmt/Tech Subtotal:</b>	<b>1,780,300</b>	<b>50,813</b>	<b>871,434</b>	<b>49%</b>
<b>Library Books / Materials</b>				
Library Books & Materials	1,875,500	93,306	753,276	40%
Electronic Resources	1,944,500	132,989	1,022,816	53%
<b>Library Materials Subtotal:</b>	<b>3,820,000</b>	<b>226,295</b>	<b>1,776,093</b>	<b>46%</b>
<b>Other Services / Charges</b>				
Professional Services	1,823,300	173,000	1,012,909	56%
Communications	402,600	90,509	269,635	67%
Training / Travel	150,000	13,781	41,943	28%
Advertising	37,000	5,410	17,496	47%
Rentals / Leases	616,903	40,664	314,268	51%
Insurance	281,000	207,907	241,851	86%
Utilities	479,000	36,145	261,787	55%
FAC Repairs & Maintenance	305,300	28,336	257,325	84%
IT Maintenance and Licensing	687,900	23,644	264,794	38%
Misc / Dues / Printing / Other	148,450	15,531	82,040	55%
Intergovernmental Services	500,800	73	222	0%
<b>Other Charges &amp; Services Subtotal:</b>	<b>5,432,253</b>	<b>635,000</b>	<b>2,764,270</b>	<b>51%</b>
<b>Total Operating Expenditures:</b>	<b>33,027,963</b>	<b>2,559,839</b>	<b>16,602,709</b>	<b>50%</b>
<b>Capital Outlay:</b>				
Buildings / Non-Owned	374,000	-	-	0%
Buildings / Owned	1,807,000	41,375	135,462	7%
Woodland (Other Reimbursements)	-	-	16,637	100%
Yale	70,000	-	-	0%
Machinery & Equipment	10,000	-	-	0%
<b>Capital Outlay Subtotal:</b>	<b>2,261,000</b>	<b>41,375</b>	<b>152,099</b>	<b>7%</b>
<b>Grand Total All Expenditures:</b>	<b>\$ 35,288,963</b>	<b>\$ 2,601,215</b>	<b>\$ 16,754,809</b>	<b>47%</b>

Jan.-Dec. 2025 Fiscal Year

July is the 7th month of the fiscal year.  
Year-to-date budget percentages should be  
at 58.3%, representing 7/12 months.

# 2025 SUMMER READING HIGHLIGHTS

**10,285**  
Participants

18.8% Increase from 2024!

**8,000**

Books  
Distributed  
to Youth



“It was a big motivator for my kindergartener. Her reading improved so much.”

Patron Survey Response

**2,757**

Free  
Lunches  
Served

**26,610**

Youth Program Participants  
750 Youth Programs from June-Aug



**25,165**

Reached through  
Outreach

Staff Attended 235+ events



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# *Thank you!*

Restoring the levy means  
more **ACCESS**, more **CONNECTION**,  
more **COMMUNITY**.

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## **Organizational Report: Highlights from August 2025**

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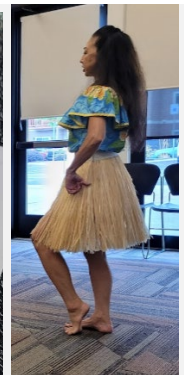
**Board of Trustees Meeting  
September 15, 2025**

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## Battle Ground Community Library

- Battle Ground signed up 1,604 readers during the summer. Of those, 547 completed the summer reading program. It was a very busy summer!
- The Senior Public Services Librarian went to Hockinson Heights Elementary's Back to School Night. One of the bookmark contest winners from the Battle Ground Library was there. Her mom said she had to save the message from the library informing her daughter that she won, and her daughter asks to listen to it whenever she needs a boost.
- Battle Ground staff hosted a Toddler Drive-In. Families designed their cars, read stories, and watched a movie on the big screen.
- The Cosplay Duck program hosted by the Battle Ground Library was a huge success.



*Toddler Drive-In (left), Cosplay Duck program (center), Hula program (right)*

- Battle Ground staff tabled at Battle Ground Pride and had a great time connecting with local families.
- Battle Ground staff hosted a Taste Test Challenge program where participants were asked to blind sample the generic and name brand versions of popular items, including potato chips and chocolate chips.
- Battle Ground families happily learned how to hula for the last program of the summer.



## Cascade Park Community Library

- Staff tabled at the annual Eastside Community Picnic and National Night Out. Over 130 people stopped at the table.
- Staff presented to the Kiwanis Club and will follow up to do this a few times per year as members were very appreciative to hear about the library. They were particularly interested in the passports for 75<sup>th</sup> anniversary!
- The library hosted Business Tax Basics with the Department of Revenue. Though the turnout was small, the library received positive patron feedback after the event. The patrons who attended were grateful for the presentation and the information they learned.
- The library wrapped up summer meals and served a total of 1,322 meals over the course of the summer. Staff look forward to partnering with SHARE and feeding kids again next year.
- The library had two patrons gain their 3D printer certification and one patron got certified on the sewing machine in the month of August.
- In August the library continued its partnership with Fourth Plain Forward hosting computer classes in Spanish to the community at the library.
- Mini Horse Storytime was a hit in August. Many families showed up to listen to Sophie Blackall's *If I Were a Horse* read by staff, followed by an opportunity to meet mini horses Mystical and Pearl.



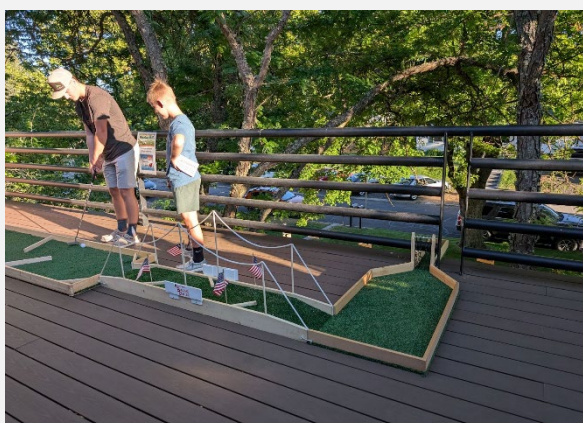
*Mini Horse Story Time*

## Goldendale Community Library

- August kicked off with the annual Goldendale Back to School Bash, where over 300 students were able to receive free backpacks filled with school supplies.
- The Klickitat County Fair & Rodeo brought between 200-300 interactions each day, with many commenting on that they were glad the levy passed.
- The first annual Mini Golf at the Library fundraiser was a great success and was enjoyed by players of all ages. Over \$300 in donations was made the weekend of the event. An additional \$1,500 was raised ahead of the event by local sponsors. All told the event raised \$1,800!
- The Friends also hosted their annual Ice Cream Social, which coincided with FVRL's 75<sup>th</sup> anniversary celebration.



*Back to school outreach (above), Mini Golf Fundraiser (below)*





## La Center Community Library

- Staff attended the National Night Out with many other city organizations to help promote healthy communities. The library's booth had information and a button making station set up for families to enjoy.
- Staff handed out free books at the La Center Back to School Supply Night at the elementary school. Families qualifying for free or reduced lunch were able to pick up their school supplies and kids were able to choose a free book to take home.
- Storytimes this summer were well attended. Programs were able to move out to the lawn for some activities like balloon and stomp rockets. The library had two different rocket designs for families to experiment with; a rubber-band cup rocket for the younger kids and paper rockets designed to be launched from a stomp rocket. Some rain the morning launch didn't stop the fun! Stomp Rockets turned into Swamp Rockets. The kids loved it and could have spent hours launching their rockets!



*Stomp Rockets*

- Other great programs this month included a Pokemon program, Lego Grand Prix vehicle race, Rubber Duck cosplay, and DIY Tealights all were well attended.
- The summer closed with two "Concerts on the Lawn" events with the Vancouver Community Jazz Band and the Minidoka Swing Band. Both were wonderful events that brought the community together to enjoy some fun music on a perfect summer evening!

## Ridgefield Community Library

- August 5<sup>th</sup> the branch's Senior Supervisor and one of the branch's Senior Library Assistants went to National Night Out to table. Staff provided children a simple book identification activity with a prize of a lollipop if they identified three of the book titles correctly.
- The Friends of Ridgefield Community Library gave out free books to children at National Night Out. The Friends also held three pop-up book sales outside the library.
- Library staff continued to do outreach at the YMCA's Picnic in the Park through August 22<sup>nd</sup>.
- Budding astronomers made working telescopes with glass lenses during August's Build It!
- 41 young aerospace engineers came to the Rocket Blast Off program.
- Teen Art Chat members are reimagining the Little Free Library that the Friends installed on Hillhurst Road in June 2017. The original art showcased birds and animals of the area and had been done by members of the Ridgefield High School Art Club, but was faded and degraded. Additionally, the library itself needed repairs.



*Some entries in the library's Window Painting Contest, an award ceremony was held on August 8<sup>th</sup>.*

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## Stevenson & North Bonneville Community Library

- Annual outreach events with the bookmobile in August included National Night Out (266 patrons), Skamania County Fair (76) and the Trout Lake Health and Wellness Fair (169). The health and wellness fair is a particularly good way to engage with patrons in one of the county's more remote communities, Trout Lake, and promote weekly bookmobile service. National Night Out is located on the closed street outside the library, but draws many community members into town.
- Staff attended back to school nights at both Carson Elementary and the newly combined Stevenson High School and Middle School.
- Staff continued distributing the newest News & Events booklet to multiple community partners throughout the county, both in Stevenson and along the bookmobile routes. Locations include Post Offices, Schools, Groceries/General Stores, and various other local businesses. Over 200 have been distributed in this manner, and another 300 were distributed through pre-assembled bags for National Night Out.
- The bookmobile continues monthly visits to the Stevenson Farmers Market. The library engaged with approximately 32 patrons through a storytime and promoted district initiatives such as the 75<sup>th</sup> anniversary and the community survey.
- Patrons continue to seek help with their personal devices and are looking forward to weekly drop-in tech help in September.
- Summer Reading participation was solid in 2025. In 2023 the library only had 75 registrations for the whole summer. In 2024, 216 registered and now in 2025 there were 198 registrations. More importantly, the active readers and number of completions in 2025 are an all-time high, even with the slightly lower registrations. 66% of registered readers were active (up from 46% in 2024), and 46% completed the challenge entirely (up from 32% in 2024). The incremental prize stickers and stellar reader wall were a great way to keep readers engaged through the summer.

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## Three Creeks Community Library

- August brought two last performers to the Three Creeks Library as part of summer programming. Angel Ocasio delighted with his bilingual comedy and magic show. Over 230 attendees laughed at his antics. The library partnered with Hazel Dell Elementary to host the Reptile man with 500 attendees.
- Tweens and teens enjoyed a Deep Space Adventure program.
- Summer Reading signups were a great success. 1,985 patrons signed up to participate, a 10% increase over 2024. 489 patrons reported having completed the challenge, which is a 40% increase over 2024. One parent, who brought her family in to turn in their Summer Reading challenges and get the stickers was eager get her stickers for her reading accomplishments. The sticker prizes were appreciated, even amongst adult readers.
- The passport program has brought joy to patrons and staff. Two patrons who call the Vancouver Community Library their home branch came to get their final stamp at Three Creeks. They were asking staff at each branch what their favorite FVRL resource was. Three Creeks staff shared NovelList with them which the patrons were unfamiliar with and happy to learn about. The patrons shared that they had learned that the Goldendale branch was the only Carnegie Library in the District. Staff informed them that their home library started in a Carnegie building that is now the Clark County Historical Museum and informed them they could use the Experience Pass to go and see it! The Passport Program has been invaluable in engaging patrons in all the wonderful resources FVRL has to offer.
- Staff did two outreach programs on crochet at Fourth Plain Forward. Staff went to the Park at University Village, a Senior Living Community and talked about library resources. After the presentation, staff helped patrons get or renew library cards, apply for books by mail, apply for Washington Talking Book and Braille Library, and add library apps (Libby, Freegal, Hoopla, and Kanopy) to patron devices. The event was so appreciated that staff were asked to return in September to help more residents access library services.



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## Vancouver Community Library

- Youth Services staff attended Hudson's Bay High School's Back to School barbeque and resource fair on August 21<sup>st</sup>. Over 600 students and families attended the event.
- August's scavenger hunt on the 3<sup>rd</sup> floor was designed by a 7-year-old patron, Sylvi. An avid fan of the monthly scavenger hunt, Sylvi decided to make one of her own and diligently created 9 unique and individual hearts for her fellow hunters to find. 214 kids participated throughout the month.
- Summer Reading also wrapped up this month with 2,164 readers registered at VA!
- Summer Lunches wrapped up on August 8<sup>th</sup>. Everyone put so much time and work into this all summer! Volunteers participated for the first time this year, helping teens get volunteer hours and enabling the library to add a Care Card station and Summer Reading signups directly to summer lunches. Over the course of 7 weeks between June and August the library served for 1,400 meals.
- Weekly Tween hangout, introduced this summer, has seen growing attendance. The August 1<sup>st</sup> session saw attendees using the left-over supplies from the Teen Rubber Duck Cosplay program in July. The tweens had so much fun creating their own characters out of rubber ducks!
- The last two summer performers helped close out the library's successful summer. Danza Azteca showcased ancient stories with dance and music to the delight of over 60 kids and families on August 9<sup>th</sup> and Science Heroes explored the science all around us with nearly 50 kids and families on August 16<sup>th</sup>.
- The first two sessions of the Financial Literacy program series for adults on August 16<sup>th</sup> and 30<sup>th</sup> saw about 15 community members each session ready to learn investing basics with Financial Advisor Ida West. The series was made possible through the Association of Financial Educators.
- August closed with the library's monthly Board Game Day program on August 31<sup>st</sup>. 49 patrons of all ages enjoyed playing board games this month. This program has been successful enough that a second session will be added, beginning in the fall.



*Rubber Duck Cosplay*

- The [Chronic Pain Project](#) displayed their group show in the Grey Space Gallery for the months of July and August. The library partnered with them to lead a very well attended art workshop called “Making the Invisible Visible.” Participants went through a 2 minute body scan meditation, a prompt to visually describe their pain, and then each created artwork about their experience of living with chronic pain. There were some wonderful conversations while attendees worked. Everyone briefly shared their artwork. It was clearly very meaningful to each person to meet members of the community and share their experience and their art. The exhibit for the Chronic Pain Project saw a lot of engagement and patrons responded very positively to the art.



*Chronic Pain Project workshop attendees showing their works*

## Vancouver Mall Library

- The library hosted Danza Azteca at the Mall Center Court. The performance was very well received, over 300 people stopped to watch.
- The library participated in the District’s Summer Reading program “Space Painting.” The program invites preschoolers, kids and tweens to make their own galaxy and aliens with various art techniques full of color and textures from around the universe. Kids had a messy but great time!



## Washougal Community Library

- Staff provided straw rocket crafts for the kids and families at the Friday Washougal Community Market. Staff engaged with 50 families while they made rockets and enjoyed the market.
- Staff had a table at Washougal's National Night Out. Staff saw over 100 visitors and handed out take-and-make STEM activities, library passports, bookmarks, and more.
- Staff did a book talk about books featuring LGBTQ characters for LGBTQ teens at Triple Point. Staff also brought summer reading book giveaways for the teens. The teens loved it and went home with a free book. One teen reader showed staff their long list of horror books on their "to read" list.
- A grandmother brought her granddaughter to an art program and told us that her granddaughter got to pick whatever she wanted to do and she chose to come to the library because she loves the library so much.
- Adults had fun marbling paper on a Monday afternoon. They enjoyed the marbling process and asked for more creative adult programs in the future.



*Marbling art program*

## White Salmon Valley Community Library

- The library's Ice Cream Social was held in Rheingarten Park, and thankfully the weather cooperated after many days of high temperatures. The event drew lots of families who participated in many fun activities: arts and crafts, bubbles, and corn hole. The Friends brought a delicious cake with raspberry filling, as well as ice cream. The library gave away books to both children and adults.
- Deep Space Choose Your Own Adventure was one of the last Summer Reading events.
- Teen volunteers put together activity bags for people to take home. This activity was to create faces on the cups and then water the grass seeds to grow "hair." A grandmother sent the library a photo of her family's creations from the activity bag and said that her grandkids really enjoyed seeing the results!



*Ice cream social (left), Activity bags (right)*

- The library's August art exhibit was by local artist, Jeri Rutherford, who works in several different mediums: papermaking, acrylic painting, and sculpture. She takes inspiration from her travels around the world and the natural world of the Columbia River Gorge.





## Woodland Community Library

- The last Summer at Your Library programs were held at the beginning of August. Stunteddy's Flea Circus was a big hit with 115 patrons enjoying the magic show.
- The kids and tween live-action space survival game Deep Space Adventure: Choose Your Own Mission had groups of space explorers making their way throughout the library and into the courtyard for an exciting interactive experience.
- Woodland staff and the Friends of the Library participated in the city's National Night Out, connecting with over 200 community members.
- The library tabled at Woodland's school's Back to School Bash and interacted with close to 400 students and parents.



*National Night Out (left), Back to School Bash (right)*

- The Mom Walk Collective of Woodland hosted a Clothing Swap in the Community Room that was a huge success. The library's partnership with this organization started with the Resource Fair last month and we will be collaborating with them in the coming months.
- The Woodland Corner Store opened its new upstairs community gathering area where a substantial Read, Return, Repeat location is showcased. The gathering space is intended for families and the Read, Return, Repeat collection has books for all ages.

- 
- Pizza and Politics: Local - State Civics 101 workshop facilitated by the Washington Secretary of State's office had a very lively discussion that carried on well after the workshop's ending time.
  - The Woodland Senior Enrichment Group marked their one-year anniversary with cake and ice cream in the Community Room, attracting such a large crowd that staff promptly arranged additional space in the lobby to handle the overflow, ensuring that everyone could join in the celebration. This organization shares several members with the Woodland Friends of the Library, which has facilitated a strong relationship between the Woodland Library and the Senior Enrichment Group.
  - The library has formed two important partnerships that are specifically seeking to bridge the gap between Clark County and Cowlitz's County, making the Woodland Library an ideal location.
  - The BloodWorks Northwest Mobile Donation Center has designated the Woodland Library as one of its main monthly stops.
  - The Humane Society for Southwest Washington's mobile veterinary clinic will now provide services to community members and their pets at the Woodland Library several days each month.

## Yacolt Express Library

- The Yacolt Library Supervisor attended National Night Out and, together with the Friends of the Yacolt Library Express, offered a DIY rocket "blast-off" craft. Over 150 rockets were made with families throughout the evening.
- The final summer program featured Stunteddy's Flea Circus. The event was well received, drawing over 85 attendees who enjoyed the unique and entertaining performance.



*Stunteddy's Flea Circus*

## Yale Valley

- Yale Valley Library had 63 readers sign up for the summer reading program.
- Yale Valley Library celebrated the District's 75<sup>th</sup> anniversary with a performance by Rhys Thomas and the Stunteddy Flea Circus. The Yale Friends provided hot dogs, chips, and ice cream following the entertaining performance.



*Stunteddy's Flea Circus*

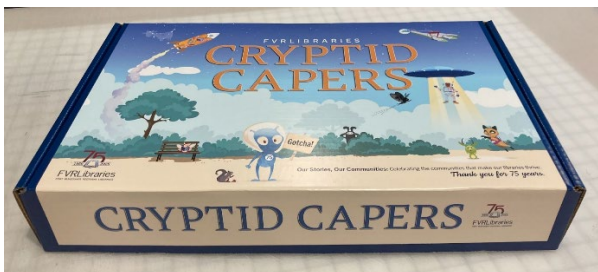
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## Operations Center

- From May through August, the library system undertook a coordinated push across mail, digital, social, and print channels to gather broad community input for FVRLibraries' next strategic plan and ensure residents had multiple opportunities to participate in the survey and community conversations. The effort included a District-wide direct mailer sent to more than 223,000 households, along with coordinated promotion online and in print. The strategic plan survey webpage recorded 2,758 views, supported by 44,219 organic social media impressions, an estimated 254,000 print impressions, and nearly 697,000 digital impressions. In addition, staff hosted community conversations across the district, creating space for residents to share their perspectives and ideas in person.
- The Programs and Outreach Department continued sharing about the 75<sup>th</sup> Anniversary, Summer Events, the Levy (ahead of August 5<sup>th</sup>), as well as the strategic planning efforts as well as helping to distribute around 720 literacy support books. These included:
  - Vancouver Farmer's Market
  - Back to School Backpack Giveaways (3 events)
  - Vancouver Arts & Music
  - Art and Nature in the Park
  - Sunday Sounds concert in the Park
  - Block Party
- The Programs and Outreach Department participated in tabling at community events:
  - Reach Properties Summer Back-to-School Event
  - Fourth Plain Forward's Art & Nature in the Park Event
  - St. Luke's/San Lucas Church Block Party
- The Information Technology Division (IT) completed desktop computer upgrades at Goldendale and Yale Valley. Some isolated computers will be replaced around the District in September, but this largely completes our annual computer replacement project for 2025. New computers help staff to be efficient and safe while providing support to patrons.



- IT is in the process of migrating the department's helpdesk ticketing system to a new platform. The software platform also includes an integrated new project management system to manage the department's workflow. The new system will eventually provide the ability to estimate the time required to complete routine work and help evaluate the true cost of IT services.
- Volunteer Services has five new "Community Partners" joining the district's volunteer program; Compass Career Solutions, EasterSeals, Nesley Care, New Journey, and PICO. Primarily these programs are garnishing work experience opportunities by having their clients volunteer in the community. Some organizations work with people with physical or learning disabilities, some with the Pacific Islander community while others focus on gaining experience for veterans. This always lends an opportunity for people to connect and learn about the library while serving.
- Summer internships included six high schoolers and four college interns this year. They were great contributors to Summer at Your Library plus the Free Lunch Programs at two branches along with assisting in the Caring Cards Program.
- Volunteers helped the District distribute the new 75<sup>th</sup> FVRL Anniversary Game, "Cryptids Capers". They were distributed to the Boys & Girls Club, Catholic Community Services, Council for the Homeless, 4D Recovery Youth Center, FEP with Seamar, Fosterful, Fourth Plain Commons/Forward Programs, Juvenile Family Center & Detention Centers, NEXT Success, Recovery Cafe, Teen Space, YWCA and Rock Solid Youth Center. People have been excited about playing the game!



# Media Report – September 15, 2025

League of Women Voters presents panel on Clark County Charter (Clark County Today; 8/27/2025)

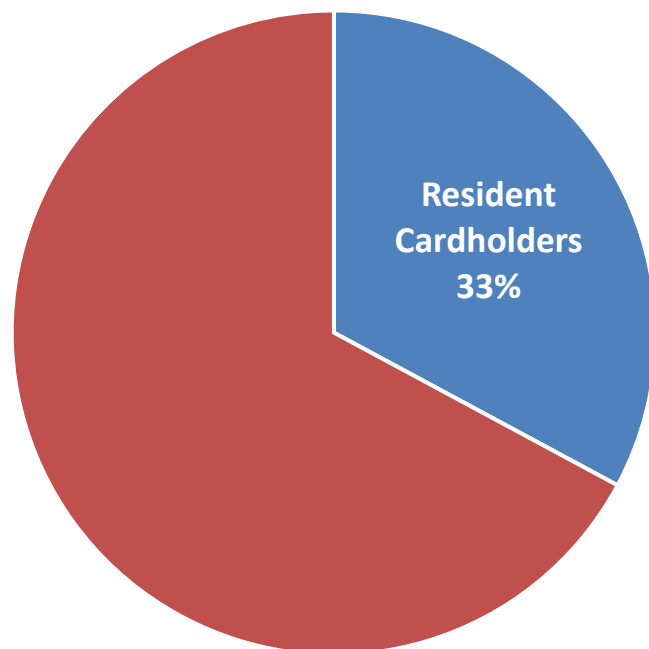
<https://www.clarkcountytoday.com/news/league-of-women-voters-presents-panel-on-clark-county-charter/>



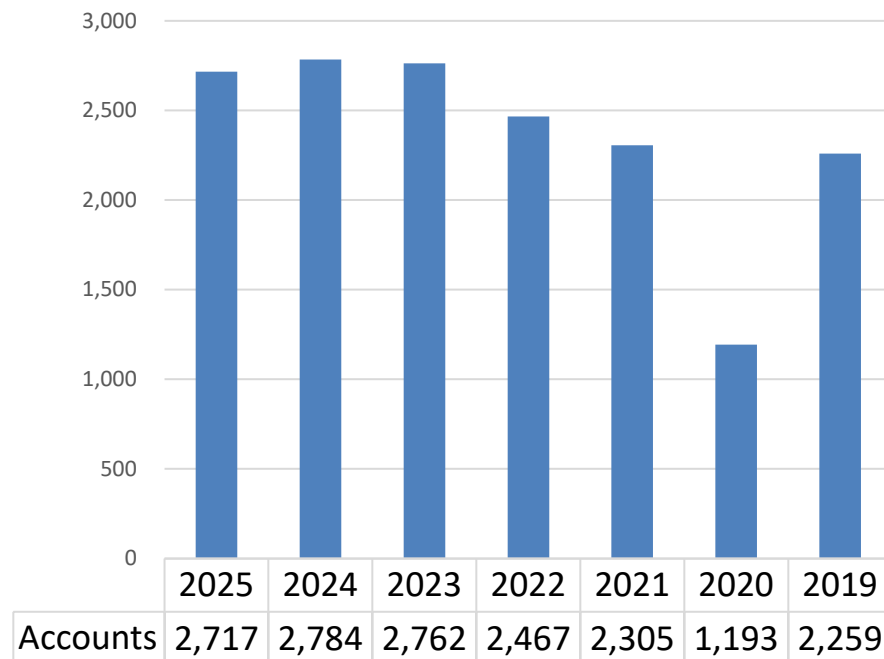
August 2025 – Cardholders, Programs, and Technology Use

Population Served - 558,143

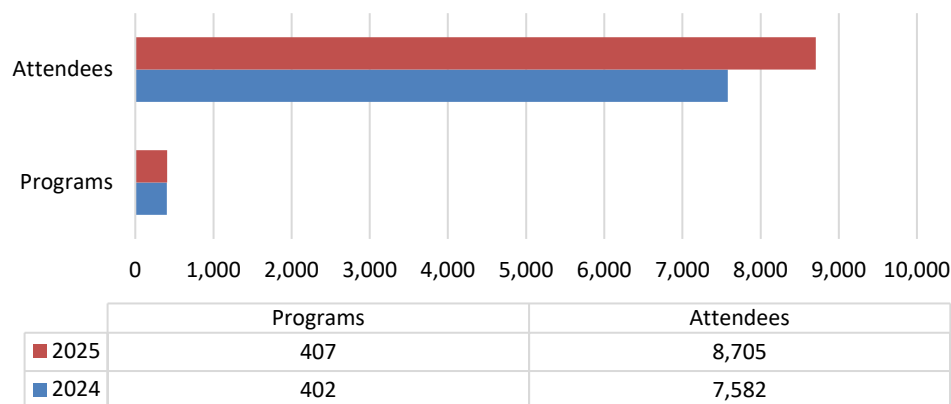
Washington State Office of Financial Management (4/1/2025)



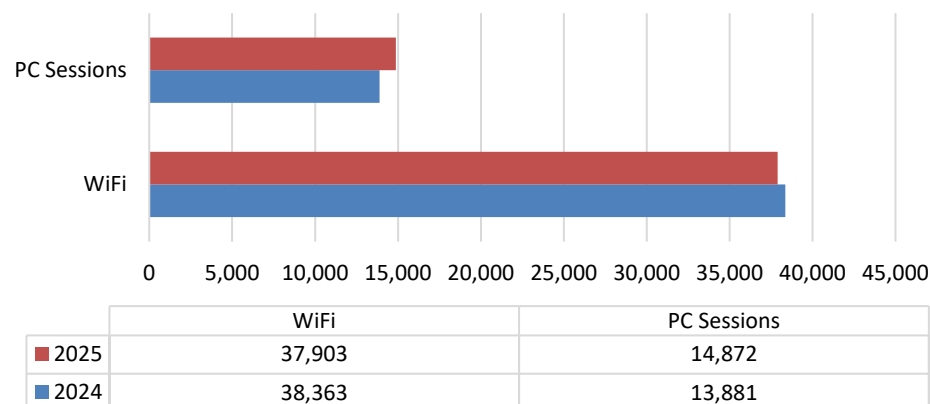
New Accounts Added in August



Programs

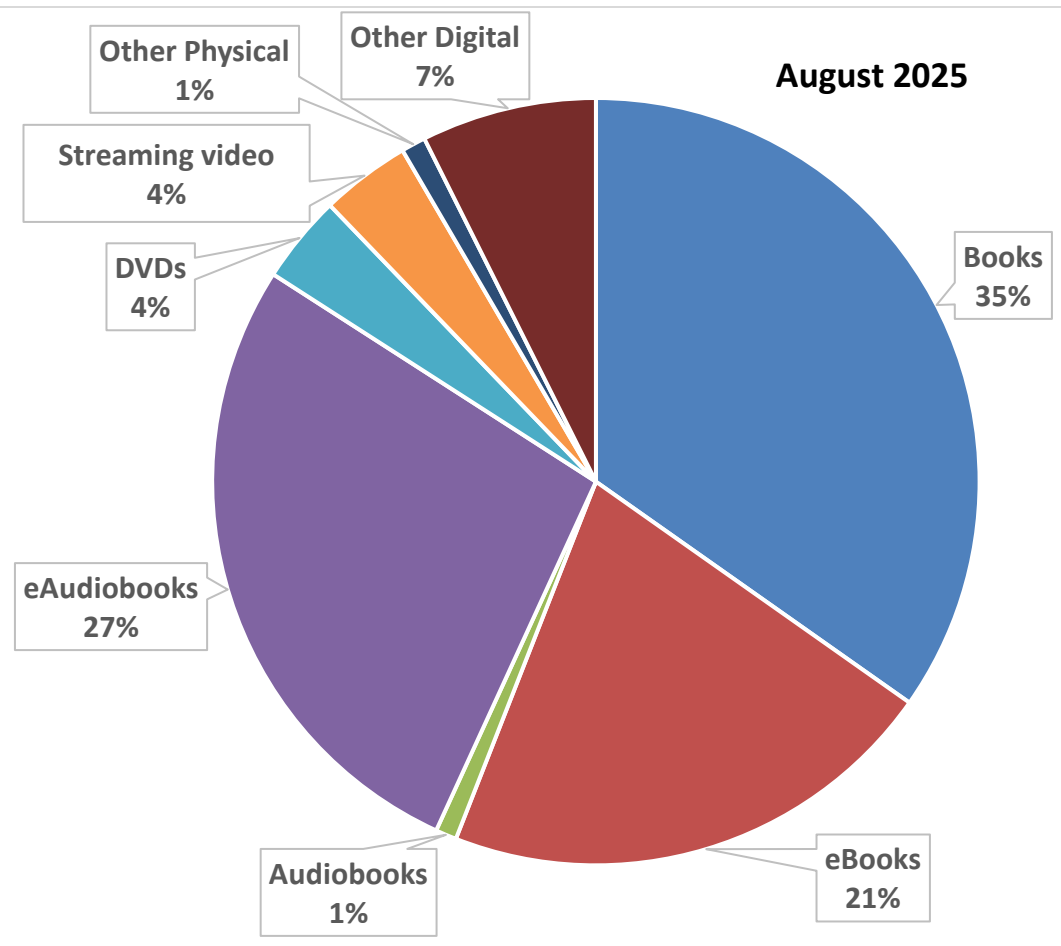


Computer and WiFi Use

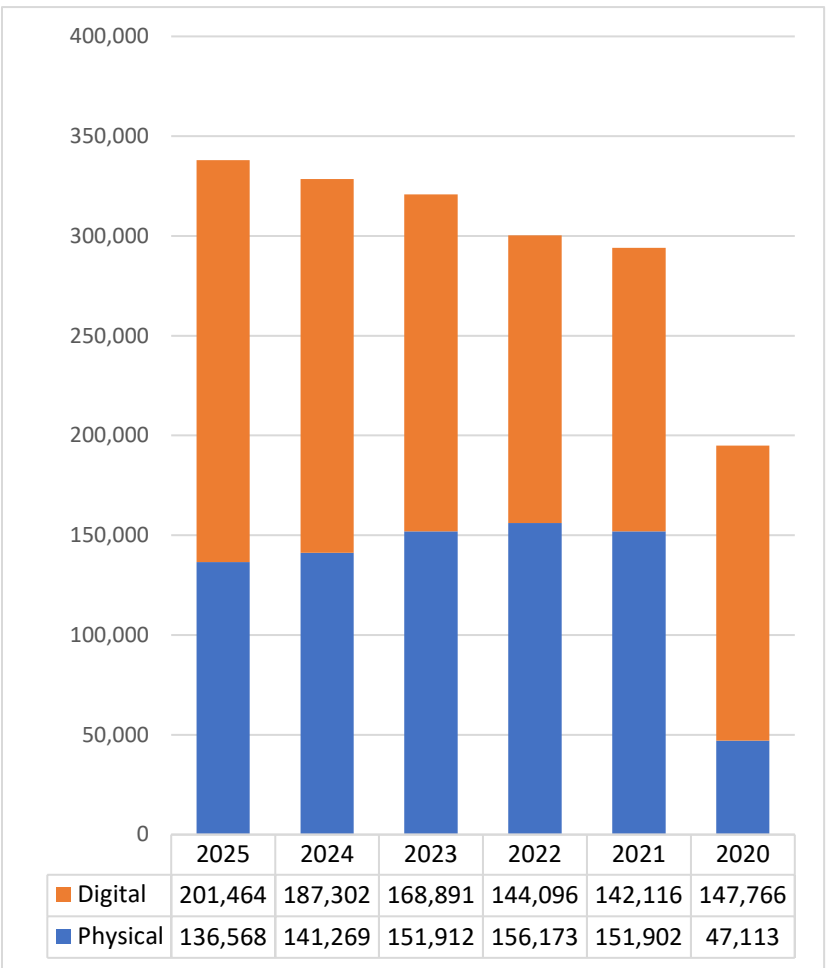


## Collection Use – August 2025 - Checkouts by Item Format

Categories	2025	2024	2023	2022	2021	2020
Books	117,539	120,652	128,825	131,855	126,513	39,173
eBooks	71,583	67,575	65,196	57,689	56,698	66,965
Audiobooks	3,002	3,622	4,067	4,686	4,720	1,759
eAudiobooks	92,133	78,911	69,518	58,320	52,754	47,124
DVDs	12,551	13,416	15,190	15,641	16,316	5,501
Streaming video	12,797	10,470	10,506	8,434	10,071	9,388
Other Physical	3,476	3,579	3,830	3,991	4,353	680
Other Digital	24,951	30,346	23,671	19,653	22,593	24,289
<b>Totals</b>	<b>338,032</b>	<b>328,571</b>	<b>320,803</b>	<b>300,269</b>	<b>294,018</b>	<b>194,879</b>



## Physical & Digital Collection Checkouts 2020-2025

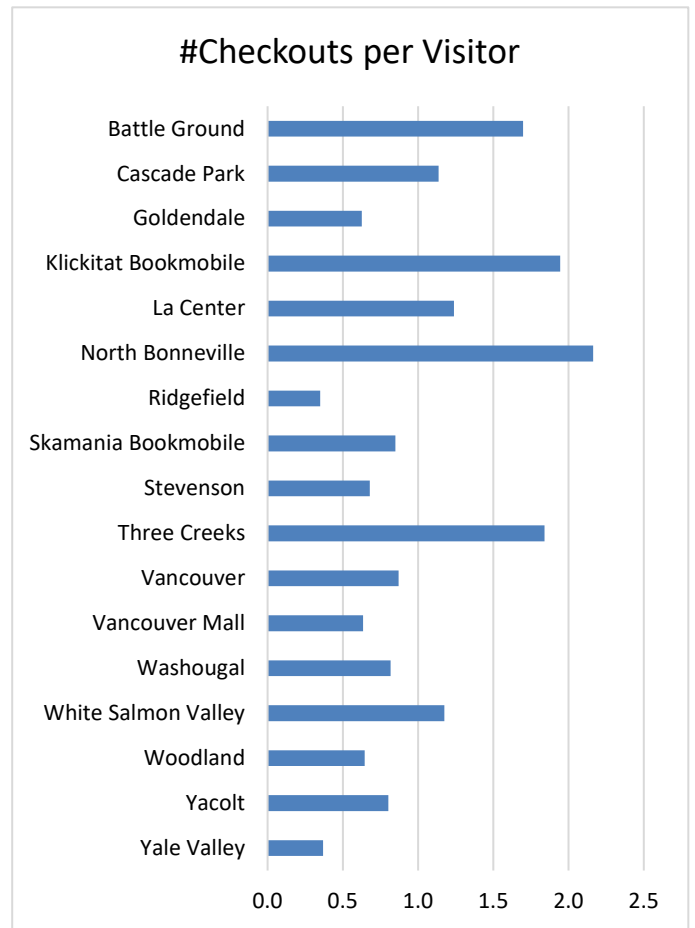


Other Physical includes magazines, games, kits, music, Chromebooks, and miscellaneous items. Does not include Interlibrary Loan checkouts.

Other Digital includes magazines and streaming music.

## August 2025 – Total Circulation and Visitors

Location	August 2025		August 2024		Change	
Location	Total Circ	Visitors	Total Circ	Visitors	Total Circ	Visitors
Battle Ground	38,957	11,779	42,486	11,954	-8.31%	-1.46%
Cascade Park	60,672	25,070	63,572	24,267	-4.56%	3.31%
Goldendale	5,714	4,745	5,891	4,577	-3.00%	3.67%
Klickitat Bookmobile	311	73	401	78	-22.44%	-6.41%
La Center	5,808	2,593	6,158	2,840	-5.68%	-8.70%
North Bonneville	382	86	239	71	59.83%	21.13%
Ridgefield	11,337	15,737	11,955	8,031	-5.17%	95.95%
Skamania Bookmobile	680	534	717	218	-5.16%	144.95%
Stevenson	4,202	3,521	4,143	3,722	1.42%	-5.40%
Three Creeks	48,833	13,502	48,956	12,924	-0.25%	4.47%
Vancouver	65,404	31,521	66,200	29,823	-1.20%	5.69%
Vancouver Mall	9,446	6,763	10,218	6,045	-7.56%	11.88%
Washougal	6,359	3,785	7,728	4,688	-17.71%	-19.26%
Woodland	8,731	6,922	4,910	2,491	77.82%	177.88%
White Salmon Valley	8,872	3,843	8,834	7,144	0.43%	-46.21%
Yacolt	5,940	4,442	5,540	2,991	7.22%	48.51%
Yale Valley	983	1,384	933	865	5.36%	60.00%
Green Mountain	26	No Visitors	34	No Visitors	-23.53%	No Visitors
Books by Mail	779	No Visitors	991	No Visitors	-21.39%	No Visitors
Operations Center/ILL	366	No Visitors	328	No Visitors	11.59%	No Visitors
<b>Location Total</b>	<b>283,802</b>	<b>136,300</b>	<b>290,234</b>	<b>122,729</b>	<b>-2.22%</b>	<b>11.06%</b>
<b>Digital Collections</b>	<b>201,464</b>		<b>187,302</b>		<b>7.56%</b>	
<b>Grand Total</b>	<b>485,266</b>		<b>477,536</b>		<b>1.62%</b>	



## TOTAL CIRCULATION

AUG 2024

Physical 290,234

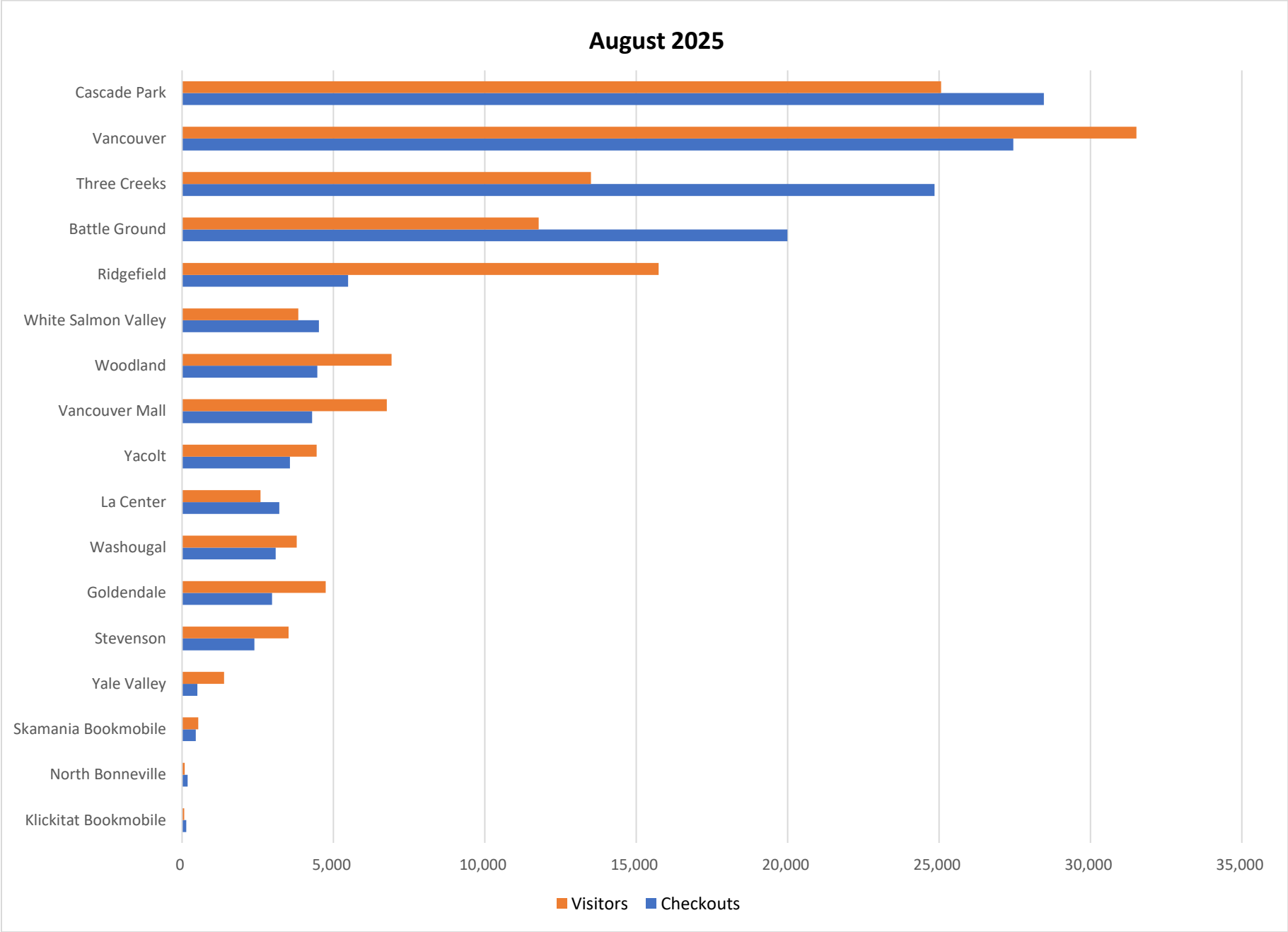
Digital 187,302

AUG 2025

Physical 283,802

Digital 201,464

# August 2025 – Library Activity: Checkouts and Visitors by Library



## August 2025 – Total Circulation

	Aug 2025			Aug 2024			Change		
	Checkout	Renew	Total Circ	Checkout	Renew	Total Circ	Checkout	Renew	Total Circ
Battle Ground	19,995	18,962	38,957	21,740	20,746	42,486	-8.0%	-8.6%	-8.3%
Klickitat Bookmobile	142	169	311	186	215	401	-23.7%	-21.4%	-22.4%
Skamania Bookmobile	453	227	680	359	358	717	26.2%	-36.6%	-5.2%
Cascade Park	28,463	32,209	60,672	30,790	32,782	63,572	-7.6%	-1.7%	-4.6%
Goldendale	2,973	2,741	5,714	3,022	2,869	5,891	-1.6%	-4.5%	-3.0%
Green Mountain		26	26		34	34	0.0%	-23.5%	-23.5%
La Center	3,212	2,596	5,808	3,161	2,997	6,158	1.6%	-13.4%	-5.7%
North Bonneville	186	196	382	104	135	239	78.8%	45.2%	59.8%
Ridgefield	5,487	5,850	11,337	6,039	5,916	11,955	-9.1%	-1.1%	-5.2%
Stevenson	2,389	1,813	4,202	2,374	1,769	4,143	0.6%	2.5%	1.4%
Three Creeks	24,849	23,984	48,833	24,847	24,109	48,956	0.0%	-0.5%	-0.3%
Vancouver	27,453	37,951	65,404	28,343	37,857	66,200	-3.1%	0.2%	-1.2%
Vancouver Mall	4,298	5,148	9,446	4,550	5,668	10,218	-5.5%	-9.2%	-7.6%
Washougal	3,095	3,264	6,359	3,937	3,791	7,728	-21.4%	-13.9%	-17.7%
Woodland	4,468	4,263	8,731	2,519	2,391	4,910	77.4%	78.3%	77.8%
White Salmon Valley	4,518	4,354	8,872	4,784	4,050	8,834	-5.6%	7.5%	0.4%
Yacolt	3,562	2,378	5,940	3,317	2,223	5,540	7.4%	7.0%	7.2%
Yale	509	474	983	477	456	933	6.7%	3.9%	5.4%
Books by Mail	431	348	779	643	348	991	-33.0%	0.0%	-21.4%
Operations Center/ILL	243	123	366	221	107	328	10.0%	15.0%	11.6%
<b>Total - Physical</b>	<b>136,726</b>	<b>147,076</b>	<b>283,802</b>	<b>141,413</b>	<b>148,821</b>	<b>290,234</b>	<b>-3.3%</b>	<b>-1.2%</b>	<b>-2.2%</b>
<b>Digital Collections</b>	<b>201,464</b>	<b>0</b>	<b>201,464</b>	<b>187,302</b>	<b>0</b>	<b>187,302</b>	<b>7.6%</b>		<b>7.6%</b>
<b>Grand Total</b>	<b>338,190</b>	<b>147,076</b>	<b>485,266</b>	<b>328,715</b>	<b>148,821</b>	<b>477,536</b>	<b>2.9%</b>	<b>-1.2%</b>	<b>1.6%</b>

■ Physical checkouts ■ Physical renewals ■ Digital checkouts

AUG  
2024

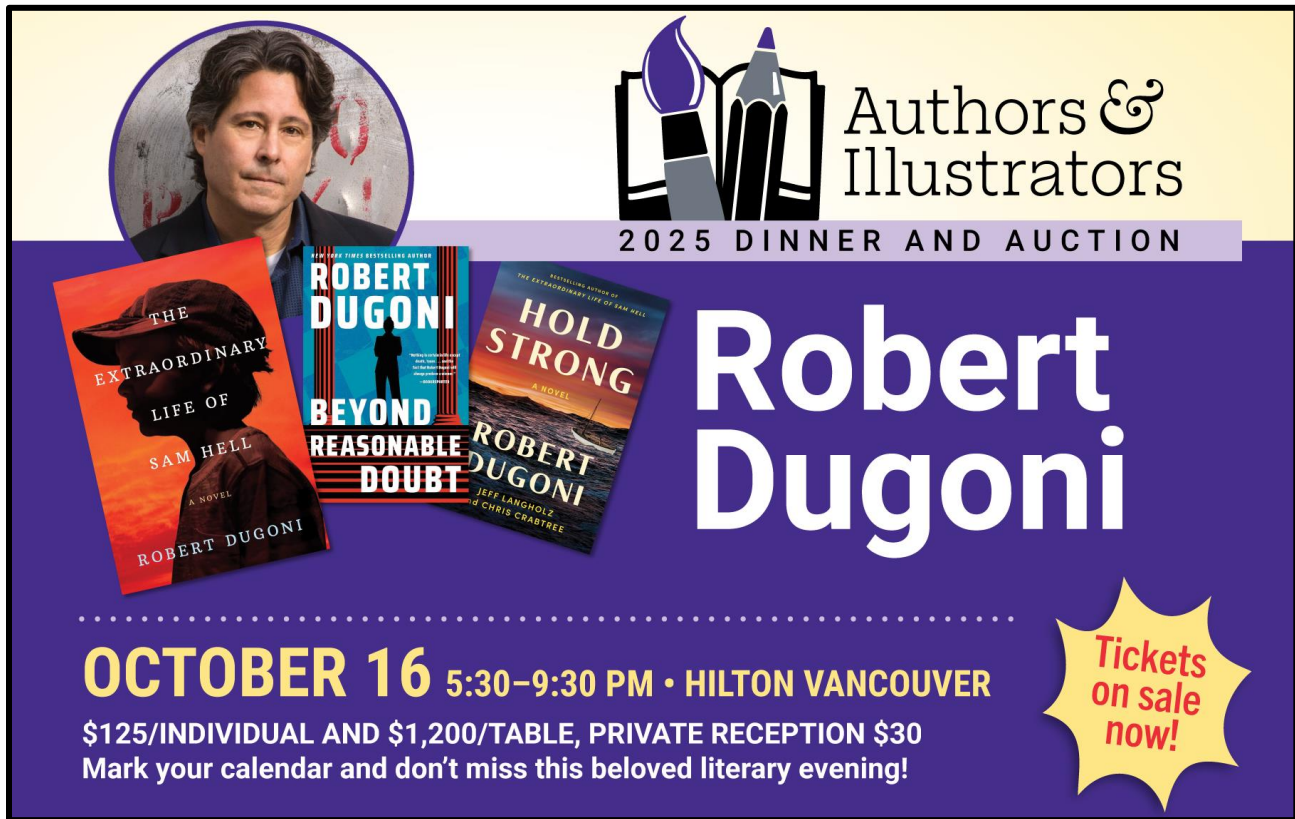


AUG  
2025



# Foundation Update

**Tickets Are Now on Sale for the  
Authors & Illustrators Dinner & Silent Auction!**



Authors & Illustrators  
2025 DINNER AND AUCTION

## Robert Dugoni

**OCTOBER 16 5:30–9:30 PM • HILTON VANCOUVER**  
 \$125/INDIVIDUAL AND \$1,200/TABLE, PRIVATE RECEPTION \$30  
 Mark your calendar and don't miss this beloved literary evening!

**Tickets on sale now!**

This year's Authors & Illustrators Dinner & Silent Auction will celebrate FVRLibraries' 75<sup>th</sup> anniversary—75 years of strengthening local communities through exciting programs, essential services, and a vast array of media and materials.

Thanks to your generous contributions, FVRL Foundation can proudly support outstanding FVRLibraries programs and services like these:

- Summer Reading: *encourages reading over the summer for tens of thousands of participants*
- Experience Passes: *provide free access to diverse attractions from Portland to Goldendale*
- Community Reads: *brings people together to engage in meaningful dialog about a book*
- Literacy Support Materials: *expands the Library's reach by placing books in the community*
- Reading in Action: *models reading together with enhanced storytimes for low-income families*
- Materials Collection: *offers an extensive range of materials, resources, and items for all patrons*

And so much more! Join us in celebrating FVRLibraries' past, present and future. Tickets for this gala fundraiser are available at [fvrlfoundation.org](http://fvrlfoundation.org). We'll see you there!

### **Upcoming Events**

**Saturday, September 13**

**La Center Friends Pop-Up  
Book Sale**

La Center Community Library  
10:00am–2:00pm

**Monday, September 15**

**FVRL Trustee Meeting**

Hybrid: Woodland Community  
Library and Zoom  
6:00pm–8:00pm

**Thursday, September 25**

**FVRL Foundation Board Meeting**

Foundation office  
3:00pm–4:30pm

**Friday, October 3**

**Vancouver Friends Art4Art  
Fundraiser**

Vancouver Community Library  
5:30pm–7:30pm

**Saturday, October 4**

**Ridgefield Friends Book Sale**

Ridgefield Community Library  
9:00am–3:00pm

**Monday, October 20**

**FVRL Trustee Meeting**

Hybrid: La Center Community  
Center and Zoom  
1000 E 4th St, La Center  
6:00pm–8:00pm



## **Thank you, Southwest Washington!**

**This summer, you made history. Voters across our district said yes to the FVRLibraries Levy Lid Lift, securing the future of our libraries for years to come.**



As someone who grew up in Vancouver, I've seen our community grow and change in incredible ways. We've become more diverse, more connected, more future-minded. But in all that change, I've also seen how the best parts of community—the ones built on inclusion, access, and opportunity—don't happen by accident. They happen because we choose to invest in them.

In August, we chose together to:

- Keep library spaces open and welcoming
- Maintain—and expand—library hours to improve access for all
- Preserve staffing and services without disruption
- Give FVRLibraries a stronger foundation for long-term planning

This win didn't happen on its own. It was made possible by hundreds of supporters who gave their time, energy, and expertise to the "vote yes" campaign—led by the Fort Vancouver Regional Library Foundation and our 14 volunteer-run Friends of the Libraries groups. Nearly every library branch has a Friends group – entirely volunteer-run organizations devoted to the needs of their library, community, and staff. Becoming a member of your Friends group is a wonderful sign of commitment to your branch, and a way to get to know your neighbors. They are a lot of fun – I encourage you to join.

This is a landmark year for FVRL – it is the 75th anniversary of the District. I invite you to celebrate your love of libraries and the difference they have made in our communities for the last 75 years at our annual Authors and Illustrators Dinner on October 16th. Together we will reflect on our past, and consider what is possible for the future with your support.

Thank you for your commitment to community and support of libraries.

Best,  
Jenny Wilkerson  
Executive Director, FVRL Foundation

**This is just the beginning—with your support, FVRL Foundation will keep FVRLibraries strong!**



# FVRLibraries

## Woodland Community Library

2024-2025



### Woodland Community Library

- **1874** Woodland begins fundraising for a library
- **1926** Woodland's first public library opens
- **1996** Woodland votes to become part of FVRL
- **2017** FVRL purchases land in Woodland for a new library
- **October 12, 2024** the new Woodland Community Library opens





The new Woodland Community Library opened in October 2024. The dedication and hard work of Woodland Library staff and the Friends of the Library helped make the vision a reality. Some FOL members worked and fundraised for the new building for over a decade!

- Woodland Friends of the Library were recognized with the **2025 Volunteer Leadership Award** from the Washington Library Association
- The Woodland Community Library won the **Best Small Project** award at the ACEC Oregon 2025 Engineering Excellence Awards



The Woodland Community Library has a small but mighty staff:

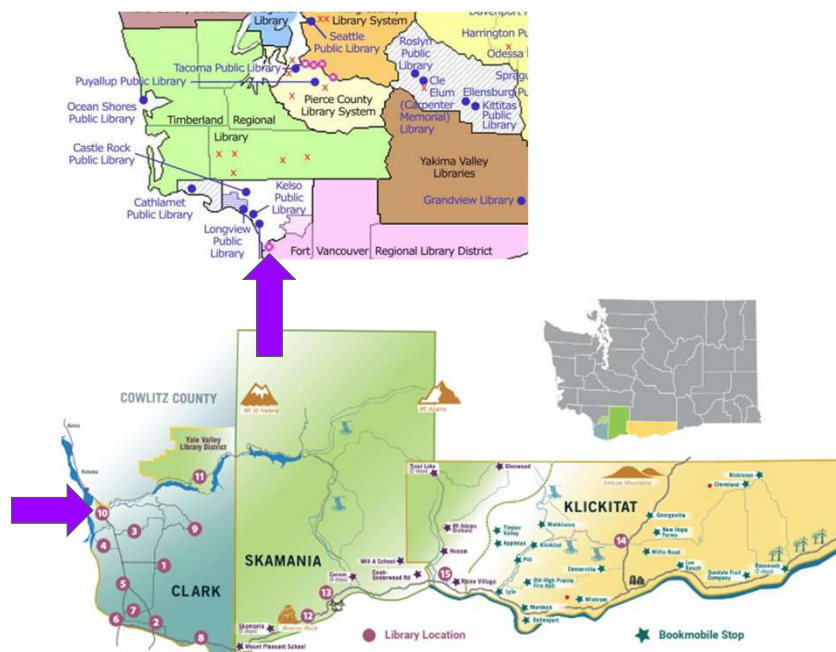
- Branch Manager
- Senior Branch Supervisor
- 1 full time Senior Library Assistant
- 2 part time Senior Library Assistants
- 1 full time Public Services Assistant
- And amazing subs!





We are supported by an award winning Friends of the Library group.

- New Library!
- Book Sales
- Friends Book Store
- Volunteering to help with programs
- Community Outreach
  - National Night Out
  - Hot Summer Nights



### Service Area

Woodland Community Library serves Clark County and parts of Cowlitz County including the Yale Valley Library District.

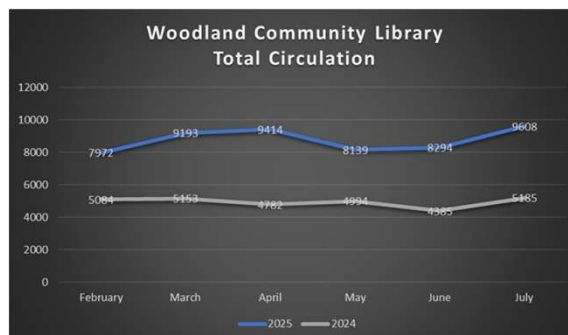
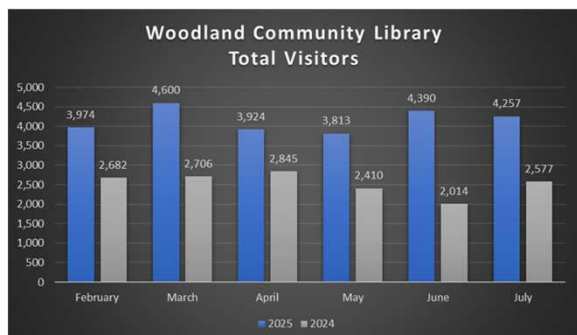
### FVRL Reciprocal Libraries served by Woodland Community Library:

- Kalama Public Library
- Kelso Public Library
- Longview Public Library
- Timberland Regional Library





## Last Six Months in Review



### Summer Programs:

- Summer Reading Kick-Off Party: 356
- Reptile Man: 406
- Danza Azteca: 120
- Stunteddy Flea Circus: 115

### Ongoing Programs:

- Master Gardener Series
- Book Group
- Family Storytime

### School visits:

- Bi-lingual classes from North Fork Elementary
- All fourth grade classes from Columbia Elementary





#### Outreach and Partnerships:

- Hot Summer Nights in the Park
- National Night Out
- Kinder Night
- Back 2 School Bash
- Read, Return, Repeat site at the Corner Store



#### Partnerships:

- BloodWorks NorthWest
- Humane Society for Southwest Washington Mobile Vet Clinic
- Clark County WorkSource and WorkForce
- Fibre Federal Financial Series
- Woodland Historical Society and Museum Author Series
- Woodland Preschool Co-op
- The Mom Walk Collective





#### Resource Fair:

- 26 Organizations
- Connections made and relationships fostered
- Many community members have asked us to host another Resource Fair next year



#### Future Focus:

- Grow Engagement at the Library
  - Programs
  - Volunteers
- Grow Connections with the Community
  - Local Schools
  - Additional Read, Return, Repeat sites
  - Partnerships







On behalf of the Woodland Library staff and Friends of the Library, **thank you** for your support and for being here today.







## Rules of Conduct Policy

The Board of Trustees of the Fort Vancouver Regional Library District (FVRL) has established the following rules of conduct to protect the rights and safety of library patrons and staff and to preserve and protect the library's materials, equipment, and property. The Board is committed to providing all patrons a pleasant library environment and to enabling staff to give quality service both in person and online.

### WHEN USING THE LIBRARY

- Expect to receive fair, courteous, and equitable treatment. Request physical accommodation or assistance when needed to allow you full use of library services.
- Ask library staff for help; they are here to assist you. Share with library staff your suggestions about how we can improve our services, collections, and facilities.
- Adhere to established library policies and procedures.
- Respect the rights and privacy of other library patrons and staff. Set cell phones to silent or vibrate and use in a manner that is not disruptive to others. Be mindful of noise levels when talking or comforting an upset child. Ask permission of others before taking pictures.
- Eat and drink in designated areas only. Beverages in securely covered containers are permitted; only water is allowed near vulnerable equipment and materials.
- All belongings/bags brought into the library must be carried in a single trip, kept contained, out of the way of others and within your reach at all times. Do not leave belongings unattended. The library is not responsible for items that are lost, stolen or damaged in the library or on library grounds.
- Maintain orderly and safe entry/exit by not loitering in high traffic areas, doorways, aisles and stairways, and keep personal items from interfering with others' access to the library.
- Small carts and baby strollers are welcome unless they interfere with others ability to access the library.

### THE FOLLOWING BEHAVIORS ARE PROHIBITED AT THE LIBRARY

1. Engaging in or attempting to engage in any activity that would be a violation of any federal, state or local criminal law, statute or ordinance.
2. Engaging in sexual activities including physical contact with self or others as well as sexually harassing comments or behaviors.

3. Possessing, selling, distributing, consuming or being impaired by or under the influence of a controlled substance or alcohol. (See Meeting Space Usage Policy for exceptions to alcoholic beverages)
4. Refusing to comply with the direction of a library staff member.
5. Violating US copyright laws or the Library Internet Use Policy.
6. Engaging in loud, disruptive, destructive, or unsafe behavior that interferes with others' use of the library or with the ability of staff to perform their job duties.
7. Engaging in threatening or harassing behavior that creates a hostile environment on library premises or through remote communication such as frequent or abusive chats, texts or phone calls.
8. Consuming tobacco products or e-cigarettes in library buildings or within 25 feet of any entrance or open window, per RCW 70.160.
9. Destroying, damaging, or defacing library facilities, materials, equipment or software.
10. Bringing animals into the library other than trained service animals (as defined by law), except as approved by authorized library staff.
11. Using another person's library account without their permission.
12. Openly viewing sexually explicit material.
13. Dressing inappropriately (bare feet or bare chest), per RCW 27.12.290.
14. Discomforting others due to offensive body odor, per RCW 27.12.290.
15. Improper use of library grounds (camping, skateboarding, overnight parking, etc.); or library restrooms (bathing, shaving, loitering, washing clothes, etc.).
16. Monopolizing library spaces (sleeping, excessive belongings, congregating, etc.) or otherwise interfering with others' access to the library.

### **Consequences for violating rules 1–4**

Violators may be immediately excluded from all FVRL premises without prior warning at discretion of staff. *Any person engaged in illegal activity may lose all library privileges for up to life and the incident may be reported to the appropriate law enforcement agency.*

### **Consequences for violating rules 5–16**

Violators will be given up to two warnings at the discretion of staff and may be excluded for up to one year. Consequences for repeated behavioral infractions of the same or similar nature may have cumulative exclusions (ie, one day, one week, one month, one year) at the discretion of library staff. FVRL reserves the right to trespass repeat offenders through the appropriate law enforcement agency.

## UNATTENDED MINOR CHILDREN (UNDER 18) AT THE LIBRARY

Children under the age of 18 are welcome at the library at all times. Parents and guardians are responsible for the behavior of their minor children whenever they are in library buildings or on library property, including the materials they choose to read or view including through the use of library computers. Compliance with US copyright law and the FVRL Library Internet Use Policy is the joint responsibility of the minor and their parent or guardian.

Leaving children unsupervised or unattended anywhere on library premises is not acceptable when the child's behavior becomes an issue to their own or other's comfort, well-being and safety. Young children must remain under the supervision of an adult or responsible caregiver at all times.

## RIGHT OF APPEAL

All library staff are expected to apply library policy in a fair, reasonable and positive manner. Individual patrons who question the way that library policies have been applied may use the appeal process that is described in FVRL's Appeal Rights of Patrons document.

## AUTHORIZATION

The FVRL Rules of Conduct Policy shall be enforced by the Branch Manager in charge of each library unit or their designee. Authority for this policy includes: RCW 27.12.210 (2); RCW 27.12.270; RCW 27.12.290; and RCW 27.12.330.

## BOARD APPROVED

- Original Policy 12/13/93
- Revised: 06/12/2000
- Revised: 04/11/2006
- Revised: 08/15/2016
- Revised: 05/15/2017
- Revised: 02/20/2018

## Fort Vancouver Regional Libraries (FVRLibraries)

### Rules of Conduct Policy

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**Purpose** The Board of Trustees of Fort Vancouver Regional Library District (FVRLibraries), under the authority granted by RCW 27.12.290, establishes the following Rules of Conduct to protect the rights and safety of all patrons and staff, and to preserve library property, materials, and services. FVRLibraries is committed to cultivating a welcoming, community-centered environment where all people are treated with fairness, dignity, and respect.

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**Shared Responsibilities** When visiting or using FVRLibraries facilities or services (in person or online), patrons are expected to:

- Engage with all staff and other patrons in a respectful and cooperative manner.
- Follow all applicable library policies and procedures.
- Abide by local, state, and federal laws while on library property.
- Use library spaces, materials, and services as intended.
- Maintain order and safe entry/exit by not loitering in high traffic areas, doorways, aisles and stairways, and keep personal items from interfering with others' access to the library.

Rules of Conduct are applied consistently, respectfully, and equitably to all patrons.

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### Prohibited Behaviors

**1. Unsafe or Disruptive Behavior** Activities that interfere with others' use of the library or safety, or disrupt library operations, including:

- Engaging in threatening or harassing behavior that creates a hostile environment on library premises or via remote communication including chat, texts, or phone calls.
- Intimidating or inappropriate behavior toward staff or other patrons (e.g., sexual advances, persistent staring).
- Loud or disruptive conduct, including yelling or misuse of equipment.
- Loitering in high traffic areas, doorways, aisles, and stairways, preventing order and safe entry/exit.
- Placing personal items where they interfere with others' access to and from the library.
- Bringing or operating bicycles or other similar devices inside library buildings, including but not limited to, vestibules or covered doorways. Operating skates, skateboards or

other similar devices in or on library premises. Small carts and baby strollers are welcome unless they interfere with others' ability to access the library.

- Inadequate attire (e.g., no shoes, no shirt, no bottoms).
- Discomforting others due to offensive body odor; odor on one's person, clothing, or belongings that is so strong as to interfere with others' use and enjoyment of the library.
- Moving library furniture or equipment without permission from library staff.
- Bringing in belongings/bags into the library that can't be carried in a single trip, or kept within your reach at all times. Personal belongings are obstructing doorways, aisles, or stairways. Leaving belongings unattended. The library is not responsible for items that are lost, stolen or damaged in the library or on library grounds.

## **2. Inappropriate Behavior**

- Misuse of library property (e.g., sleeping, camping, overnight parking, excessive belongings, etc.).
- Inappropriate use of restrooms (e.g., bathing, shaving, washing clothes, loitering, charging electronic devices, etc.).
- Leaving personal items unattended. Items left unattended will be treated as lost property.
- Unauthorized use of another patron's library account.
- Sleeping, appearing to sleep, or lying down.
- Eating or drinking in any non-designated area.
  - Bringing in a beverage that is not in a securely covered container.
  - Food preparation is not allowed.
  - Food cannot be messy, greasy, or have a strong odor.
  - Unattended food will be discarded.

## **3. Illegal Behavior**

- Any unlawful activity that would be a violation of any federal, state, or local criminal law, statute or ordinance.
- Possession or display of firearms or dangerous weapons (RCW 9.41.300).
- Engaging in sexual activities including physical contact with self or others as well as sexually harassing comments or behaviors.
- Viewing explicit content in any library space.
- Possessing, selling, distributing, consuming or being impaired by or under the influence of a controlled substance or alcohol.
- Destroying, damaging, or defacing library facilities, materials, equipment, or software (RCW 27.12.330).
- Displaying or consuming tobacco products or e-cigarettes in library buildings or within 25 feet of any entrance or open window. Smoking or vaping near entrances/windows (RCW 70.160).
- Bringing animals into the library other than trained service animals as defined by the Americans with Disabilities Act (RCW 70.84.021, RCW 49.60.214).

#### 4. Noncompliance with Staff Directions

- Refusing to comply with directions or requests from library staff that support safety, policy enforcement, or library operations is prohibited.
- 

#### Consequences for Violations

- **Immediate Exclusion:** Patrons engaged in illegal or dangerous behavior may be removed without prior warning. Library privileges may be revoked for up to one year and extended as needed.
  - **Progressive Discipline:** Staff may issue verbal warnings before enacting exclusions ranging from one day to one year. Consequences for repeated behavioral infractions may have cumulative exclusions for up to one year at the discretion of library staff.
  - **Trespass from FVRL Library locations:** Repeat, illegal, or serious violations may result in formal trespass orders issued through law enforcement.
  - Every exclusion and trespass issued is applicable to all FVRLibraries property and in-person operations/services.
- 

#### Unattended Minor Children

- Parents/guardians/caregivers are responsible for their minor children's behavior and safety.
- Library staff and volunteers are not responsible for child supervision and do not act "in loco parentis".
- Library staff and volunteers cannot provide childcare or assume responsibility for children's safety.
- Young children must be under the supervision of an adult or responsible caregiver at all times.

#### Situations where staff will intercede include but are not limited to:

- A child appears frightened or distressed.
- A child is behaving unsafely or is in danger.
- A child exhibits specific inappropriate behavior.
- A child is left unattended at closing time.

**After Hours Procedure:** If a child is left unattended and the caregiver cannot be reached at the time of closing, staff will contact law enforcement.

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#### Right of Appeal



Patrons may appeal enforcement actions through the process outlined in the [Appeal Rights of Patrons](#) document. FVRLibraries staff are expected to uphold these policies with fairness and integrity.

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**Authorization and Legal Basis** The FVRLibraries Rules of Conduct Policy shall be enforced by the Branch Manager in charge of each library unit or their designee. Authority for this policy is supported by the following RCWs:

- RCW 27.12.290
  - RCW 27.12.330
  - RCW 70.160
  - RCW 9.41.300
  - RCW 70.84.021
  - RCW 49.60.214
- 

#### **Board Approval History**

- Original: 12/13/1993
- Revisions: 06/12/2000, 04/11/2006, 08/15/2016, 05/15/2017, 02/20/2018
- Next Review: XX/XX/2025

2025 Calendar for 2026 Budget							
Assignment	June	July	August	September	October	November	December
Finance, ED	Focus on LLL Efforts. Results significantly influence all budget aspects	Focus on LLL Efforts. Results significantly influence all budget aspects	Focus on editing LLL financial data based on LLL Election results.	Updated Revenue & expenditures, balance budgets 2025 & 2026	Draft 2025 Budget Amendment to Board	1st 2026 reading of budget to Board, levy public hearing	Board 2026 budget approval, public hearing
Finance Committee				Start drafting 2026 and amended 2025 budgets	Final revenue and expenditure forecasts	2026 budget review and 2025 amendment adopted	Adoption of 2026 Budget
Admin Team				Finalize Division budget requests	Develop 2026 work plans and narratives	Finalize work plans and budget narrative	Final budget document to Board
ED/Board of Trustees				Determine budget goals, outcomes (Based on 2025 carry-over & LLL Deliverables)	Prepare amended budget request, reserve allocations	Property tax levy, approval and resolution; filed with counties, Nov. 30	Submit final levy rate and budgets to all County Assessors and Clerks