

***Responses provided are to help guide submission. Responses do not modify the RFQ or the form of the Consultant Agreement.***

1. Under the Project Delivery listing, does “architects” include landscape architects?

It could, yes. Assembling a team to deliver a project can be any discipline that you believe has a key role in delivering a project. Teams must decide what key team members to include and then demonstrate the value add.

2. We understand that FVRL does not plan to negotiate with firms requesting material changes to the core terms and conditions of the sample consultant agreement. However, the sample consultant agreement includes Sections 8.1 (Construction Documents) and 8.2 (Professional Seal), which don’t apply to proposers for the Owner’s Representative/Project Management categories. Would FVRL be open to removing these sections since they are not relevant to this scope of work?

FVRL will negotiate with any qualified, selected firms regardless of nature and severity of the changes they wish to convey. There will be a negotiation period where rates will be addressed, and any “irrelevant” terms may be removed.

3. Assuming we compose a comprehensive team of qualified experts, will there be an increase in the allowable page limit to include additional information? This is pertinent particularly to sections 2. Minimum Qualifications and 3. B. 3. Project Team

For example, showing the requirements under 2. Minimum Qualifications for a team of ten firms to cover most service categories will require a higher page count than showing the qualifications of a single firm responding to a single service category.

No, the established page limits will not be increased, there shouldn’t be a need. The current page limitations are set **per firm or per discipline/category, not as an overall cap** for the entire team. We are aware that a comprehensive team covering many categories will naturally submit more total pages. All firms are strongly encouraged to be **concise and relevant** in their responses. Please focus on providing the most pertinent information demonstrating your compliance with the Minimum Qualifications and the key experience of the Project Team members.

4. Will you need the 'Required Documentation' for all sub-consultant members of the team, or just the prime firm contracting directly with FVRL?

“Required Documentation” is required for any firm that would like the potential to be contracted directly for individual work in their respective disciplines. In other words, if a “sub-consultant” is only ever going to be part of a team and never sign a separate contract, the only information that is required is a 2-page resume, proper licensing and relevant certifications.

**Questions & Answers No. 2**

5. The RFQ states: "Hourly rates established for the Blanket Agreement will remain in effect for the initial three-year term. Upon request of the consultant(s) the hourly rates will be subject to renegotiation for the optional two-year term. New rates, if approved, shall be authorized by an amendment to the Blanket Agreement."

Could you please confirm whether the 2026 hourly rates we provide in the SOQ must remain unchanged for the entire initial three-year term, or whether annual rate adjustments are allowed as part of the Blanket Agreement?

FVRL is proceeding with this procurement under RCW 39.80, which requires the selection of the most qualified firms (Qualifications-Based Selection - QBS). Consistent with this process, final contract terms, including the specific structure of the hourly rates and any potential annual adjustments or escalators, will be subject to negotiation with the qualified, selected firms.

If annual adjustments are allowed, should we include those projections in our rate schedule? For reference, our firm would be proposing to provide Owner's Representative/Project Management services.

No, please do not include any projected adjustments or escalators in your current rate submission. The rates provided in the SOQ are for reference during the negotiation process. If your firm is selected for contract negotiations, you will have the opportunity to discuss and finalize the rate structure, including the duration of the fixed rates and terms for any future adjustments.

6. We are inquiring about the Rate Schedule requirement in section 5 of the RFQ. We have an established hourly rate that is fixed per classification - will that suffice for the submission?

Yes. Please note that rates are not scored or part of the selection process and are only being requested to be submitted in an attempt to determine experience and use. A fixed rate schedule per discipline or classification is sufficient for the statement of qualifications response.

7. How will the submissions be scored and selections made?

Submissions will be evaluated based on the criteria detailed in the RFQ (e.g., relevant experience, qualifications of team members, proposed approach). FVRL intends to select as many experienced and qualified teams as possible across a robust set of disciplines, rather than limiting the selection to a fixed number. Please see RFQ Page 8 and 9.

**Questions & Answers No. 2**

8. Is FVRL seeking a clear, predefined list of on-call disciplines, or is the desired scope truly dependent on the categories and expertise offered by the responding firms?

As described in the RFQ, FVRL is building a capital program that is still being developed, and we seek a robust and diverse set of professionals in many categories. The immediate, known needs include a new library (owners' representative, planning, design, permitting, construction) and significant building improvements. Selection is based on the expertise firms bring. If a project team's required categories are not under contract, work authorizations will allow the team to hire additional disciplines to round out the project teams.

**-END OF Q&A-**