



## AGENDA FOR PUBLIC MEETING

**DATE:** Monday, December 15, 2025 at 6:00 pm  
**LOCATION:** **In Person:** Vancouver Community Library; Columbia Room  
901 C Street, Vancouver, WA 98660  
**Zoom Link:** <https://us06web.zoom.us/j/82151796387> or call in: 1 (971) 247-1195  
Meeting ID: 821 5179 6387 Passcode: 664145

1. **Call to Order**
2. **Agenda Approval** ACTION
3. **Chair Announcements** INFORMATION
4. **Public Comments (limit 2 minutes each)**
5. **Consent Agenda** ACTION  
Minutes Approval: November 17, 2025  
Approval of Claims: November 2025
6. **Reports**
  - 6.1 October Financial Statements: Catrina Galicz ACTION
  - 6.2 FVRL Organizational Report: Alicia Gomori & Jennifer Giltrop INFORMATION
  - 6.3 Vancouver Branch Report: Justin Keeler INFORMATION
7. **Business**
  - 7.1 **Facilities and Finance Committee**
    - A. 2026 Budget – Public Hearing ACTION
    - B. Resolution 2025-12: 2026 Budget Approval ACTION
    - C. Resolution 2025-13: Surplus of 2016 Mercedes Sprinter Van ACTION
  - 7.2 **Strategic Plan:** Comprehensive Facilities Plan: Group 4 INFORMATION  
Architecture
  - 7.3 **Policy & Nominating Committee**  
Election of Officers ACTION
8. **Executive Session RCW 42.30.110(1g) Personnel**
9. **Resolution 2025-14 Executive Director's Review** ACTION
10. **Board Comments**
11. **Setting for next regular meeting:** Monday, January 26 at 6:00 p.m. at  
(Vancouver Community Library/Zoom)
12. **Adjournment**

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Library locations: Battle Ground, Cascade Park, Goldendale, La Center, North Bonneville, Ridgefield, Stevenson,  
Three Creeks, Vancouver, Vancouver Mall, Washougal, White Salmon Valley, Woodland, Yacolt, Yale



## Board of Trustees Meeting Minutes

November 17, 2025– 6:00 PM Regular Meeting  
Battle Ground Community Library  
1207 SE 8<sup>th</sup> Way, Battle Ground, WA 98604  
Meyer Memorial Trust Community Room  
Hybrid/In-Person

Kristy Morgan, *Chair*, Clark County At-Large  
Megan Dugan, *Vice Chair*, City of Vancouver  
Marie Coffey, *Secretary*, Clark County At-Large  
Mary Ann Duncan-Cole, Skamania County  
Mary Williams, City of Vancouver  
Olga Hodges, Klickitat County  
Irina Kakorina, Clark County At-Large

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**Present Board:** Kristy Morgan, Olga Hodges (remote), Marie Coffey, Mary Ann Duncan-Cole (remote), Mary Williams, Irina Kakorina (remote), Megan Dugan

**Absent:**

**Present Staff:** Jennifer Giltrop, Executive Director; Catrina Galicz, Finance Director; Alicia Gomori, Deputy Director; Andrea Scherer, Human Resources Director; Miranda Holtmann, Executive Assistant; Julian Mendez, Communications and Marketing Director; Lynne Caldwell, Collection and Technical Services Director; Lucien Kress, IT Director; Jenny Wilkerson, Executive Director, FVRL Foundation

**Remote Access:** <https://us02web.zoom.us/j/87566671288> • Meeting ID: 375 6667 1288 • Passcode: 844432 • Phone Access 206-337-9723

## Fort Vancouver Regional Library Business Meeting Minutes

### AGENDA:

1. **CALL TO ORDER** - Chair Morgan called the meeting to order at 6:00 p.m.
2. **AGENDA APPROVAL** – At 6:00 p.m. Mary Williams made a motion to approve the agenda. Marie Coffey seconded. Motion approved with 6 of 7 votes.
3. **CHAIR ANNOUNCEMENTS** – the chair had no announcements.
4. **PUBLIC COMMENTS** – At 6:01 p.m. public comments began with the following speakers
  - Mayor Marla Keethler of White Salmon and FVRL Next Chapter Advisory Committee made a public comment about the work of the FVRL Next Chapter Advisory Committee.
  - Tanna Engdahl of Vancouver and FVRL Next Chapter Advisory Committee made a public comment about not limiting words that describe Fort Vancouver Regional Libraries.
  - Jane Higgins of Battle Ground Friends of the Library and FVRL Next Chapter Advisory Committee made a public comment about the FVRL Next Chapter Advisory Committee.
  - Quill Onstead of Portland made a public comment about drag queen story hour.
  - Gary Wilson of Clark County made a public comment about library services.
5. **APPROVAL OF CONSENT AGENDA ITEMS**– At 6:11 p.m. Williams made a motion to approve the Consent Agenda. Megan Dugan seconded. Motion approved with 7 of 7 votes.
6. **REPORTS**
  - 6.1. **FINANCIAL STATEMENTS AND HIGHLIGHTS** – At 6:12 p.m. Catrina Galicz provided highlights the month ending September 2025.

**Statement of Cash:** At the end of September the District had a cash balance of \$15.4 million. Net operating activity for the month is (\$8.1 million). Net operational activity year-to-date is (\$2.8 million), this is expected to adjust with October's property tax cash receipts of \$9.8 million which will put the district 93% of year-to-date property tax revenues which is in line with expectations. All cash targets are being met.

**Statement of Revenue:** All areas of revenues are meeting or exceeding year-to-date expectations. Areas under 75% are property taxes which will course correct in October when the \$9.8 million is received.

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Regarding the Yale Valley revenues, Galicz noted that FVRL will receive the rest of the contract and be fully reimbursed for capital in November.

**Statement of Expenses:** Overall expenses are trending 13% less than initial budget, substantially driven by the factors previously communicated and included in the 2025 budget amendment that is on the agenda. These include continued vacancies in positions, some of which required external temporary staffing that is supported in the professional services line item, capital projects not executed due to Facilities staff turnover, focus on the levy lid lift efforts, and the fire in the Vancouver Community Library server room. Books and materials purchases are trending below budget due to timing and further influenced by the vendors closing. Galicz noted for the intergovernmental services line item, 3 of the 4 counties have yet to invoice FVRL to be on the ballot for the levy lid lift. Those funds will be rolled over into the 2026 proposed budget.

Dugan asked how the closing of Baker and Taylor will impact the materials budget. Jennifer Giltrop responded that the roughly \$7,000 in orders were canceled and that FVRL is in the process of getting more Ingram orders that are shelf ready. The expectation is to spend the majority of those funds by end-of-year.

Olga Hodges requested to know the amount that the consultants on the Strategic Plan and Master Facilities Plan received in October. Staff replied that a \$43,800 payment to Group 4 Architecture was included in the board packet in the consent agenda in the approval of October claims. Morgan asked how much the contract for the project was over all. Giltrop answered that the contract in full is about \$400,000. Giltrop added that Group 4 is the lead on the contract, hence their name on the payment. However, Point North and Group 4 as well as other subs have been working jointly on the planning projects.

**RECEIVE AND FILE SEPTEMBER FINANCIAL STATEMENTS** – At 6:19 p.m. Coffey made a motion to approve receiving and filing the September financial statements. Williams seconded. Motion approved with 7 of 7 votes.

**6.2. ORGANIZATIONAL REPORT** – At 6:20 p.m. Alicia Gomori was given the floor to present the organizational report which included the following highlights.

**La Center Community Library** held a fall author panel with three local mystery writers called Murder Most Mysterious.

**Three Creeks Community Library** shared a story where two moms who both spoke Persian connected at the library.

**The Vancouver Mall Library** hosted the Clark County Food Bank's Nutrition Education Team who held a workshop on preparing safely, preserving and storing food to reduce food waste and risk of foodborne illness.

**Woodland Community Library** had over 2,000 people visit their table at the downtown trick-or-treat event. Books were supplied by the Woodland Friends.

Gomori closed by adding a staffing update that Battle Ground Branch Manager Holland Christie will be serving as Interim Assistant Public Services Director.

Giltrop added that today is the official launch of the Library of Things and shared the page on FVRL.org. Various items are available to borrow. Patrons can look items up in the catalog, place a hold, and pick up at their local branch. Items are stored in the Operations Center and are delivered to patrons at the requested location. As of the afternoon of day one 30% of the items had already gone out. Giltrop thanked the Library Foundation who funded \$15,000 in 2025 to start this program and they have committed to

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more funding in 2026. Giltrop also thanked Lynne Caldwell, Collections and Technical Services Director and Julian Mendez, Communications and Marketing Director for their work on this project. Giltrop noted that Caldwell will provide a report on the Library of Things at an upcoming board of trustees meeting.

**6.3. BRANCH REPORT: BATTLE GROUND COMMUNITY LIBRARY** – At 6:26 p.m. Holland Christie provided an update on library activities around the Battle Ground Community Library, the Yacolt Express Library and the Yale Valley Community Library.

**Battle Ground Community Library** started as a bookmobile in 1941. The first branch opened in 1944. The current branch opened in 2009 with a refresh in 2019. The Library offers four story times and one drop-in Play to Learn a week. Other popular reoccurring programs include Build It, English Conversation Circle and book groups for kids and adults. The Library also offers other fun programming including Bad Art Night, Pizza and Politics, Makeup Tips and Tricks and Toddler Drive-in. Summer at your library had over 1,000 readers 547 of which completed their challenge. There were over 70 programs and outreach visits as part of Summer at Your Library. The branch also does a number of outreach throughout the years with locals schools, senior centers and community groups.

**Yacolt Express Library** opened in 2012 following the retirement of the Clark County bookmobile. It is housed in the old jail. It is self-service and has circulation and door count numbers that surpass other libraries of comparable size. Programming done in the space has included Kids Create and holiday events. Almost all of the summer programs are done outside as they are too popular to fit in the space itself.

**Yale Community Library's** history begins in 2003 when residents voted in favor of creating the Yale Valley Library District. This is an independent district that has its own five-member library board that oversees the finances and contract Fort Vancouver Library District for service. It is FVRL's books, staff, and technology inside the building owned by Yale. The current library was built in 2021. Yale is also self-service and is staffed 15 hours a week. Program offerings included Kids Create, an adult book group, and holiday events that are popular.

Christie closed by noting that all three libraries are thankful to have supportive, enthusiastic and generous friends groups. She offered her sincere gratitude to the friends and the community for their engagement and support.

**7. BUSINESS**

**7.1. FACILITIES AND FINANCE COMMITTEE**

**A. 2025 Budget Adjustment (2<sup>nd</sup> Read)** – At 6:39 p.m., before presenting on the 2025 budget adjustment, Galicz provided a quick follow up from the question presented during the September finances agenda item. In response to Morgan and Hodges question about the Group 4 contract, the contract is for \$403,590 and through September FVRL has paid \$270,390 on the contract leaving \$133,200 left to wrap up the contract.

Presenting on the 2025 budget adjustment, Galicz noted that only a couple of minor changes were made between the first read and this second read based on further analysis after completing the September year to date financial report. One of those changes is revenues are increasing about \$55,000 between taxes, other taxes and investment interest. Expenses are decreasing by \$40,000 in intergovernmental services. The combination of these two changes, will positively impact ending cash reserves by \$95,000 which will provide an estimated ending cash reserves of \$15.9 million. This allows the district to meet operating reserves expectations of having \$8.3 million to meet the 60 to 90 days target of budgeted expenses.





- B.** At 6:43 p.m. Dugan made a motion to approve **Resolution 2025-10: 2025 Budget Amendment**. Coffey seconded. Motion approved with 7 of 7 votes.
- C. 2026 Budget (1<sup>st</sup> Read)** —At 6:44 p.m. Galicz presented on the first read of the 2026 budget. Galicz opened noting that the 2026 budget is substantially different than the 2024 or 2025 budget. The proposed budget realizes the property tax revenues associated with the levy lid lift within the revenue budget, demonstrates the district's commitment to voters associated with delivering levy lid lift promises in the expense budget and shows an increase in cash reserves at the end of the year as planned in the 5-year projections. This is a change from the budgeted use of reserves seen in the last two budget years.
- Revenues are estimated at a total of \$56.9 million. Most categories are consistent with prior year revenue budgets. Galicz noted that increases in property tax revenues and increases in the investment revenue are associated with the increase in property tax revenue.
- Expenses are estimated at a \$50.8 million budget, which is a 52% increase over 2025. Increases in operating costs, \$7.2 million, are primarily driven by the following factors. An increase in branch hours, to begin June 1 and associated building and staffing expenses. Standard COLA and anniversary driven pay increases. Non-negotiable increases to benefit costs (medical, dental, retirement). An increase in library materials to maintain a 12% of operating budget. Continued investment in technology (such as: new account software, new phone system). Finally, the rolling forward of 2025 election costs payable to the counties. Increases in the capital budget are driven by rolling the Vancouver Community Library deck and other projects from 2025 into 2026. Other projects budgeted are the HVAC and roof of the Operations Center, library branch repairs and refreshes. The largest project is moving the new Washougal Library project forward.
- Giltop added that the cost estimates that were done in 2021 put the project at \$11 million for construction. A costing update has revealed an updated estimate \$12.9 million in construction costs and \$18 million for the project overall. The district has secured approximately \$12.2 million through reserves, contributions from the Foundation, and state appropriation. Staff and the Foundation will pursue additional sources with the goal of maximizing private contributions and mitigating further operating fund needs from the district. If no other funds are raised, then the District operations budget in 2027 and 2028 will be used to complete projects promised in the levy lid lift. Coffey asked if an architectural drawing had begun of the Washougal project. Giltop provided the context that in 2021 there was a community engagement process with Hacker, the architects on the project, and schematic drawings were completed at that time.
- Galicz presented the 2026 budget for reserves. The budget includes an increase to reserves of \$6 million which supports the increased requirement of cash on hand to cover the 60 to 90 days of targeted budget. Closing out the presentation Galicz added that in December the five-year projection would be included as part of the second reading.
- D. 2026 PROPERTY TAX LEVY – PUBLIC HEARING** – At 6:59 p.m. Galicz presented on the 2026 Property Tax Levy. Every year the district is required to bring forth the levy resolution and have the board pass the levy resolution. In a non-levy lid lift year, the resolution would be allowing the district to increase by 1% per year. As the levy lid lift was passed by voters to restore the levy rate to the 50 cents per thousand assessed value and the resolution communicated to the county that the board wishes to move forward in alignment with the election results that approved the levy lid lift.



At 7:00 p.m. the chair opened the public comment portion of the public hearing. Public comment would be set for no more than 30 minutes and individuals were allowed 2 minutes to speak. Public hearing comments were made by the following:

There were no volunteers for public comment.

The chair asked for any comments from the board.

Dugan thanked the voters for their support of the levy lid lift.

At 7:01 p.m. The Chair dosed the public comment portion of the property tax levy public hearing.

- E. Williams made a motion to approve adopting **Resolution 2025-11 Adopting the 2026 Property Tax Levy**. Dugan seconded. Motion approved with 7 out of 7 votes.

At 7:03 the chair closed the public hearing on the 2026 Property Tax Levy.

## **7.2. POLICY AND NOMINATING COMMITTEE**

**STRATEGIC PLAN – MISSION, VISION, VALUES, AND PRIORITIES (1<sup>ST</sup> READ)** – At 7:03 p.m. Point North consultants Lisa Keohokalole Schauer and Cadie Dye presented an update on the Strategic Plan, highlighting progress and the process used to develop the draft content. They noted that the plan reflects thousands of community inputs collected over the summer through regional engagement efforts, including staff, patrons, and a diverse Next Chapter Advisory Committee representing board members, staff, partners, and community sectors. The advisory group has met multiple times to review themes, provide feedback, and guide the iterative drafting process alongside the administrative team.

The presenters emphasized that the Strategic Plan is intended as an actionable, community-rooted guide for decision-making, staff alignment, donor engagement, and partnership development. They reviewed draft vision, mission, and values statements, outlining the library's commitment to equitable access, community connection, lifelong learning, and public trust. They also previewed four high-level priorities—operational excellence; community connection and inclusion; programs, collections, and services; and spaces and technology—which will be expanded with goals, objectives, and measures of success in the next draft.

A glossary of key terms was shared to ensure common understanding across stakeholders and to reflect community language in the plan. The team invited feedback from trustees, including those serving on the Advisory Committee, and confirmed that no action was required at this meeting.

As the presentation closed extended discussion ensued on the draft Strategic Plan language beginning with a request from chair Morgan for more detailed quantitative data from the community engagement preprocess, including counts and themes from survey responses and Post-it note feedback. The consultants and staff noted that a community engagement summary was presented at the August board and most of the outreach was completed by that time.

The majority of the discussion focused on concern from trustees Morgan, Hodges and Coffey about the use of the terms “equity,” “equitable access,” “advancing equity,” and “hub” in the vision, mission, values and priorities. These trustees expressed frustration at the use that these words, which feel politically



charged, ambiguous, or exclusionary to those who dislike the terms, urged consideration of more neutral, plainly understood alternatives. Trustees Dugan, Duncan Cole, and Williams defended inclusion of “equity” as reflecting significant community and staff input, being essential to the service that the library provides and ensuing fair distribution of resources across the district.

Trustees also raised questions about how intellectual freedom is defined, particularly the phrase “without restriction,” and Hodges suggested refinements that acknowledge child safety. Staff advised that adding stipulation language to the definition of intellectual freedom veers into policy, not necessarily appropriate for this document. Staff and consultants affirmed that thousands of community inputs, staff perspectives, and translation/transcreation work have informed the current draft, but emphasized they will revisit and test alternative wording—particularly around “equitable access,” “advancing equity,” “hub,” and the intellectual freedom definition—before returning with a revised, more fully built-out Strategic Plan (including goals, objectives, and measures) for Board consideration in December.

### **7.3 2026 BOARD MEETING SCHEDULE**

At 8:22 p.m. the board reviewed the proposed 2026 board meeting date and location schedule. Williams asked if there would be a board retreat in 2026. Giltrop responded that the need may arise to hold a retreat but one has not been scheduled at this time. A retreat can be held as a special meeting, when appropriate.

At 8:22 Coffey made a motion to approve the 2026 Board Meeting Dates and Locations Schedule. Williams seconded. Motion approved with 7 out of 7 votes.

- 8. EXECUTIVE SESSION RCW 42.30.110(1g) Personnel** – at 8:24 p.m. Chair Morgan announced that the board of trustees would exit the room to go into executive session to discuss personnel as allowed by RCW 42.30.110 (1g) to return at 8:40 p.m. The board would not take any action after the executive session.

*The Chair called the meeting back to order at 8:40 p.m.*

- 9. BOARD COMMENT** - at 8:40 p.m. the chair opened the floor for board comments.
- Williams made a comment in support and appreciation for the Library Foundation. She expressed gratitude for the work of Executive Director of the Foundation Jenny Wilkerson and the way the foundation and the library are working together.
  - Coffey thanked the District for the Library of Things.
  - Hodges thanked the board for their discourse at the meeting and the ability to participate remotely.
- 10. SETTING FOR NEXT REGULAR MEETING:** Monday, December 15 at 6:00 p.m. at Vancouver Community Library. It will be a hybrid (in-person/online) meeting.
- 11. ADJOURNMENT** – At 8:42 p.m. Coffey made a motion to approve. Williams seconded. The meeting was adjourned at 8:42 p.m.

# FORT VANCOUVER REGIONAL LIBRARY DISTRICT

## Approval of Claims

As of

November 30, 2025

As required by RCW 42.24.080 and RCW 42.24.090, vouchers audited and certified by the Auditing Officer of the Fort Vancouver Regional Library District and those expense reimbursement claims which have been certified as required, have been recorded on a list and made available to the Board of Directors for approval.

As of this date, December 15, 2025,

The Board of Directors, by a vote does approve for payment the following vouchers, warrants, voids, and electronic transfers issued

November 1, 2025		through	November 30, 2025		
Accounts Payable Warrants Issued	Numbers	122495	Through	122616	\$ 885,974.03
Accounts Payable EFT Payments		EFT02827	Through	EFT02902	\$ 794,760.11
Accounts Payable Voids	Numbers	121911,122331,122383,122540,EFT02860 EFT02891,EFT02895			( \$ 6,982.16 )
Subtotal FVRL General Fund Warrants, EFTS, Voids					\$ 1,673,751.98
Payroll Electronic Fund Transfers	Numbers	20251101	Through	20251130	\$ 1,157,474.13
Other Electronic Fund Transfers Completed					
Vendor	Date	Amount			
ADP	November 14, 2025	\$ 5,611.74			
CLARK REG WASTEWTR	November 10, 2025	\$ 46.50			
CLARK REG WASTEWTR	November 10, 2025	\$ 58.79			
KAISER HSA	November 25, 2025	\$ 15,205.21			
WASH DOR	November 20, 2025	\$ 1,886.23			
FNBO VISA	November 3, 2025	\$ 35,832.36			
WASH DRS PERS	November 10, 2025	\$ 69,823.74			
WASH DRS DCP	November 10, 2025	\$ 4,758.14			
WASH DRS PERS	November 25, 2025	\$ 63,994.79			
WASH DRS DCP	November 25, 2025	\$ 4,628.65			
					\$ 201,846.15
Subtotal FVRL General Fund Warrants, Transfers, Direct Deposits, Voids					\$ 3,033,072.26
Total Transactions for Approval					\$ 3,033,072.26

DISTRICT LIBRARY - EXECUTIVE DIRECTOR

DISTRICT LIBRARY - AUDITING BOARD TRUSTEE

**WARRANTS**

Vendor ID	Document Type	Document Date	Document Number	Vendor Name	Document Amount
AAFI0001	Payment	11/6/2025	122495	AAF INTERNATIONAL	145.54
AFSC0001	Payment	11/6/2025	122496	AFSCME	2,946.56
ALVA0002	Payment	11/6/2025	122497	ALVAREZ, NOE	500.00
AMER0017	Payment	11/6/2025	122498	ALA- DUES	2,100.00
BAKE0002	Payment	11/6/2025	122499	BAKER & TAYLOR	20.05
BRAI0002	Payment	11/6/2025	122500	BRAINFUSE, INC	46,500.00
CDWG0001	Payment	11/6/2025	122501	CDW GOVERNMENT INC	9,088.28
CENT0012	Payment	11/6/2025	122502	CENTURYLINK	947.86
CITY0005	Payment	11/6/2025	122503	CITY OF NORTH BONNEVILLE	240.00
CLAR0004	Payment	11/6/2025	122504	CLARK PUD	1,488.75
COLU0009	Payment	11/6/2025	122505	COLUMBIA RIVER ECONOMIC DEVELOPMENT COUNCIL	1,000.00
DUGA0001	Payment	11/6/2025	122506	MEGAN DUGAN	30.80
ELG0001	Payment	11/6/2025	122507	ELGORT, BRUCE	50.00
FORT0002	Payment	11/6/2025	122508	FVRL FOUNDATION	20.00
GBMA0001	Payment	11/6/2025	122509	GB MANCHESTER CORPORATION	1,236.38
GLAS0002	Payment	11/6/2025	122510	GLASPY, JEANNIE	35.70
HARR0002	Payment	11/6/2025	122511	HARRY'S LAWN & POWER EQUIPMENT	70.98
HOME0001	Payment	11/6/2025	122512	HOME DEPOT CREDIT SERVICES	606.64
ICMA0001	Payment	11/6/2025	122513	ICMA RETIREMENT CORPORATION	4,940.03
INFO0004	Payment	11/6/2025	122514	INFORMATION TODAY INC	502.53
INGR0001	Payment	11/6/2025	122515	INGRAM	83,241.93
KAIS0001	Payment	11/6/2025	122516	KAISER FOUNDATION HEALTH PLAN	273,810.65
KLIC0002	Payment	11/6/2025	122517	KLICKITAT COUNTY PUD	1,534.50
LING0003	Payment	11/6/2025	122518	LINGUAVA	353.87
MACD0003	Payment	11/6/2025	122519	MACDONALD-MILLER FACILITY SOLUTIONS LLC	5,227.11
MIDW0002	Payment	11/6/2025	122520	MIDWEST TAPE	21,526.39
MORG0004	Payment	11/6/2025	122521	MORGAN, KRISTINA	28.00
NORT0005	Payment	11/6/2025	122522	NORTHWEST NATURAL GAS COMPANY	505.94
OVER0004	Payment	11/6/2025	122523	OVERDRIVE	69,201.46
PARK0008	Payment	11/6/2025	122524	PARKROSE HARDWARE	42.43
PARK0012	Payment	11/6/2025	122525	PARKER, FATJONA ALIAJ	50.00
PROQ0001	Payment	11/6/2025	122526	PROQUEST	9,281.16
ROSE0011	Payment	11/6/2025	122527	ROSE CITY UPHOLSTERY	1,147.30
SEAT0001	Payment	11/6/2025	122528	SEATTLE PUBLIC LIBRARY- ILLS	19.99



SKAM0001	Payment	11/6/2025 122529	SKAMANIA COUNTY PUD #1	430.03
SKAM0002	Payment	11/6/2025 122530	SKAMANIA COUNTY PIONEER	46.20
SOHA0001	Payment	11/6/2025 122531	SOHA SIGN CO INC	380.80
STAT0003	Payment	11/6/2025 122532	STATE AUDITOR'S OFFICE	139.10
SWIN0001	Payment	11/6/2025 122533	SWINGRUBER, JURINDA	12.60
TDST0001	Payment	11/6/2025 122534	TDS TELECOM	248.84
TMOB0001	Payment	11/6/2025 122535	T-MOBILE USA INC	112.00
TOWN0007	Payment	11/6/2025 122536	THE TOWN OF YACOLT	200.00
TRAN0007	Payment	11/6/2025 122537	TRANS 360, INC	1,378.65
TRIT0001	Payment	11/6/2025 122538	TRI TECH HEATING INC	1,710.45
ULIN0001	Payment	11/6/2025 122539	ULINE	2,128.63
VANC0001	Payment	11/6/2025 122540	CITY OF VANCOUVER UTILITIES	3,356.27
VANC0002	Payment	11/6/2025 122541	VANCOUVER BOLT & SUPPLY	21.65
VERI0002	Payment	11/6/2025 122542	VERIZON	866.26
WALT0001	Payment	11/6/2025 122543	WALTER E NELSON COMPANY	1,116.29
WAPI0001	Payment	11/6/2025 122544	WAPITI NW, LLC	1,280.20
WILL0024	Payment	11/6/2025 122545	WILLAMETTE GLASS	1,619.63
WOOD0001	Payment	11/6/2025 122546	CITY OF WOODLAND	1,900.95
WORL0001	Payment	11/6/2025 122547	WORLD BOOK INC	14,755.10
ZZZZ0475	Payment	11/6/2025 122548	JOHSON, SUSAN	25.00
ZZZZ0476	Payment	11/6/2025 122549	AMSLER, BETHANY E	25.00
ZZZZ0477	Payment	11/6/2025 122550	SHEPPARD, MISTY CHAWNTEL	10.00
CLAR0004	Payment	11/12/2025 122551	CLARK PUD	1,502.95
VANC0001	Payment	11/12/2025 122552	CITY OF VANCOUVER UTILITIES	1,853.32
4IMP0001	Payment	11/20/2025 122553	4IMPRINT	407.85
AAFI0001	Payment	11/20/2025 122554	AAF INTERNATIONAL	4,696.92
ABSO0001	Payment	11/20/2025 122555	ABSORB SOFTWARE NORTH AMERICA, LLC	24,850.03
ALLS0003	Payment	11/20/2025 122556	ALL STAR RENT A FENCE, INC	2,328.48
ALLY0003	Payment	11/20/2025 122557	ALLY SAFETY LLC	544.00
ANDE0001	Payment	11/20/2025 122558	ANDERSON GLASS COMPANY	13,234.96
ASPE0002	Payment	11/20/2025 122559	ASPEN PEST CONTROL	181.64
AT&T0001	Payment	11/20/2025 122560	AT & T	480.29
AT&T0003	Payment	11/20/2025 122561	AT&T MOBILITY	692.21
AVIS0001	Payment	11/20/2025 122562	AVISTA UTILITIES	82.96
BAKE0002	Payment	11/20/2025 122563	BAKER & TAYLOR	25.61
BEAM0002	Payment	11/20/2025 122564	BEAM, KARA	150.00

CADY0001	Payment	11/20/2025	122565	CADY BUSINESS TECHNOLOGIES INC	1,272.23
CALI0011	Payment	11/20/2025	122566	CALIBER PLUMBING & MECHANICAL SERVICES LLC	2,537.00
CARP0002	Payment	11/20/2025	122567	CARPENTER MEDIA GROUP OREGON	3,994.00
CDWG0001	Payment	11/20/2025	122568	CDW GOVERNMENT INC	6,936.51
CENT0009	Payment	11/20/2025	122569	CENTURYLINK	77.29
CENT0012	Payment	11/20/2025	122570	CENTURYLINK	548.04
CLAR0004	Payment	11/20/2025	122571	CLARK PUD	12,782.41
COLU0003	Payment	11/20/2025	122572	COLUMBIA RESOURCE COMPANY	22.80
COLU0032	Payment	11/20/2025	122573	COLUMBIA RIVER DISPOSAL	87.39
COMC0002	Payment	11/20/2025	122574	COMCAST INSTITUTIONAL NETWORKS	10,220.05
CONT0005	Payment	11/20/2025	122575	CONTRACT FLOORING & INTERIORS	3,856.69
COWL0001	Payment	11/20/2025	122576	COWLITZ COUNTY PUD	978.62
ENAV0001	Payment	11/20/2025	122577	ENAVATE, INC	489.60
GBMA0001	Payment	11/20/2025	122578	GB MANCHESTER CORPORATION	1,574.28
GLAS0002	Payment	11/20/2025	122579	GLASPY, JEANNIE	8.40
GOLD0003	Payment	11/20/2025	122580	CITY OF GOLDENDALE	438.69
GROO0003	Payment	11/20/2025	122581	GRO OUTDOOR LIVING	1,480.78
ICMA0001	Payment	11/20/2025	122582	ICMA RETIREMENT CORPORATION	4,704.52
INGR0001	Payment	11/20/2025	122583	INGRAM	101,035.51
KETE0001	Payment	11/20/2025	122584	KETER ENVIRONMENTAL SERVICES INC	104.68
KJFC0001	Payment	11/20/2025	122585	KJF COST STUDIO, LLC	9,800.00
LACE0003	Payment	11/20/2025	122586	CITY OF LA CENTER	76.60
LESS0001	Payment	11/20/2025	122587	LES SCHWAB TIRE CENTER	121.24
MACD0003	Payment	11/20/2025	122588	MACDONALD-MILLER FACILITY SOLUTIONS LLC	4,394.43
MIDW0002	Payment	11/20/2025	122589	MIDWEST TAPE	32,217.46
MONA0003	Payment	11/20/2025	122590	MONARCH LANDSCAPING OR, LLC	1,039.04
MTAD0001	Payment	11/20/2025	122591	MT ADAMS CHAMBER OF COMMERCE	134.38
NORT0005	Payment	11/20/2025	122592	NORTHWEST NATURAL GAS COMPANY	5,855.99
ONTI0001	Payment	11/20/2025	122593	JULIANNA S ONTIVEROS	225.00
PACI0001	Payment	11/20/2025	122594	PACIFIC OFFICE AUTOMATION	5,918.24
PDQC0001	Payment	11/20/2025	122595	PDQ.COM CORPORATION	10,183.55
PRES0005	Payment	11/20/2025	122596	PRESBYTERIAN HISTORICAL SOCIETY	40.00
QUAD0002	Payment	11/20/2025	122597	QUADIENT, INC	685.56
REPU0001	Payment	11/20/2025	122598	REPUBLIC SERVICES #487	147.02
RIDG0005	Payment	11/20/2025	122599	RIDGEFIELD, CITY OF	223.10
SHIE0001	Payment	11/20/2025	122600	SHIELS OBLETZ JOHNSEN, INC	6,012.50

SMAR0005	Payment	11/20/2025	122601	SMARSH	0.24
SOHA0001	Payment	11/20/2025	122602	SOHA SIGN CO INC	184.96
STAN0015	Payment	11/20/2025	122603	STANTEC CONSULTING SERVICES INC	1,539.00
STEV0001	Payment	11/20/2025	122604	CITY OF STEVENSON	554.29
TSAI0001	Payment	11/20/2025	122605	TSAI FONG BOOKS, INC	505.67
ULIN0001	Payment	11/20/2025	122606	ULINE	624.14
UNIQ0002	Payment	11/20/2025	122607	UNIQUE MANAGEMENT SERVICES INC	1,682.60
UNUM0002	Payment	11/20/2025	122608	UNUM LIFE INS CO OF AMERICA	14,638.08
VANC0001	Payment	11/20/2025	122609	CITY OF VANCOUVER UTILITIES	2,567.79
VANC0040	Payment	11/20/2025	122610	VANCOUVER TOYOTA	340.93
WALT0001	Payment	11/20/2025	122611	WALTER E NELSON COMPANY	3,335.98
WASH0049	Payment	11/20/2025	122612	CITY OF WASHOUGAL	17.88
WAST0001	Payment	11/20/2025	122613	WASTE CONNECTIONS INC	4,817.46
WHIT0001	Payment	11/20/2025	122614	CITY OF WHITE SALMON	192.52
ZAYO0001	Payment	11/20/2025	122615	ZAYO GROUP, LLC	3,381.47
ZIPL0001	Payment	11/20/2025	122616	ZIPLY FIBER	131.72
				<b>Warrant Total</b>	<b>\$ 885,974.03</b>

#### VOIDS

Vendor ID	Document Type	Document Date	Document Number	Vendor Name	Document Amount
ONTI0001	Payment	6/20/2025	121911	JULIANNA S ONTIVEROS	(225.00)
PEAC0001	Payment	9/19/2025	122331	PEACHSTATE HOBBY DISTRIBUTION	(836.35)
FREI0003	Payment	10/6/2025	122383	FREILING, MICHAEL JOSEPH	(250.00)
VANC0001	Payment	11/6/2025	122540	CITY OF VANCOUVER UTILITIES	(3,356.27)
HOOP0001	Payment	11/12/2025	EFT02860	HOOOPER, ELISE	(930.80)
ROPP0001	Payment	11/20/2025	EFT02891	ROPP, JASON	(600.00)
TDJC0001	Payment	11/20/2025	EFT02895	TERESA D. JOHNSON CPA, INC.	(783.74)
				<b>Void Total</b>	<b>\$ (6,982.16)</b>

#### EFT's

Vendor ID	Document Type	Document Date	Document Number	Vendor Name	Document Amount
AFOTOGRAPH	Payment	11/6/2025	EFT02827	AFOTOGRAPHY, LLC	1,250.00
ALLEGIANCE B	Payment	11/6/2025	EFT02828	ALLEGIANCE BENEFIT PLAN MGMT - CONTR	3,606.50
ALLEGIANCE B	Payment	11/6/2025	EFT02829	ALLEGIANCE BENEFIT PLAN MGMT - FEES	114.75
ALLEGIANCE C	Payment	11/6/2025	EFT02830	ALLEGIANCE COBRA SERVICES INC	75.00
B&H PHOTO v	Payment	11/6/2025	EFT02831	B&H PHOTO VIDEO	4,469.31
CHIPMAN, BO	Payment	11/6/2025	EFT02832	CHIPMAN, BONNY	450.00
CLARK, DIANE	Payment	11/6/2025	EFT02833	CLARK, DIANE	367.50

MARIE COFFEY Payment	11/6/2025 EFT02834	MARIE COFFEY	40.04
CRUZ, BRANDI Payment	11/6/2025 EFT02835	CRUZ, BRANDON	10.50
EBSCO INFORMATION SERVICES Payment	11/6/2025 EFT02836	EBSCO INFORMATION SERVICES	22,747.00
GARDEN DELIGHTS HERB FARM Payment	11/6/2025 EFT02837	GARDEN DELIGHTS HERB FARM	50.00
GARRISON, DAVID Payment	11/6/2025 EFT02838	GARRISON, DAVID	75.00
GET PROGRAM Payment	11/6/2025 EFT02839	GET PROGRAM	572.32
GISI MARKETING GROUP Payment	11/6/2025 EFT02840	GISI MARKETING GROUP	414.36
HARTMANN, SADIE COLLEEN Payment	11/6/2025 EFT02841	HARTMANN, SADIE COLLEEN	100.00
HELLE, SUSAN Payment	11/6/2025 EFT02842	HELLE, SUSAN	18.20
JOHNSON CONTROLS INC Payment	11/6/2025 EFT02843	JOHNSON CONTROLS INC	3,760.07
KATHLEEN L WHITNER Payment	11/6/2025 EFT02844	KATHLEEN L WHITNER	1,125.71
LEXOW, JANE Payment	11/6/2025 EFT02845	LEXOW, JANE	19.60
NAPA GENUINE PARTS (CORP) Payment	11/6/2025 EFT02846	NAPA GENUINE PARTS (CORP)	9.31
NATIONWIDE PREMIUM HOLDING Payment	11/6/2025 EFT02847	NATIONWIDE PREMIUM HOLDING	253.06
NORTH PACIFIC MANAGEMENT Payment	11/6/2025 EFT02848	NORTH PACIFIC MANAGEMENT	12,896.00
OFFICE DEPOT CARD PLAN Payment	11/6/2025 EFT02849	OFFICE DEPOT CARD PLAN	1,634.68
PEOPLESPLACE Payment	11/6/2025 EFT02850	PEOPLESPLACE	17,478.68
ROSSON, KEITH Payment	11/6/2025 EFT02851	ROSSON, KEITH	200.00
SHRED NORTHWEST, LLC Payment	11/6/2025 EFT02852	SHRED NORTHWEST, LLC	130.56
STARLING, CAITLIN Payment	11/6/2025 EFT02853	STARLING, CAITLIN	200.00
STOEL RIVES LLP Payment	11/6/2025 EFT02854	STOEL RIVES LLP	3,336.80
US CENTENNIAL VANCOUVER MALL LLC Payment	11/6/2025 EFT02855	US CENTENNIAL VANCOUVER MALL LLC	10,119.48
MARY WILLIAMS Payment	11/6/2025 EFT02856	MARY WILLIAMS	31.50
WPEA Payment	11/6/2025 EFT02857	WPEA	3,002.98
WPEA UFCW Payment	11/6/2025 EFT02858	WPEA UFCW	2,085.20
WT COX SUBSCRIPTIONS Payment	11/6/2025 EFT02859	WT COX SUBSCRIPTIONS	51,023.12
HOOPER, ELISE Payment	11/12/2025 EFT02860	HOOPER, ELISE	930.80
HOOPER, ELISE Payment	11/13/2025 EFT02861	HOOPER, ELISE	930.80
66DEGREES, LLC Payment	11/20/2025 EFT02862	66DEGREES, LLC	639.75
ASTOUND BUSINESS SOLUTIONS, LLC Payment	11/20/2025 EFT02863	ASTOUND BUSINESS SOLUTIONS, LLC	4,878.21
CITY OF BATTLE GROUND Payment	11/20/2025 EFT02864	CITY OF BATTLE GROUND	1,040.14
BREMIK CONSTRUCTION INC Payment	11/20/2025 EFT02865	BREMIK CONSTRUCTION INC	320,050.00
CANOPY WELLBEING Payment	11/20/2025 EFT02866	CANOPY WELLBEING	540.00
CBM SYSTEMS, LLC Payment	11/20/2025 EFT02867	CBM SYSTEMS, LLC	6,163.56
CLEAN-WORLD MAINTENANCE, INC Payment	11/20/2025 EFT02868	CLEAN-WORLD MAINTENANCE, INC	56,538.79
COLUMBIA LANGUAGE SERVICES Payment	11/20/2025 EFT02869	COLUMBIA LANGUAGE SERVICES	882.00

DISCOUNT SC Payment	11/20/2025 EFT02870
FIRE SYSTEMS Payment	11/20/2025 EFT02871
FIRST CITIZEN'S Payment	11/20/2025 EFT02872
ANDREW CAR Payment	11/20/2025 EFT02873
GALE Payment	11/20/2025 EFT02874
GET PROGRAM Payment	11/20/2025 EFT02875
GISI MARKETING Payment	11/20/2025 EFT02876
GRANDMA LU Payment	11/20/2025 EFT02877
GROUP 4 ARCI Payment	11/20/2025 EFT02878
HACKER Payment	11/20/2025 EFT02879
JOHNSON CO Payment	11/20/2025 EFT02880
KANOPY LLC Payment	11/20/2025 EFT02881
KASKI ELECTRIC Payment	11/20/2025 EFT02882
KATHLEEN L W Payment	11/20/2025 EFT02883
MARTIN, ELIZABETH Payment	11/20/2025 EFT02884
MCINTOSH, JANE Payment	11/20/2025 EFT02885
OCLC INC - RS Payment	11/20/2025 EFT02886
OFFICE DEPOT Payment	11/20/2025 EFT02887
OVERDRIVE Payment	11/20/2025 EFT02888
PLAYAWAY PR Payment	11/20/2025 EFT02889
PUBLIC PROCL Payment	11/20/2025 EFT02890
ROPP, JASON Payment	11/20/2025 EFT02891
SCORE ASSOC Payment	11/20/2025 EFT02892
SOFIE, CARL Payment	11/20/2025 EFT02893
STERLING Payment	11/20/2025 EFT02894
TERESA D. JOH Payment	11/20/2025 EFT02895
THOMSON RE Payment	11/20/2025 EFT02896
TK ELEVATOR Payment	11/20/2025 EFT02897
USA MECHANICAL Payment	11/20/2025 EFT02898
VANCOUVER FAMILY Payment	11/20/2025 EFT02899
WEX BANK Payment	11/20/2025 EFT02900
WPEA Payment	11/20/2025 EFT02901
WT COX SUBS Payment	11/20/2025 EFT02902

DISCOUNT SCHOOL SUPPLY	250.23
FIRE SYSTEMS WEST, INC.	252.41
FIRST CITIZENS BANK	16,630.97
ANDREW CARL ANDERSON FURGESON	635.00
GALE	2,839.58
GET PROGRAM	572.32
GISI MARKETING GROUP	978.38
GRANDMA LU'S BIG ADVENTURE SPC	300.00
GROUP 4 ARCHITECTURE, RESEARCH + PLANNING, INC	43,800.00
HACKER	7,681.17
JOHNSON CONTROLS INC	3,185.23
KANOPY LLC	11,413.00
KASKI ELECTRIC LLC	8,320.50
KATHLEEN L WHITNER	1,248.48
MARTIN, ELIZABETH	26.60
MCINTOSH, JANE	50.00
OCLC INC - RSC SHRG/MTDT/CTLG	20.26
OFFICE DEPOT CARD PLAN	1,311.09
OVERDRIVE	119,812.57
PLAYAWAY PRODUCTS LLC	212.88
PUBLIC PROCUREMENT PARTNERS OF WA	2,100.00
ROPP, JASON	600.00
SCORE ASSOCIATION	550.00
SOFIE, CARL	14.00
STERLING	349.20
TERESA D. JOHNSON CPA, INC.	783.74
THOMSON REUTERS-WEST PUBLISHING CORP	610.37
TK ELEVATOR CORPORATION	225.59
USA MECHANICAL	5,145.70
VANCOUVER FAMILY MAGAZINE	685.00
WEX BANK	5,134.69
WPEA	3,235.73
WT COX SUBSCRIPTIONS	21,524.14

**EFT's Total**

<b>\$</b>	<b>794,760.11</b>
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**Payroll**

Vendor ID	Document Type	Document Date	Document Number	Vendor Name	Document Amount
ADP0001	Payment	11/10/2025	Payroll 11/10/25	ADP - Net Payroll Wages	444,324.10
ADP0001	Payment	11/10/2025	Payroll 11/10/25	ADP - Garnishment	130.00
ADP0001	Payment	11/10/2025	Payroll 11/10/25	ADP - Federal Payroll Taxes	145,407.87
ADP0001	Payment	11/10/2025	Payroll 11/10/25	ADP - OR State Payroll Taxes	5,244.50
ADP0001	Payment	11/10/2025	Payroll 11/10/25	ADP - PFML Taxes	5,716.39
ADP0001	Payment	11/10/2025	Payroll 11/10/25	ADP - WA Cares Fund Taxes	3,467.15
<b>Subtotal 1st Payroll</b>					<b>\$ 604,290.01</b>
ADP0001	Payment	11/25/2025	Payroll 11/25/25	ADP - Net Payroll Wages	408,123.28
ADP0001	Payment	11/25/2025	Payroll 11/25/25	ADP - Garnishment	130.00
ADP0001	Payment	11/25/2025	Payroll 11/25/25	ADP - Federal Payroll Taxes	131,676.09
ADP0001	Payment	11/25/2025	Payroll 11/25/25	ADP - OR State Payroll Taxes	4,889.28
ADP0001	Payment	11/25/2025	Payroll 11/25/25	ADP - PFML Taxes	5,192.56
ADP0001	Payment	11/25/2025	Payroll 11/25/25	ADP - WA Cares Fund Taxes	3,172.91
<b>Subtotal 2nd Payroll</b>					<b>\$ 553,184.12</b>
<b>Payroll Total</b>					<b>\$ 1,157,474.13</b>

**OTHER ACH**

Vendor ID	Document Type	Document Date	Document Number	Vendor Name	Document Amount
ADP0001	Payment	11/14/2025	117509	ADP	5,611.74
CLAR0026	Payment	11/10/2025	117510	CLARK REGIONAL WASTEWATER	46.50
CLAR0026	Payment	11/10/2025	117510	CLARK REGIONAL WASTEWATER	58.79
KAIS0005	Payment	11/25/2025	117511	KAISER HSA	15,205.21
WASH007	Payment	11/20/2025	117513	WASHINGTON DEPT OF REVENUE	1,886.23
VISA0002	Payment	11/3/2025	117514	FNBO VISA	35,832.36
WASH0013	Payment	11/10/2025	117512	WASH DEPT OF RETIREMENT SYSTEM	69,823.74
WASH0013	Payment	11/10/2025	117512	WASH DEPT OF RETIREMENT SYSTEM	4,758.14
WASH0013	Payment	11/25/2025	117512	WASH DEPT OF RETIREMENT SYSTEM	63,994.79
WASH0013	Payment	11/25/2025	117512	WASH DEPT OF RETIREMENT SYSTEM	4,628.65
<b>Other ACH's</b>					<b>\$ 201,846.15</b>
<b>Overall Total</b>					<b>\$ 3,033,072.26</b>

**Fort Vancouver Regional Library District**  
Statement of Cash  
For the Month Ending October 31, 2025 (With year-to-date totals)

December 31, 2024 Ending Cash Balance	18,243,653
Year-to-date Revenue Received	28,782,382
Year-to-date Expenditures	(24,326,744)
Adjustment for accrued expenditures	(8,322)
<b>Cash Balance October 31, 2025</b>	<b><u>\$ 22,690,969</u></b>

	Cash Balance as of January 1, 2025	Net Operational Activity October, 2025	Year-to-Date Totals thru October, 2025	Cash Balance as of October 31, 2025
Operational Reserve (Unassigned)	<b><u>\$ 11,284,975</u></b>	7,330,003	4,447,316	<b><u>\$ 16,080,302</u></b>

	Capital Reserves as of January 1,	October, 2025 Expenditures	Year-to-Date Totals thru October, 2025	Capital Reserves as of October 31, 2025
Obj 1 - Capital repairs and maintenance	\$ 1,345,000	\$ -	\$ -	\$ 1,345,000
Obj 2 - Replacement Vehicles	10,000	-	75,850	(65,850)
Obj 3 - Capital Projects				-
Washougal	4,092,678	-	-	4,092,678
Branch Refresh Projects	1,211,000	-	-	1,211,000
Obj 4 - Technology Replacements & Upgrades	300,000		272,161	27,839
<b>Cash Reserve Fund Expense Total</b>	<b><u>\$ 6,958,678</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 348,011</u></b>	<b><u>\$ 6,610,667</u></b>

	Beginning January 1, 2025	Ending October 31, 2025
<b>Overall Cash Balance</b>	<b><u>\$ 18,243,653</u></b>	<b><u>\$ 22,690,969</u></b>

Cash Target: > 60 to 90 days of annual budget

60 Days = \$5,881,494

90 Days = \$8,822,241

# Fort Vancouver Regional Library District

Statement Of Revenue - Calendar Year 2025  
For the Month Ending October 31, 2025 (With year-to-date totals)

	2025 Budget Adopted Dec 2024	October, 2025 Revenues	Year-to-Date Totals thru October, 2025	Year - to - Date Annual Budget Percent
<b>Property Taxes</b>				
Property Taxes - Clark	26,660,340	9,727,661	25,297,197	95%
Property Taxes - Skamania	797,195	37,629	523,332	66%
Property Taxes - Klickitat	1,513,678	26,612	1,014,869	67%
Property Taxes - Cowlitz	338,389	9,602	214,768	63%
<b>Total Property Taxes</b>	<b>29,309,602</b>	<b>9,801,503</b>	<b>27,050,166</b>	<b>92%</b>
<b>Other Taxes</b>				
Other General Tax	75,000	-	83,648	112%
Leasehold Excise Tax	135,000	771	118,207	88%
<b>Total Other Taxes</b>	<b>210,000</b>	<b>771</b>	<b>201,855</b>	<b>96%</b>
<b>Intergovernmental, Grants &amp; Contracts</b>				
Federal in-lieu of Taxes	45,000	-	11,160	25%
Federal Grants	0	-	1,362	100%
ESD 112	6,000	-	9,392	157%
State Forest Boards	40,000	27,060	132,366	331%
Yale Valley Library Dist	150,000	-	75,000	50%
Yale Valley Library Dist Capital Reimb.	70,000	-	6,512	9%
<b>Total Intergovernmental, Grants &amp; Contracts</b>	<b>311,000</b>	<b>27,060</b>	<b>235,794</b>	<b>76%</b>
<b>Charges for Services</b>				
Equipment Use Fees	42,000	4,997	48,488	115%
Non-Resident Borrower Fee	9,000	1,725	18,145	202%
Lost / Damaged Material Fee	34,000	3,125	36,577	108%
<b>Total Charges for Services</b>	<b>85,000</b>	<b>9,847</b>	<b>103,210</b>	<b>121%</b>
<b>Miscellaneous</b>				
Investment Interest	485,000	57,055	631,218	130%
Rental Income	2,000	339	2,492	125%
Gifts/Contributions	-	94	2,459	100%
Library Friends Groups' Reimbursements	20,000	5,914	40,652	203%
Woodland Friends Reimbursements - Project	-	-	104,048	100%
Library Foundation Reimbursements	20,450	989	80,086	392%
Miscellaneous	2,500	45,554	218,351	100%
Other Miscellaneous - E-Rate	120,000	-	107,294	89%
Sale of Assets	10,000	-	4,756	48%
<b>Total Miscellaneous</b>	<b>659,950</b>	<b>109,946</b>	<b>1,191,357</b>	<b>180.5%</b>
<b>Total Operating Revenue</b>	<b>\$30,575,552</b>	<b>9,949,127</b>	<b>28,782,382</b>	<b>94%</b>
Use of Reserves to Balance Operating Budget	2,522,411	-	-	0%
Use of Reserves to Balance Capital Budget	2,191,000	-	-	0%
<b>Use of Cash Reserves</b>	<b>\$ 4,713,411</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Total Revenues and Use of Cash Reserves</b>	<b>\$ 35,288,963</b>	<b>\$ 9,949,127</b>	<b>\$ 28,782,382</b>	<b>82%</b>

Jan.-Dec. 2025 Fiscal Year

October is the 10th month of the fiscal year. Year-to-date budget percentages should be at 83.33%, representing 10/12 months.

# Fort Vancouver Regional Library District

Statement of Expenses - Calendar Year 2025  
For the Month Ending October 31, 2025 (With year-to-date totals)

	2025 Budget Adopted Dec 2024	October, 2025 Expenditures	Year-to-Date Totals thru October, 2025	Year to Date Annual Budget Percentage
<b>Operating Expenditures:</b>				
<b>Personnel</b>				
Wages	\$ 15,374,149	\$ 1,203,020	\$ 11,571,184	75%
Benefit - Medical	3,413,423	229,866	2,288,282	67%
Benefit - Dental	311,074	22,373	221,371	71%
Benefit - Life, LTD, AD&D	159,584	12,157	132,725	83%
Benefit - PERS	1,388,286	65,922	880,908	63%
Benefit - FICA	1,176,122	90,392	862,521	73%
Benefit - L & I - Workers Compensation	117,567	6,870	65,780	56%
Benefit - PFML	40,205	3,152	30,711	76%
Unemployment Expense	15,000	-	2,692	18%
<b>Personnel Subtotal:</b>	<b>21,995,410</b>	<b>1,633,753</b>	<b>16,056,174</b>	<b>73%</b>
<b>Supplies</b>				
Supplies	341,300	37,589	278,066	81%
Small Equipment (FF&E)	391,000	409	50,616	13%
Technology	725,000	59,619	629,744	87%
Professional Collection / Tech	323,000	16,899	198,961	62%
<b>Supplies &amp; Small Equipmt/Tech Subtotal:</b>	<b>1,780,300</b>	<b>114,516</b>	<b>1,157,387</b>	<b>65%</b>
<b>Library Books / Materials</b>				
Library Books & Materials	1,875,500	130,424	1,128,486	60%
Electronic Resources	1,944,500	283,357	1,668,038	86%
<b>Library Materials Subtotal:</b>	<b>3,820,000</b>	<b>413,781</b>	<b>2,796,523</b>	<b>73%</b>
<b>Other Services / Charges</b>				
Professional Services	1,823,300	146,489	1,541,586	85%
Communications	402,600	23,985	353,449	88%
Training / Travel	150,000	6,975	59,808	40%
Advertising	37,000	2,920	27,827	75%
Rentals / Leases	616,903	47,801	459,625	75%
Insurance	281,000	-	266,638	95%
Utilities	479,000	36,266	364,937	76%
FAC Repairs & Maintenance	305,300	80,086	386,056	126%
IT Maintenance and Licensing	687,900	28,655	344,728	50%
Misc / Dues / Printing / Other	148,450	3,384	122,372	82%
Intergovernmental Services	500,800	53,161	53,473	11%
<b>Other Charges &amp; Services Subtotal:</b>	<b>5,432,253</b>	<b>429,723</b>	<b>3,980,499</b>	<b>73%</b>
<b>Total Operating Expenditures:</b>	<b>33,027,963</b>	<b>2,591,773</b>	<b>23,990,583</b>	<b>73%</b>
<b>Capital Outlay:</b>				
Buildings / Non-Owned	374,000	-	-	0%
Buildings / Owned	1,807,000	19,029	215,874	12%
Woodland (Other Reimbursements)	-	-	16,637	100%
Yale	70,000	-	27,800	40%
Machinery & Equipment	10,000	-	75,850	758%
<b>Capital Outlay Subtotal:</b>	<b>2,261,000</b>	<b>19,029</b>	<b>336,161</b>	<b>15%</b>
<b>Grand Total All Expenditures:</b>	<b>\$ 35,288,963</b>	<b>\$ 2,610,802</b>	<b>\$24,326,744</b>	<b>69%</b>

Jan.-Dec. 2025 Fiscal Year

October is the 10th month of the fiscal year. Year-to-date budget percentages should be at 83.33%, representing 10/12 months.



## **Organizational Report: Highlights from November 2025**

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**Board of Trustees Meeting  
December 15, 2025**

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## Battle Ground Community Library

- A Battle Ground Community Library staff member helped with the planning and execution of a program hosted at Vancouver Community Library. The program was a celebration of all things K-Drama and K-Beauty. Jungmin Kwon, a Portland State University Professor of digital culture and film studies, discussed her work in K-Media. Yooseon Hwang, and esthetician with Yoo Bee Skincare and Wellness, provided information on K-Beauty routines. The program was presented in partnership with Clark College's Asian American Culture Club who were very enthusiastic about partnering with the library in the future for any events involving Asian American & Pacific Islander topics.
- The Nutrition Essentials series, in partnership with Grandma Lu's Wellness, wrapped up with its last of four sessions. This series provided information about nutrition and plant-based eating. The final session, on November 1, focused on weight loss.
- Baby Storytimes have been extremely popular, with 137 people in attendance across only three events this month.
- The library's preschool outreach connected with 61 students and teachers in the community in November.
- November's Build It was hopping with 25 patrons of all ages using their imaginations in impressive ways.



*Baby Storytime (left), Build It! (right)*

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## Cascade Park Community Library

- Despite being a short storytime, outreach to Park Crest Early Learning Center has reportedly increased interest in the kids for reading and storytimes. Specifically, the kids are extra excited on days they know that storytime is happening, and they now look forward to it as a special occasion.
- Tis the season for crafting and art! At the Macrame Gnomes event, a patron brought treats just for having the program and making accommodations because the waitlist was so long.
- The Library's Greeting Card Workshop was well attended by all ages.
- A patron approached the desk after overhearing one of our librarians conversing with another patron who needed some help printing out their experience pass. She had never heard of the experience pass before and was super excited to learn about it, saying that she and her family used to do activities like that all the time but hadn't been able to in the past year for financial reasons. Staff helped her make a reservation and before she left, she complimented the new catalog on the website, noting how much easier it is to find things now, even when you misspell a title.
- Patrons have learned that they can rely on Senior Library Assistants for tech questions. The confidence and friendliness staff has created an environment where seniors and the less tech-savvy are able to come to the library with a variety of questions, and know they will receive easy to understand explanations and guidance. This has allowed patrons to fully utilize their technology and, in some cases, avoid expensive and unnecessary repair bills.
- A patron made a point to share that the Ofrenda that was set up in the entry way really resonated with him and he appreciated seeing a cultural display at the entrance.



*A young patron at greeting card program*

## La Center Community Library

- This month in honor of Dinovember the La Center Community Library's Facebook page was "temporarily taken over" by the dinosaurs at the branch. Shenanigans ensued! There were photos of them doing all sorts of things, culminating in a special Dinovember storytime! One young patrons was adamant that there should be a kitty-vember with even more shenanigans - stay tuned!
- STEM Lab featured microscopes this month. Staff borrowed some digital scopes with screens that worked really well so the entire group of 20 kids could see some fun slides of salt, moss, leaves, spider webs, and a spider exoskeleton.
- The ornament workshop with community volunteers was a huge success with around 83 people in attendance. This event was held at the community center with 3 sessions due to space constraints with so many attendees. There were many positive comments from folks, including "this is such a great event! We otherwise would not get to do anything with ceramics, since it is too expensive to do with our large family." And, "what a fun way to start the holiday season! Thanks for doing this program!"
- Staff and volunteers taught teens the art of Kumihimo at The Loft, an after-school community sponsored hangout space for teens. The teens enjoyed creating braided cords for bracelets while chatting. Staff shared library happenings with all the teens and left flyers for our upcoming events and invited them all to come visit the library. Just a week later, the same staff member saw one of the teens at library and each recognized the another from the outreach at The Loft. Making connections to teens in La Center is difficult, but consistent presence at these outreach events makes it possible!
- There was a mom who wanted to get her infant's handprint onto a ceramic ornament, and with the assistance of the ceramic volunteer's experience doing exactly that, they made a perfect handprint and the mom was so happy!



*Dinovember (left), STEM lab (center), ornament workshop (right)*



## La Center Community Library (continued)

- The branch manager attended the Breakfast with Santa community event this month. The library created a cozy reading nook for reading holiday books as well as a table with a few crafts for the kids. The highlight was when “Mr. Jangles,” the neighborhood cat, dropped in right on cue with the cat in the story that was being read, *The Mouse Buffet: A Christmas Treat!*
- The Library’s Book Bites kid’s program has really grown with around 36 folks attending in November. Patrons read the book *Apple Pie Tired* by Beth Charles and then made mini-apple pies with the kids. There were many happy faces & the library smelled glorious!
- Branch Manager Jurinda celebrated 25 years with the library district in November.
- A patron called to thank library staff for helping her update and format her resume. She wanted library staff to know that she got an interview that same day and she appreciated the help!



*Book Bites story (left) and Book Bites activity (right)*

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## Ridgefield Community Library

- The Ridgefield School District is in the process of creating a new Strategic Plan. The Ridgefield Community Library Branch Manager was tapped to serve on the School District's Planning Core Team in November as a partner and community leader.
- The branch supervisor attended the Union Ridge Parent Teacher Organization meeting November 20. Branch staff will represent the library at the PTO Science Night on March 13 with a STEM activity.
- Participants in the library's Fiber Arts Social Circle program will give knitted and crocheted mittens, hats, and scarves to residents at the Ridgefield Living Center.
- The branch manager met with partners for the Ridgefield Arts Experience November 7. The community group incorporates visual, musical, and literary art that culminates in a public performance by elementary and intermediate students.
- On November 12 the library hosted Dr. John Barber, professor of Digital Culture at WSU. Dr. Barber is an expert on D.B. Cooper and shared the history of the hijacking and escape of Cooper with primary sources from the investigation. 46 people attended the talk.
- Outreach in November included readings at 7 kindergarten classes at Union Ridge Elementary and 7 classes at Ridgefield School District's Early Learning Center.
- Participants in Teen Art Chat finished painting the Friends Little Free Library, that was removed from the Hillhurst location to be repaired and painted. Friends members plan to reinstall it in December due to community demand.
- In November the Horror Book Discussion group, a hybrid program, discussed *The Only Good Indians* by Stephen Graham Jones.
- Build It! participants made marshmallow igloos in November. Luckily the Senior Library Assistant had lots of extra building material as somehow those marshmallows just kept disappearing.



*Friends Little Free Library artwork*



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## Stevenson & North Bonneville Community Library

- Staff attended a Family Learning Night at Carson Elementary. 75 kids and parents participated in a game hosted at the school and staff also distributed free books provided by the FVRL Foundation at this Title 1 school.
- The Skamania County Chamber of Commerce is expanding their Christmas in the Gorge activities from the first weekend in December to include events across the county, beginning the Wednesday before Thanksgiving. The library is participating in their scavenger hunt, hiding an ornament for patrons to find, and marking off their bingo card to win prizes.
- The kickoff event for the library's annual Winter Craft series, the Centerpiece Workshop, had over 80 patrons participate. The most popular event in this series, Wreath Making, is upcoming in the first weekend in December which aligns with Christmas in the Gorge.
- Another popular event is the library's bi-annual Plant and Seed Swap co-hosted by the local Stevenson Grange #121. Patrons are invited to swap seedlings, bulbs, plants and information on growing plants locally. Over 50 patrons attended.

## Three Creeks Community Library

- Statewide Health Insurance Benefits Advisors (SHIBA) Volunteers helped patrons with Medicare enrollment. They shared this story: "During our November 17 event at Three Creeks Community Library, we were able to assist a couple who came with their adult daughter. The couple was facing a complicated situation and were overwhelmed and confused about how to fix it. Simon, one of our SHIBA Volunteers, immediately put the couple at ease by greeting them in Chinese and welcoming them to sit down. The family spent over an hour with two of our SHIBA Volunteers, and left with specific written instructions on next steps to help resolve their concerns. As they were saying their goodbyes to [the volunteers], the husband pulled me aside and had tears in his eyes. He thanked us repeatedly for being so kind, and for 'all of these nice people helping us!' I told him, 'You deserve for people to be kind to you! I hope we were able to save you some money, too!'"

## Three Creeks Community Library (continued)

- Three Creeks hosted its first Homeschool Science Fair where homeschool students presented science experiments and were able to share their hypothesis, methods for experiments, and results. There were some great presentations! One parent commented: “Thank you for making such a big deal of this for them. They are enjoying it.” One older adult patron stepped in the meeting room to see the art on display. When she heard what the youth were setting up, she immediately got her two friends to come hear the youths’ presentations.



*Home School Science Fair displays (left and right)*



- During one of the non-attendance days for Vancouver school students, tweens and teens were invited to make “dice towers” and “dice jails” that could be used for tabletop role-playing games. 29 attendees had fun expressing their creativity as they created their game accessories.
- Dinovember was a craft and activity program that allowed children to create dinosaur crafts and play dinosaur games. There was even a display of fossilized dinosaur bones and dinosaur poop (which kids could touch if they wanted to). It was a prehistoric blast!
- Three Creeks Library staff and Programs and Outreach staff visited Pleasant Valley Primary School for the third year in a row to give first graders library cards, showcase library resources, adaptive materials, book talks, the outreach van, and make a book craft. FVRL provided a free book for each child and the school provided a free cookie that they could enjoy while listening to the “If You Give a Mouse a Cookie” story.

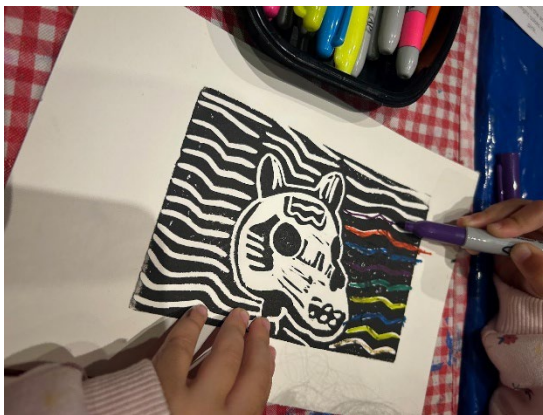


*Dice Towers Activity*

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## Vancouver Community Library

- Vancouver Community Library hosted children's book author and winner of the WA State Book Award Belen Medina, for a live reading and presentation about her award-winning title *Daughter of the Light-Footed People*. Medina's book tells the true story of an Indigenous Raramuri athlete from Mexico, Lorena Ramirez, known for competing in marathons wearing her traditional skirts and rubber sandals.
- Dia de los Muertos was celebrated on November 15 in partnership with La Casita Art Gallery & Cultural Center. 135 participants enjoyed traditional snacks and a performance by Folkloric Ballet of SW Washington.
- Dog Man Day, a celebration of the works of Dav Pilkey, was held on November 22. 226 patrons attended and participated in a variety of Dog Man themed activities such including mini-golf, trivia, hat making, and a raffle to receive a signed copy of a Dog Man title, donated by the author.



*Dia de los Muertos coloring activity (left), Dog Man Day mini golf (right)*

## Vancouver Mall Library

- November was Dinovember for the Vancouver Mall kids book group. The kids talked about their favorite dinosaur books and left with a list of kid-approved dinosaur books. Because the program was so close to election day, the kids participated in the political process by voting for their favorite dinosaur, with Ankylosaurus winning. Thanks to the Vancouver Mall Friends, all the kids left with a copy of *We Don't Eat Our Classmates* by Ryan Higgins.



## Washougal Community Library

- Staff interacted with over 50 kids and parents at Washougal School Districts' Spanish Speaking Family Night. Staff shared resources and gave away books in Spanish and English. Multiple kids ran over to the library table telling staff that they loved reading. Families were very excited to have Spanish language books to choose from.
- November's Tween/Teen Table Top Role-Playing Game Club saw two new kids join the game. Both kids arrived by themselves, were shy, and unsure of joining since they had never played before but by the end of the game, both kids had made friends and had a really good time.
- In November's STEM lab kids and families were challenged to create something that could carry their rubber ducks safely down a zipline. The kids created many different versions to test on the ziplines. A couple of the parents commented on how the activity kept the kids engaged for over an hour, testing and refining their designs. Most of the kids mentioned how they were going to continue to test and design at home.



*Tween/Teen Table Top Role-Playing Game Club*

## White Salmon Valley Community Library

- November was another month of record attendance at both Teen Council and Teen Late Night, thanks to continued outreach at the middle school and high school by the Senior Branch Supervisor. The library is in the process of reviewing applications of teens interested in serving on Teen Council in 2026.
- In November the library celebrated Thanksgiving by holding a “Disguise a Turkey” contest. Patrons turned in entries from “Strawberry,” to “Invisible,” to “Lego.” The winner was a young patron named Dakota, whose turkey was disguised as a flower.
- Each month the Hood River Art Club swaps out a new painting to display in the reading area in the front of the library to highlight a local artist. November’s featured piece was a colorful painting that brightened up the gray fall days called “Night Bouquet” by Lorena Cassady.



*Disguise a Turkey content winner (left), “Night Bouquet” (center), MakerSpace volunteers (right)*

- The library partnered with the Gorge MakerSpace’s and their “Many Hands Monday,” an afterschool program taught by Jack Perrin and Jared Wolf. The students in this program focus on community service around White Salmon. Students come up with ideas and Perrin and Wolf coach them through the process of designing, making, and installing their handiwork. The students proposed clearing the walkway behind the library and putting gravel down to create a pathway. They are now working on trimming the hedges and clearing away branches and other debris from the library garden.



## Woodland Community Library

- When a local food bank ran short on supplies in November, the library stepped in and organized a food drive that was well supported by the community. The Lewis River Mobile Food Bank said they were overwhelmed with the support of the community and the amount of food donated.
- To welcome in the colder season, the library hosted a Frozen-themed magic show, complete with the snowy Princesses Anna and Elsa. The event was attended by over 70 people.
- The wreath making program was a huge success with 70 people crafting wreaths from greenery generously supplied by the Woodland Friends of the Library.
- The Friends of the Woodland Library hosted their annual gift basket sale, which is always highly anticipated by the community.
- Garden Herbal Delights facilitated two herbal take-and-make programs and a Winter Wellness with Herbs workshop. The workshop educated over 30 people on the benefits and uses of local herbs.
- The library tabled at Woodland Middle School's Latino Night where staff interacted with dozens of parents and kids and handed out free books.
- Library staff have started a weekly story hour at the Woodland Care Center. The residents vote on the book and the staff member reads it; this month's book is *The Sweetness at the Bottom of the Pie* by Alan Bradley.
- In late November, the branch did a Caring Cards program that was set up in the children's room. Kids made over 35 cards for the residents at the Woodland Care Center.



*Wreath making (left) table at Latino Night (center), food drive donations (right)*

## Yacolt Express Library

- The Yacolt Library Express continues to thrive as a busy, welcoming space that is highly valued by the community. The Yacolt Kids Create program, held on Wednesdays and Fridays, remains a community favorite. This month, more than 200 young creators participated in hands-on activities.
- The Yacolt Adult Book Group read the fiction title *The Brilliant Life of Eudora Honeysett*. This group is the first book group hosted by the Yacolt Library Express and is currently meeting offsite in partnership with Stellar Luxe in Yacolt. Stellar Luxe offers a welcoming, European-styled community space that they have graciously opened for library events. This month, the book group grew from two participants to four.
- A public service assistant heard a heartwarming story from a patron who expressed his gratitude for having a library in Yacolt. He explained that without it, he would not be able to access books or DVDs, as he does not have transportation to travel into town.



*Kids Create at Yacolt*

## Yale Valley Community Library

- Yale Elementary students traveled to the Yale Valley Community Library for their monthly visit. This month, 55 students in grades K–4 learned how to use the catalog to search for books and place holds.
- The annual Wreath Making Workshop was a great success. More than 20 people registered, and several individuals were moved off the waiting list. It was a festive event that brought neighbors and friends together.
- The Yale Valley Community Library was also pleased to host the Alzheimer's Association, which presented an informative session on Effective Communication Strategies. The program was well received and provided valuable information and resources for the community.
- Several months ago, the Senior Branch Supervisor heard a memorable story from a patron who had been living in the United States, but was born in Germany. Now that dual citizenship is possible for her, she hoped to become a citizen of the United States. She visited the Yale Valley Community Library in search of study guides for the USCIS Naturalization Exam and was overwhelmed to discover that FVRL offered many helpful resources. She placed several items on hold, and in November, the library received a picture from the patron standing in front of a sign reading "Today, I am an American."



*Yale Elementary Students (left) and wreath making workshop (right)*



## Operations Center

- The Partnerships and Outreach Division (POD) successfully hosted the Washington State Book Award Celebration for the Picture Book Winner, Belen Medina at Vancouver Community Library in November. In addition to sharing her book and answering questions, the Washington State Library also livestreamed the event and presented her



*Author Belen Medina at the Vancouver Community Library*

- award. A question-and-answer session followed the reading, strengthening public access to celebrated authors.
- The December 2025 News & Events newsletter, sent out on Dec. 2, achieved a 28% open rate and 1.9% click rate, maintaining strong engagement across seasonal and community content. Top-performing features included winter craft workshops, the Road Trip Passport initiative, Creative Bug resource, and Experience Passes.
- The District's new BiblioCommons site continues to see strong use, with 104,000 active users—including 73,000 new users—and an average engagement time of 2 minutes 30 seconds. Activity is centered on core patron tasks such as Search, Log In, and account pages, all showing low bounce rates, and the Events page drew 50,000 views. Most traffic comes directly or through fvrl.org, confirming the main website as a key entry point.
- FVRL welcomed Jason Reetz as the new Facilities and Fleet Director. Jason brings more than twenty years of experience in construction, facilities management, and organizational operations. Before joining the District, Jason served as the Facilities Manager for Longview Public Schools beginning in 2019, where he led districtwide maintenance, capital planning, and safety initiatives across multiple

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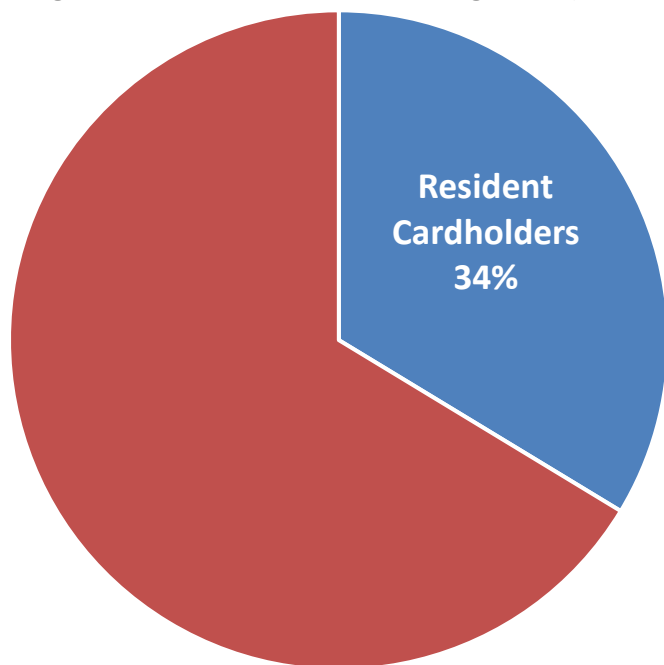
campuses. Prior to his work in the public sector, Jason spent nearly thirteen years with Pacific Tech Construction where he managed major commercial and public projects, guided multidisciplinary teams, and helped strengthen the organization's operational systems. Jason's background gives him a strong combination of technical expertise, strategic leadership, and hands-on experience in both public and private environments.

- The Information Technology Division (IT) completed its major rollout of multifactor authentication, a more secure way for staff to log into computers. This completion is a milestone, wrapping up a months-long, District-wide initiative that involved all staff learning and adapting to new practices in logging into district computers. This effort substantially reduces the District's vulnerability to ransomware attacks and protects patron information and access to library resources and services.
- Following the November 17 board meeting, the last Next Chapter Advisory Committee (NCAC) for the Strategic Plan and Comprehensive Facilities Master Plan process was postponed and rescheduled for December 10. The timeline on review of the Strategic Plan and Comprehensive Facilities plan was adjusted. The Comprehensive Facilities Plan will be reviewed at the December 15, 2025 meeting and the Strategic Plan to be reviewed at the January 26, 2026 board meeting.

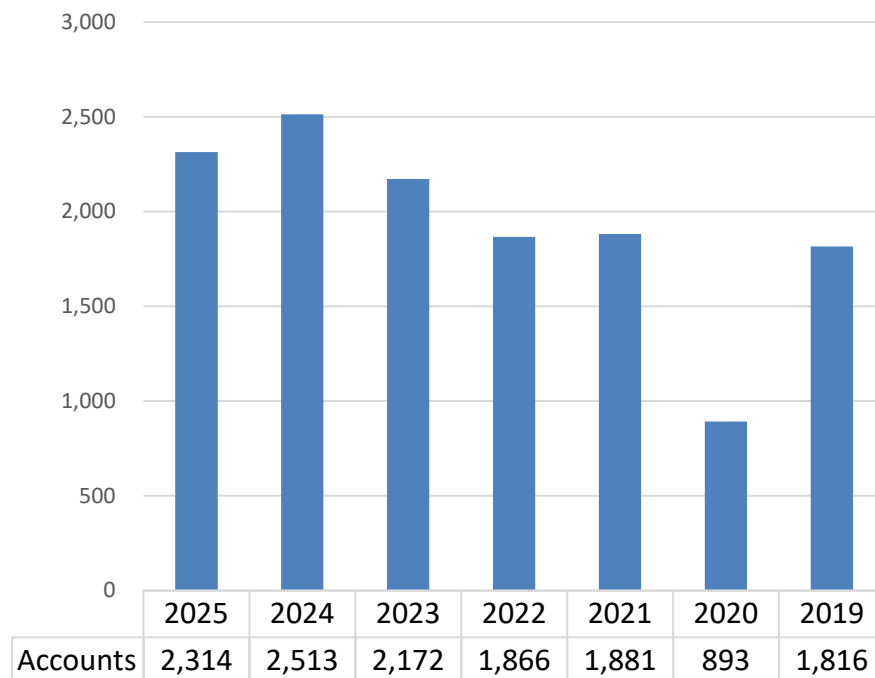
November 2025 – Cardholders, Programs, and Technology Use

Population Served - 558,143

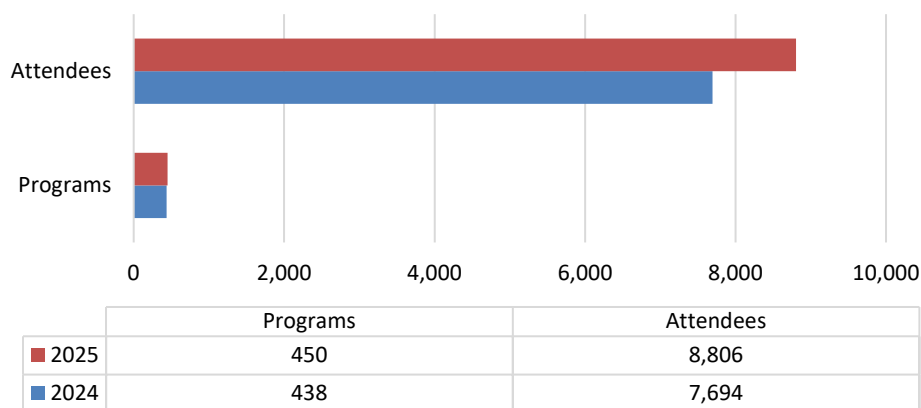
Washington State Office of Financial Management (4/1/2025)



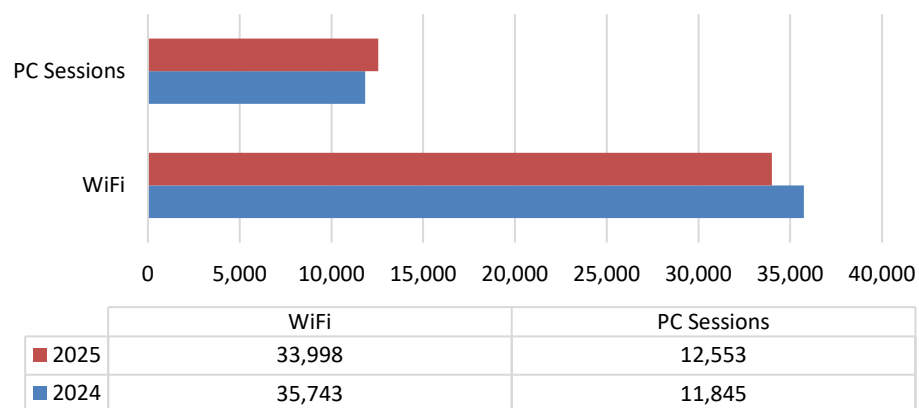
New Accounts Added in November



Programs

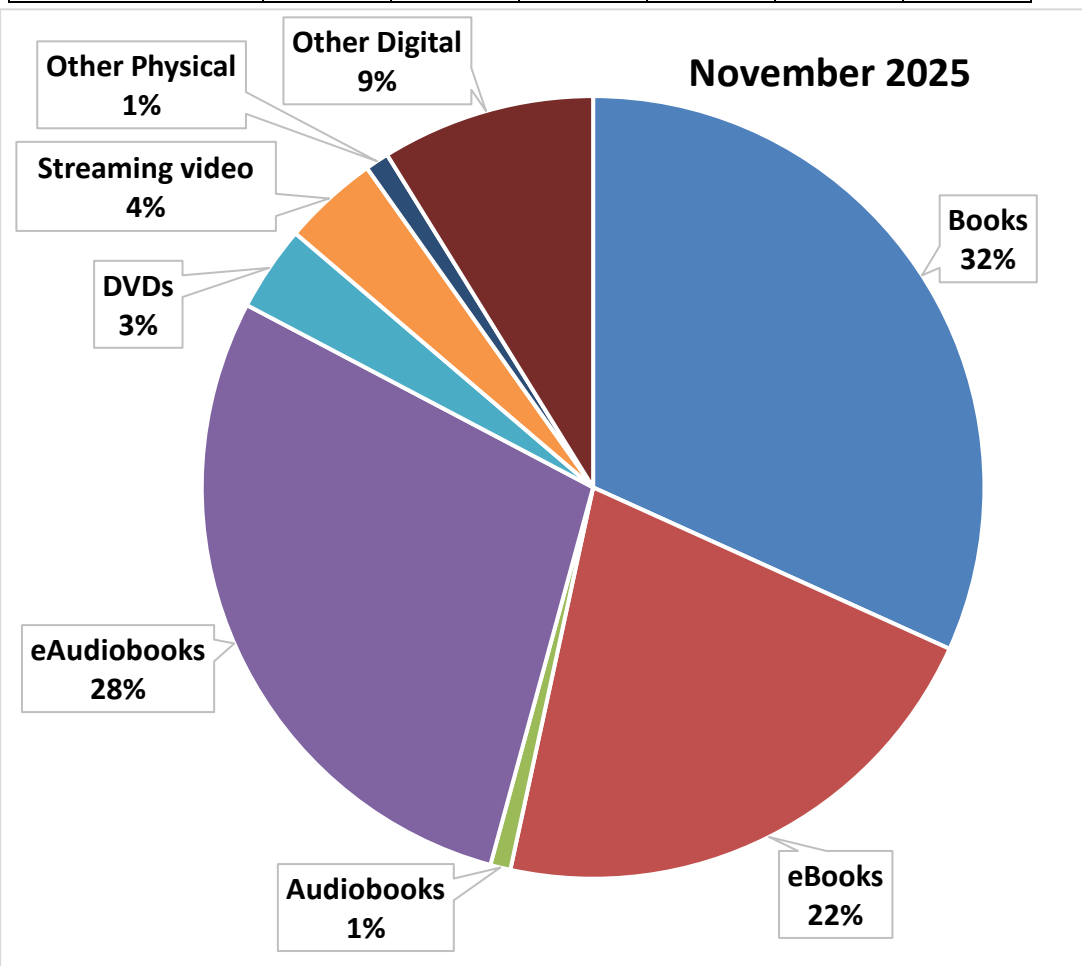


Computer and WiFi Use

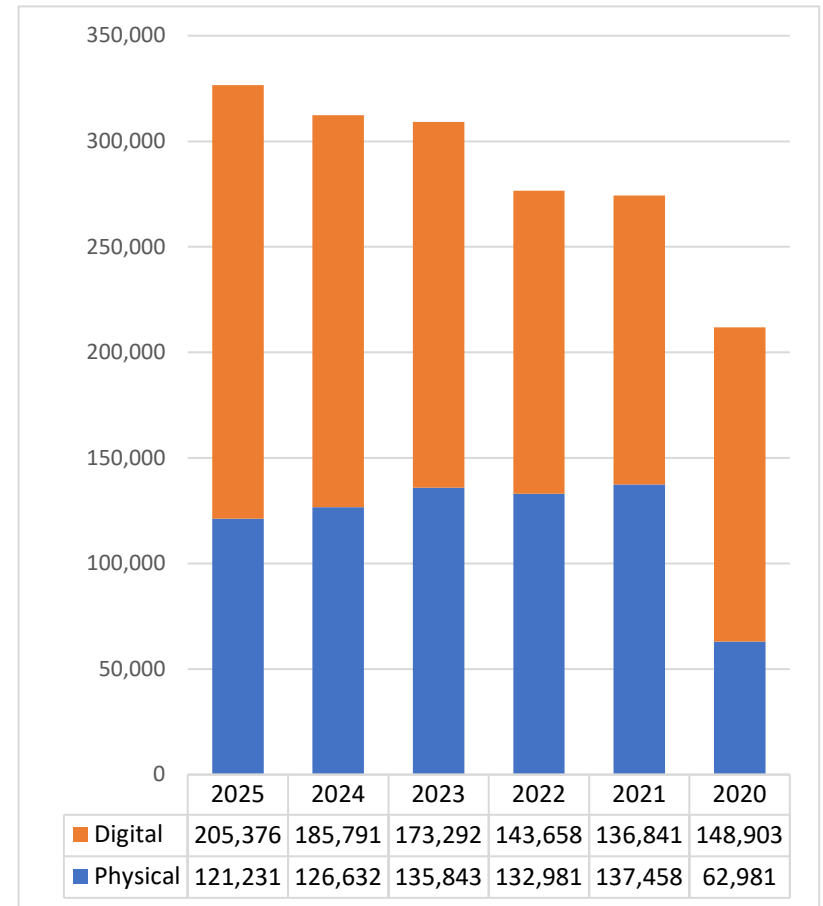


## Collection Use – November 2025 - Checkouts by Item Format

Categories	2025	2024	2023	2022	2021	2020
Books	103,761	107,787	114,954	111,132	113,452	52,784
eBooks	70,631	66,703	66,208	57,662	55,150	64,520
Audiobooks	2,728	2,921	3,467	3,784	3,739	1,836
eAudiobooks	93,024	78,728	69,089	57,770	49,330	49,553
DVDs	11,538	12,549	13,888	14,399	16,531	7,356
Streaming video	12,895	11,090	10,322	8,405	8,151	8,770
Other Physical	3,204	3,375	3,534	3,666	3,736	1,005
Other Digital	28,826	29,270	27,673	19,821	24,210	26,060
<b>Totals</b>	<b>326,607</b>	<b>312,423</b>	<b>309,135</b>	<b>276,639</b>	<b>274,299</b>	<b>211,884</b>



## Physical & Digital Collection Checkouts 2020-2025

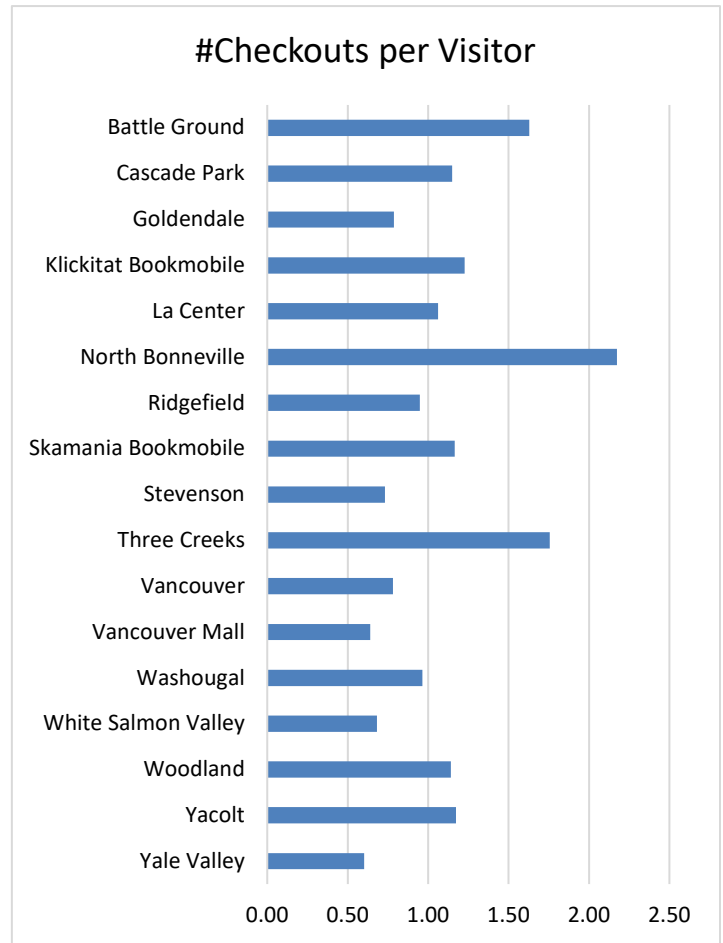


Other Physical includes magazines, games, kits, music, Chromebooks, and miscellaneous items. Does not include Interlibrary Loan checkouts.

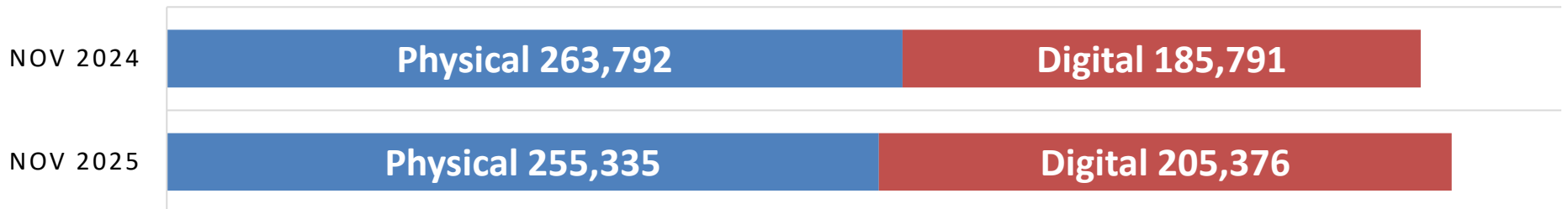
Other Digital includes magazines and streaming music.

## November 2025 – Total Circulation and Visitors

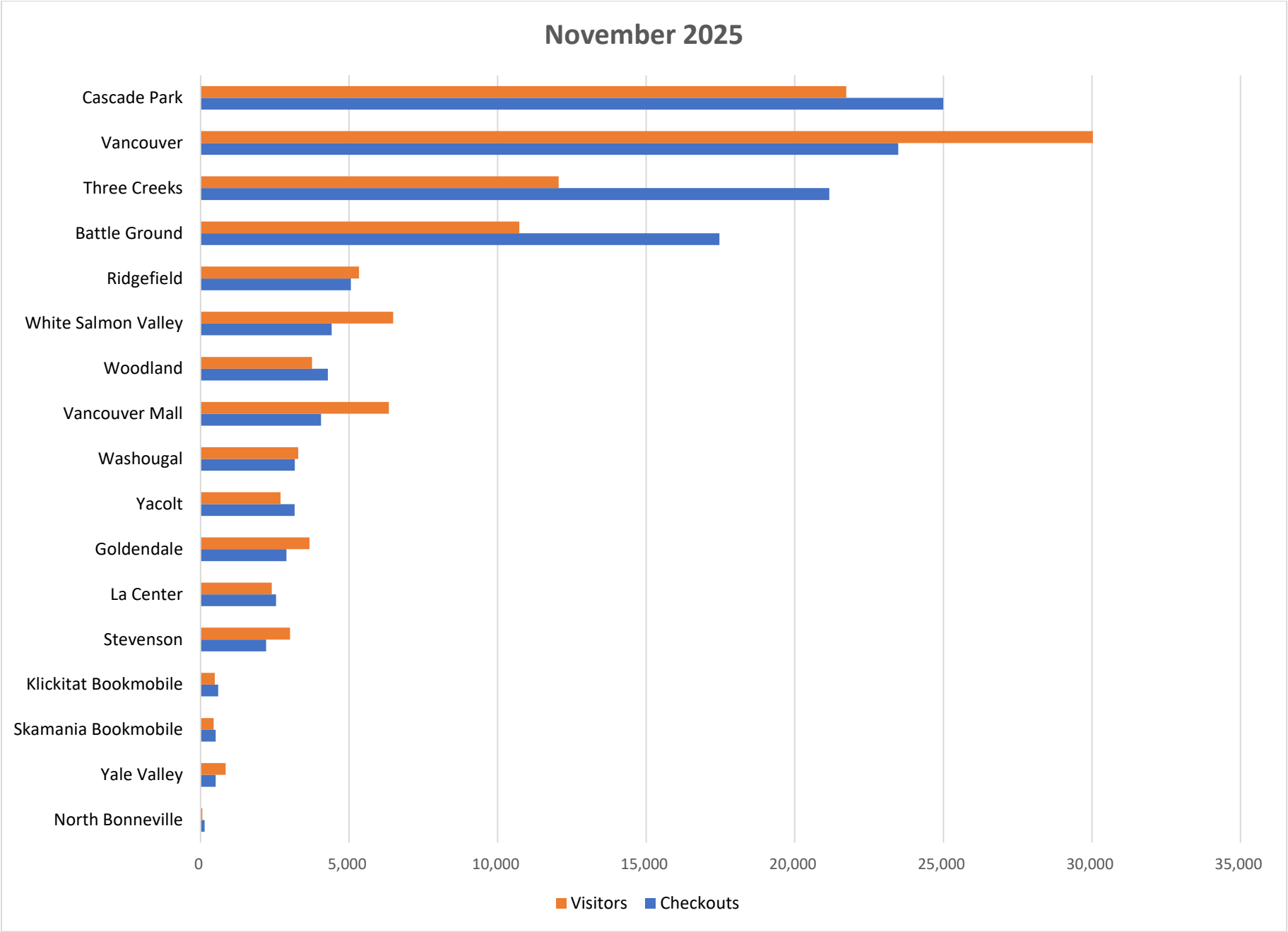
Location	November 2025		November 2024		Change	
Location	Total Circ	Visitors	Total Circ	Visitors	Total Circ	Visitors
Battle Ground	36,387	10,726	38,604	11,213	-5.74%	-4.34%
Cascade Park	54,167	21,729	55,411	21,309	-2.25%	1.97%
Goldendale	5,025	3,663	5,483	3,689	-8.35%	-0.70%
Klickitat Bookmobile	903	481	950	513	-4.95%	-6.24%
La Center	5,171	2,393	4,755	2,149	8.75%	11.35%
North Bonneville	329	63	295	80	11.53%	-21.25%
Ridgefield	9,909	5,335	10,013	4,935	-1.04%	8.11%
Skamania Bookmobile	814	439	1,196	614	-31.94%	-28.50%
Stevenson	3,910	3,015	4,000	3,013	-2.25%	0.07%
Three Creeks	41,577	12,054	41,985	12,323	-0.97%	-2.18%
Vancouver	57,548	30,031	59,919	28,073	-3.96%	6.97%
Vancouver Mall	9,112	6,340	8,513	5,024	7.04%	26.19%
Washougal	6,294	3,284	6,828	3,364	-7.82%	-2.38%
Woodland	8,182	3,752	9,923	2,377	-17.55%	57.85%
White Salmon Valley	8,372	6,479	8,402	6,319	-0.36%	2.53%
Yacolt	5,407	2,695	5,441	2,732	-0.62%	-1.35%
Yale Valley	993	843	815	858	21.84%	-1.75%
Green Mountain	241	No Visitors	242	No Visitors	-0.41%	No Visitors
Books by Mail	626	No Visitors	759	No Visitors	-17.52%	No Visitors
Operations Center/ILL	368	No Visitors	258	No Visitors	42.64%	No Visitors
<b>Location Total</b>	<b>255,335</b>	<b>113,322</b>	<b>263,792</b>	<b>108,585</b>	<b>-3.21%</b>	<b>4.36%</b>
<b>Digital Collections</b>	<b>205,376</b>		<b>185,791</b>		<b>10.54%</b>	
<b>Grand Total</b>	<b>460,711</b>		<b>449,583</b>		<b>2.48%</b>	



## TOTAL CIRCULATION



November 2025 – Library Activity: Checkouts and Visitors by Library



## November 2025 – Total Circulation

	Nov 2025			Nov 2024			Change		
	Checkout	Renew	Total Circ	Checkout	Renew	Total Circ	Checkout	Renew	Total Circ
Battle Ground	17,463	18,924	36,387	19,026	19,578	38,604	-8.2%	-3.3%	-5.7%
Klickitat Bookmobile	590	313	903	610	340	950	-3.3%	-7.9%	-4.9%
Skamania Bookmobile	512	302	814	823	373	1,196	-37.8%	-19.0%	-31.9%
Cascade Park	24,994	29,173	54,167	25,441	29,970	55,411	-1.8%	-2.7%	-2.2%
Goldendale	2,887	2,138	5,025	2,996	2,487	5,483	-3.6%	-14.0%	-8.4%
Green Mountain	134	107	241	121	121	242	0.0%	-11.6%	-0.4%
La Center	2,543	2,628	5,171	2,263	2,492	4,755	12.4%	5.5%	8.7%
North Bonneville	137	192	329	180	115	295	-23.9%	67.0%	11.5%
Ridgefield	5,061	4,848	9,909	5,150	4,863	10,013	-1.7%	-0.3%	-1.0%
Stevenson	2,208	1,702	3,910	2,263	1,737	4,000	-2.4%	-2.0%	-2.3%
Three Creeks	21,158	20,419	41,577	21,360	20,625	41,985	-0.9%	-1.0%	-1.0%
Vancouver	23,479	34,069	57,548	25,778	34,141	59,919	-8.9%	-0.2%	-4.0%
Vancouver Mall	4,053	5,059	9,112	3,584	4,929	8,513	13.1%	2.6%	7.0%
Washougal	3,169	3,125	6,294	3,412	3,416	6,828	-7.1%	-8.5%	-7.8%
Woodland	4,285	3,897	8,182	5,088	4,835	9,923	-15.8%	-19.4%	-17.5%
White Salmon Valley	4,412	3,960	8,372	4,416	3,986	8,402	-0.1%	-0.7%	-0.4%
Yacolt	3,161	2,246	5,407	3,229	2,212	5,441	-2.1%	1.5%	-0.6%
Yale	508	485	993	407	408	815	24.8%	18.9%	21.8%
Books by Mail	363	263	626	428	331	759	-15.2%	-20.5%	-17.5%
Operations Center/ILL	256	112	368	165	93	258	55.2%	20.4%	42.6%
<b>Total - Physical</b>	<b>121,373</b>	<b>133,962</b>	<b>255,335</b>	<b>126,740</b>	<b>137,052</b>	<b>263,792</b>	<b>-4.2%</b>	<b>-2.3%</b>	<b>-3.2%</b>
<b>Digital Collections</b>	<b>205,376</b>	<b>0</b>	<b>205,376</b>	<b>185,791</b>	<b>0</b>	<b>185,791</b>	<b>10.5%</b>		<b>10.5%</b>
<b>Grand Total</b>	<b>326,749</b>	<b>133,962</b>	<b>460,711</b>	<b>312,531</b>	<b>137,052</b>	<b>449,583</b>	<b>4.5%</b>	<b>-2.3%</b>	<b>2.5%</b>

■ Physical checkouts ■ Physical renewals ■ Digital checkouts

NOV  
2024



NOV  
2025



# Media Report – December 15, 2025

Fort Vancouver libraries offer 'Library of Things' for hobby exploration (KATU; November 18, 2025)

<https://katu.com/news/local/fort-vancouver-libraries-offer-library-of-things-for-hobby-exploration>

From power tools to pickleball sets, the newest 'Library of Things' has something for you (KGW; November 21, 2025)

<https://www.kgw.com/video/features/from-power-tools-pickleball-library-of-things-fort-vancouver/283-8212e6be-f362-40ef-8379-689b27ee874f>

Residents respond to 'equitable access' language in FVRLibraries' strategic plan (The Columbian; Brianna Murschel; December 2, 2025)

<https://www.columbian.com/news/2025/dec/01/residents-respond-to-equitable-access-language-in-fvrlibraries-strategic-plan/>

In Our View: Perplexing climate hovers over FVRLibraries talks (The Columbian; Editorial Board; December 4, 2025)

<https://www.columbian.com/news/2025/dec/04/in-our-view-perplexing-climate-hovers-over-fvrlibraries-talks/>

New Library of Things Available Through FVRL (The Sentinel; Melissa Uhles; December 10, 2025)

[https://www.goldendalesentinel.com/features/new-library-of-things-available-through-fvrl/article\\_5d1b9c97-2162-46e2-a3c6-b3aac2122d5f.html](https://www.goldendalesentinel.com/features/new-library-of-things-available-through-fvrl/article_5d1b9c97-2162-46e2-a3c6-b3aac2122d5f.html)



# Foundation Update



Many thanks to everyone who has helped to make FVRL Foundation's year rewarding and bright, and to all of you who have shown your love for FVRLibraries in so many different ways.

We appreciate you all, and we wish you a warm and happy holiday season and a beautiful new year!

### **Upcoming Events**

**Friday, December 19**

**Winter Open House**

Woodland Community Library  
4:00pm-6:00pm

**Monday, January 26**

**FVRL Trustee Meeting**

Hybrid: Vancouver Community  
Library and Zoom  
6:00pm-8:00pm

**Saturday, February 7**

**Ridgefield Friends Book Sale**

Ridgefield Community Library  
9:00am-3:00pm

**Tuesday, February 17**

**FVRL Trustee Meeting**

Hybrid: Cascade Park Community  
Library and Zoom  
6:00pm-8:00pm

**Saturday, February 21**

**La Center Friends Media Sale**

La Center Community Library  
10:00am-2:00pm

**Thursday, February 26**

**FVRL Foundation Board Meeting**

Foundation office  
3:00pm-4:30pm



Dear FVRL Board of Trustees and library supporters,

2025 has been a landmark year for our libraries! From passing the library levy, to our record-breaking Authors and Illustrators fundraising event, and all the amazing moments in between, we can see and feel the love for our libraries - *thank you*.

The Foundation continues to focus our work on lifting up FVRLibraries and our communities. Because of generous donor support, we were able to give back to these programs and services in 2025:

- Vote Yes - Levy Campaign Management
- Summer Reading at Your Library
- 75<sup>th</sup> Anniversary Passport Program
- Experience Pass Program
- Grow a Reader
- Support for the Volunteer Program and all of our Friends of the Library Groups
- The Library of Things

We look forward to more opportunities to support the libraries you all love in 2026. Thank you for your support and passion—we can't do it without you!

Best, Jenny

### **Connect with us!**

[fvrlfoundation.org](https://fvrlfoundation.org)  
[facebook.com/FVRLFoundation](https://facebook.com/FVRLFoundation)  
[foundation@fvrlfoundation.org](mailto:foundation@fvrlfoundation.org)  
360-906-4700

# FVRLibraries

## Vancouver Community Library

December 15, 2025



### VANCOUVER COMMUNITY LIBRARY

- Built in 2011
- 83,000 sq ft
- 7 days a week. 62 hours.
- 41 FT and 20 PT staff
- Visitors YTD - 330,494
  - 24 % of branch visits
  - 5,471 ELC visits/month
  - 1,100 Teen visits/month
- 6,796 New Accounts YTD
  - 23% of total new account registrations. 34% of in-branch
- Annual Circulation - 742,940 YTD
  - 22% of total branch circ
- 23,761 Phone Calls handled





## VA IN THE NEWS : 2025

- **Columbian :** “[...Five excellent spring break activities...](#)”

March 29th

- Highlights the relevance of the Early Learning Center and the Teen Space for families looking for low-cost activities. This article resulted in increased business on the 3rd floor and Teen Space, leading to more staff assigned to these service points



- **Columbian :** “**Vancouver library unleashes a love of reading...at Read to the Dogs...**” January 11th

- Highlights the benefits of reading to a non-judgmental audience

- **KGW News at 11 :** “[From power tools to pickleball sets...](#)” (Video)



## PARTNERSHIPS

SHARE - Summer Meal Site

- 1,435 Summer Meals June through August '25 were served at VA in partnership with SHARE

CLARK COLLEGE - Penguin Talks Speaker Series - 9 sessions in 2025 - The fall series was;

- **The Evolving Role of the Public Library in Today's Communities** - Executive Director Jennifer Giltrop
- **The AI Boom** - Professor Bruce Elgort
- **Mental Health and Emotional Resilience** - Dr. Ona Aliaj-Parker



## PARTNERSHIPS

### GOODWILL Industries

- ESL Beginner classes
- ESL Intermediate classes
- U.S. Citizenship classes



## OUTREACH

- 8 Ongoing monthly Outreach Visits
  - 4 Early Learning sites
  - 1 Teen site
  - 3 Assisted living facilities
- Summer 2025
  - 20 branch tours May/June, connecting with more than **500** students and parents
  - 17 “Family Night” school visits, connecting with **1,931** parents and students
  - 3 City of Vancouver Neighborhood Association meetings



## 883 PROGRAMS WITH 22,000 PARTICIPANTS

### Ongoing (Weekly/Monthly) Programs

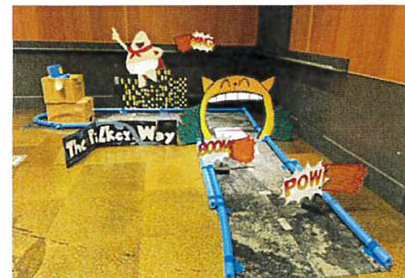
- Adventures in Art
- Storytimes/Early Learning
- Board Game Days
- Intro to Sewing
- Tween and Teen Hangouts
- Book Discussion Groups
- Kids Create
- Writing workshops
- Read to a Dog
- Kids/Tweens Build It



## "KNOCK OUT" ONE-OFF PROGRAMS

### Summer at Your Library 2025

- 2,164 participants - **65%** increase over '24 for VA
- Represents **21%** of District total participants
- Mini-Golf Tournament - 315 participants
- Día de los Niños - 167 participants
- Día de los Muertos - 135 participants
- Dog Man Day! - 226 participants ("This is just what we needed today")
- VA hosted the 1st EVER Library Card Design Contest Celebration





## ART DISPLAYS 2025

Vancouver makes "Gray Space" available to local artists. The Art Team vets art pieces and works with the artists to have their work displayed throughout the building.

(Left to Right; Origami by Judy Chan, Quilt by Joanne Adams Roth, Charcoal and Graphite by Stephanie Joy)



## ART DISPLAYS 2025

(LEFT TO RIGHT; BEADED NECKLACE BY PORTLAND BEAD SOCIETY, MIXED MEDIA BY ANDREA LOPEZ, INVISIBLE ILLNESS BY MOLLY BOURKE)



Artist Statement

By Andrea Lopez

100 words or less

100 words or less

100 words or less

100 words or less

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100 words or less

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100 words or less

100 words or less

100 words or less

100 words or less

100 words or less

100 words or less

100 words or less

100 words or less

Molly Bourke

Invisible Illness

Acrylic on Canvas

12 x 16"

\$125

\$125

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## NONE OF THIS WOULD BE POSSIBLE WITHOUT OUR STAFF

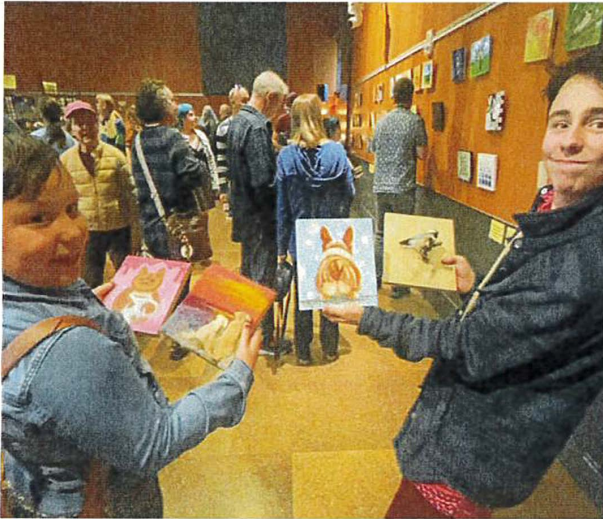


## FRIENDS OF THE VANCOUVER COMMUNITY LIBRARY!





## ART4ART 2025



## THANK YOU!



# Fort Vancouver Regional Library District

## DRAFT 2026 Revenue Budget

	2025 YTD August Actuals	2025 Budget Amended	2026 Budget	Budget Changes over 2025	Note Reference
<b>Property Taxes</b>					
Property Taxes - Clark	15,082,856	\$ 26,660,340	\$ 49,632,138	\$ 22,971,798	
Property Taxes - Skamania	481,964	797,195	1,483,826	686,631	
Property Taxes - Klickitat	980,241	1,513,678	2,817,424	1,303,746	
Property Taxes - Cowlitz	195,565	338,389	629,846	291,457	
<b>Total Property Taxes</b>	<b>\$ 16,740,626</b>	<b>\$ 29,309,602</b>	<b>\$ 54,563,233</b>	<b>\$ 25,253,631</b>	<b>Note 1</b>
<b>Other Taxes, Grants &amp; Contracts</b>					
Other Taxes	270,862	355,000	360,000	5,000	
Grants	1,362		10,000	10,000	
ESD 112 - Services Contract	9,392	9,392	6,000	(3,392)	
Yale Valley Library Dist - Contract	75,000	150,000	160,000	10,000	
Yale Valley Library Dist - Capital Reimbursement	6,512	70,000	20,000	(50,000)	
<b>Total Intergovernmental, Grants &amp; Contracts</b>	<b>\$ 92,266</b>	<b>\$ 584,392</b>	<b>\$ 556,000</b>	<b>\$ (28,392)</b>	<b>Note 2</b>
<b>Charges for Services</b>					
Equipment Use Fees	38,520	50,000	50,000	-	
Non-Resident Borrower Fee	14,574	18,000	25,000	7,000	
Lost / Damaged Material Fee	29,473	40,000	40,000	-	
<b>Total Charges for Services</b>	<b>\$ 82,567</b>	<b>\$ 108,000</b>	<b>\$ 115,000</b>	<b>\$ 7,000</b>	<b>Note 3</b>
<b>Miscellaneous</b>					
Investment Interest	518,205	685,000	1,355,000	670,000	
Rental Income	2,056	2,500	4,000	1,500	
Library Friends Groups' Reimbursements	22,272	23,000	20,000	(3,000)	
Woodland Friends Reimbursements - Project	104,048	15,000		(15,000)	
Library Foundation Reimbursements	70,528	75,450	200,000	124,550	
Miscellaneous	156,429	157,500	2,500	(155,000)	
E-Rate	107,294	107,294	136,000	28,706	
Sale of Assets	1,687	7,500	10,000	2,500	
<b>Total Miscellaneous</b>	<b>\$ 984,731</b>	<b>\$ 1,073,244</b>	<b>\$ 1,727,500</b>	<b>\$ 654,256</b>	<b>Note 4</b>
<b>Total Operating Revenue</b>	<b>\$ 17,900,190</b>	<b>\$ 31,075,238</b>	<b>\$ 56,961,733</b>	<b>\$ 25,886,495</b>	
Use of Reserves to Balance Operating Budget		1,007,360		(1,007,360)	
Use of Reserves to Balance Capital Budget		1,331,000		(1,331,000)	
Subtotal Use of Reserves		<b>\$ 2,338,360</b>		<b>\$ (2,338,360)</b>	<b>Note 5</b>
				\$ -	
<b>Total Revenues and Use of Reserves</b>		<b>\$ 33,413,598</b>	<b>\$ 56,961,733</b>	<b>\$ 23,548,135</b>	

# **Fort Vancouver Regional Library District**

## **DRAFT 2026 Revenue Budget**

### **Summary:**

The Executive Director and Finance Director of Fort Vancouver Regional Libraries are proposing the attached detailed DRAFT Revenue Budget for 2026. This draft budget was created from the best-known information as of 11/5/2025 and through the use of historical and 2025 YTD revenue trends and perspectives. Overall, this budget reflects an operating revenue increase of approximately 83% from the amended 2025 budget. This is a reflection of the Levy Lid Lift that passed in August 2025.

### **Note 1: Property Taxes**

Property Taxes have increased to our full authorized levy rate of \$0.50 cents per \$1,000 of assessed property values for 2026. This calculation will resume to the 1% maximum annual increase effective for 2027, and annually thereafter.

### **Note 2: Other Taxes, Grants & Contracts**

Overall, these revenues are budgeted to decrease by 5%. This decrease is associated with less capital activity budgeted for at Yale Valley Library District (YVLD); therefore, less reimbursement revenues for FVRL. This decrease is slightly offset by a modest increase expected in other taxes and the operational contract for YVLD.

### **Note 3: Charges for Services**

Overall, we expect charges for services to remain stable in 2026, over 2025. We expect to see a slight increase in non-resident borrower fee revenues when the fee is adjusted to reflect a calculation incorporating the new levy rate in 2026.

### **Note 4: Miscellaneous**

This section of the revenue budget is increasing over 2025 by 61%. The two substantial impacts on this budget over 2025 is 1) investment interest which we expect to continue to be at a favorable rate and on higher cash balances than in 2025 and 2) a 165% increase in reimbursement revenues from the Foundation as they transition focus from Woodland building support to standard operating activity support of FVRL.

### **Note 5: Use of Reserves**

Due to the Levy Lid Lift, the presented 2026 budget eliminates the need to use allocated reserves in 2026 to balance the operating and capital budget, as presented.

# Fort Vancouver Regional Library District

## DRAFT 2026 Expense Budget

To Board

	2025 YTD August	2025 Budget Amended 2025	2026 Budget Adopted Dec 2025	Budget Changes over 2025	Note Reference
<b>Operating Expenditures:</b>					
Personnel					
Wages	\$ 9,203,757	\$ 14,836,054	\$ 17,675,051	\$ 2,838,997	
Benefits	3,636,816	6,193,758	7,946,859	1,753,101	
<b>Personnel Subtotal:</b>	<b>\$ 12,840,573</b>	<b>\$ 21,029,812</b>	<b>\$ 25,621,910</b>	<b>\$ 4,592,098</b>	<b>Note 1</b>
Supplies					
Supplies + Fuel & Lubricants	216,779	330,500	377,375	46,875	
Small Equipment (FF&E)	50,207	150,000	335,500	185,500	
Technology	514,174	745,000	1,595,000	850,000	
Professional Collection / Tech	163,934	293,000	235,000	(58,000)	
<b>Supplies &amp; Small Equipmt/Tech Subtotal:</b>	<b>\$ 945,093</b>	<b>\$ 1,518,500</b>	<b>\$ 2,542,875</b>	<b>\$ 1,024,375</b>	<b>Note 2</b>
Library Books / Materials					
Library Books & Materials	898,900	1,468,000	2,000,000	532,000	
Electronic Resources	1,213,452	2,352,000	2,880,000	528,000	
<b>Library Materials Subtotal:</b>	<b>\$ 2,112,352</b>	<b>\$ 3,820,000</b>	<b>\$ 4,880,000</b>	<b>\$ 1,060,000</b>	<b>Note 3</b>
Other					
Professional Services	1,203,036	2,133,734	1,493,000	(640,734)	
Communications	291,474	432,400	467,400	35,000	
Training / Travel	45,226	103,500	295,000	191,500	
Advertising	22,394	35,000	46,000	11,000	
Rentals / Leases	362,857	606,903	619,193	12,290	
Insurance	263,752	301,000	306,000	5,000	
Utilities	294,444	496,100	543,100	47,000	
FAC Repairs & Maintenance	278,662	638,500	478,500	(160,000)	
IT Maintenance and Licensing	283,080	687,900	955,000	267,100	
Misc / Dues / Printing / Other	105,444	148,450	145,000	(3,450)	
Intergovernmental Services	312	60,800	800,600	739,800	
<b>Other Charges &amp; Services Subtotal:</b>	<b>\$ 3,150,680</b>	<b>\$ 5,644,287</b>	<b>\$ 6,148,793</b>	<b>\$ 504,506</b>	<b>Note 4</b>
<b>Total Operating Expenditures:</b>	<b>\$ 19,048,698</b>	<b>\$ 32,012,598</b>	<b>\$ 39,193,578</b>	<b>\$ 7,180,980</b>	
<b>Capital</b>					
Buildings / Non-Owned		74,000	375,000	301,000	<b>Note 5A</b>
Buildings / Owned	90,327	607,000	2,750,000	2,143,000	<b>Note 5B</b>
Washougal (FVRL)			4,000,000	4,000,000	<b>Note 5C</b>
Building Remodel & Refresh Efforts			4,500,000	4,500,000	<b>Note 5D</b>
Woodland (Other Reimbursements)	16,637	400,000	-	(400,000)	<b>Note 5E</b>
Yale	54,161	70,000	20,000	(50,000)	<b>Note 5F</b>
Machinery & Equipment		250,000	175,000	(75,000)	<b>Note 5G</b>
<b>Total Capital Outlay:</b>	<b>\$ 161,125</b>	<b>\$ 1,401,000</b>	<b>\$ 11,820,000</b>	<b>\$ 10,419,000</b>	
<b>Grand Total All Expenditures:</b>	<b>\$ 19,209,823</b>	<b>\$ 33,413,598</b>	<b>\$ 51,013,578</b>	<b>\$ 17,599,980</b>	



# Fort Vancouver Regional Library District

## DRAFT 2026 Expense Budget

### Summary:

This 2026 DRAFT expense budget recognizes an operational increase over the amended 2025 Budget of 22% while also recognizing a significant capital increase over the amended 2025 budget. The combination of these changes reflects a total budget increase of 55% in the DRAFT 2026 Budget over the amended 2025 Budget. The operational changes are in line with expectations outlined through the Levy Lid Lift efforts and 5-year plan. The Capital increases are a combination of increased knowledge and awareness of facility needs, rolling critical efforts forward from the initial 2025 adopted budget into 2026 and moving efforts forward as highlighted to patrons through the Levy Lid Lift efforts. This draft budget was created from the best-known information as of 11/5/2025, and through the use of historical and 2025 YTD trends and perspectives. A couple noteworthy overarching factors on our expense budget are changes to state sales tax applicability effective 10/1/2025 and increased costs associated with federal government change impacts. This budget supports an increased level of service to patrons to be provided in 2026, as outlined in the Levy Lid Lift Information Campaign. For example, library open hours will increase by 13% or 92 hours per week districtwide, effective June 1, 2026.

### Note 1: Personnel budget increase 22% over 2025 amended budget

The increase in the personnel budget expects that we will be fully staffed throughout 2026, including personnel budget impacts of increased staffing associated with increased branch hours starting in June, and further reflects the continued pressure we experience with benefit costs increasing at exponential rates.

### Note 2: Supplies budget increase 67% over 2025 amended budget

This increase is primarily driven by the following factors: 1) We will realize an increase in supplies associated with increased service levels. 2) We delayed capital efforts in 2025 requiring FF&E costs associated with those efforts to also be delayed into 2026. 3) FVRL has technology needs including a new Accounting Software system, increased building access / security systems, and IT upgrades and replacements such as server and phone system replacements that are significantly influencing this operational increase. Several upgrades are essential due to end-of-life systems.

### Note 3: Library Books and Materials have increased by 28% over 2025 amended budget

FVRL strives for the collection expenses to represent 12% of the operating budget. This is an industry standard that ensures our collection is staying both current and relevant in line with our mission, vision and values.

### Note 4: Other Service Contracts overall, increased by 8% over 2025 amended budget

Major components of our "Other Services and charges" category are professional services, leases, utilities and technology maintenance and licensing agreements and Intergovernmental Services. Most of the expense components within this category remained stable in budget; however, we are expecting to realize a \$267k (39%) increase in software maintenance & licensing and a \$740k increase due to election costs due from the levy lid lift

(intergovernmental charges). Although these services occurred in 2025, three of the four counties were not able to invoice for 2025 payment. In addition, we experienced costs that almost doubled what we initially budgeted based on minimal August election participation of other local governments.

**Note 5: Overall the Capital Outlay budget increased over \$11.7 Million**

**A:** Buildings Non-Owned is showing a restoration of the initial 2025 budget amount as projected 2025 capital efforts of Goldendale elevator replacement, HVAC replacement, window and skylight replacements were rolled forward into the 2026 budget for repair/maintenance efforts to keep our facilities up to code and in functioning order.

**B:** Buildings owned is showing an increase of \$2,143,000 with the replacement of the Vancouver Community Library deck, Operation Center roof and HVAC replacements and branch projects budgeted here in 2026.

**C:** The New Washougal Branch Construction project will be heavily underway in 2026 and throughout 2027. We will use 2026 budgeted funds to move forward pre-construction efforts with the anticipation that construction can initiate in the summer of 2026 and be substantially complete in fall of 2027. We will see a more significant amount budgeted in 2027 to support construction.

**D:** The capital 2025 budget supported branch and building efforts that were rolled into 2026. In addition, as the 10-year master facilities plan is being developed, our awareness of additional needs and validation of costs have been updated and reflected in this budget line.

**E:** The Woodland Branch Construction project was substantially completed in 2024; however, throughout 2025 we have been working with state agencies for the approval to release retainage to the contractor of this project. We expect to have approval to release funded before FYE 2025 and do not expect to have anything budgeted associated with the Woodland project in 2026 forward.

**F:** The Yale capital line always reflect the what Yale Valley Library District (YVLD) budgets for capital and FVRL is fully reimbursed for delivering. In 2026, YVLD has nothing specific planned for capital, the \$20K is a placeholder to ensure FVRL has the spending authority should a capital need arise.

**G:** An in-depth analysis of FVRL vehicles in the summer of 2025 demonstrated an urgency associated with vehicle replacements that we've started to address and expect to continue addressing through beginning of 2026. Our Facilities & Fleet Director updated a fleet replacement schedule that supports new vehicles in 2026.



# Fort Vancouver Regional Library District

## DRAFT 2026 Reserves Allocation

DESCRIPTION	12/31/2025 Estimated Cash Reserve Balances	2026 Budgeted Changes / Uses	12/31/2026 Estimated Cash Reserve Balances	Note Reference
<b>Reserve Plan Objectives 1-5</b>				
Obj. 1 - Capital Repairs & Maintenance	1,179,052	-	1,179,052	<b>Note 1</b>
Obj. 2 - Replacement Vehicles	250,000	175,000	75,000	<b>Note 2</b>
Obj. 3 - Capital Projects	-	-	-	
Washougal Community Library - LLL Deliverable	5,000,000	-	5,000,000	<b>Note 3A</b>
New Clark County Branch - LLL Deliverable	-	-	-	<b>Note 3B</b>
Branch Refresh Projects	1,135,000	1,000,000	135,000	<b>Note 3C</b>
Obj. 4 Technology Replacement & Upgrades	-	-	-	<b>Note 4</b>
<b>Total Reserve Plan Objectives 1-5</b>	<b>\$ 7,564,052</b>	<b>\$ 1,175,000</b>	<b>\$ 6,389,052</b>	
<b>Cash on Hand &gt; 60 to 90 days of annual budgeted expenses</b> <i>(Per Fiscal Mgmt Policy)</i>	<b>\$ 8,341,241</b>	<b>\$ 7,123,155</b>	<b>\$ 15,464,396</b>	<b>Note 5</b>
<b>Total Reserves &amp; Operational Fund</b>	<b>\$ 15,905,293</b>	<b>\$ 8,298,155</b>	<b>\$ 21,853,448</b>	

# Fort Vancouver Regional Library District

## DRAFT 2026 Reserves Allocation

### Summary:

The 2026 DRAFT Reserves Allocation recognizes estimated FYE 2025, DRAFT 2026 revenue and expense budgets on the preceding pages and an expected FYE 2026 balance. Considering the Levy Lid Lift passing in August of 2025, we are not planning to spend down reserves in 2026. It remains our goal to maintain our reserves of 60 to 90 days of budgeted expenses per our fiscal management policy.

### Note 1: Obj. 1 - Capital Repairs & Maintenance

FVRL has several locations both owned and non-owned that require regular and routine maintenance to critical systems and structures such as HVAC Systems, elevator maintenance, roof repairs, decking, roofing, windows, parking lot and other plumbing. Although we are not scheduled to spend down reserves in this allocation throughout 2026, it is prudent that we maintain an amount allocated for these efforts.

### Note 2: Obj. 2 - Replacement Vehicles

FVRL has an aging fleet for District general use as well as Bookmobiles and maintenance vehicles. FVRL continuously evaluates the best use of vehicles and employee use - vs - mileage reimbursements. It is prudent to maintain reserves allocation for replacement of vehicles.

### Note 3: Obj. 3 - Capital Projects

#### A: Washougal Community Library

Estimated Total Construction Cost is \$12.9M per the October 2025 updated cost estimate, with the project cost estimated at approximately \$18M. The Project will be funded by a variety of sources, including FVRL, State budget appropriation, Foundation and Friends of the Library funds which will be expended from 2025-2028 during the life of the project.

#### B: New Clark County Branch Library

The Levy Lid Lift communicated the expectation to deliver a new, additional branch library in East Clark County. Although we have not started to allocate reserves here yet, we will need to set funds aside to ensure we can support and deliver this as promised to patrons.

#### C: Branch Refresh Projects

To care for our current assets, we must ensure our branches stay up to date, clean and inviting for patrons. FVRL takes care in refreshing branches, proactively as able, and wants to ensure we have allocated funds to support this need.

### Note 4: Obj. 4 Technology Replacement & Upgrades

It is prudent that we are mindful to set aside reserves, as we're able to support technology upgrade and advances for staff and patrons to be effective and efficient. 2026 is a major year of funding these upgrades through our operating revenue. We will look at starting to build this fund in 2027.

### Note 5: Cash on Hand > 60 to 90-days of annual operational expenditures (Per Fiscal Mgmt. Policy)

For 2026 budgeted expenses FVRL requires nearly \$14 million to meet the 90-day and \$9.2 million to meet the 60-day fiscal management policy reserve requirement.

Fort Vancouver Regional Libraries							
2025-2030 OPERATING AND CAPITAL BUDGET FORECAST (INFLATION ADJUSTED)							
YEAR	CALENDAR YEAR	2025	2026	2027	2028	2029	2030
BEGINNING CASH BALANCE		18,243,653	15,905,293	21,853,448	30,021,648	38,110,694	39,556,274
TOTAL SOURCES		31,075,238	56,961,733	62,025,253	57,922,179	58,059,601	58,670,527
TOTAL USES		33,413,598	51,013,578	53,857,053	49,833,133	56,614,021	65,305,093
NET INCOME		(2,338,360)	5,948,155	8,168,200	8,089,046	1,445,581	(6,634,567)
ENDING CASH BALANCE		15,905,293	21,853,448	30,021,648	38,110,694	39,556,274	32,921,708
RESERVES TEST							
60 Days of Budgeted Expenses		5,568,933	8,502,263	8,976,176	8,305,522	9,435,670	10,884,182
Meets test by		10,336,360	13,351,185	21,045,472	29,805,172	30,120,604	22,037,526
Test Met?		YES	YES	YES	YES	YES	YES
90 Days of Budgeted Expenses		8,353,399	12,753,394	13,464,263	12,458,283	14,153,505	16,326,273
Meets test by		7,551,894	9,100,053	16,557,385	25,652,411	25,402,769	16,595,435
Test Met?		YES	YES	YES	YES	YES	YES

## **FORT VANCOUVER REGIONAL LIBRARY DISTRICT**

### **Resolution 2025-12**

(Budget Resolution 2025-02)

#### **RESOLUTION OF THE FORT VANCOUVER REGIONAL LIBRARY DISTRICT BOARD OF TRUSTEES AUTHORIZING ADOPTION OF THE 2026 BUDGET.**

The regular meeting of the Fort Vancouver Regional Library District (FVRL) Board of Trustees was held December 15, 2025 at the Vancouver Community Library and online, attended by a quorum of the Board for the conduct of such business; and, after due consideration and deliberation, the following resolution was duly passed by a majority vote of all Trustees then attending.

**WHEREAS**, the Fort Vancouver Regional Library District was established in 1950 as an intercounty rural regional library district, and levies property taxes pursuant to the [Revised Code of Washington 27.12.150](#), and

**WHEREAS**, funds for the establishment and maintenance of the library service of the district shall be provided by the boards of county commissioners of the respective counties by means of an annual tax levy on the property in the district of not more than fifty cents per thousand dollars of assessed value per year, and

**WHEREAS**, the tax levy in the several counties shall be at a uniform rate and shall be based on a budget to be compiled by the Board of Trustees of the intercounty rural library district who shall determine the uniform tax rate necessary and certify their determination to the respective boards of county commissioners, and

**WHEREAS**, an overview of the draft 2026 Budget was presented to the FVRL Board of Trustees with a first reading of the preliminary 2026 Budget on November 17, 2025, then a second reading of the budget and public hearing on December 15, 2025 to consider the District's budget for 2026.

**NOW, THEREFORE, BE IT RESOLVED** that the Fort Vancouver Regional Library District Board of Trustees adopts the 2026 budget in the amount of \$51,013,578.

Adopted this 15th day of December 2025.

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Kristy Morgan, Chair

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Marie Coffey, Secretary



## Surplus Authorization Request

The following FVRL items, see attached list, have been removed from inventory and prepared for surplus in accordance with the Asset Management Policy:

### Disposition

The Board of Trustees must approve the disposition of all Capital Assets prior to the asset being removed from inventory, including but not limited to real property such as land, buildings, building improvements, etc. The Finance Director is authorized to declare any single item of FVRL personal property with a current fair market value of \$1000 or less as surplus property without Board approval. Surplus property items will at a minimum be past their useful life (see WA Office of Financial Management's *Useful Life Schedule*).

The Finance Director or their designee shall establish the current fair market value prices for any surplus items. Items with restrictions on disposition such as grants, debt or gifts will be managed by the Finance Director or their designee.

### 2016 Mercedes-Benz Sprinter Van (Courier)

The 2016 Mercedes-Benz Sprinter Van (VIN WD3PE8DD8GP332694) is requested to be surplus. The van is 9 years old and has 231,811 miles. According to Kelly Blue Book, there is a value of \$7,073 - \$10,278. Some cosmetic defects—dents on the driver and passenger side, tailgate damage, tool racking and ladder rack removed—may affect the fair market price.

Requested by  Date 12/2/25  
Dan Miller, Facilities and Fleet Manager

Authorized by  Date 12/2/25  
Jennifer Giltrop, Executive Director

**Fort Vancouver Regional Library District  
Staff Report 2025-09  
Surplus 2016 Mercedes-Benz Sprinter Van**

**To:** FVRL Board of Trustees  
**From:** Jennifer Giltrop, Executive Director  
**Date:** December 15, 2025  
**Subject:** Surplus 2016 Mercedes-Benz Sprinter Van

**Summary**

The 2016 Mercedes-Benz Sprinter Van (VIN WD3PE8DD8GP332694) is recommended for surplus. The van is 9 years old and has 231,811 miles. According to Kelly Blue Book, there is a value between \$7,073 - \$10,278. Some cosmetic defects—dents on the driver and passenger side, tailgate damage, tool racking and ladder rack removed—may affect the fair market price. This vehicle has already been replaced with a newer model.

**Recommendation:**

Approve Resolution 2025-13 to authorize the surplus of the 2016 Mercedes Sprinter Van (VIN WD3PE8DD8GP332694) to be sold or discarded.

**FORT VANCOUVER REGIONAL LIBRARY  
RESOLUTION: 2025-13  
SURPLUS 2016 MERCEDES-BENZ SPRINTER VAN**

**RESOLUTION OF THE FORT VANCOUVER REGIONAL LIBRARY DISTRICT  
BOARD OF TRUSTEES DECLARING FORT VANCOUVER LIBRARY DISTRICT  
EQUIPMENT AS SURPLUS AND AUTHORIZING ITEMS TO BE SOLD or DISCARDED**

The regular meeting of the Board of Trustees of the Fort Vancouver Regional Library was held on Monday, December 15, 2025 at the Vancouver Community Library and attended by a quorum of the Board of Trustees for the conduct of such business; and, after due consideration and deliberation, the following resolution was duly passed by a majority vote of Trustees attending.

**WHEREAS**, the FVRL Board of Trustees has authorized the purchase of item(s) through budget approval; and

**WHEREAS**, FVRL effectively utilizes its equipment to maximize service, which may result in deterioration of said equipment; and

**WHEREAS**, FVRL has determined that the 2016 Mercedes-Benz Sprinter Van (VIN WD3PE8DD8GP332694) has served its useful life with 231,811 miles and therefore is ready to be surplus; and

**WHEREAS**, in order to dispose of the no longer a useful vehicle, the FVRL Board of Trustees must declare the item as surplus which allows staff to sell or dispose of the asset;

**NOW THEREFORE BE IT RESOLVED:** that Fort Vancouver Regional Library District Resolution 2025-13, approving the surplus 2016 Mercedes-Benz Sprinter Van (VIN WD3PE8DD8GP332694) as adopted.

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Kristy Morgan, Chair

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Marie Coffey, Secretary





# Fort Vancouver Regional Libraries Comprehensive Facilities Plan

Final Report | 15 December 2025





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## EXECUTIVE SUMMARY

The Fort Vancouver Regional Library District (FVRLibraries, FVRL) is one of the largest library systems in the nation, serving more than 550,000 residents of Clark, Klickitat, Skamania, and Cowlitz counties.<sup>1</sup> FVRLibraries provides public service today through 15 branch locations, a digital branch, two bookmobiles, and diverse outreach programs. It also maintains an Operations Center that houses Library administrative and support services.

In 2025, FVRLibraries marked 75 years of service as an independent library district. In appreciation of the Library's service and importance to the community, District voters approved a measure to restore FVRL's funding so it can continue investing in programs, services, staff, and spaces to meet growing community needs. The Library's last facilities master plan was published in 2013, and its last Strategic Plan expired in 2024. The need to update both plans as well as the success of the levy lid lift provided a significant opportunity to collaborate with the community to build a new vision and plan for the future of library service in the District.

In April 2025, FVRL initiated a process to develop a new strategic plan to guide programs, services, and organizational development as well as a new long-range plan for its library facilities. The consultant team was led by Group 4 Architecture, which has decades of experience leading planning and design projects for large library systems across the nation. Vancouver-based strategic planning firm PointNorth brought deep local knowledge as well as a commitment to robust engagement of FVRL's staff, stakeholders, and communities.

This nine-month effort represents the most complex and comprehensive planning process for FVRL services and facilities in its 75-year history. The plan includes the voices of more than 2,400 District residents and staff who were engaged through a variety of activities including a multilingual survey, interviews, and community listening sessions in Clark, Skamania, and Klickitat counties. Most of FVRL's staff participated through a survey and focus groups. A staff, stakeholder, and community-based working group, called the Next Chapter Advisory Committee, also convened at key intervals to serve as a sounding board for findings, themes, and emerging priorities.

<sup>1</sup> FVRL's service area excludes the City of Camas and includes only the City of Woodland and the Yale Valley Library District in Cowlitz County.





Vancouver Community Library



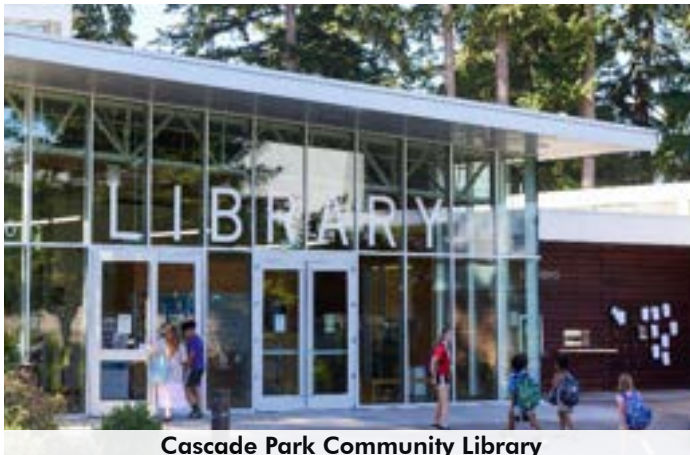
La Center Community Library



Three Creeks Community Library



Goldendale Community Library



Cascade Park Community Library



White Salmon Valley Community Library



Stevenson Community Library



Ridgefield Community Library



Woodland Community Library



Operations Center



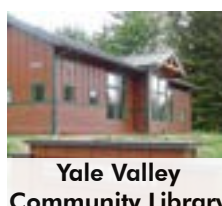
Vancouver Mall Library



La Center Community Library



Washougal Community Library



Yale Valley Community Library



Yacolt Library Express



North Bonneville Community Library



## CURRENT LIBRARY INVENTORY

Extensive community and staff input as well as analysis of service, space, and community development data formed the foundation of FVRL's new strategic and facilities plans. Along with goals and priorities for services, operations, and organizational development, FVRL's new strategic plan offers clear implications for facilities, including:

- Welcoming, innovative, and adaptable spaces that connect people, expand access, empower discovery, and reflect the evolving needs of FVRL communities;
- Physical environments that are welcoming, accessible, and flexible for diverse community uses; and
- Sustainably designed and well-maintained facilities that demonstrate good stewardship of community resources and ensure long-term vitality of library spaces.

One consistent theme through this process was the need to build capacity for the strong population growth projected in FVRL's service area over the next 20 years. Most of the anticipated 35% growth in District communities will be concentrated in Clark County, which is expected to add at least 170,000 people by 2045.

FVRL's facilities are well-maintained, with a very low backlog of deferred maintenance and needed repairs. However, they provide less than 80% of the space needed to meet current community demands for library services, collections, and programs. Unless library capacity is expanded, the pressure on existing library space will continue to grow with the population, and FVRL libraries will be increasingly limited in the programs, services, and resources it can offer to the community.

## FUTURE NEEDS

In order to support the Library's priorities and fulfill the community's vision, it is recommended that FVRL provide at least 0.5 square feet of library space per District resident. At this threshold level, FVRL will be able to expand the people and program spaces that communities have asked for without having to reduce the footprint of its materials collection. At higher levels, FVRL libraries would be able to build up its collection as well as providing generous space for people and programs as the community grows.

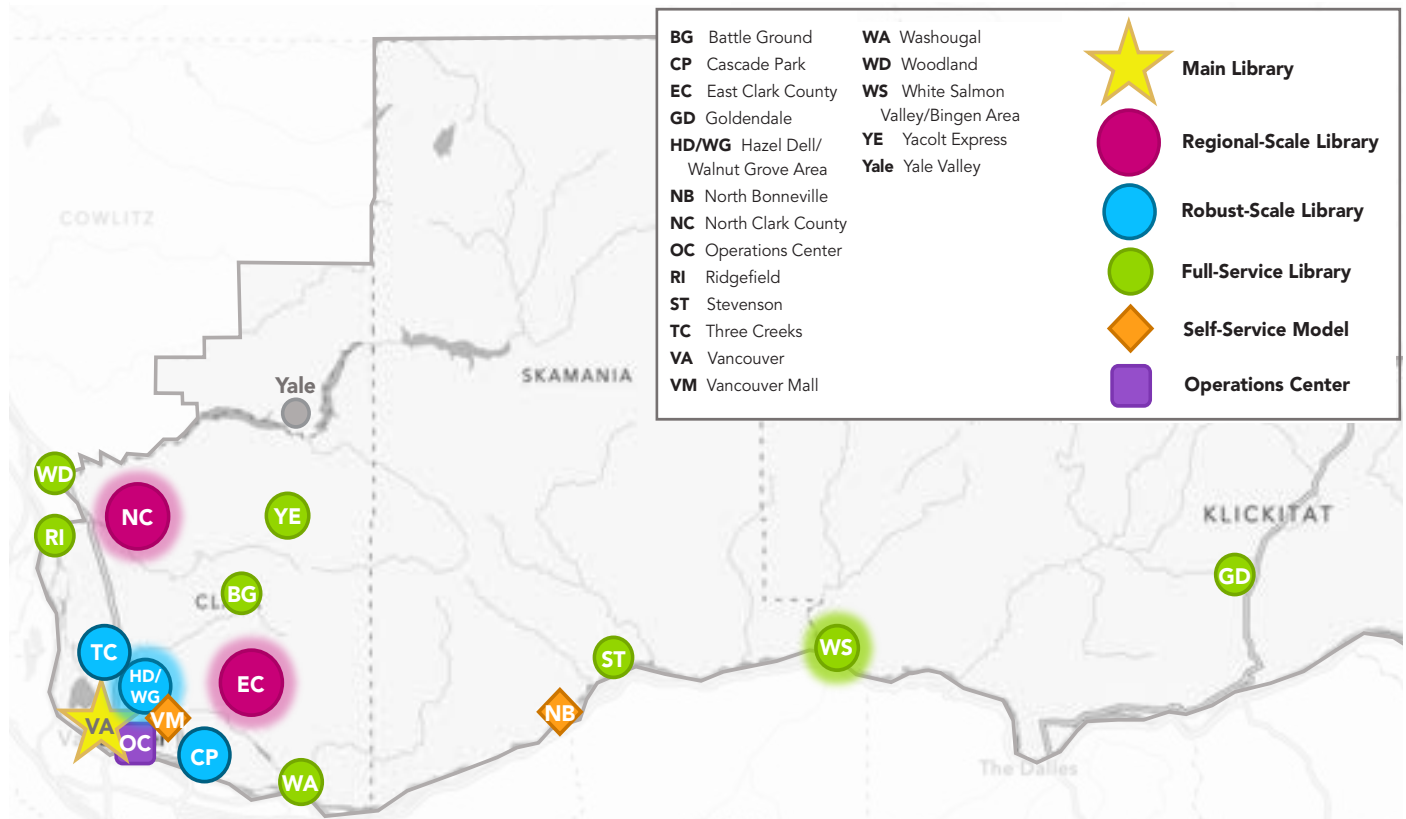
For a projected District population approaching 750,000 by 2045, this means providing a minimum of 375,000 square feet of library space – at least 60% more space than FVRL operates today. To improve its capacity for service while maintaining operational and financial sustainability, FVRL should develop larger facilities that can provide more service and space with an efficient staffing model.

Recommended guidelines include:

- Building capacity through expansion or replacement of smaller facilities;
- Striving for new and expanded full-service branches of 25,000 to 30,000 square feet;
- Developing regional-scale libraries of 35,000 square feet or more in strategic locations to provide more depth and breadth of services, spaces, and resources;
- Not building any new branches smaller than 15,000 square feet; and
- Maintaining a maximum of 15 staffed full-service locations.

Most of FVRL's current branches are smaller than the recommended new minimum size. However, not all of these necessarily need to be expanded or replaced within the 20-year timeframe of this plan. For very small branches that are not planned for expansion, FVRL should evaluate the benefits and feasibility of conversion to a self-service model or alternative service strategy.

## 20-YEAR FACILITIES VISION



### PRIORITY PROJECTS 2026-2035

FVRL will continue to proactively address maintenance to keep all of its facilities fresh, welcoming, and performing well.

Priority capital projects over the next 10 years include:

- Moving forward with design and construction of the planned new Washougal Community Library;
- Renovating Three Creeks Community Library and Cascade Park Community Library for the next generation of library service;
- Securing sites in the north Clark County and east Clark County areas, and building new regional-scale libraries on one or both sites;
- Adding a modest expansion at the Operations Center to enable better staff collaboration as well as to provide space for the FVRL Foundation; and
- Developing a new parking solution for the downtown Vancouver Community Library before the current parking lot is redeveloped as anticipated as part of the I-5 Interstate Bridge Replacement project and related transit improvements.

As funding allows, other opportunities during the next 10 years include adding weather-protective exterior canopies at the Battle Ground Community Library and Woodland Community Library to create more usable outdoor spaces for programs and events; and securing sites in Yacolt, White Salmon Valley/Bingen, and the area between I-5 and I-205 north of SR-500 (e.g., Hazel Dell) to accommodate new branches in the 2036-2045 timeframe.



# INTRODUCTION

## BACKGROUND AND PROJECT PURPOSE

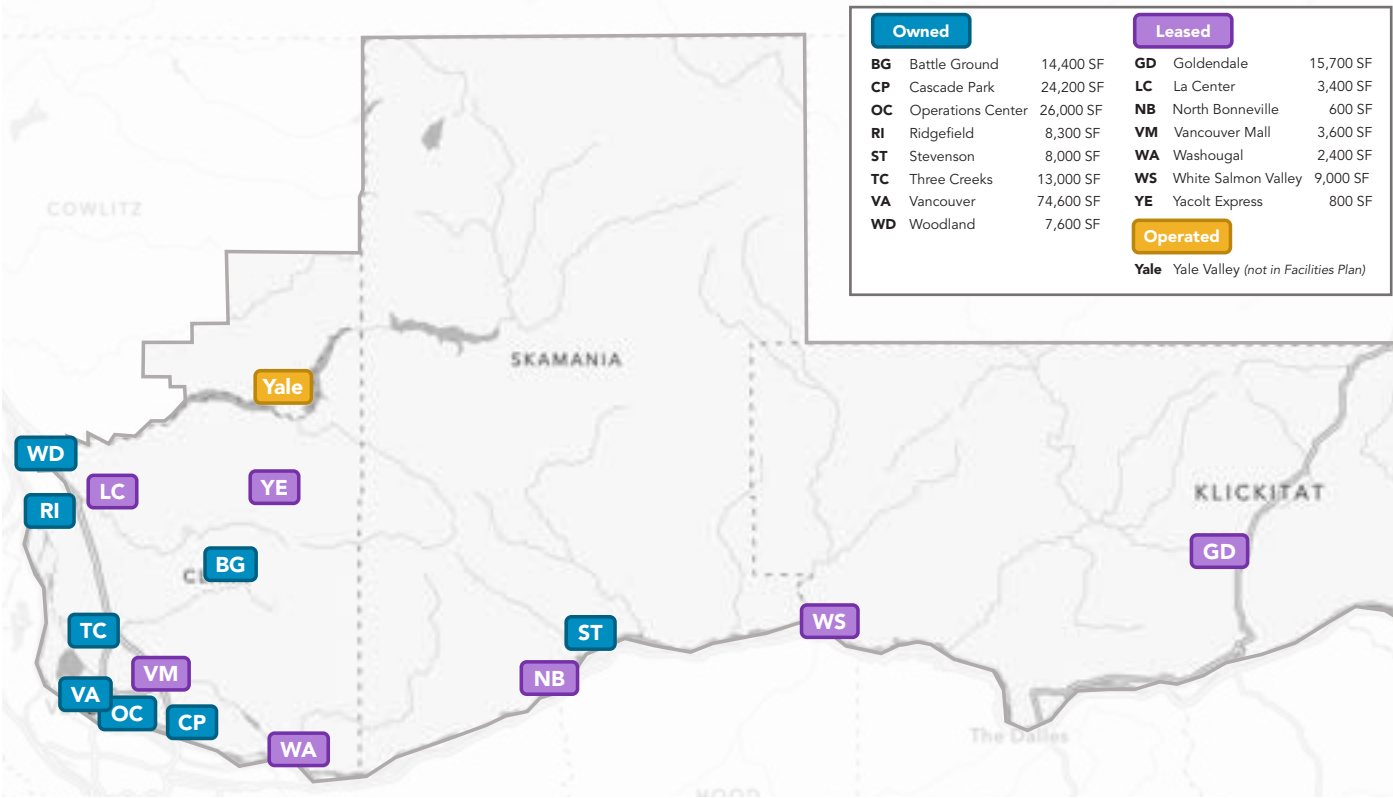
The Fort Vancouver Regional Library District encompasses 4,231 square miles of southwest Washington along the Columbia River, and includes a range of unique urban, suburban, and rural communities. It serves the residents of Clark County (excluding the City of Camas, which provides its own library services), the City of Woodland that straddles the Clark County-Cowlitz County border, Skamania County, and Klickitat County. FVRLibraries began in 1950 as Washington's first intercounty rural library district and today is one of the five largest libraries in the state by population.

Public libraries have been serving the region for more than 130 years. Through the efforts of community members and local leaders, the first free public library was established in Vancouver in 1891. Over the following decades, local communities' enthusiasm for libraries led to the founding of independent libraries across Clark, Skamania, and Klickitat Counties and in the City of Woodland. Recognizing the power of collaboration to better serve the region's residents, library advocates in Clark County worked together to create the Fort Vancouver Regional Library District in 1950.

*"I really just adore the library. We are so fortunate to have this gem in our community. They provide so much more to our community than just things to read or listen to. They are truly the heart of our community. And the staff is phenomenal!"*

– Community survey respondent

# FVRL FACILITIES TODAY



The Library District grew over the next 50 years into its current service area and library organization, which provides highly valued library services to more than 550,000 residents through 15 public service locations, its Operations Center, two bookmobiles, digital and online services, and wide-ranging outreach services. FVRLibraries also operates the Yale Valley Community Library in Cowlitz County on a contract basis for the Yale Valley Library District.

The library facilities serving FVRL patrons today range in age from the 1-year-old Woodland Community Library to the more than 120-year-old La Center Community Library (housed in a historic home that was converted to library use in 2004). Keeping the facilities in good condition, well-configured to support modern and efficient library service, and welcoming and attractive is a continual process.

In the spring of 2025, FVRLibraries kicked off the development of a 10-year facilities capital plan for the 14 FVRL-owned or -leased public service locations and its Operations Center, concurrent and integrated with the development of a new library strategic plan. Key objectives for the facilities plan include:

- Identifying and evaluating options for improving library access, library spaces and their condition, and library service and meeting the needs of anticipated population growth,
- Recommending facility improvement strategies and priorities, and
- Developing phasing options for implementing the improvements within the Library District’s anticipated funding resources.



## METHODOLOGY

To facilitate the concurrent and coordinated facilities and strategic planning processes, FVRLibraries engaged a consultant team led by Group 4 Architecture, Research + Planning, Inc., and PointNorth Consulting, Inc. Group 4, the facilities planning lead, is a California-based planning and design practice with extensive experience in system-wide facilities planning for large public library systems. PointNorth, the strategic planning and community engagement lead, is a Vancouver-based firm with specialties in organizational development, community outreach and engagement facilitation, and strategic communications.

Methods utilized in the planning process include:

- Tours and interviews at FVRL's 15 facilities<sup>1</sup> by consultant team members, focusing on each building's capacity to support high-quality library service, modern operations, and a positive patron experience;
- Facility condition assessments (FCAs) of most of FVRL's facilities<sup>2</sup> to identify deferred and anticipated life cycle maintenance needs and costs;
- Gathering input from library trustee and leadership interviews, Next Chapter Advisory Committee meetings, in-person community events, community and library staff surveys, and library staff focus groups;
- Analysis of library service metrics for FVRLibraries and selected regional and national peers; and
- Compiling information and data on population demographics and projected future district population, community development conditions and growth planning, and community conditions, needs, and resources.

Refer to Appendix A for a list of information sources consulted.



Consultant team members toured each facility and interviewed branch staff. Shown here is the attic staff space at La Center Community Library.

*"Many rural areas don't have year-round public spaces, especially ones that are free and welcoming to everyone. I'd love to see more investment in local resources — like libraries — that can serve as hubs for learning, technology access, community events, and multilingual programming. Strengthening these connections would help bridge gaps between our smaller towns and more urban areas in the region."*

– Community survey respondent



Community members shared their library needs, interests, and aspirations through five Community Conversations events and an online survey.

<sup>1</sup> The Yale Valley Community Library facility was not assessed in this process.

<sup>2</sup> FCAs were not completed for the North Bonneville, Vancouver Mall, Washougal, and Yale Valley library facilities, due to the circumstances of those facilities.





The Next Chapter Advisory Committee (NCAC) met five times over the course of the planning process to provide input on the facilities and strategic planning.

*"Appreciate all you do for the community, like asking for people's needs coming up in the future – very thoughtful of you to ask."*  
– Community survey respondent



Community Conversation participants at the Battle Ground Community Library session.

## ENGAGEMENT

To ensure that the strategic and facilities planning processes reflect community desires and aspirations, engagement with community members, stakeholders, and library staff were integral project components. Key stakeholders include the Library District's Board of Trustees, whose seven members are residents of and appointed by the City of Vancouver and Clark, Skamania, and Klickitat Counties. Board members were engaged through individual interviews and presentations at regular Board meetings.

Three Library Board members also participated in a stakeholder committee formed to help guide the development of the strategic and facilities plans. The Next Chapter Advisory Committee (NCAC) also included representatives of community-based and workforce development organizations, youth, businesses, tribal and local governments, educational institutions, the Fort Vancouver Regional Library Foundation and Friends of the Library groups, and FVRLibraries staff and leadership. This committee played an important role in promoting the community engagement opportunities and reviewing engagement findings; providing community-centered input on strategic and facilities plan components; and advising on the Library's next strategic direction.

Refer to Appendix B for a list of staff and stakeholders who participated in this planning process. Refer to Appendix C for the Engagement Summary for the integrated strategic and facilities planning process.

## CORE PROJECT TEAM

The strategic and facilities planning process was guided by a collaborative Core Project Team (CPT) composed of representatives of FVRL's administrative team as well as core consultant team members. The CPT met approximately twice per month to review project progress, confirm findings and recommendations, and make decisions.

- Jennifer Giltrop, FVRLibraries Executive Director
- Julian Mendez, FVRLibraries Communications & Marketing Director
- Miranda Holtmann, FVRLibraries Executive Assistant
- Jill Eyres, Group 4 Principal-in-Charge
- Vickie White, Group 4 Senior Planner
- Lisa Keohokalole, PointNorth President
- Cadie Dye, PointNorth Director of Strategy



# COMMUNITY CONTEXT

## ENVIRONMENTAL SCAN

Community context is important for understanding needs and planning library services and facilities. FVRLibraries serves a large and varied area – Klickitat County, Skamania County, the City of Woodland and the Yale Valley Library District in Cowlitz County, and all of Clark County except for the City of Camas.

An environmental scan was prepared to provide population and demographic information on current Library District residents, as well as the projected future population of the District. Resources referenced in the development of this environmental scan are listed in Appendix A.

FVRLibraries serves a total of 550,000 people, with 91.7% living in Clark County, 1.5% living in Cowlitz County, 2.3% living in Skamania County, and 4.4% living in Klickitat County. The population has grown by 21% since the Library's last facilities plan in 2013. Clark County experienced the bulk of that growth (87,000 residents), while Skamania and Klickitat counties grew by 15% each (1,700 and 3,000 residents respectively).

Overall, the District population is approximately evenly split within the age groups of under 20, 20 to 39, 40 to 59, and 60 years and older. A notable variation across the District is that one in three Skamania and Klickitat County residents is age 60 or older, compared to fewer than one in four Clark County residents.

About 28% of the District's 210,400 households include one or more youth under 18 years of age. Households in Clark County are approximately one-third more likely to have children in the K-12 age range than households in Skamania and Klickitat Counties. More than 93,000 school-age students live in the Library District, including 6,600 children attending preschool and close to 87,000 K-12 students. Around 3,400 K-12 students (3.6%) are homeschooled across the District (more than 3,100 in Clark County, about 60 in Skamania County, and about 180 in Klickitat County).



*FVRLibraries provides many resources, programs, and activities that support early learning and K-12 students.*



*An FVRLibraries community member is excited to find a book written about her and her childhood best friend at Vancouver Community Library.*



*Danza Azteca performers at a Summer at Your Library 2025 event.*

FVRLibraries serves residents of a range of races including White (comprising 75.9% of the population), Asian (4.3%), Black (2.0%), Native Hawaiian or Pacific Islander (1.1%), American Indian or Native Alaskan (0.5%), Two or more races/ethnicities (11.0%) and Another race/ethnicity (5.2%). One in eight Library District residents of any race are of Hispanic or Latino/a/e ethnicity. Residents of Klickitat County and Clark County are twice as likely to be of Hispanic or Latino/a/e ethnicity compared to Skamania County residents.

Nine out of 10 FVRLibraries District residents were born in the U.S., and most residents over five years old speak English at home. Fifteen percent of residents speak a language other than English at home; among these residents, about 50% speak Spanish at home and 16% speak Russian, Polish, or another Slavic language. About one in 20 residents speaks English less than “very well.”

Other important community characteristics related to library services include income, employment, and home access to a computer and the internet. Of the areas served by FVRL, Klickitat County has the lowest median household income at \$70,400 – about 78% of Skamania County’s median income (\$90,085) and 72% of the Clark County median income (\$97,678).

In the FVRLibraries District, 3.6% of adults aged 25-64 are unemployed, which matches the state unemployment rate. Unemployment rates are higher in Skamania and Klickitat Counties, and adult residents in these counties who did not complete high school or whose formal education stopped at a high school diploma experience higher unemployment in particular. About a third of District residents over 25, as well as Clark County and Skamania County residents, have a high school diploma or less, compared to nearly 40% of Klickitat County residents.

Internet service availability, both fixed-location and mobile/cellular broadband service, varies across the Library District. Areas with less availability of fixed internet service (DSL, cable, fiber, or satellite) include north central, northeastern, and eastern Clark County; Skamania County areas north of the Washougal River and the Columbia River-adjacent communities; and along the western and northern county borders and east of Goldendale in Klickitat County. Similar areas have limited mobile broadband availability.



More than three quarters of households across all areas of the Library District have access to the internet via a cellular data plan or a fixed broadband internet connection. At the same time, substantial numbers of households rely on a cellular data plan for access to the internet or have no internet connection at all. More than twice as many households in Skamania and Klickitat Counties lack an internet connection compared to Clark County.

Access to technology, including a desktop or laptop computer, smartphone, tablet, or other computer, is widespread, allowing Library District residents to access the internet, access computer- and internet-based services, and do other technology-based tasks. Nevertheless, compared to Clark County households, more than twice as many Skamania County households and more than three times as many Klickitat County households have no access to a computer. Also, 50% more Klickitat County households rely on a smartphone and have no other computing device.

### COMMUNITY LIBRARY USE

FVRLibraries is a vital, vibrant, and impactful community resource for District residents who come to one of its libraries looking for a wide range of services. On an average day over the past year:

- Nearly 4,000 people visited an FVRL location
- Patrons checked out and renewed more than 8,200 physical items and nearly 6,200 digital items
- More than 400 people used a computer and 1,300 used Wi-Fi at an FVRL branch
- 250 people enjoyed library programs
- Meetings and events of community groups, clubs, tutors, study groups, homeschoolers, and individuals were held at library locations
- Bookmobiles made multiple stops throughout Skamania and Klickitat Counties, connecting with patrons of all ages at schools, key community destinations, and local events



Children enjoying the library's learning computers.

*"I don't currently struggle with access to computers, printers, and internet, but I lived for years without them and during that time the library was such an important resource for me, and played a huge role in my being able to have those things in my home today. I think it's important for those things to continue to be supported."*

– Community survey respondent

*"I love how much is going on at the library!! There is always something new to do and things to take advantage of!!"*

– Community survey respondent



*"The library has become more of a gathering place. Often all of the tables are full of patrons studying, working remotely, conducting tutoring session and business meeting along with just enjoying the library for a space to relax and read."*

– Staff survey participant

This strategic and facilities planning process engaged more than 2,400 community residents, stakeholders, and library staff about their perspectives, needs, and aspirations for library services and locations in the Library District. The following high-level themes emerged in the input they provided:

- District residents love all the resources that FVRL provides, including library staff, and all the ways to access them – in-person, online, and via a bookmobile. Community members are eager for more library hours that fit their schedules, more materials to enjoy (including a Library of Things), and more in-person and digital learning opportunities. Staff are also seeing more community demand for technology and technology assistance, lifelong learning and creativity opportunities, and space to spend time, as well as for the community connections that the Library offers.
- FVRL locations are open-to-all, free-to-use spaces that are full of possibilities. Residents are coming to libraries to read, study, work, play, learn, create, connect with each other and with resources, use and explore technology, and hold meetings and gatherings – and they identify a broad need for more space to support these goals.





- Children's and youth learning are high priorities for community members. Local libraries are seeing more children's and family use, including homeschoolers. Children and caregivers greatly appreciate the children's areas and programming provided by FVRLibraries and hoped for more children's and tween/teen space, educational opportunities and resources, and programming.
- FVRL serves a wide range of communities – rural, suburban, and urban – that are home to all kinds of people. The Library District strives for its locations to be accessible, welcoming, and comfortable spaces that serve everyone in the community in both good and challenging times (economic, hot/cold weather, and wildfire/smoke). Residents and staff highlighted the importance of FVRL providing flexible spaces to serve both fast-growing and rural communities; serving community members with a range of ages, needs, identities, and abilities; and reflecting local communities' identities in its library facilities.

More detail on the community input received can be found in the Engagement Summary (see Appendix C).

*"FVRL is a great resource for everyone to use. The community is blessed to have a library to go to learn, have fun, and enjoy things in life. Having many branches keeps everyone happy. If there were one thing to remind FVRL is that the community is always growing and every part of it must grow together as well."*

– Community survey participant



### FUTURE DEVELOPMENT AND GROWTH

Southwest Washington is an appealing and vibrant region and, as such, state and county planning agencies foresee substantial population growth in coming decades. The FVRLibraries service area is projected to have 21% more residents (over 115,000 people) by 2035 and a total of 35% more residents (over 190,000 people) within its service area by 2045, reaching a population of around 734,000.

Most of these new residents are anticipated to call Clark County home. Skamania and Klickitat Counties are expected to see population increases of approximately 10% (1,300 residents) and 12% (3,000 residents) respectively by 2045.

To manage its growth and related development over the next 20 years, Clark County is currently preparing an update to its Comprehensive Plan. The planning process anticipates that close to 75% of the County's population growth will happen within Vancouver's city limits (generally south of Vancouver Lake and WA-500) and its Urban Growth Area (areas north of current city limits including Felida, Starcrest, Three Creeks, Hazel Dell, Minnehaha, Walnut Grove, Barberton, Five Corners, and Orchards).

Cities and rural areas within central, northern, and eastern Clark County are also anticipated to grow – some quite substantially compared to their current populations. Near I-5 and the Cowlitz County border, La Center's population is estimated to grow by 73% (3,500 residents) and Ridgefield's by 55% (9,700 residents). Battle Ground, in the county's center, is anticipated to grow by around 50% (11,600 residents). Washougal, in southeastern Clark County, may grow by 33% (6,200 residents). The northeastern corner of the county around the town of Yacolt has grown by close to 50% since 2000 and is projected grow another 13% to over 11,000 residents by 2045. Overall, the county's rural population is anticipated to grow by 12%.



# INVENTORY OF CURRENT FACILITIES

FVRLibraries currently operates the 16 facilities listed below. Of these, FVRL owns or leases all but one – the Yale Valley Community Library, which is operated on a contract basis for the Yale Valley Library District. As such, while the Yale Valley community was included in the library strategic planning process, the Yale Valley facility was not assessed in the facilities planning process.

Branch	Square Feet	Ownership
Battle Ground Community Library	14,360 SF	FVRL-owned
Cascade Park Community Library	24,200 SF	FVRL-owned
Goldendale Community Library	15,660 SF	Leased
La Center Community Library	3,380 SF	Leased
North Bonneville Community Library	570 SF	Leased
Ridgefield Community Library	7,870 SF	FVRL-owned
Stevenson Community Library	7,980 SF	FVRL-owned
Three Creeks Community Library	12,930 SF	FVRL-owned
Vancouver Community Library	83,000 SF	FVRL-owned
Vancouver Mall Library	3,530 SF	Leased
Washougal Community Library	2,400 SF	Leased
White Salmon Valley Community Library	9,020 SF	Leased
Woodland Community Library	7,560 SF	FVRL-owned
Yacolt Library Express	1,260 SF	Leased
Yale Valley Community Library	2,170 SF	Yale Valley Library District
Operations Center	26,000 SF	FVRL-owned





### VISION

Through engagement in this planning process, FVRL District residents shared their vision of robust, community-focused library services that are delivered in library branches, online, and through bookmobiles and outreach strategies. Place-based services that Library District residents enthusiastically support and desire more of include:

- Space for individual and group pursuits like reading, studying, working, participating in remote meetings, and gathering;
- Programming for all ages that fosters early literacy and supports lifelong learning;
- Places and events that create and strengthen community connections;
- High-interest library collections, including a “Library of Things”;
- Access to technology;
- Maker and creative programs; and
- Diverse library resources, including technology, expanded Library of Things collections, video games, and more.

The modern facility vision for FVRL includes well-maintained, spacious, and agile spaces and buildings that can adapt to changing community needs and evolving library services over time. In this planning process, FVRL’s current facilities were assessed to determine how well aligned they are with this vision today and how factors like condition, capacity, and location affect equitable access to high-quality library services within the District.



## CONDITION

In general, FVRLibraries has been a good steward of public funds in taking care of the facilities it owns. Detailed facility condition assessments (FCA) were prepared for most of FVRL's facilities<sup>5</sup>, encompassing site and building systems, equipment, materials, and finishes. The FCAs demonstrate that these facilities have been well-maintained over time, with a very low backlog of repairs and replacements that are due or overdue now. During tours, the architectural team also found FVRL's facilities to be well-kept overall, with few visible examples of the wear and tear that often comes with heavy public use.

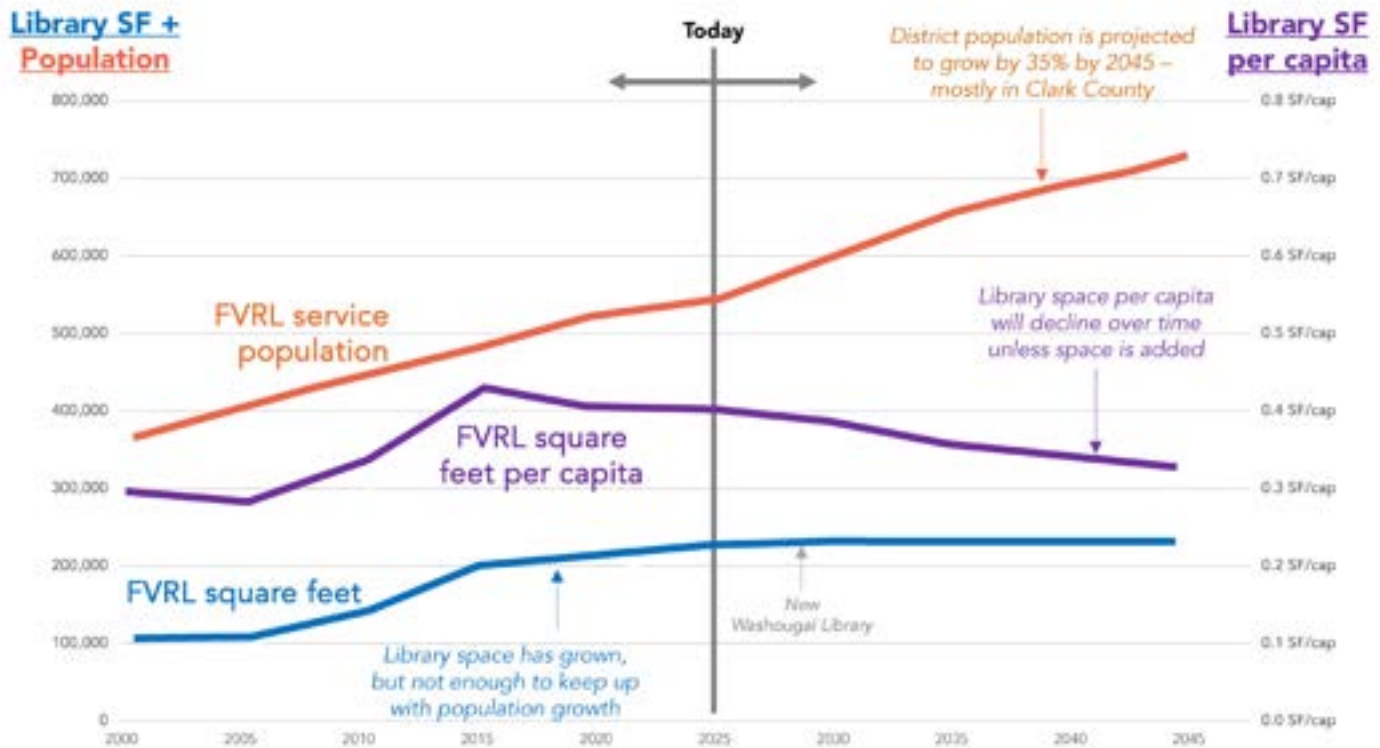
Of course, ongoing maintenance will continue to be needed to keep the District's facilities fresh, welcoming, and performing well. According to the FCAs, the value of ongoing maintenance at FVRL's facilities over the next 10 years is projected at about 7% of their assumed replacement value – well within generally-accepted facility management guidelines.

That said, some of the Library's facilities will be due for major maintenance and updates over the next decade. For example, the Cascade Park Community Library and FVRL Operations Center are among the facilities due for normal roof replacement and mechanical system updates within the next five years, according to the FCA reports. The Vancouver Community Library's outdoor deck on the fifth floor also needs replacement.

<sup>5</sup> FCAs were not prepared for the Washougal, North Bonneville, Vancouver Mall, and Yale Valley facilities.



# LIBRARY SPACE AND POPULATION GROWTH



## CAPACITY

Today, the Library District's facilities provide about 232,500 square feet of public and operations space in total. Divided into the District's current service population, this calculates to approximately 0.41 square feet of library space per resident. On this square-foot-per-capita metric, FVRLibraries is currently ranked 56th out of 60 libraries in the state of Washington.

FVRL's facilities in Klickitat and Skamania Counties currently provide more space per capita than those in Clark County. Less than 7% of the District's population lives in Klickitat and Skamania Counties combined. Together, the Goldendale, White Salmon Valley, Stevenson, and North Bonneville libraries together account for 17% of FVRL's space for public service – providing nearly three times as many square feet per capita as in Clark County.

The FVRLibraries service area is projected to grow by 35% over the next 20 years, reaching a population of around 734,000 residents by 2045 – most of whom will live in Clark County. This will place significant additional demand on FVRL's library facilities – particularly in Clark County, which will continue to be home to more than 90% of the Library District's population. Without expansion of public space, FVRL's library square foot per capita ratio could fall to 0.32 or less, representing a significant compromise to the Library's ability to meet the community's needs.



*Yacolt Library Express  
(left) and La Center  
Community Library  
(right)*

## FACILITY SIZE

Compounding the relative deficit of library capacity in Clark County is the small size of some of the branches serving this area:

- Toward the northeastern end of Clark County is Yacolt, which has grown substantially over the past 25 years to its current population of about 10,000. The 1,300-square-foot Yacolt Library Express building originally opened in 1908 as the town's city hall and jail. While the original jail cell doors are still a distinctive feature of the décor today, this branch offers a tiny collection of materials, very limited staffing, and no program space. This is the second-smallest branch in the FVRL fleet and is not equitably serving this portion of the county.
- La Center's library facility was originally built 120 years ago as a doctor's home and hospital, and in 2004 was moved to its current site and adapted for library service. The 3,400-square-foot building is very busy, with surprisingly high rates of circulation and program attendance – despite the fact that it has one of the smallest collections in the Library District and lacks any dedicated program space. Programs are offered outdoors during the summer season, and for the rest of the year programs are held inside on the second floor – displacing other uses in the tiny space.
- FVRL has operated a branch library in the Vancouver Mall for decades, leveraging the convenience of this commercial destination with generous parking as well as a public transit node. The Vancouver Mall Library is FVRL's only public service location within the area bounded by I-5, I-205, and Washington State Route 500 – an area that's currently home to more than 55,000 people living in diverse neighborhoods with denser housing and lower household incomes. The 3,500-square-foot retail space boasts high rates of library computer use and library card sign-ups but offers only a small collection and does not have a meeting/program room.



Vancouver Community Library (above and below) provides a depth and diversity of offerings, including a destination children's space, in its 83,000 square feet of space.



*"The architecture of Vancouver Community Library is beautiful. The entire space and versatility of all that is provided is probably my favorite thing about it. The variety of places to sit and study or the amounts of books accessible is very convenient."*

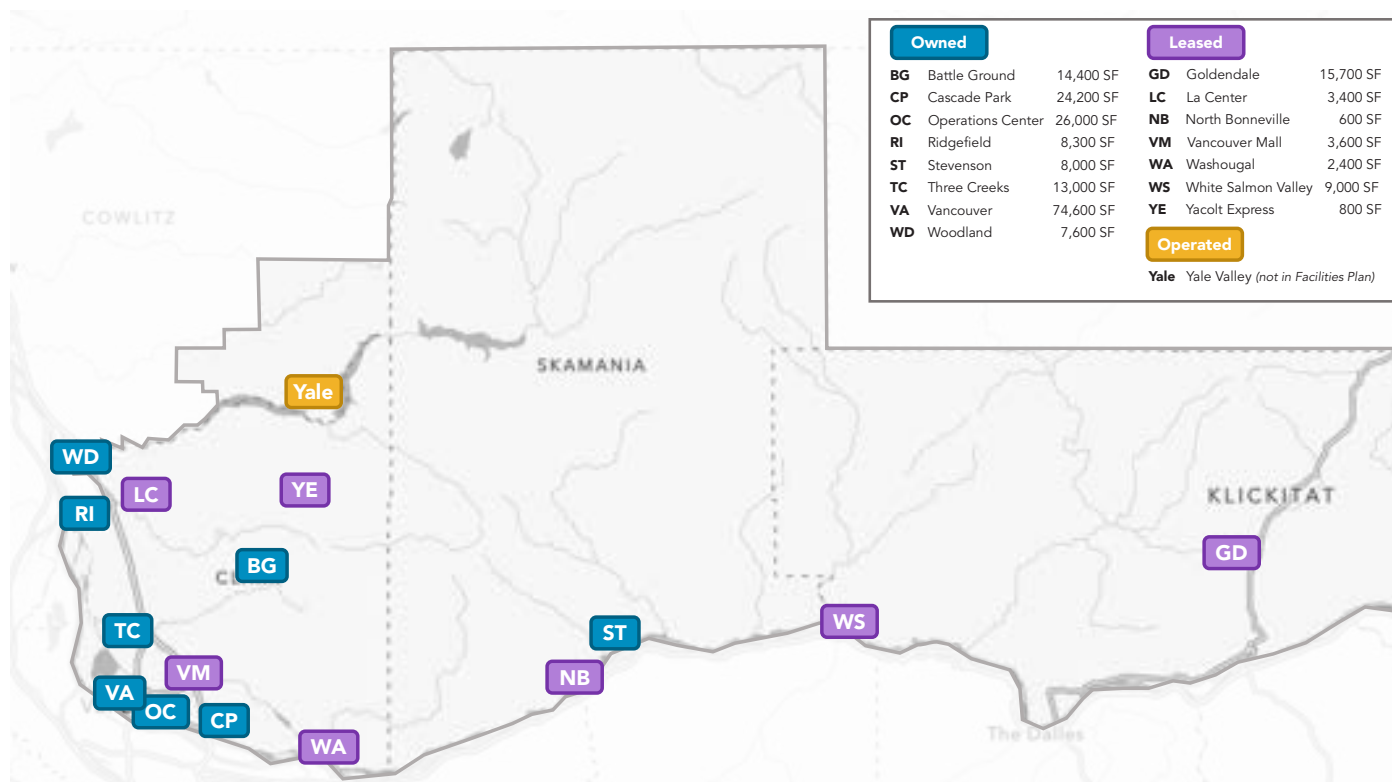
– Community survey participant

Most of FVRL's largest facilities are also located in Clark County. They demonstrate the higher levels of service and use that are possible with more library space:

- The Vancouver Community Library serves as the local branch for downtown and central Vancouver communities as well as the main library for the whole FVRL system. At more than 80,000 square feet it holds nearly one-third of FVRL's total materials collection; provides generous space for seating, programs, and technology; and houses destination children's and teen spaces. It tops the list on most library measures annually – including visits, circulation, computer and Wi-Fi use, and program attendance – which is a testament to the depth and diversity of its offerings as well as the accessibility of its downtown location.<sup>6</sup>
- The 24,400 square foot Cascade Park Community Library is FVRL's second largest public service location and is ranked second on most annual library service measures behind the downtown Vancouver Community Library. Last year, Cascade Park accounted for more than one-fifth of all FVRL visits, materials circulation, and program attendance.
- The Three Creeks (about 13,000 square feet) and Battle Ground (about 14,400 square feet) libraries are FVRL's third- and fourth-busiest branches including visits and materials checkouts. Both offer meeting rooms and generous seating as well as relatively large collections of materials. The proposed new Washougal Community Library will be in this same general size range, with similar offerings and amenities.

These larger facilities clearly support more service for the community – with larger and more diverse collections, more space for children's discovery and play, more technology, more seating, and more space for programs and meetings – among other amenities. They also offer the potential for more efficient operating models in larger facilities.

<sup>6</sup> It should be noted that the community's access to and use of the Vancouver Community Library may change if its adjacent parking lot is redeveloped as anticipated as part of the Interstate Bridge Replacement project.



## CURRENT LIBRARY ASSESSMENTS

- BG** Battle Ground Community Library – p. 22
- CP** Cascade Park Community Library – p. 24
- GD** Goldendale Community Library – p. 26
- LC** La Center Community Library – p. 28
- NB** N. Bonneville Community Library – p. 30
- RI** Ridgefield Community Library – p. 32
- ST** Stevenson Community Library – p. 33
- TC** Three Creeks Community Library – p. 34

- VA** Vancouver Community Library – p. 36
- VM** Vancouver Mall Library – p. 38
- WA** Washougal Community Library – p. 39
- WS** White Salmon Valley Community Library – p. 40
- WD** Woodland Community Library – p. 42
- YE** Yacolt Library Express – p. 43
- OC** FVRL Operations Center – p. 44



# BATTLE GROUND COMMUNITY LIBRARY



## **Battle Ground Community Library**

1207 SE 8th Way, Battle Ground

14,360 square feet

FVRL-owned

*"I like that Battle Ground Library provides a variety of programs for kids, teens, and adults. A large meeting area available for all sorts of groups. The kids section allows kids to use the library at their level and the adult section has space for adults to work / read peacefully. Fantastic staff."*

– Community survey respondent

Battle Ground Community Library, built in 2009, is FVRL's fourth-largest facility at approximately 14,400 square feet. Located in a mixed commercial and residential area near key travel corridors, patrons have easy access to the library. According to branch staff, the location's largest user group is families with young children; it also sees visits from seniors and other residents of nearby developments.

The library building has an approachable exterior appearance and easily visible signage to identify the library. Its welcoming interior has an open, easy-to-navigate layout, plentiful windows for natural light, and newer furniture throughout. Amenities in this facility's design include two study rooms, a fireside adult reading space, a teen area, and a community meeting room configuration that supports after-hours access. The lawn to the south of the building supports highly popular storytimes during the summer months that can attract as many as 100 children.

Noise overflow is the primary challenge reported at this location, with sound from exuberant youngsters in the children's area and activity at the service desk and teen area causing frustration for users of the adjacent technology area. Acoustical wall panels have been added to help mitigate but the conflicts persist to some degree.



Overall, the Battle Ground facility has adequate space to meet the community's needs over the next 20 years. It was renovated in 2019 and, with continued proactive maintenance, should continue to work well for community and staff. One future opportunity to explore would be to add a canopy to the outdoor patio on the building's west side to enhance and extend its usability.

*"We always get comments on how beautiful a space the Battle Ground Library is. The fireplace area always has people enjoying the airy space and there are plenty of computers in the adult, kids, and teen areas. There are quiet study areas and places to meet. There are lots of programs for children and adults to attend."*

*– Staff survey respondent*



# CASCADE PARK COMMUNITY LIBRARY



## **Cascade Park Community Library**

600 NE 136th Avenue, Vancouver

24,200 square feet

FVRL-owned

*"I would like more meeting space, areas or times for quiet reading and work, bigger kids room for storytime."*

– Community survey respondent

At 24,200 square feet, Cascade Park Community Library is FVRL's second largest and second busiest branch. Built in 2009, its adjacency to the Firstenberg Community Center provides a nice convenience and benefit to the community, and it is accessible by multiple transportation modes.

The interior of the branch is largely open, making it easy for users to navigate. The library's size allows it to offer a wider range of program and meeting spaces than some other locations, including large community room, a "family room" in the children's area which hosts storytimes, a smaller meeting room, and two study rooms, as well as a teen area. The community room is FVRL's second-largest event space after the Columbia Room at Vancouver Community Library. According to the library manager, the meeting room is well-sized for the programs and events it hosts but is consistently booked out as far as policy permits – and that even a second room of that size wouldn't be enough to meet the community's demand for program space at Cascade Park.

Staff report that the Cascade Park Library is very popular with children and families. According to staff, the children's area is frequently busy and daily storytimes are almost always full. The children's library is located more or less in the middle of the library, and the sounds of exuberant youth can travel far out into the main space.



Many people also come to Cascade Park to use library computers or to find a space to read or work. Those who come to use one of its study rooms – including tutors and homeschoolers – often find these spaces already occupied. People looking for a quieter experience in the main room tend to gravitate to the seating near the windows and in the fireplace lounge area, which fill up quickly.

While the Cascade Park building has been well maintained and still feels fresh and welcoming, its design did not fully anticipate the rapid evolution of library service over the past 20 years, nor the community's high levels of demand and use. Fortunately, the Cascade Park Community Library has "good bones" and a relatively flexible open plan that could enable reimagination and renovation for the next generation of library service.

According to the facility condition assessment, within the next five years this building will be due for roof and mechanical equipment replacement, which offers FVRL the opportunity to leverage the closure to make upgrades for library service and operations at the same time.

Opportunities to explore could include enclosing or relocating the children's area to reduce noise conflicts; adding more meeting and group study space; and updating staff work spaces.

*"I would like another private study room or two at Cascade Park. I would like more variety and frequency of events for adults to find community. I would like more resources for job skills and workforce readiness."*

*– Community survey respondent*



# GOLDENDALE COMMUNITY LIBRARY



## **Goldendale Community Library**

131 West Burgen Street, Goldendale

15,660 square feet

FVRL-owned

*"Goldendale Community Library supports the community as a place for all community members to seek information & knowledge regardless if they have a library card. It provides access to technology (and staff to assist), digital and physical materials, and space for programs both staff-led and self-led."*

*– Staff survey respondent*

The Goldendale Community Library is FVRL's third-largest branch. The original Carnegie-funded building opened in 1914 and was expanded in 1985 to its current size of nearly 15,700 square feet. Located in central Goldendale near Main Street, public schools, and key transportation routes, it is well sited to serve both nearby and outlying communities. It also serves as the home base of the Klickitat County Bookmobile.

This historic library is appealing and well used by community members of all ages, including homeschooling students and parents, seniors, and families. According to branch staff, children are its most prominent users and enjoy coming to the library to access books, video games, and other materials. The children's area is the largest space in the library and is often lively.

High-interest programs attract more attendees than Goldendale's meeting room can accommodate, even with the ability to overflow into the outdoor amphitheater during pleasant weather. The branch is also an essential resource for computer and Wi-Fi connectivity in Klickitat County, where residential internet service can be less reliable and where higher proportions of households lack an internet connection altogether than in Skamania or Clark Counties.



As is common with many Carnegie-era libraries, space at the Goldendale branch is divided over multiple floors. A 2018 refresh reorganized the floor plan layout to create two new study rooms, a lounge space, and a teen area. Despite efforts to mitigate, sound from the children's area still can bleed into the teen area above it. Adults frequently use the study rooms and hold tutoring sessions in quiet spots.

The Goldendale Community Library's 2018 refresh included updated lighting and furnishings as well as a new layout. The facility condition assessment completed for this planning process recommended additional maintenance over the next decade, including replacing the roof and elevator, repairing leaks at skylights and windows, cleaning and sealing the exterior brick, and investigating differential settlement on one side of the building.

*"The Goldendale Library is a beautiful, inviting building and has a friendly staff. The staff has helped in requesting books through the regional network, navigate the computer and printing services, and provides a safe, clean environment for young people. As a retired teacher, I appreciate and value the programs, services and supports for the community's children, teens and families."*

– Community survey respondent



# LA CENTER COMMUNITY LIBRARY



## **La Center Community Library**

1411 NE Lockwood Creek Road, La Center

3,380 square feet

Leased

*"Due to La Center's small footprint it is hard to have large groups for programming during the winter months. Many programs that require registration quickly fill and book parties have a lot of people in a small space. Because there is not a dedicated programming space, programs can encroach on the enjoyment of other individuals using the library."*

*– Staff survey respondent*

La Center Community Library, established in 2004 on the fast-growing community's east side, is a well-loved destination for community and learning. It tries to provide a lot of service within a very small package (around 3,400 square feet) – including materials collections, computer and internet access, and a variety of engaging programs for all ages.

The library is housed in a small, historic two-story building, constructed in 1905 as a doctor's residence and hospital. La Center has the fourth-highest rate of materials checkouts per visit – despite the small size of its collection – and surprisingly high program attendance for a branch without a dedicated meeting space. According to library staff, La Center is heavily used by young families and K-12 students during after-school hours. Internet access, printing, and fax services are also reported to be popular. Community members engaged through this planning process requested more library materials, programming, and people space at La Center.

The facility struggles to support sufficient service for every age group. The materials collection is constrained in both its size and its organization, with gaps in flow and little space for display. There are few computers and little seating. Summer reading programs are held outdoors on the lawn under a big tent. During the rest of the year, programs are held on the library's second floor – displacing any other uses and users who happen to be there. The tight layout and multiple floors can be difficult for patrons and families with strollers or mobility aids.



FVRLibraries does not own the La Center library building but is responsible for its maintenance – which could cost \$340,000 or more in the next few years according to the facility condition assessment completed for this planning process. Expansion is not recommended due to both the age and lingering residential characteristics of the original building as well as the low likelihood that the site can accommodate expansion sufficient to meet current and future community needs.

Over the next 20 years, La Center is anticipated to grow by more than 3,000 residents within city limits – and the population will further increase as the corridor out to I-5 continues to develop. This growth will increase demand for library services in the community and pressure on the already insufficient library building. A larger, modern library facility that provides a richer range of core, high-interest, and specialized library services, spaces, and programming is needed to serve this area.

*“I love the La Center Library but eventually we probably need a bigger one. A larger outdoor space would be amazing and a comfy reading room would be so appreciated.”*

– Community survey respondent



# NORTH BONNEVILLE COMMUNITY LIBRARY



## **North Bonneville Community Library**

214 CBD Mall N, North Bonneville

570 square feet

Leased

*"I like that if I put books on hold, I can check them out from the book vending machine."*

– Community survey respondent

The city of North Bonneville in the rural Columbia Gorge is home to around 1,400 residents. The North Bonneville Community Library is FVRL's smallest public service location, occupying a leased space in North Bonneville's City Hall.

The North Bonneville location operates on a hybrid staffed/self-service model. In less than 600 square feet, it can offer only a tiny collection, two computers, Wi-Fi, and printing/copying, scanning, and faxing equipment. It is open and staffed for just six hours per week. Self-service library amenities located in the City Hall lobby are available during the City's weekday business hours. They include a "Little Lending Library" vending machine, a "Lucky Day" materials shelf, and a Friends of the Library sale display.

According to FVRL staff, most customers use this location to pick up materials they have placed on hold. Even so, the North Bonneville Community Library doesn't do much business – even for the self-service amenities in the lobby. Over the past year, this location accounted for less than 0.2% of all FVRL visits, checkouts, and computer and Wi-Fi sessions. For comparison, FVRL's Yacolt Library Express – a fully self-service location located in an even more remote community – had nearly seven times as many Wi-Fi sessions, 10 times as many computer sessions, and 13 times as many checkouts as North Bonneville branch.



It may be that North Bonneville residents find it worth the seven-mile drive to the Stevenson Community Library for its expanded hours, space, programs, and collections. Some may also find it convenient to stop at the library in Washougal on their commute to or from Clark County. Whatever the reason, FVRL should evaluate the feasibility of converting the North Bonneville location to a fully self-service model or another more cost-effective strategy.

*"North Bonneville has such limited access, it just isn't very convenient for patrons. It would be nice to have a self-service option like Yacolt and Yale Valley."*

*– Staff survey respondent*

# RIDGEFIELD COMMUNITY LIBRARY



## **Ridgefield Community Library**

210 N Main Street, Ridgefield

7,870 square feet

FVRL-owned

*"I love how Ridgefield Library has spaces to sit and read or do schoolwork, and the free Wi-Fi is really nice. The library is a cool haven from the summer heat, and a good place to take younger kids like my brothers who need to get out of the house. It's nice that there's also a park nearby for when the kids are done reading. The art displays are fun to look at and the staff are super kind. I also love checking out board games!"*

– Community survey respondent

Ridgefield Community Library, located in the city's historic downtown area, opened in 1994 and was expanded in 2021. A modest 7,900 square feet in size, this modern and vibrant branch sees the Library District's fifth-highest visits, highest program attendance per visit, and strong materials circulation.

The library looks appealing both inside and out. It provides the key elements of a modern full-service library, including people space, a program room, and smaller meeting rooms. Children and young families are reported to be this branch's most frequent users and the children's area can feel small at times for the amount of use it gets. The library's programming also draws many seniors and English learners. Community demand for more and larger group study spaces is high – people are using these spaces not just for gathering and studying but for creative pursuits like podcasting and business startups.

There appears to be room on the Ridgefield library's site for a small expansion. However, while Ridgefield's population is anticipated to grow by more than 50% over the next 20 years, most of the community development is planned eastward toward and beyond I-5. Growth in these areas may not result in significant additional demand for library service in downtown Ridgefield. Instead, a new regional-scale library facility is proposed for the north Clark County area to serve its residents.

With ongoing maintenance to keep it fresh and well-functioning, the current Ridgefield Community Library should continue to serve the community well over the next 10 to 20 years.



# STEVENSON COMMUNITY LIBRARY



Stevenson Community Library was built in 1967 and renovated in 2017. The two-story, 8,000-square-foot library is conveniently located near Highway 14 and Stevenson's schools and is the base for the Skamania/West Klickitat Bookmobile.

This location is an important resource for Wi-Fi and computer access in this rural, mountainous county where internet access can be spotty. Branch staff have observed that young families, youth, and seniors are the library's most frequent users and that there is more use by homeschooling families. Attendance at popular summer reading events can exceed the meeting room's capacity, and in such cases Stevenson schools host the events.

The Stevenson facility has a modern mix of collections space and people space, including a lower-level meeting room and art gallery that supports the Gorge's creative spirit. Its open-feeling main room has abundant natural light and great views of the Columbia Gorge thanks to its large windows and lower-height shelving, and the outdoor reading decks are well-used in good weather.

Overall, this facility is in good condition and working well. FVRLibraries is planning to address some maintenance needs and upgrades, including replacing the single-pane windows and sliding doors and adding window shades improve energy efficiency and comfort. With continued maintenance and updates over time, the Stevenson Community Library should continue to serve the community well over the 10 to 20 year life of this plan.

## **Stevenson Community Library**

120 NW Vancouver Avenue, Stevenson

7,980 square feet

FVRL-owned

*"Stevenson Community Library is an incredible space with welcoming and helpful staff.*

*My kids love to go, and there is nothing intimidating about the library – how to find books, asking for help, checking things out, etc."*

*– Community survey respondent*



# THREE CREEKS COMMUNITY LIBRARY



## **Three Creeks Community Library**

800-C NE Tenney Road, Vancouver

12,930 square feet

FVRL-owned

*"More meeting space is needed, both for programming and to have space available for patrons to use for their own events and meetings. The collections space is very cramped and it is difficult for wheelchairs or strollers to navigate the space. The children's area is often very full and strollers frequently block the aisle and exits."*

*– Staff survey respondent*

Three Creeks Community Library, FVRL's third-busiest location, was built in 2001. The nearly 13,000-square-foot library is located on a prominent corner lot in a shopping center in the Salmon Creek area, near I-5. The facility is a brick building with an exaggerated entrance canopy and two wings that enclose an interior courtyard. The open-plan main room has plentiful natural light and is easy to navigate, with seating and computer use areas concentrated along the courtyard windows and collections and staff areas closer to the parking lot.

Three Creeks' high-profile, easily accessible location is a big factor in its popularity. Over the past year, this branch had the third-highest rates of patron visits and materials circulation (especially children's and youth) in the FVRL system, as well as the second-highest program attendance. The largest user groups for Three Creeks are young families, youth, and seniors, according to branch staff. The children's area gets heavy use and the library typically has the highest summer reading sign-ups in the FVRL system.

Three Creeks' last refresh was in 2013, around the time that FVRL's last facilities plan was published. However, after nearly 25 years of community growth and evolution of library services since the building originally opened, the layout and allocation of space are no longer aligned with the community's needs. The meeting room is undersized for the crowds drawn by library programs, and there are no group study rooms or conference spaces. The enclosed reading room is larger than needed for



current periodical and newspaper subscriptions, while the children's area cannot accommodate the number of families visiting the library at peak times.

FVRLibraries is planning a refresh of Three Creeks to expand the children's library, update the shelving and layout for better wayfinding and accessibility, expand space for seating and group study, modernize the staff desk, and refresh finishes and furniture. FVRL also plans to incorporate major maintenance needs including replacing the roof and addressing stormwater drainage challenges. This project should prepare the Three Creeks facility for the next decade of library service at least.

That said, substantial growth is projected in the area north of Vancouver's city limits in the next 20 years, and the Three Creeks Community Library could be an excellent location for a larger facility providing more robust or even regional-scale service. FVRL should watch for opportunities that may arise to significantly expand space at or near this location (for example, should adjacent property become available).

*"Three Creeks is welcoming, clean, and provides essentials. It would benefit from an update."*

– Community survey respondent

# VANCOUVER COMMUNITY LIBRARY



## **Vancouver Community Library**

901 C Street, Vancouver

83,000 square feet

FVRL-owned

*"I like that it's big and beautiful with a bit of something for the entire community. I love the bold architecture."*

– Community survey respondent

Vancouver Community Library is the largest facility in the Library District and a resource for both downtown Vancouver neighborhoods and the District as a whole. The five-story, 83,000 square foot building stands out in downtown Vancouver with its glass, concrete, and terra cotta design. When it opened in 2011, the building won multiple awards and honors for design innovation, sustainability, and modern library service.

Even after nearly 15 years of service, this library is still considered to be "new" by the community and library staff. The interior of the library is very modern and is organized around a central atrium and stair, from which visitors can enjoy expansive views of downtown Vancouver to the south. Wood ceilings and details complement and soften the concrete and glass elements through the library.

The building is organized to offer distinct uses and/or collection types on each floor. The third-floor children's area features a themed "Land of Imagination" active play and learning area with several attractions for kids to engage with. The fifth-floor Vancouver Room, an open lounge space with a fireplace that overlooks the roof terrace, is popular with people who are searching for a quiet study space. The Teen Central space and the Computer Commons on the first floor are also heavily used.

The library's open-plan format and infrastructure were designed to be flexible and adaptable as needs and services evolve, and FVRL has made some changes since the building first opened. Examples include the conversion of a computer lab room into





a creative classroom and the transition of the former café space into a busy seating and browsing area. Future changes can also be made in response to evolving and growing community needs and interests.

This library's central location in downtown Vancouver is easy to reach for drivers, pedestrians, and bicycle and bus riders. One of the challenges for those who drive to the Vancouver Community Library is the shortage of parking. The building's original design anticipated a future parking garage on the lot directly to the south that has never materialized. The small surface parking lot on the east side of the library building is frequently full, and those who are able to find a space have a relatively long walk from there to the library's main entrance on the building's west side. This small lot is also temporary; it is proposed for redevelopment as part of the I-5 bridge replacement and regional transit project – after which there may not be any free parking for library patrons in downtown Vancouver.

The Vancouver Community Library has been an excellent investment, significantly expanding library service in southern Clark County and enhancing support for the entire FVRL branch network. Continued proactive maintenance will keep it fresh and functioning well for many years to come. The facility condition assessment conducted for this planning process identified the near-term need to replace the roof terrace's deck as well as normal maintenance upgrades and renewal needs over time.

*"I like the way Vancouver Community Library provides a safe space for everyone in my community to learn and spend time."*

– Community survey respondent



# VANCOUVER MALL LIBRARY



## Vancouver Mall Library

8700 NE Vancouver Mall Drive, Suite 285,  
Vancouver

3,530 square feet

Leased

*"Make it bigger! My kids are always so disappointed with how small it is and how few books it carries."*

– Community survey respondent

*"I would remove the library from the mall and put it in a stand-alone building. The mall location is technically the closest one to me but it's extremely hard for me to access due to mobility issues."*

– Community survey respondent

FVRL opened its first Vancouver Mall location in 1983 in a generously sized, high-profile space on the second floor. In 2013, mall management significantly raised the lease rate. In order to keep its lease costs the same, FVRL agreed to cut the library space in half to its current size of about 3,500 square feet.

The library's current space is hard to find for new visitors – its entrance is hard to see and mall management limits wayfinding signage. Confusingly, there is a prominently located retail space called the "Little Free Library" that patrons must walk past in order to find the FVRL branch space.

Its interior is inviting but can only offer a limited collection, a few computers and tables, and a tiny children's area. There is no program space; the branch manager works with mall management to offer programs in other mall spaces, including the Little Free Library.

Residential neighborhoods near Van Mall are denser, more diverse, and lower income than the rest of Clark County and the FVRL District average. More than 57,000 people live in the area between I-5, I-205, and WA-500. The Vancouver Mall Library's current space is insufficient for the current and future needs of this densely populated area. Given the mall's high foot traffic and regional draw, there may be value in maintaining a presence there to increase community awareness of FVRL. However, a well-placed self-service option such as a kiosk or library vending machine (like the one at North Bonneville) might serve this function more cost-effectively while enabling these valuable branch staff and resources to be moved to other locations.

# WASHOUGAL COMMUNITY LIBRARY



Housed in the Washougal City Hall complex, the 2,400-square-foot Washougal Community Library opened in 1981. It serves both the city and rural residents in southeastern Clark County and western Skamania County.

The facility's small size limits FVRL's ability to provide meaningful access to library materials and resources, and it has been recommended for replacement since the Library District's 2013 facilities plan. The space is only able to support a small, densely packed collection, a few tables and chairs, five computers, and a very small children's area. It cannot provide modern library elements including program, meeting, or study space to the community.

Washougal's projected population growth of 33% over the next 20 years highlights the importance of providing a full-service library in southeastern Clark County. The long-planned new library facility in downtown Washougal – delayed after the early planning stages due to lack of funding and high construction cost escalation – can now be fully funded thanks to the levy lid lift's passage. Once opened, the new 14,000-square-foot library will be a highly impactful resource for area residents, providing a children's storytime area, teen space, generous seating, conference and study rooms, and a community room.

## **Washougal Community Library**

1661 C Street, Washougal

2,400 square feet

Leased

*"So happy the levy passed to know that there will be FVRL funding available for building new Washougal Library facility! This community deserves a larger library facility for library goers to feel more comfortable hanging around in and to participate in more activities. Also have access to more library items – more books, tables & chairs, computers, activities, etc."*

*– Community survey respondent*



# WHITE SALMON VALLEY COMMUNITY LIBRARY



## **White Salmon Valley Community Library**

77 NE Wauna Avenue, White Salmon

9,020 square feet

Leased

*“People tell me that they wish the White Salmon Valley Library was in a bigger space. During the week when school gets out, the building is full of elementary and high school kids and it can get pretty crowded. We have moved kids into the gallery when it gets to be too noisy, so we can make it work for now.”*

– Staff survey respondent

The White Salmon Valley Community Library, in the White Salmon/Bingen area in the southwest corner of Klickitat County, is FVRL’s sixth-busiest branch. This approximately 9,000-square-foot library is located in a leased space in a shopping center. This smaller library sees high community demand for programs, events, and collections.

The large, shared shopping center parking lot is a positive for library users. According to library staff, a wide range of people visit the library, including many seniors, young families, home schoolers, youth, and tourists. Computer and internet access and materials are highly used, and library programs draw many attendees. The most popular programs are those for children and young families as well as nature and art programs for adults.

The library’s main room is well laid-out, well-lit, and easy to navigate thanks to generally low-height shelving. The Gallery/Meeting Room space, which supports children’s and adult programming and the local arts community, is small for the library’s needs but can be operated independently for events. Currently, storytimes that attract more attendees than will fit in the meeting room are held in the nearby park when weather permits, and library staff arrange alternate locations for high-interest special events. Having more meeting spaces at the



library, including a larger-capacity room for programs, could support popular programming year-round, provide more capacity for partnerships with community service organizations, and offer more quiet-use space when the library is bustling with children and teens.

Given the high level of demand at this location, FVRLibraries has made some attempts in the past to secure more library space but so far has not found a workable solution. As the community continues to grow, FVRL should keep exploring opportunities to build more capacity for library service in the White Salmon Valley/Bingen area. In the near term, the current White Salmon Valley Library facility appears to be working well, managing to provide a surprising amount of service despite its space limitations.

*"If anything were possible, I would expand the White Salmon Valley Community Library's space and services so it could be an even stronger hub for our rural area. This could include smaller meeting rooms, dedicated space for teens, and more quiet study or work areas with reliable high-speed internet. I'd love to see more multilingual materials and programming—especially in Spanish."*

– Community survey respondent



# WOODLAND COMMUNITY LIBRARY



## **Woodland Community Library**

411 Lakeshore Drive, Woodland

7,560 square feet

FVRL-owned

*"The Woodland community is drawn to the new library building. We are busier than we thought we would be now that we are in our new space."*

*– Staff survey respondent*

Woodland Community Library is FVRL's newest facility, opened in Fall 2024. The nearly 7,600-square-foot library has a modern balance of collections space and people space, and sees robust materials checkouts as well as high Wi-Fi usage. It has an eye-catching design, with two wings that create a usable exterior courtyard. Its interior spaces are open, have plentiful natural light and low-height shelving for an open feeling.

Branch staff have observed that Woodland's largest user groups are young families and youth. The children's area offers easy materials browsing for young readers and fun play furniture. The teen room is popular for fun and socializing. A community room supports programs and larger meetings both during and after open hours, and two study rooms are in high demand for smaller gatherings, work, and study. The exterior courtyard is used for summer reading programs and various performers, but would be more usable if more shade were available.

This facility was originally planned to be twice the size, but in the face of rapid construction cost escalation, a choice was made to move forward with a smaller building rather than pause the project until additional funding could be secured. Though the new facility is well designed, it is much smaller than recommended for modern FVRL facilities and provides only half the service to the community that it could have provided. For the best long-term return on investment, the Library District will provide timely maintenance as needed and keep it fresh as community needs evolve.

# YACOLT LIBRARY EXPRESS



Yacolt Library Express has been serving the town of Yacolt and surrounding rural areas in northeast Clark County since 2012. The tiny 1,260-square-foot library is located in the town's original city hall and jail, built in 1908. It is primarily self-service, with library staff on site 24 hours per week. Visitors access the library by scanning their FVRLibraries card and entering their PIN.

While this rural community greatly appreciates having a library, according to library staff, its small size supports only limited library services and collections. Communities in the Yacolt area are growing quickly and are home to numerous large families. Staff observe that library's largest user groups are kids in grades K-6 and their parents, including many homeschooling families.

The former city hall building's layout is not optimal for library service. There is no lobby space inside the entrance – visitors enter directly into the children's space. The primary collections space is in a separate room from the children's space, and the door to the collections space can be difficult to see from the entry. Old jail cells are used for teen space, Friends of the Library bookstore, and library storage, and the building's restroom is not up to modern standards. No meeting room is available or possible in the current building. Local residents are looking for more resources and services – the only programming possible in this facility is DIY children's arts and crafts – as well as additional space for teens, adult use, and community meetings and events. To support high-quality, equitable library service in northeast Clark County, a new full-service branch is recommended.

## **Yacolt Library Express**

105 E Yacolt Road, Yacolt

1,260 square feet

Leased

*"I would love to have more room for events or playgroups at Yacolt Library. The story times at Battle Ground and other branches have been instrumental in my child's learning and social skills."*

– Community survey respondent

*"Much as I love the uniqueness of the present setup, to provide appropriate service to the using population a larger facility would be needed."*

– Community survey respondent

# FVRL OPERATIONS CENTER



## **FVRL Operations Center**

2018 Grand Boulevard, Vancouver

26,000 square feet

FVRL-owned

*"The Operations Center needs more space for meetings – at this point the entire building is sharing two spaces, and none of them are big enough to host a district-wide meeting of staff of most groups."*

*– Staff survey respondent*

The Operations Center building was acquired in 2021 after the City of Vancouver terminated FVRL's lease on its previous location. Formerly a hardware store and a transitional housing facility, the building now houses FVRL's administration, outreach, collections, technology, and other support services staff.

In general this has been a good investment for the Library District. The building's simple shape and structural system provide the potential to adapt and change interior spaces relatively easily as the organization evolves and grows. There appears to be plenty of parking for staff who work at the Operations Center and for fleet vehicles, as well as space for library storage. The facility's loading dock supports deliveries and courier operations.

One thing the Operations Center currently lacks is space for large gatherings. The largest meeting space today accommodates up to about 12 people. Larger meetings, trainings, conferences, etc. must be held off-site. FVRL would benefit from space designed to accommodate up to 100 people or so. FVRL would also like to add office space for staff of the Fort Vancouver Regional Libraries Foundation, which expands the Library's impact by raising private gifts and grants, providing support to Friends of the Library groups, and other essential functions. Moving the FVRL Foundation staff into the Operations Center would increase funding available to support library programs.

The facility condition assessment identified some major maintenance needs coming due soon, including replacement of the roof and a 30-ton rooftop HVAC unit.





# FUTURE LIBRARY NEEDS

## LEVELS OF SERVICE

Municipalities and districts in Washington State are encouraged to establish “levels of service” targets – minimum standards at which the agency provides services to residents – that reflect community and organizational goals and assist in assessing how the agency is doing in meeting these goals.

The Capacity section on page 18 of this report discussed a measure of library space relative to the service population’s size. This square foot per capita metric is commonly used in library facility planning because the size of the service population tends to be strongly correlated with the demand for library services – that is, as the community grows, so does use of its libraries. Therefore, it is appropriate to plan library space relative to the service population’s size.

While this metric is commonly used in planning, there is no universal standard that applies to all libraries. There is a great deal of variability among public libraries, from the unique demographics and needs of the communities they serve, to their organizational characteristic and service priorities, and to their resources for building and operations – to name just a few.

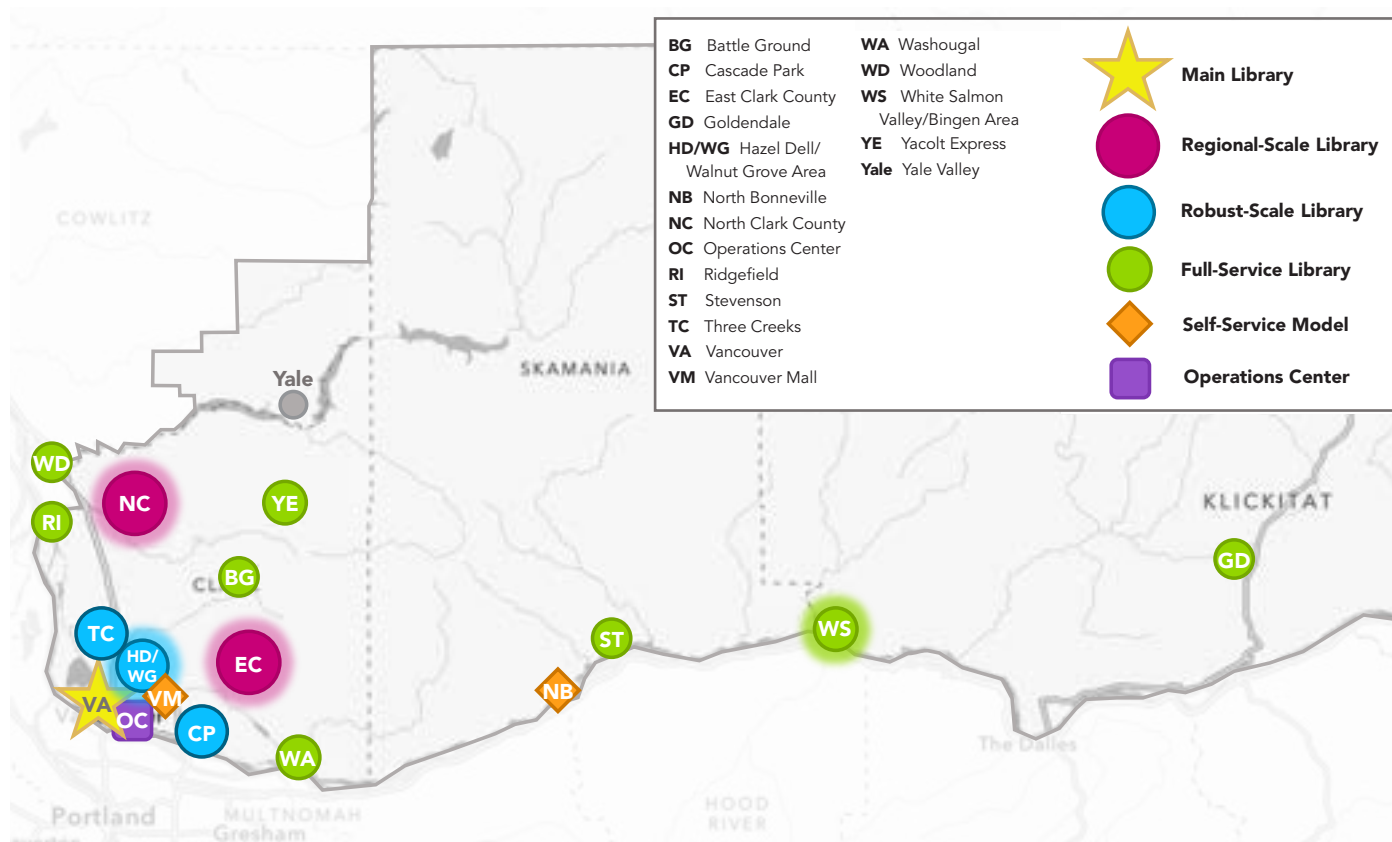




Today, FVRL's facilities together provide just over 232,000 square feet with a current capacity measure of approximately 0.41 square feet per capita. Based on the Library District's profile, community engagement input, library vision, and facility assessments, the recommended level of service for FVRL library facilities is 0.5 to 0.6 square feet per capita.

- A minimum threshold service level of 0.5 square feet of library space per capita would enable FVRL to expand the people and program spaces that communities have asked for without having to reduce the footprint of its materials collection.
- As space is expanded toward 0.6 square feet per capita, FVRLibraries would be able to build up its collection as well as providing generous space for people and programs.

Based on this recommended range, about 40,000 to 90,000 more library square feet are needed today to address the current space deficit for FVRL's current service population.



## 20-YEAR LIBRARY NEEDS

To build capacity for the District's projected 2045 population, between 365,000 and 435,000 square feet of library space will be needed – at least 60% more space than FVRLibraries operates today. This level of service will support the community's vision of the library as a place for people to gather, learn, collaborate, discover, and work together toward a stronger future.

It is important to consider the operational implications of expanding library space as well as the capital investment. Building capacity by simply adding more branches will increase FVRL's costs of staffing and operations beyond sustainable levels.

To expand space and capacity for service while maintaining operational and financial sustainability, FVRL should develop larger facilities that can provide more service and space with an efficient staffing model. If possible, the Library District should strive to expand space while maintaining a maximum 15 staffed locations (not including branches operated on a contract basis like Yale Valley).



*Cascade Park Library*



*Battle Ground Library*

## LIBRARY TYPOLOGIES

It is recommended that FVRL build capacity primarily through expansion or replacement of smaller facilities with larger libraries. This plan proposes to achieve the recommended level of service through a mix of the following size and service typologies:

- **Robust Libraries** are at least 25,000 square feet. Cascade Park Community Library demonstrates how branches of this size can support an expanded range of spaces and services. This library's location in a moderately dense urban / suburban community – and co-location with another popular community destination – is also a factor in the high levels of use and service it provides.
- **Regional Libraries** are 35,000 square feet and larger. These destination facilities provide a rich diversity of core, high-interest, and specialized library services, resources, and spaces to meet wide-ranging customer needs. While FVRL does not currently have any branches at this scale, it is possible to imagine that a strategically-located Regional Library could include some of the spaces and features currently offered only at the downtown Vancouver Community Library – such as a generous children's play and active learning space, for example.
- **Full-Service Libraries** are at least 15,000 square feet in size. These community-focused libraries can provide all core modern library services and spaces, including a diverse materials collection, meeting and group study rooms, and a welcoming experience for patrons of all ages. The Goldendale Community Library and Battle Ground Community Library demonstrate the range of services and spaces that are possible in a facility of this size.

FVRL should not build any new branches that are significantly smaller than 15,000 square feet. This does not mean that FVRL must expand or replace all of its current smaller facilities, which would be impractical as well as unnecessary. It simply means that the Library District should prioritize building larger branches as it strives to build capacity for service and prepare for population growth ahead.

For very small branches that are not planned for expansion, FVRL should evaluate the feasibility and benefits of implementing self-service models or other alternative strategies to enhance access and optimize operating costs.





# 10-YEAR CAPITAL PLAN

## RECOMMENDED CAPITAL PROJECTS 2026-2035

This section describes the recommended capital projects for FVRLibraries over the next 10 years. These projects are listed by type and scope, not necessarily by proposed timing or priority. Where the timing of projects is proposed, it is preliminary based on what is known at this time and project sequencing considerations such as those in the Implementation Strategies chapter. All timing is subject to change depending on many factors.

*Rendering of the new Washougal Community Library. Source: Hacker Architects*

### Maintenance + Modernization

FVRL will continue to proactively address maintenance to keep all of its facilities fresh, welcoming, and performing well. This plan recommends rolling major maintenance needs together with strategic updates to modernize service and operations into capital projects at:

- Three Creeks Community Library (2026-2028)
- Cascade Park Community Library (2026-2030)
- FVRL Operations Center (2026-2030)



### Building Capacity

FVRLibraries needs to add significant space to address the current deficit and prepare for strong community growth ahead. Priority capacity-building projects include:

- Washougal Community Library – move forward with design and construction of the planned new facility (2026-2027)
- Secure appropriate sites and build two new regional-scale libraries in the North Clark County and East Clark County areas; complete at least one of these by 2030 and both by 2035

### Strategic Investments

There are opportunities for strategic investments to address specific needs and circumstances at:

- Vancouver Community Library – develop a new parking solution before the current lot is redeveloped as proposed as part of the planned Interstate Bridge Replacement project's regional transit improvements (2026-2030)
- Battle Ground Community Library – evaluate the potential to add a shade structure / weather-protective canopy over the patio space on the west side of the building
- Woodland Community Library – evaluate the potential to add a shade structure / weather-protective canopy over the central patio space
- Vancouver Mall Library – evaluate the feasibility and cost-effectiveness of converting to a fully self-service model by the time the lease expires in 2028
- North Bonneville Community Library – evaluate the feasibility and cost-effectiveness of converting to a fully self-service model

### 20-Year Vision

This planning process established a 20-year vision and road map for FVRL's library spaces and facilities. The capital projects described above are recommended priorities for the first decade. Additional capital projects proposed in the 20-year vision include:

- New full-service library of at least 15,000 square feet in the Yacolt area
- New full-service library of at least 15,000 square feet in the Bingen/White Salmon Valley area
- New robust-scale library of at least 25,000 square feet in the Hazel Dell/Walnut Grove/Minnehaha area

While these have not been proposed as priorities for implementation over the next 10 years, they still need to be included in FVRL's capital planning over the next decade. Appropriate new sites will need to be secured for each of these new branches, and FVRL should not wait until 2035 to start looking. At any time, unanticipated opportunities for one or more of these projects may also arise that FVRL feels are worth moving forward before 2035.



*Above: Woodland Community Library during its construction.*

# IMPLEMENTATION STRATEGIES

## CAPITAL FUNDING STRATEGIES

Funding for FVRL capital projects has typically come from multiple sources. For example:

- The FVRL Foundation, the Friends of the Washougal Community Library, and the State of Washington have pledged more than \$3.2 million toward the construction cost of the proposed new Washougal Community Library. Additional fundraising is underway to supplement contributions by FVRLibraries from its operating fund.
- The State of Washington authorizes the establishment of special-purpose taxing districts known as library capital facility areas (LCFAs) to fund library building projects. In 2005, Vancouver voters approved an LCFA for the purpose of site acquisition and construction of the new downtown Vancouver Community Library and the Cascade Park Community Library, as well as purchasing equipment for the Vancouver Mall Library. According to the November 4, 2025 meeting of the Vancouver LCFA Board, the bonds issued for these projects are due to be fully repaid by 2028.
- The Library Capital Improvement Program was created by the state Legislature in 2019 to assist libraries operated by governmental units, as defined in RCW 27.12.010, to acquire, construct, or rehabilitate their facilities. The Department of Commerce, in consultation with the Library Capital Improvement Program Committee, conducts a statewide competitive grant process to award up to \$10 million. The maximum grant amount to any one project will not exceed \$2 million. The program requires a 50% match of the total cost of the project. Priority is given to library facilities listed on local, state, or federal registers of historic places and those located in distressed or rural areas.

- As part of its annual budget process for operating expenditures, FVRLibraries establishes a budget for facility maintenance costs that are anticipated in the year ahead. Given the low backlog of deferred maintenance and the detailed 10-year projection of maintenance needs developed through this planning process, FVRL expects that it will continue to be able to fund repairs and renewals primarily through its existing revenue sources.

As of the date of this report, FVRL is in the early stages of determining funding strategies for design and construction of the recommended facilities projects.

### PROJECT SEQUENCING CONSIDERATIONS

Once capital project funding strategies for the recommended projects are confirmed, it is still likely that FVRLibraries will choose to proceed with some projects before others. Considerations for sequencing and timing of projects include:

- **Building capacity for future growth.** FVRL is already operating with a deficit of space, and that deficit will continue to increase as the population grows rapidly over the next 10 to 20 years. Prioritizing projects that expand space can help FVRL build capacity for service to current and future populations.
- **Mitigating escalation.** Since 1940, the cost of construction in the United States has increased by an average of nearly 5% per year – or about 50% every decade – and this rate of escalation at a minimum is projected to continue over the next five to 10 years. Prioritizing larger projects, such as the proposed regional-scale libraries in Clark County, for earlier implementation could help mitigate the higher impacts of construction market escalation on the cost of these larger projects.
- **Availability of sites.** Some of the recommended projects will require FVRL to identify and acquire appropriate sites before design can begin. See the next section in this chapter for site selection guidelines.
- **Maintaining service.** Coordinating library capital projects to manage shifting usage levels and ensure sufficient available service capacity will help customers and staff through the inevitable but ultimately rewarding disruptions.
- **Maintenance and modernization needs.** According to the facility condition assessments, branches such as Cascade Park and Three Creeks are coming due for life cycle upgrades and replacements for major building systems. These offer the opportunity to also refresh and update interiors to enhance service, universal accessibility, and the patron experience.
- **Community expectations.** A new library in Washougal has been planned for more than a decade, and the community has been waiting eagerly to see this plan become reality. FVRL promised that the project would be fully funded if the levy lid lift passed in 2025, and now intends to make good on its promise.

## SITE SELECTION CONSIDERATIONS AND CRITERIA

Acquiring appropriate sites can be one of the most challenging steps in developing new libraries. FVRL will need to find at least two new sites for new libraries in the next 10 years and another three to four sites to implement the full vision for improved and expanded facilities by 2045.

Considerations and evaluation criteria for potential new sites include:

### Location and Access

- The site is well-located within the community it is intended to serve.
- The site is prominent and highly visible.
- The site is located along major transportation routes (current or planned), including public transit and bicycle as well as vehicles.

### Capacity and Characteristics

- The site is large enough to accommodate the proposed library building footprint, associated parking (surface or structure, as appropriate), usable outdoor areas and landscaping, etc.
- Site proportions can accommodate a building floor plate that supports modern library service and efficient operations. Generally speaking, libraries smaller than 30,000 square feet should be single story, if possible. Multi-story libraries should strive for as few floors as possible.
- Site topography supports universal access for people of all abilities.

### Compatibility

- The site is zoned (or can be re-zoned) for development as a library.
- Adjacent uses are compatible and complementary with a library.
- A library is compatible with the community's development plans and expectations for the site.

### Acquisition and Development

- Cost of acquisition.
- Costs to improve / expand utilities and infrastructure (e.g., water, power, sewer, access).
- As applicable, costs to remediate poor soil, hazardous materials, or other unique conditions.
- Potential for partnerships to share the costs of acquisition, development, and/or ongoing operations.

It should be noted that "ground-up" new construction on a clean site is not the only way to build new libraries. Existing facilities with large, flexible, and open floor plates – such as grocery stores, drug stores, retail bank branches, and even commercial offices – can be relatively simple to convert into welcoming, flexible, and beautiful libraries. Retail and commercial facilities often also have the additional benefit of highly visible locations with good parking and transit access.



That said, not every building can be easily or appropriately converted for modern library service. There have been many less-than-successful attempts to convert less-suitable buildings into public library facilities – such as older civic and school buildings, historic homes (e.g. the La Center Community Library facility), and other cherished community assets. Making older buildings accessible and welcoming for visitors with disabilities can be a difficult and expensive challenge, as can redesigning them to support flexible and efficient library operations. FVRLibraries should evaluate adaptive reuse opportunities carefully to confirm that they will support its vision of library service, space, and patron experience.

### DESIGNING WITH FVRL COMMUNITIES

It was beyond the scope of this strategic and facilities planning process to develop specific design solutions for any of FVRL's current or future facilities. All of the recommended library projects will provide opportunities for FVRL to engage the community in their planning and design. Involving library users and the broader community in building the vision, values, and priorities for each project will result in the best, more community-responsive project outcomes.

### UPDATING THE PLAN

This plan was developed to serve as a flexible, living document that can be easily adjusted and adapted over time in response to changing circumstances and opportunities. FVRL should ideally revisit the plan at five-year intervals to confirm or update the needs, planned projects, and implementation timeline.

**Fort Vancouver Regional Library  
District Staff Report 2025-10  
Election of Officers**

**To:** Board of Trustees  
**From:** Nominating Committee  
**Date:** December 15, 2025  
**Subject:** Election of Officers

**Summary:**

Per Article III of the FVRL Board of Trustees Bylaws, the Board's officers shall be a Chair, a Vice-Chair, and a Secretary elected from among the appointed trustees no later than January of the year of appointment. FVRL's practice has been to appoint a Nominating Committee to recruit a slate of officers for the following year in October, and announce those names at the November meeting. This gives other interested candidates the opportunity to put their name forward at that time. A final slate is voted on at the December meeting to name officers for the following year. All Board members are eligible to serve as officers.

**Key Points**

**Terms:** Officers shall serve a term of one year, from January through December.

**Duties:** The Board Chair presides at all meetings of the Board, authorizes calls for special meetings, appoints all committees, executes all documents authorized by the Board, and performs all other duties associated with that office. The Board Chair meets with the Executive Director in advance of the monthly meeting to approve the agenda and discuss any concerns.

The Vice-Chair, in the event of the absence of the Chair, assumes and performs the duties and functions of the Chair.

The Secretary assures that a true and accurate record is maintained of all meetings of the Board, and in the absence of the Chair and Vice-Chair, shall preside at a meeting of the Board.

**Vacancies:** Any vacancy occurring in any elected office shall be filled at the next regular meeting of the Board.

**Action Requested:** Approval of the election of Officers for the Board of Trustees.

**FORT VANCOUVER REGIONAL LIBRARY DISTRICT**  
**Resolution 2025-14**

**RESOLUTION OF THE FORT VANCOUVER REGIONAL LIBRARY DISTRICT  
BOARD OF TRUSTEES ADOPTING THE THIRD AMENDMENT EMPLOYMENT  
AGREEMENT**

The regular meeting of the Fort Vancouver Regional Library District (FVRL) Board of Trustees was held on December 15, 2025 and attended by a quorum of the Board for the conduct of such business; and, after due consideration and deliberation, the following resolution was duly passed by a majority vote of all Trustees then attending.

**WHEREAS**, the FVRL Board of Trustees has entered into an Employment Agreement with the Executive Director, Jennifer Giltrop, which was originally effective as of December 4, 2023, and permits the Board to review her performance annually and make adjustments to her compensation and benefits; and

**WHEREAS**, the FVRL Board of Trustees has reviewed the Executive Director's compensation and benefits as part of its annual performance evaluation and has determined that an adjustment to her compensation is warranted; and

**NOW, THEREFORE, BE IT RESOLVED** that the Fort Vancouver Regional Library District Board of Trustees hereby adopts Resolution 2025-14, authorizing the following amendments to the Employment Agreement of the Executive Director, Jennifer Giltrop:

1. Salary Adjustment: The Executive Director's base salary shall be increased by \_\_\_\_%, effective January 1, 2026.
2. Other Terms: All other terms and conditions of the Employment Agreement, as previously amended, shall remain in full force and effect.

**FURTHER RESOLVED**, that the Chair of the Board of Trustees, or another duly authorized officer, is hereby authorized to execute the Third Amendment to the Employment Agreement reflecting the approved changes, and to take any other actions necessary to implement the terms of this resolution.

Adopted this 15<sup>th</sup> day of December 2025

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Kristy Morgan, Chair

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Marie Coffey, Secretary