



## AGENDA FOR PUBLIC MEETING

**DATE:** Monday, January 26, 2026 at 6:00 pm  
**LOCATION:** **In Person:** Vancouver Community Library; 901 C Street, Vancouver, WA  
98660, Columbia Room  
**Zoom Link:** <https://us06web.zoom.us/j/86539660767>  
Meeting ID: 865 3966 0767  
Passcode: 620506

1. **Call to Order**
2. **Agenda Approval** ACTION
3. **Executive Session RCW 42.30.110 (1f) to receive and evaluate complaint brought against a public official**
4. **Chair Announcements** INFORMATION
5. **Public Comments (limit 2 minutes each)**
6. **Consent Agenda** ACTION  
Minutes Approval: December 15, 2025  
Approval of Claims: December 2025
7. **Reports**
  - 7.1 November Financial Statements: Catrina Galicz ACTION
  - 7.2 FVRL Organizational Report: Alicia Gomori & Jennifer Giltrop INFORMATION
  - 7.3 Vancouver Mall Branch Report: Brandon Cruz INFORMATION
8. **Business**
  - 8.1 **Facilities and Finance Committee**
    - A. Staff Report 2026-01: Emergency Situation Board Communication – Vancouver Community Library Server Room Fire: Catrina Galicz INFORMATION
  - 8.2 **Strategic Plan 2026 - 2030**
    - A. Presentation by Group 4 & Point North Consultants INFORMATION
    - B. Staff Report 2026-02: Adoption of Mission, Vision Values and Strategic Priorities for the 5 – Year Strategic Plan: Jennifer Giltrop ACTION
  - 8.3 **Committee Assignments** INFORMATION
9. **Executive Session RCW 42.30.110 (1g) Personnel**
10. **Board Comments**
11. **Setting for next regular meeting:** Tuesday, February 17 at 6:00 PM at Cascade Park Community Library
12. **Adjournment**

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Library locations: Battle Ground, Cascade Park, Goldendale, La Center, North Bonneville, Ridgefield, Stevenson,  
Three Creeks, Vancouver, Vancouver Mall, Washougal, White Salmon Valley, Woodland, Yacolt, Yale



## Board of Trustees Meeting Minutes

December 15, 2025– 6:00 PM Regular Meeting  
Vancouver Community Library  
901 C Street, Vancouver, WA 98660  
Columbia Room  
Hybrid/In-Person

Kristy Morgan, *Chair*, Clark County At-Large  
Megan Dugan, *Vice Chair*, City of Vancouver  
Marie Coffey, *Secretary*, Clark County At-Large  
Mary Ann Duncan-Cole, Skamania County  
Mary Williams, City of Vancouver  
Olga Hodges, Klickitat County  
Irina Kakorina, Clark County At-Large

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**Present Board:** Kristy Morgan, Olga Hodges (remote), Marie Coffey, Mary Ann Duncan-Cole (remote), Mary Williams, Irina Kakorina, Megan Dugan (remote)

**Absent:**

**Present Staff:** Jennifer Giltrop, Executive Director; Catrina Galicz, Finance Director; Alicia Gomori, Deputy Director; Andrea Scherer, Human Resources Director; Miranda Holtmann, Executive Assistant; Julian Mendez, Communications and Marketing Director; Lynne Caldwell, Collection and Technical Services Director; Lucien Kress, IT Director; Jason Reetz, Facilities and Fleet Director; Jenny Wilkerson, Executive Director, FVRL Foundation; Justin Keeler, Branch Manager, Vancouver Community Library

**Remote Access:** <https://us02web.zoom.us/j/87566671288> • Meeting ID: 375 6667 1288 • Passcode: 844432 • Phone Access 206-337-9723

## Fort Vancouver Regional Library Business Meeting Minutes

### AGENDA:

1. **CALL TO ORDER** - Chair Morgan called the meeting to order at 6:00 p.m.
2. **AGENDA APPROVAL** – At 6:00 p.m. Mary Williams made a motion to approve the agenda. Irina Kakorina seconded. Motion approved with 7 of 7 votes.
3. **CHAIR ANNOUNCEMENTS** – the chair had no announcements.
4. **PUBLIC COMMENTS** – At 6:03 p.m. public comments began with the following speakers:
  - Milton Jones of Vancouver made a public comment about equity alternatives.
  - Katherine Gardner of Vancouver made a public comment regarding the strategic plan but due to technical issues had to provide written comments to the board.
  - Jamie Bair of Vancouver made a public comment about library access and equity.
  - James Tindall of Husum made a public comment about the sanctity of the Library Bill of Rights.
  - Kayelin R of Vancouver made a public comment about the 2026 FVRL Budget.
  - Sue Pennington of White Salmon made a public comment about the strategic plan language.
  - Nikki Taylor of Vancouver made a public comment on the use of the word 'equity'.
  - Quill Onstead of Portland made a public comment on drag queen story hour and equity.
  - Jacob Ausmus of Vancouver made a public comment on equity and intellectual freedom.
  - Veroniaca Yanhs of Vancouver made a public comment on equity and inclusion.
  - Cynthia Ernst of Vancouver made a public comment on the November FVRL board meeting.
  - Armin Tolentino of Vancouver made a public comment on the celebration of library outreach.
  - Susan Nystorm of Vancouver made a public comment about equity.
  - Melissa Perez of Clark County made a public comment about the Vancouver Mall Library.
  - Andy Anady of Vancouver made a public comment about equality vs. equity.
  - Devon Laing of Clark County and the Next Chapter Advisory Committee made a public comment about language in the mission, vision and values.
  - Janet Hedgepath of Vancouver made a public comment about the strategic plan.

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- Jenny Wilkerson of Clark County and the FVRL Library Foundation made a public comment about the Foundation Perspective on the Strategic Plan.
  - Carmen Getz of Clark County made a public comment about equity and intellectual freedom.
  - Narissa Eckerson of Vancouver made a public comment about the strategic plan.
  - Randy Schmidt of Clark County made a public comment about drag queen story hour.
  - Gary Wilson of Clark County made a public comment about library services and the strategic plan.
  - John Wolf of Battle Ground made a public comment about equity and materials.
  - Jessica Cole of Battle Ground made a public comment about the strategic plan.
  - Carol Inonye-Matthews of Vancouver made a public comment about the strategic plan and equity.
  - Lu Aspon of Vancouver made a public comment about equity.
  - Kristina Martin of Vancouver made a public comment about why she loves the library.
  - Collette Connor of Vancouver made a public comment about neutral language.
  - Monica Garcia of Vancouver made a public comment about equity and intellectual freedom.
  - Chris Martin of Vancouver made a public comment about the library being for everyone.
  - Justine Stimmel of La Center made a public comment about the strategic plan.
  - Ann Bauer of Vancouver made a public comment about equity.
  - Judy Musa of Ridgefield made a public comment about equity.
  - Riley Donehey of Vancouver made a public comment about equity in the mission, vision and values.
5. **APPROVAL OF CONSENT AGENDA ITEMS**— At 7:13 p.m. Williams made a motion to approve the Consent Agenda. Marie Coffey seconded. Motion approved with 7 of 7 votes.
6. **REPORTS**
- 6.1. **FINANCIAL STATEMENTS AND HIGHLIGHTS** – At 7:13 p.m. Catrina Galicz provided highlights for the month ending October 2025. Galicz reminded the board that the October financials still reflect the original 2025 adopted budget, not the budget amendment that was approved in November.
- Statement of Cash:** At the end of October the district has a cash balance of \$7.3 million.
- Statement of Revenue:** October is a primary month that revenue is received from property taxes and revenues for October are meeting or exceeding expectations. Galicz noted that the four ‘other taxes’ will be combined into one ‘other taxes’ line item moving forward. \$193,000 of the \$218,000 in miscellaneous revenue is associated with insurance reimbursement from the fire in the server room at the Vancouver Community Library in June.
- Statement of Expenses:** Personnel budget is maintaining the trend that it has throughout the year, slightly under budget, which is reflected in the budget amendment. Several capital projects were rolled into the 2026 budget as they were not able to be completed in 2025. Galicz reported that in October 73% of the budget in library books and materials were spent.
- RECEIVE AND FILE OCTOBER FINANCIAL STATEMENTS** – At 7:18 p.m. Williams made a motion to approve receiving and filing the October financial statements. Kakorina seconded. Motion approved with 6 of 7 votes.
- 6.2. **ORGANIZATIONAL REPORT** – At 7:18 p.m. Jennifer Giltrop introduced Jason Reetz, the new Facilities and Fleet Director. Then Alicia Gomori was given the floor to present the organizational report which included the following highlights.
- **Cascade Park Community Library** shared a story about a patron who learned about the Experience Pass where FVRL card holders can reserve free passes to museums, cultural centers and local attractions.



- **La Center Community Library's** Branch Manager is celebrating her 25-year anniversary with the District. Also Terra McLeod of **Goldendale Community Library** is celebrating her 5 years with the district.
- **La Center Community Library** staff helped a patron with her resume. The patron called the library and let them know that she got an interview and she appreciated the assistance that the library offered.
- **White Salmon Valley Community Library** has been having record attendance at Teen Council and Teen Late Night.
- **Yacolt Library Express** shared a story from a patron who expressed how vital the library is for him to get access to DVDs, books given his remote location.
- The new FVRL **BiblioCommons website** continues to have strong use with over 104,000 active users.

Giltrop highlighted in the statistics report that the district is seeing digital collections use outpacing physical collection use and visitor counts continue to be strong as well. Giltrop highlighted the Foundation's report which included a list of programs and services the Foundation supported in 2025.

- 6.3. **BRANCH REPORT: VANCOUVER COMMUNITY LIBRARY** – At 7:25 p.m. Justin Keeler provided an update on library activities for the Vancouver Community Library. The Vancouver Community Library reported a strong year of service and community impact, serving more than 330,000 visitors—about 30% of district foot traffic—while registering nearly 7,000 new accounts and circulating 740,000 items. The branch hosted 883 programs with over 22,000 attendees, with especially high engagement in early learning, teen services, and summer reading. The branch saw 2,164 participants for summer reading—a 64% increase over 2024 and 21% of district participation. Staff expanded partnerships and outreach through summer meal service, educational talks, ESL and citizenship classes, school and neighborhood engagement, and ongoing collaborations with community organizations. Media coverage, rotating local art installations, and successful Friends of the Library fundraising further highlighted the branch's role as a vibrant community hub, with achievements credited to the dedication of staff, the friends, and community partners.

## 7. BUSINESS

### 7.1. FACILITIES AND FINANCE COMMITTEE

- A. **2026 Budget Public Hearing** – At 7:38 p.m., Chair Morgan opened a Public Hearing for the 2026 Budget. The floor was given to Galicz to provide information about the 2026 Budget and highlight changes made since the board reviewed the proposed budget in November. The personnel budget increased just 22% over the 2025 budget amendment. The Books and Materials budget has just over a million-dollar increase, which maintains a collection budget at 12%. Galicz noted a change in machinery and equipment in the capital budget, due to timing of a vehicle purchase. Galicz closed with the five-year forecast that is policy to provide to the board. The five years are 2026 through 2030 and this will be a living document that will continue to be revised and updated as better information comes year over year.

At 7:42 p.m. the chair opened the public comment portion of the public hearing for the 2026 Budget. The board heard the following public comments:

- Jaime Bair provided public comment on FVRL keeping up with the increase in benefits.

At 7:45 p.m. the chair closed the public comment portion of the 2026 Budget and asked for a motion to adopt Resolution 2025-12: 2026 Budget Approval.

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- B. Resolution 2025-12: 2026 Budget Approval** – at 7:45 p.m. Williams moved to adopt Resolution 2025-12: 2026 Budget Approval. Dugan seconded. The motion was approved with 6 of 7 votes.
- C. Resolution 2025-13: Surplus of 2016 Mercedes Sprinter Van** – at 7:47 p.m. Giltrop provided brief context on the 9-year-old sprinter van with over 231,000 miles that has been replaced and is ready for surplus. Coffey moved to approve Resolution 2025-13: Surplus Authorization. Williams seconded. The motion was approved with 7 out of 7 votes.

**7.2. STRATEGIC PLAN; COMPREHENSIVE FACILITIES PLAN**—at 7:48 p.m. Giltrop introduced the library system’s 10-year facilities plan as a non-binding, working document intended to support long-range planning and informed discussion rather than formal adoption. The plan compiles data on population trends, building conditions, and community use to identify systemwide opportunities and challenges, including where existing facilities may no longer meet current or future needs. It is designed to be flexible and iterative, supporting continued study, future updates, and thoughtful exploration of options—such as renovation, relocation, consolidation, or closure—while aligning facilities with evolving service goals and the library’s mission.

Consultant Jill Eyres of Group 4 Architecture presented the findings and recommendations of the comprehensive facilities plan, developed to replace the prior 2013 plan and guide realistic, data-informed investment in library buildings. The planning process combined national library expertise with strong local knowledge and included detailed facility condition assessments, architectural reviews, cost modeling, and extensive engagement with staff, board members, stakeholders, and the community. Overall, district facilities were found to be in excellent condition, reflecting strong stewardship, though ongoing maintenance and modernization remain essential for long-term sustainability.

Analysis of service patterns and population trends identified a systemwide space deficit of at least 20%, with demand expected to grow as the district’s population increases by an estimated 35% over the next 20 years—primarily in Clark County. While branches vary appropriately in how they serve their communities, larger facilities consistently support higher levels of programming, technology use, circulation, and operational efficiency. The plan recommends prioritizing expanded and modernized facilities over adding numerous small branches, establishing a minimum new-branch size of 15,000 square feet, and strategically locating future investments in high-growth areas to better balance service capacity across the district.

Key recommendations include moving forward with the new Washougal library, planning for one to two future regional libraries in Clark County, and identifying opportunities for expansion or replacement of select smaller branches over the long term. Near-term priorities focus on maintenance and modernization of existing buildings, capacity-building projects, and strategic site planning to preserve future options. Cost estimates were intentionally broad to allow flexibility as projects are refined. The plan is intended as a living document, with individual projects returning to the board for consideration and incorporating additional staff and community engagement as they move forward.

**7.3 POLICY AND NOMINATING COMMITTEE**

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**Election of Officers** – At 8:23 p.m. Olga Hodges reported that the Policy and Nominating Committee met on December 4, 2025 to produce a slate of officers to bring forward to the board. The Policy and Nominating Committee recommend the following; as Chair, Trustee Megan Dugan. As Vice-Chair, Trustee Marie Coffey. As Secretary, Trustee Mary Williams.

Hodges made a motion to approve the 2026 officers of the Fort Vancouver Regional Library as presented. Williams seconded. Motion approved with 7 out of 7 votes.

- 8. EXECUTIVE SESSION RCW 42.30.110 (1g) Personnel** – at 8:24 p.m. Chair Morgan announced that the board of trustees would exit the room to go into executive session to discuss personnel as allowed by RCW 42.30.110 (1g) to return at 8:45 p.m. The board is expected to take action after the executive session.

*The Chair called the meeting back to order at 8:49 p.m.*

- 9. RESOLUTION 2025-14: EXECUTIVE DIRECTOR'S REVIEW** – at 8:49 p.m. The chair announced that the Board of Trustees reviewed the Executive Director's compensation and benefits as part of its annual performance evaluation and has determined that a compensation adjustment of 7% was warranted and entered into the resolution. Hodges moved to approve Resolution 2025-14: Executive Director's Review and Compensation. Dugan seconded. The motion was approved with 7 out of 7 votes.

- 10. BOARD COMMENT** - at 8:51 p.m. the chair opened the floor for board comments.

- Coffey thanked and congratulated Galicz on a successful audit, thanked Morgan for her work in the role of Chair, and thanked Giltrop for her work regarding the levy lid lift.
- Morgan thanked the Friends of Vancouver Community Library for their hospitality and commented on the value of compromise and working together.
- Hodges thanked Giltrop on her two years of service at FVRL and her work on the levy lid lift.
- Williams provided prepared remarks expressing concern that three members of the board were challenging the inclusion of equity and intellectual freedom in the strategic plan. Williams defended the process that produced the strategic plan and the feedback received by the community that informed its contents.
- Morgan made a comment that all trustees are appointed by the communities in which they live and they represent the people who are not at the meetings or did not participate in the surveys.
- Dugan made a comment that her responsibility to the community she serves includes upholding basic principles of libraries include equity and intellectual freedom.
- Kakorina made a comment suggesting caution in what is accessible by children.
- Coffey commented on her disappointment with this exchange among the trustees.
- Hodges added a comment seconding disappointment with this exchange.
- Duncan-Cole commented that trustees represent their communities that span from urban to rural and when issues arise it shouldn't be personal, but for the benefit of the library system.

- 11. SETTING FOR NEXT REGULAR MEETING:** Monday, January 26 at 6:00 p.m. at Vancouver Community Library. It will be a hybrid (in-person/online) meeting.

- 12. ADJOURNMENT** – At 9:24 p.m. Coffey made a motion to approve. Kakorina seconded. The meeting was adjourned at 9:24 p.m.

# FORT VANCOUVER REGIONAL LIBRARY DISTRICT

## Approval of Claims

As of

**December 31, 2025**

As required by RCW 42.24.080 and RCW 42.24.090, vouchers audited and certified by the Auditing Officer of the Fort Vancouver Regional Library District and those expense reimbursement claims which have been certified as required, have been recorded on a list and made available to the Board of Directors for approval.

As of this date, January 26, 2026,

The Board of Directors, by a vote does approve for payment the following vouchers, warrants, voids, and electronic transfers issued

<u>December 1, 2025</u>		through	<u>December 31, 2025</u>		
<b>Accounts Payable Warrants Issued</b>	Numbers	<u>122617</u>	Through	<u>122751</u>	<u>\$ 1,515,921.30</u>
<b>Accounts Payable EFT Payments</b>		<u>EFT02903</u>	Through	<u>EFT02991</u>	<u>\$ 833,613.95</u>
<b>Accounts Payable Voids</b>	Numbers	EFT02962			<u>( \$ 188.29 )</u>
<b>Subtotal FVRL General Fund Warrants, EFTS, Voids</b>					<u>\$ 2,349,346.96</u>
<b>Payroll Electronic Fund Transfers</b>	Numbers	<u>20251201</u>	Through	<u>20251231</u>	<u>\$ 1,129,464.96</u>
<b>Other Electronic Fund Transfers Completed</b>					
<b>Vendor</b>	<b>Date</b>	<b>Amount</b>			
ADP	December 22, 2025	6,876.64			
CLARK REG WASTEWTR	December 5, 2025	58.79			
CLARK REG WASTEWTR	December 5, 2025	46.50			
KAISER HSA	December 29, 2025	15,357.21			
WASH DOR	December 2, 2025	1,014.37			
FNBO VISA - Nov	December 26, 2025	39,699.63			
FNBO VISA - Dec	December 18, 2025	43,901.62			
WASH DRS PERS	December 23, 2025	66,255.98			
WASH DRS DCP	December 23, 2025	4,662.57			
WASH DRS PERS	December 10, 2025	63,859.31			
WASH DRS DCP	December 10, 2025	4,626.28			
ENDICIA	December 1, 2025	9,500.00			
					<u>\$ 255,858.90</u>
<b>Subtotal FVRL General Fund Warrants, Transfers, Direct Deposits, Voids</b>					<u>\$ 3,734,670.82</u>
<b>Total Transactions for Approval</b>					<u><u>\$ 3,734,670.82</u></u>

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DISTRICT LIBRARY - EXECUTIVE DIRECTOR

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DISTRICT LIBRARY - AUDITING BOARD TRUSTEE

**WARRANTS**

Vendor ID	Document Type	Document Date	Document Number	Vendor Name	Document Amount
4IMP0001	Payment	12/4/2025	122617	4IMPRINT	7,005.66
AFSC0001	Payment	12/4/2025	122618	AFSCME	3,033.29
CALI0011	Payment	12/4/2025	122619	CALIBER PLUMBING & MECHANICAL SERVICES LLC	1,148.17
CDWG0001	Payment	12/4/2025	122620	CDW GOVERNMENT INC	17,665.19
CENT0001	Payment	12/4/2025	122621	CENTER POINT PUBLISHING	449.46
CENT0012	Payment	12/4/2025	122622	CENTURYLINK	947.86
CENT0013	Payment	12/4/2025	122623	CENTURYLINK	2,164.09
CITY0005	Payment	12/4/2025	122624	CITY OF NORTH BONNEVILLE	240.00
CLAR0004	Payment	12/4/2025	122625	CLARK PUD	3,291.64
COLU0005	Payment	12/4/2025	122626	COLUMBIAN	41.78
COMP0006	Payment	12/4/2025	122627	COMPRISE TECHNOLOGIES, INC	8,876.00
COMP0014	Payment	12/4/2025	122628	COMPENSATION CONNECTIONS LLC	12,000.00
CORP0003	Payment	12/4/2025	122629	CORPORATE SUPPLY LLC	303.56
DAIL0006	Payment	12/4/2025	122630	DAILY JOURNAL OF COMMERCE - SEATTLE	100.65
ENVI0003	Payment	12/4/2025	122631	ENVIRONMENTAL CONTROLS	3,762.30
FORT0002	Payment	12/4/2025	122632	FVRL FOUNDATION	20.00
GOME0002	Payment	12/4/2025	122633	GOMEZ, JUDITH AURORA SOTELO DE	700.00
ICMA0001	Payment	12/4/2025	122634	ICMA RETIREMENT CORPORATION	4,538.62
INGR0001	Payment	12/4/2025	122635	INGRAM	67,330.91
KAIS0001	Payment	12/4/2025	122636	KAISER FOUNDATION HEALTH PLAN	273,805.87
KLIC0002	Payment	12/4/2025	122637	KLICKITAT COUNTY PUD	1,821.86
KRUM0002	Payment	12/4/2025	122638	KRUMHAUER, MACKENZIE	272.00
MIDW0002	Payment	12/4/2025	122639	MIDWEST TAPE	11,516.49
NORT0005	Payment	12/4/2025	122640	NORTHWEST NATURAL GAS COMPANY	259.39
OREG0005	Payment	12/4/2025	122641	OREGONIAN PUB COMP- advertising not subsc	162.90
PAIG0001	Payment	12/4/2025	122642	PAIGE COMPANY CONTAINERS, INC	3,609.00
PARK0008	Payment	12/4/2025	122643	PARKROSE HARDWARE	122.88
PEAC0001	Payment	12/4/2025	122644	PEACHSTATE HOBBY DISTRIBUTION	836.35
ROPP0001	Payment	12/4/2025	122645	ROPP, JASON	600.00
SKAM0001	Payment	12/4/2025	122646	SKAMANIA COUNTY PUD #1	463.74
SKAM0002	Payment	12/4/2025	122647	SKAMANIA COUNTY PIONEER	39.90
STAR0001	Payment	12/4/2025	122648	STAR RENTALS	657.80
STAT0003	Payment	12/4/2025	122649	STATE AUDITOR'S OFFICE	12,727.65
TDJC0001	Payment	12/4/2025	122650	TERESA D. JOHNSON CPA, INC.	783.74

TDST0001	Payment	12/4/2025	122651	TDS TELECOM	251.39
TOWN0007	Payment	12/4/2025	122652	THE TOWN OF YACOLT	699.00
VANC0001	Payment	12/4/2025	122653	CITY OF VANCOUVER UTILITIES	842.67
VANC0025	Payment	12/4/2025	122654	CITY OF VANCOUVER- FINANCIAL SERVICES	66.00
VANC0040	Payment	12/4/2025	122655	VANCOUVER TOYOTA	390.68
VERI0002	Payment	12/4/2025	122656	VERIZON	856.53
WALT0001	Payment	12/4/2025	122657	WALTER E NELSON COMPANY	1,088.39
WAPI0001	Payment	12/4/2025	122658	WAPITI NW, LLC	1,512.00
WOOD0001	Payment	12/4/2025	122659	CITY OF WOODLAND	1,185.49
ALLY0001	Payment	12/19/2025	122660	ALLYNS BUILDING CENTER	77.73
AT&T0001	Payment	12/19/2025	122661	AT & T	472.96
AT&T0003	Payment	12/19/2025	122662	AT&T MOBILITY	692.64
CADY0001	Payment	12/19/2025	122663	CADY BUSINESS TECHNOLOGIES INC	1,272.23
CARA0001	Payment	12/19/2025	122664	CARAHSOFT TECHNOLOGY CORP	14,310.68
CDWG0001	Payment	12/19/2025	122665	CDW GOVERNMENT INC	94,650.14
CENT0001	Payment	12/19/2025	122666	CENTER POINT PUBLISHING	449.46
CENT0012	Payment	12/19/2025	122667	CENTURYLINK	548.04
CLAR0004	Payment	12/19/2025	122668	CLARK PUD	8,324.46
COLU0003	Payment	12/19/2025	122669	COLUMBIA RESOURCE COMPANY	14.67
COLU0032	Payment	12/19/2025	122670	COLUMBIA RIVER DISPOSAL	88.39
COMC0002	Payment	12/19/2025	122671	COMCAST INSTITUTIONAL NETWORKS	14,794.53
CONT0005	Payment	12/19/2025	122672	CONTRACT FLOORING & INTERIORS	3,116.59
COSU0001	Payment	12/19/2025	122673	COSUGI	150.00
DAIL0003	Payment	12/19/2025	122674	DAILY JOURNAL OF COMMERCE	59.76
EDGE0001	Payment	12/19/2025	122675	EDGE NETWORKS	4,514.40
ENAV0001	Payment	12/19/2025	122676	ENAVATE, INC	489.60
FIVE0001	Payment	12/19/2025	122677	FIVE STAR ELECTRIC, INC	733.73
FLYN0001	Payment	12/19/2025	122678	FLYNN, KOREY	75.00
GBMA0001	Payment	12/19/2025	122679	GB MANCHESTER CORPORATION	162.75
HOME0001	Payment	12/19/2025	122680	HOME DEPOT CREDIT SERVICES	1,203.78
ICMA0001	Payment	12/19/2025	122681	ICMA RETIREMENT CORPORATION	4,436.73
INFO0005	Payment	12/19/2025	122682	INFO USA MARKETING INC	18,526.00
INGR0001	Payment	12/19/2025	122683	INGRAM	43,191.01
KETE0001	Payment	12/19/2025	122684	KETER ENVIRONMENTAL SERVICES INC	110.96
KONE0001	Payment	12/19/2025	122685	KONE INC	1,447.20
KRUM0002	Payment	12/19/2025	122686	KRUMHAUER, MACKENZIE	250.00



LACE0003	Payment	12/19/2025 122687	CITY OF LA CENTER	76.60
LIBR0016	Payment	12/19/2025 122688	LIBRARY IDEAS LLC	15,015.73
LING0003	Payment	12/19/2025 122689	LINGUAVA	68.25
MACD0003	Payment	12/19/2025 122690	MACDONALD-MILLER FACILITY SOLUTIONS LLC	87,368.58
MERR0003	Payment	12/19/2025 122691	MERRYMAN POWER, LLC	12,120.87
MIDW0002	Payment	12/19/2025 122692	MIDWEST TAPE	17,271.69
MONA0004	Payment	12/19/2025 122693	MONARCH	3,530.09
MORN0001	Payment	12/19/2025 122694	MORNINGSTAR	18,811.52
NINJ0001	Payment	12/19/2025 122695	NINJIO LLC	10,602.56
NORT0005	Payment	12/19/2025 122696	NORTHWEST NATURAL GAS COMPANY	8,082.01
OETC0001	Payment	12/19/2025 122697	OETC	749.96
OPEN0004	Payment	12/19/2025 122698	OPENVPN INC	1,621.29
PARK0008	Payment	12/19/2025 122699	PARKROSE HARDWARE	86.76
PATR0002	Payment	12/19/2025 122700	PATRIOT FIRE PROTECTION	342.41
REET0001	Payment	12/19/2025 122701	REETZ, JASON	400.00
REPU0001	Payment	12/19/2025 122702	REPUBLIC SERVICES #487	146.56
RODD0001	Payment	12/19/2025 122703	RODDA PAINT CO	70.06
ROSE0001	Payment	12/19/2025 122704	ROSEN PUBLISHING GROUP	7,250.00
SCNR0001	Payment	12/19/2025 122705	SCN RESEARCH	25.00
SHIE0001	Payment	12/19/2025 122706	SHIELS OBLETZ JOHNSEN, INC	2,340.00
SHUR0001	Payment	12/19/2025 122707	SHUR-WAY BUILDING CENTERS	81.27
SIRS0004	Payment	12/19/2025 122708	SIRSIDYNIX TECHNOLOGY CENTER	272,088.77
SKAM0002	Payment	12/19/2025 122709	SKAMANIA COUNTY PIONEER	39.90
SMAR0005	Payment	12/19/2025 122710	SMARSH	1.44
SPRI0007	Payment	12/19/2025 122711	SPRINGSHARE LLC	8,863.00
STER0002	Payment	12/19/2025 122712	STERICYCLE, INC	65.75
STEV0001	Payment	12/19/2025 122713	CITY OF STEVENSON	424.04
TMOB0001	Payment	12/19/2025 122714	T-MOBILE USA INC	112.00
TRAI0005	Payment	12/19/2025 122715	TRAILERSPLUS	4,950.00
ULIN0001	Payment	12/19/2025 122716	ULINE	1,913.08
UNIQ0002	Payment	12/19/2025 122717	UNIQUE MANAGEMENT SERVICES INC	1,288.80
UNUM0002	Payment	12/19/2025 122718	UNUM LIFE INS CO OF AMERICA	2,107.56
URBA0001	Payment	12/19/2025 122719	URBAN LIBRARIES COUNCIL	12,000.00
VANC0037	Payment	12/19/2025 122720	VANCOUVER FALSE ALARM REDUCTION PROGRAM	20.00
VAND0009	Payment	12/19/2025 122721	VANDERHOUWEN & ASSOCIATES, INC	9,837.69
WALT0001	Payment	12/19/2025 122722	WALTER E NELSON COMPANY	1,864.40

WAST0001	Payment	12/19/2025	122723	WASTE CONNECTIONS INC	4,899.21
WHIT0001	Payment	12/19/2025	122724	CITY OF WHITE SALMON	204.05
ZAYO0001	Payment	12/19/2025	122725	ZAYO GROUP, LLC	3,418.58
ZIPL0001	Payment	12/19/2025	122726	ZIPLY FIBER	131.72
ZZZZ0478	Payment	12/19/2025	122727	SIMONDS, DEBBIE S.	15.00
ZZZZ0479	Payment	12/19/2025	122728	WALKER, PATRICIA G	10.00
AVIS0001	Payment	12/29/2025	122729	AVISTA UTILITIES	100.46
CDWG0001	Payment	12/29/2025	122730	CDW GOVERNMENT INC	6,341.27
CENT0013	Payment	12/29/2025	122731	CENTURYLINK	2,164.55
CLAR0004	Payment	12/29/2025	122732	CLARK PUD	3,388.82
COWL0001	Payment	12/29/2025	122733	COWLITZ COUNTY PUD	785.50
DOWJ0001	Payment	12/29/2025	122734	DOW JONES & COMPANY, INC.	3,000.00
INGR0001	Payment	12/29/2025	122735	INGRAM	8,420.97
KAIS0001	Payment	12/29/2025	122736	KAISER FOUNDATION HEALTH PLAN	305,057.93
LING0003	Payment	12/29/2025	122737	LINGUAVA	136.50
LINK0001	Payment	12/29/2025	122738	LINKEDIN CORPORATION	3,427.20
NAPA0003	Payment	12/29/2025	122739	NAPA - STEVENSON	167.31
NORT0005	Payment	12/29/2025	122740	NORTHWEST NATURAL GAS COMPANY	76.05
PARK0008	Payment	12/29/2025	122741	PARKROSE HARDWARE	42.43
SKAM0001	Payment	12/29/2025	122742	SKAMANIA COUNTY PUD #1	545.22
SOHA0001	Payment	12/29/2025	122743	SOHA SIGN CO INC	38.09
STAT0003	Payment	12/29/2025	122744	STATE AUDITOR'S OFFICE	7,789.60
SWAN0001	Payment	12/29/2025	122745	SWANK MOVIE LICENSING USA	550.00
SWIN0001	Payment	12/29/2025	122746	SWINGRUBER, JURINDA	60.80
TDST0001	Payment	12/29/2025	122747	TDS TELECOM	251.41
VANC0001	Payment	12/29/2025	122748	CITY OF VANCOUVER UTILITIES	812.65
VANC0025	Payment	12/29/2025	122749	CITY OF VANCOUVER- FINANCIAL SERVICES	59.00
ZZZZ0480	Payment	12/29/2025	122750	FOX-MIDDLETON, STEVEN	25.00
ZZZZ0481	Payment	12/29/2025	122751	LUCAS, BROOKE A	10.00
				<b>Warrant Total</b>	<b>\$ 1,515,921.30</b>

**EFT's**

Vendor ID	Document Type	Document Date	Document Number	Vendor Name	Document Amount
AKER0001	Payment	12/4/2025	EFT02903	AKERS, JOSHUA	75.00
ALLE0015	Payment	12/4/2025	EFT02904	ALLEGIANCE COBRA SERVICES INC	75.00
BURN0001	Payment	12/4/2025	EFT02905	LAURA BURNETT	75.00
CBMS0007	Payment	12/4/2025	EFT02906	CBM SYSTEMS, LLC	1,961.83

CHIP0002	Payment	12/4/2025 EFT02907	CHIPMAN, BONNY	450.00
CLEA0022	Payment	12/4/2025 EFT02908	CLEAN-WORLD MAINTENANCE, INC	2,675.00
CREA0009	Payment	12/4/2025 EFT02909	CREATIVE FINANCIAL STAFFING LLC	3,193.01
DUNP0001	Payment	12/4/2025 EFT02910	DUNPHY, MIKE	55.75
FERG0001	Payment	12/4/2025 EFT02911	FERGUSON ENTERPRISES, INC #3007	205.55
FIRE0003	Payment	12/4/2025 EFT02912	FIRE SYSTEMS WEST, INC.	243.71
GALE0002	Payment	12/4/2025 EFT02913	GALE	1,868.79
GARD0003	Payment	12/4/2025 EFT02914	GARDEN DELIGHTS HERB FARM	250.00
GETP0001	Payment	12/4/2025 EFT02915	GET PROGRAM	572.32
HARR0001	Payment	12/4/2025 EFT02916	HARRYS KEY SERVICE, INC.	1,116.59
HORT0001	Payment	12/4/2025 EFT02917	HORTON, ROBERT	943.40
KOIO0001	Payment	12/4/2025 EFT02918	KOIOS LLC	8,100.00
MUNT0001	Payment	12/4/2025 EFT02919	MUNTEAN, LARISA	75.00
NAPA0001	Payment	12/4/2025 EFT02920	NAPA GENUINE PARTS (CORP)	234.39
NASH0002	Payment	12/4/2025 EFT02921	NASH, ZOE	75.00
NATI0032	Payment	12/4/2025 EFT02922	NATIONWIDE PREMIUM HOLDING	253.06
NORT0056	Payment	12/4/2025 EFT02923	NORTH PACIFIC MANAGEMENT	12,896.00
OFFI0001	Payment	12/4/2025 EFT02924	OFFICE DEPOT CARD PLAN	449.10
OVER0004	Payment	12/4/2025 EFT02925	OVERDRIVE	156,317.37
PLAT0001	Payment	12/4/2025 EFT02926	PLATT ELECTRIC SUPPLY	227.13
QUIP0001	Payment	12/4/2025 EFT02927	THE QUIPU GROUP, LLC	8,670.00
SHRE0001	Payment	12/4/2025 EFT02928	SHRED NORTHWEST, LLC	130.56
STER0004	Payment	12/4/2025 EFT02929	STERLING	557.00
STOE0001	Payment	12/4/2025 EFT02930	STOEL RIVES LLP	1,140.00
THOR0001	Payment	12/4/2025 EFT02931	THORNTON, STEFANIE	75.00
TKEL0001	Payment	12/4/2025 EFT02932	TK ELEVATOR CORPORATION	1,975.45
USAM0002	Payment	12/4/2025 EFT02933	USA MECHANICAL	1,180.48
USCE0002	Payment	12/4/2025 EFT02934	US CENTENNIAL VANCOUVER MALL LLC	10,119.48
WORN0001	Payment	12/4/2025 EFT02935	WORNATH, DANIEL L	75.00
WPEA0001	Payment	12/4/2025 EFT02936	WPEA	2,830.94
WPEA0003	Payment	12/4/2025 EFT02937	WPEA UFCW	2,053.12
WTCO0001	Payment	12/4/2025 EFT02938	WT COX SUBSCRIPTIONS	343.17
ALDE0002	Payment	12/19/2025 EFT02939	ALDER, JANET	731.09
ALLE0011	Payment	12/19/2025 EFT02940	ALLEGIANCE BENEFIT PLAN MGMT - CONTR	3,574.50
ALLE0014	Payment	12/19/2025 EFT02941	ALLEGIANCE BENEFIT PLAN MGMT - FEES	110.50
ASTO0001	Payment	12/19/2025 EFT02942	ASTOUND BUSINESS SOLUTIONS, LLC	4,878.21

BATT0001	Payment	12/19/2025 EFT02943	CITY OF BATTLE GROUND	483.01
BUEH0001	Payment	12/19/2025 EFT02944	BUEHNER, KRISTEN	0.70
CANO0002	Payment	12/19/2025 EFT02945	CANOPY WELLBEING	546.00
CBMS0007	Payment	12/19/2025 EFT02946	CBM SYSTEMS, LLC	6,163.56
CHIP0002	Payment	12/19/2025 EFT02947	CHIPMAN, BONNY	300.00
CLEA0022	Payment	12/19/2025 EFT02948	CLEAN-WORLD MAINTENANCE, INC	56,075.79
COFF0003	Payment	12/19/2025 EFT02949	COFFMAN ENGINEERS, INC	8,000.00
COLU0024	Payment	12/19/2025 EFT02950	COLUMBIA LANGUAGE SERVICES	740.00
CREA0009	Payment	12/19/2025 EFT02951	CREATIVE FINANCIAL STAFFING LLC	5,321.68
CRUZ0003	Payment	12/19/2025 EFT02952	CRUZ, BRANDON	8.40
DARB0001	Payment	12/19/2025 EFT02953	DARBY, VERA	75.00
EBSC0001	Payment	12/19/2025 EFT02954	EBSCO INFORMATION SERVICES	105,561.00
FIRS0003	Payment	12/19/2025 EFT02955	FIRST CITIZENS BANK	16,628.50
GALE0002	Payment	12/19/2025 EFT02956	GALE	23,987.40
GETP0001	Payment	12/19/2025 EFT02957	GET PROGRAM	572.32
GISI0001	Payment	12/19/2025 EFT02958	GISI MARKETING GROUP	2,754.17
GROU0003	Payment	12/19/2025 EFT02959	GROUP 4 ARCHITECTURE, RESEARCH + PLANNING, INC	43,800.00
HACK0003	Payment	12/19/2025 EFT02960	HACKER	3,482.50
HARR0001	Payment	12/19/2025 EFT02961	HARRYS KEY SERVICE, INC.	152.97
KAND0001	Payment	12/19/2025 EFT02962	KANDLER, JAMES	188.29
KANO0001	Payment	12/19/2025 EFT02963	KANOPY LLC	11,316.00
KASK0001	Payment	12/19/2025 EFT02964	KASKI ELECTRIC LLC	4,835.35
KATH0001	Payment	12/19/2025 EFT02965	KATHLEEN L WHITNER	1,248.48
MCIN0003	Payment	12/19/2025 EFT02966	MCINTOSH, JANE	50.00
NAPA0001	Payment	12/19/2025 EFT02967	NAPA GENUINE PARTS (CORP)	34.14
NEWS0001	Payment	12/19/2025 EFT02968	NEWSBANK INC	30,729.00
OCLC0002	Payment	12/19/2025 EFT02969	OCLC INC - RSC SHRG/MTDT/CTLG	15.26
OFFI0001	Payment	12/19/2025 EFT02970	OFFICE DEPOT CARD PLAN	1,301.93
OVER0004	Payment	12/19/2025 EFT02971	OVERDRIVE	199,386.50
PEOP0001	Payment	12/19/2025 EFT02972	PEOPLESPLACE	23,388.71
PUBL0008	Payment	12/19/2025 EFT02973	PUBLIC PROCUREMENT PARTNERS OF WA	2,100.00
QUIP0001	Payment	12/19/2025 EFT02974	THE QUIPU GROUP, LLC	8,845.00
SEID0001	Payment	12/19/2025 EFT02975	SEID, NIKKI	75.00
SHRE0001	Payment	12/19/2025 EFT02976	SHRED NORTHWEST, LLC	130.56
SQBO0001	Payment	12/19/2025 EFT02977	SQBOX SOLUTIONS LTD	6,200.00
STOE0001	Payment	12/19/2025 EFT02978	STOEL RIVES LLP	21,431.86

TDJC0001	Payment	12/19/2025 EFT02979	TERESA D. JOHNSON CPA, INC.	578.60
THOM0015	Payment	12/19/2025 EFT02980	THOMSON REUTERS-WEST PUBLISHING CORP	610.37
USAM0002	Payment	12/19/2025 EFT02981	USA MECHANICAL	1,947.52
WEXB0001	Payment	12/19/2025 EFT02982	WEX BANK	4,055.41
WPEA0001	Payment	12/19/2025 EFT02983	WPEA	2,923.93
BUEH0001	Payment	12/29/2025 EFT02984	BUEHNER, KRISTEN	0.70
CHIP0002	Payment	12/29/2025 EFT02985	CHIPMAN, BONNY	150.00
CREA0009	Payment	12/29/2025 EFT02986	CREATIVE FINANCIAL STAFFING LLC	2,865.52
KERW0001	Payment	12/29/2025 EFT02987	KERWIN, SUSAN	23.96
LHHR0001	Payment	12/29/2025 EFT02988	LHH RECRUITING SOLUTIONS, INC.	1,958.40
LITT0001	Payment	12/29/2025 EFT02989	LITTLE, JACLYN	28.14
NATI0032	Payment	12/29/2025 EFT02990	NATIONWIDE PREMIUM HOLDING	253.06
OFFI0001	Payment	12/29/2025 EFT02991	OFFICE DEPOT CARD PLAN	1,456.76
<b>EFT's Total</b>				<b>\$ 833,613.95</b>

#### VOIDS

Vendor ID	Document Type	Document Date	Document Number	Vendor Name	Document Amount
KAND0001	Payment	12/19/2025 EFT02962		KANDLER, JAMES	(188.29)
<b>Void Total</b>					<b>\$ (188.29)</b>



**PAYROLL**

Vendor ID	Document Type	Document Date	Document Number	Vendor Name	Document Amount
ADP0001	Payment	12/10/2025	Payroll 12/10/25	ADP - Net Payroll Wages	415,842.03
ADP0001	Payment	12/10/2025	Payroll 12/10/25	ADP - Garnishment	130.00
ADP0001	Payment	12/10/2025	Payroll 12/10/25	ADP - Federal Payroll Taxes	133,413.81
ADP0001	Payment	12/10/2025	Payroll 12/10/25	ADP - OR State Payroll Taxes	4,799.62
ADP0001	Payment	12/10/2025	Payroll 12/10/25	ADP - PFML Taxes	5,300.65
ADP0001	Payment	12/10/2025	Payroll 12/10/25	ADP - WA Cares Fund Taxes	3,221.44
ADP0001	Payment	12/10/2025	Payroll 12/10/25	ADP - OR State Transit Tax	70.43
<b>Subtotal 1st Payroll</b>					<b>562,777.98</b>
ADP0001	Payment	12/23/2025	Payroll 12/23/25	ADP - Net Payroll Wages	417,708.61
ADP0001	Payment	12/23/2025	Payroll 12/23/25	ADP - Garnishment	130.00
ADP0001	Payment	12/23/2025	Payroll 12/23/25	ADP - Federal Payroll Taxes	135,334.37
ADP0001	Payment	12/23/2025	Payroll 12/23/25	ADP - OR State Payroll Taxes	4,861.69
ADP0001	Payment	12/23/2025	Payroll 12/23/25	ADP - PFML Taxes	5,336.49
ADP0001	Payment	12/23/2025	Payroll 12/23/25	ADP - WA Cares Fund Taxes	3,244.37
ADP0001	Payment	12/23/2025	Payroll 12/23/25	ADP - OR State Transit Tax	71.45
<b>Subtotal 2nd Payroll</b>					<b>566,686.98</b>
<b>Payroll Total</b>					<b>\$ 1,129,464.96</b>

**OTHER ACH'S**

Vendor ID	Document Type	Document Date	Document Number	Vendor Name	Document Amount
ADP0001	Payment	12/22/2025	708314308	ADP	6,876.64
CLAR0026	Payment	12/5/2025	032743-000 1126	CLARK REG WASTEWTR	58.79
CLAR0026	Payment	12/5/2025	019695-000 1126	CLARK REG WASTEWTR	46.50
KAIS0005	Payment	11/26/2025	HSA FEE 112625	KAISER HSA	52.00
KAIS0005	Payment	12/29/2025	KAISER HAS 123125	KAISER HSA	15,305.21
VISA0002	Payment	12/2/2025	113025 VISA	FNBO Visa	39,699.63
VISA0002	Payment	12/26/2025	123025 VISA	FNBO Visa	43,901.62
WASH0007	Payment	12/18/2025	SALES USE TAX 113025	WASHINGTON DEPT OF REVENUE	1,014.37
WASH0013	Payment	12/23/2025	4518 122325	WASH DEPT OF RETIREMENT SYSTEM	66,255.98
WASH0013	Payment	12/23/2025	899S39 122325	WASH DEPT OF RETIREMENT SYSTEM	4,662.57
WASH0013	Payment	12/10/2025	4518 121025	WASH DEPT OF RETIREMENT SYSTEM	63,859.31
WASH0013	Payment	12/10/2025	899S39 121025	WASH DEPT OF RETIREMENT SYSTEM	4,626.28
ENDI0001	Payment	12/1/2025	120125	ENDICIA	9,500.00
<b>Other ACH's</b>					<b>\$ 255,858.90</b>
<b>Overall Total</b>					<b>\$ 3,734,670.82</b>

**Fort Vancouver Regional Library District**  
Statement of Cash  
For the Month Ending November 30, 2025 (With year-to-date totals)

December 31, 2024 Ending Cash Balance	18,243,653
Year-to-date Revenue Received	30,947,521
Year-to-date Expenditures	(27,358,118)
Adjustment for accrued expenditures	(12,006)
<b>Cash Balance November 30, 2025</b>	<b><u>\$ 21,821,050</u></b>

	Cash Balance as of January 1, 2025	Net Operational Activity November, 2025	Year-to-Date Totals thru November, 2025	Cash Balance as of November 30, 2025
Operational Reserve (Unassigned)	<b><u>\$ 9,048,601</u></b>	<u>(878,241)</u>	<u>3,577,397</u>	<b><u>\$ 12,961,472</u></b>
	Capital Reserves as of November,	November, 2025 Expenditures	Year-to-Date Totals thru November, 2025	Capital Reserves as of November 30, 2025
Obj 1 - Capital repairs and maintenance	\$ 1,784,052	\$ -	\$ -	\$ 1,784,052
Obj 2 - Replacement Vehicles	500,000	-	75,850	424,150
Obj 3 - Capital Projects				-
Washougal	5,000,000	-	-	5,000,000
Woodland	400,000	-	-	400,000
Branch Refresh Projects	1,211,000	-	-	1,211,000
Obj 4 - Technology Replacements & Upgrades	<u>300,000</u>		<u>259,624</u>	<u>40,376</u>
<b>Cash Reserve Fund Expense Total</b>	<b><u>\$ 9,195,052</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 335,474</u></b>	<b><u>\$ 8,859,578</u></b>
	Beginning January 1, 2025			Ending November 30, 2025
<b>Overall Cash Balance</b>	<b><u>\$ 18,243,653</u></b>			<b><u>\$ 21,821,050</u></b>

Cash Target: > 60 to 90 days of annual budget

60 Days = \$5,881,494

90 Days = \$8,822,241

# Fort Vancouver Regional Library District

Statement Of Revenue - Calendar Year 2025  
For the Month Ending November 30, 2025 (With year-to-date totals)

	2025 Budget - Amended 11-2025	November, 2025 Revenues	Year-to-Date Totals thru November, 2025	Year - to - Date Annual Budget Percent
<b>Property Taxes</b>				
Property Taxes - Clark	26,660,340	1,110,431	26,407,628	99%
Property Taxes - Skamania	797,195	215,325	738,657	93%
Property Taxes - Klickitat	1,513,678	392,041	1,406,910	93%
Property Taxes - Cowlitz	338,389	113,773	328,541	97%
<b>Total Property Taxes</b>	<b>29,309,602</b>	<b>1,831,570</b>	<b>28,881,736</b>	<b>99%</b>
<b>Other Taxes, Grants &amp; Contracts</b>				
Other Taxes	355,000	81,983	427,364	120%
Federal Grants	-	-	1,362	100%
ESD 112	9,392	-	9,392	100%
Yale Valley Library Dist	150,000	75,000	150,000	100%
Yale Valley Library Dist Capital Reimb.	70,000	50,139	56,651	81%
<b>Total Intergovernmental, Grants &amp; Contracts</b>	<b>584,392</b>	<b>207,122</b>	<b>644,770</b>	<b>110%</b>
<b>Charges for Services</b>				
Equipment Use Fees	50,000	3,716	52,204	104%
Non-Resident Borrower Fee	18,000	2,068	20,213	112%
Lost / Damaged Material Fee	40,000	2,848	39,425	99%
<b>Total Charges for Services</b>	<b>108,000</b>	<b>8,631</b>	<b>111,841</b>	<b>104%</b>
<b>Miscellaneous</b>				
Investment Interest	685,000	77,254	708,471	103%
Rental Income	2,500	97	2,589	104%
Gifts/Contributions	-	102	2,561	100%
Library Friends Groups' Reimbursements	23,000	4,100	44,752	195%
Woodland Friends Reimbursements - Project	15,000	21,713	125,761	838%
Library Foundation Reimbursements	75,450	2,107	82,193	109%
Miscellaneous	157,500	7,704	225,755	143%
Other Miscellaneous - E-Rate	107,294	-	107,294	100%
Sale of Assets	7,500	4,741	9,797	131%
<b>Total Miscellaneous</b>	<b>1,073,244</b>	<b>117,817</b>	<b>1,309,174</b>	<b>122.0%</b>
<b>Total Operating Revenue</b>	<b>\$ 31,075,238</b>	<b>2,165,140</b>	<b>30,947,521</b>	<b>100%</b>
Use of Reserves to Balance Operating Budget	1,007,360	-	-	0%
Use of Reserves to Balance Capital Budget	1,331,000	-	-	0%
<b>Use of Cash Reserves</b>	<b>\$ 2,338,360</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Total Revenues and Use of Cash Reserves</b>	<b>\$ 33,413,598</b>	<b>\$ 2,165,140</b>	<b>\$ 30,947,521</b>	<b>93%</b>

Jan.-Dec. 2025 Fiscal Year

November is the 11th month of the fiscal year. Year-to-date budget percentages should be at 92%, representing 11/12 months.

# Fort Vancouver Regional Library District

Statement of Expenses - Calendar Year 2025  
For the Month Ending November 30, 2025 (With year-to-date totals)

	2025 Budget - Amended 11-2025	November, 2025 Expenditures	Year-to-Date Totals thru November, 2025	Year to Date Annual Budget Percentage
<b>Operating Expenditures:</b>				
<b>Personnel</b>				
Wages	\$ 14,836,054	\$ 1,199,005	\$ 12,770,189	86%
Benefit - Medical	3,293,953	230,044	2,518,326	76%
Benefit - Dental	300,186	22,329	243,700	81%
Benefit - Life, LTD, AD&D	162,775	11,745	144,470	89%
Benefit - PERS	1,152,277	65,423	946,331	82%
Benefit - FICA	1,134,958	89,262	958,977	84%
Benefit - L & I - Workers Compensation	105,810	6,944	72,724	69%
Benefit - PFML	38,798	3,107	33,818	87%
Unemployment Expense	5,000	-	2,692	54%
<b>Personnel Subtotal:</b>	<b>21,029,812</b>	<b>1,627,858</b>	<b>17,691,226</b>	<b>84%</b>
<b>Supplies</b>				
Supplies	330,500	31,327	309,394	94%
Small Equipment (FF&E)	150,000	2,861	53,477	36%
Technology	745,000	19,765	649,509	87%
Professional Collection / Tech	293,000	31,631	230,592	79%
<b>Supplies &amp; Small Equipmt/Tech Subtotal:</b>	<b>1,518,500</b>	<b>85,585</b>	<b>1,242,971</b>	<b>82%</b>
<b>Library Books / Materials</b>				
Library Books & Materials	1,468,000	313,139	1,441,624	98%
Electronic Resources	2,352,000	305,146	1,973,184	84%
<b>Library Materials Subtotal:</b>	<b>3,820,000</b>	<b>618,285</b>	<b>3,414,809</b>	<b>89%</b>
<b>Other Services / Charges</b>				
Professional Services	2,133,734	129,936	1,682,498	79%
Communications	432,400	23,910	377,358	87%
Training / Travel	103,500	7,168	66,976	65%
Advertising	35,000	2,880	30,707	88%
Rentals / Leases	606,903	48,333	507,958	84%
Insurance	301,000	-	266,638	89%
Utilities	496,100	39,443	414,009	83%
FAC Repairs & Maintenance	638,500	51,372	437,429	69%
IT Maintenance and Licensing	687,900	21,712	366,439	53%
Misc / Dues / Printing / Other	148,450	9,072	131,444	89%
Intergovernmental Services	60,800	80	53,554	88%
<b>Other Charges &amp; Services Subtotal:</b>	<b>5,644,287</b>	<b>333,905</b>	<b>4,335,010</b>	<b>77%</b>
<b>Total Operating Expenditures:</b>	<b>32,012,598</b>	<b>2,665,633</b>	<b>26,684,016</b>	<b>83%</b>
<b>Capital Outlay:</b>				
Buildings / Non-Owned	74,000	-	-	0%
Buildings / Owned	607,000	31,073	190,296	31%
Woodland	400,000	320,050	320,050	80%
Woodland (Other Reimbursements)	-	14,618	31,255	100%
Yale	70,000	-	56,651	81%
Machinery & Equipment	250,000	-	75,850	30%
<b>Capital Outlay Subtotal:</b>	<b>1,401,000</b>	<b>365,741</b>	<b>674,102</b>	<b>48%</b>
<b>Grand Total All Expenditures:</b>	<b>\$ 33,413,598</b>	<b>\$ 3,031,374</b>	<b>\$ 27,358,118</b>	<b>82%</b>

Jan.-Dec. 2025 Fiscal Year

November is the 11th month of the fiscal year. Year-to-date budget percentages should be at 92%, representing 11/12 months.



## Organizational Report: Highlights from December 2025

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Board of Trustees Meeting  
January 26, 2026

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## Battle Ground Community Library

- Staff visited 69 students and teachers at five area preschools in December. One visit was specifically for ESL parents. Staff brought card applications, free books, and a craft.
- Baby Storytime brought in 67 participants in December. A core group of regular attendees have developed relationships.
- Play to Learn remains a popular activity for families looking to get out of the house but protected from the winter weather. The most popular toys are the ball maze, tools, and animals. This program had 77 participants in December across five dates.
- Staff led two sourdough starter programs with a total of 33 participants. These programs generated lots of enthusiasm and positive feedback. Participants even returned after the event to let staff know that their sourdough starters were off to a great start and they were already splitting their starters to give away as gifts.
- Staff hosted a presentation about property tax exemptions for seniors and persons with disabilities. The County Assessor and Deputy spoke with the 11 attendees. Participants shared their appreciation for the opportunity to speak with these individuals in person.
- Ever-popular MAK Leatherworking returned for two well-attended sessions with a total of 28 participants. Patrons made bookmarks and ornaments.
- Staff led Introduction to 3D Design and 3D Printer Certification workshops, certifying 26 new 3D printer users. One father was certified along with three of his children who have already returned to create their first projects on the library's printer.
- A senior couple visited the library hoping to retrieve information from a floppy disk. The patrons were unsure what information was stored on the disk. Using library equipment, staff were able to help the patrons access the single file on



*Sourdough starter program*

the disk, which turned out to be a picture of the husband holding a 52-pound salmon he had caught years ago. The patrons were extremely happy and enjoyed reminiscing about the fishing experience. Staff helped them email the image to themselves for future preservation and printed out a paper copy.



*MAK Leatherworking (top and left), 3D Design and 3D Printer Certification workshop (right)*

## Cascade Park Community Library

- The library's monthly visit to Brookdale Senior Living was festive and interactive. Residents stopped by the table to browse Read, Return, Repeat books. The Branch Manager assisted two residents with eBooks, the Libby app, and spoke to several other residents about placing holds and using the new website.
- Wreath Making was successful again this year with about 50 patrons in attendance. Support in setting up the room and bringing in greenery was provided by Friends volunteers, several of whom also attended the program. Repeat attendees included a group of local friends who had stumbled upon the program last year and attended when we had some extra supplies. They signed up early this year and were very appreciative to see the library offered this program again.
- The Kids Craft Fair and the Harp Circle were two events that drew patrons in and created positive feedback. Parents and shoppers both commented on how great the Kids Craft Fair was. One dad shared that he took his daughter to the Portland Night Market and didn't do well. She was intimidated that all the vendors were adults. He appreciated the event had kid vendors and said his daughter did much better, was more outgoing and felt more confident with her items for sale.
- The Harp Circle played in the lobby on Friday the 19<sup>th</sup> and patrons stopped to listen, sit for a while or have a cookie. As Toddler Storytime let out, lots of parents and kids took time to listen before leaving the library. It was wonderful to see so much engagement from a wide range of ages.



*Wreath making*



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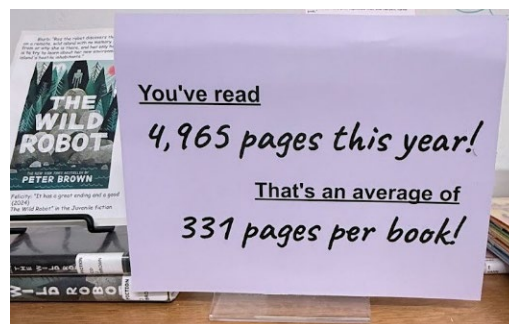


## Goldendale Community Library

- Teen Hangout brought in creators who love their pop culture! One teen painted a character from Roblox on a bag, others brought their own canvases to follow a Tik Tok trend.
- The last 3D printing class of the year resulted in a great comment card praising the staff presentation and teaching about Cura and the printer.
- The first annual Noon Year's Eve party brought a number of patrons giving great compliments to staff at the circulation desk after the event.
- The annual Winter Open House was a fun celebration of Winter and the Friends of the Goldendale Library, with cake and macrame gnomes!
- The Centerville 5th/6th grade class requested a box of books on space, and one of the bookmobile drivers reminded the teacher about the eResource PowerKnowledge.
- There was also an end of year display giving shout outs to teens who had recommended books they had read.
- NW Natural had created DIY home weatherization kits that they gave out to various organizations in the Gorge.



*Teen Hangout Creations*



*Teen Shout Outs*



*The Klickitat Book Mobile*

## La Center Community Library

- Staff and Friends of the La Center Library attended the town Tree Lighting Festival this month. This free community event featured a 5K run, vendors, coloring contest, music, live nativity, and fireworks this year! Library staff & Friends were there to promote literacy by giving away a free book to all children. The La Center Friends of the Library also sponsored the City's Holiday Coloring Contest by providing the prizes this year. Winners were announced during the festival. The weather was great and helped towards the record-breaking attendance of approximately 3000 attendees.
- The library's annual gingerbread program was very successful with families of all ages coming to decorate a gingerbread house with candies. There were around 89 folks who joined.
- A wool felted gnome workshop for adults was so popular there were 45 people on the waitlist for the program. Thanks to the diligence of staff 11 of those waitlisted were able to get into the program. Folks had a lot of fun and there were some great gnomes created!
- During the school Winter break period, library staff cleaned out the craft closet and put supplies and projects out for families to enjoy during the two-day Crafternoon event. One family let staff know that they were so happy to have something to all do as a family that was local.



*The Friends at the Tree Lighting Festival (left), Wool Gnome Workshop (right)*



## Ridgefield Community Library

- Hometown, Ridgefield's big celebration of the winter holidays, took place December 6<sup>th</sup>. The library contributed to the festivities with cookies, crafts and hot cider provided by the Friends. Library staff kept up with the crowd of 1,300 that came through the doors.
- The Ridgefield Community Gleaners Association accepted entries for their Gingerbread House Festival at the library and these were on display for the public to vote for their favorites.
- Happy patrons made holiday wreaths in December. Supplies and greenery left-over were put outside next to the Mill Street doors and the community was invited to stop by and take what they needed to make a wreath at home.
- A Senior Library Assistant read to kindergarten students at Union Ridge Elementary in December on December 10<sup>th</sup>. One of the students and his family stopped into the library that evening and his mother said that her son came home to tell her that a real librarian from the public library came to read to his class. She said her son asked to go to "the real library."
- At Build It! 47 participants used salt dough to make holiday decorations.
- With school being out, Read to a Dog was full on December 23<sup>rd</sup>.



*Build it! (left), wreath making (right)*

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## Stevenson & North Bonneville Community Library

- Staff started a new monthly outreach to Stevenson High School and Middle School which were recently combined into the same building this year. It was a packed 30 min visit during their single shared lunch period. Staff spoke with over 50 students promoting the library's Teen Hangout activities at the library, while asking for ideas of what they would like to see at the library.
- Staff participated in the Starlight Parade in Stevenson as part of the community wide Christmas in the Gorge celebration. Unfortunately, the bookmobile was out of service, but staff packed all the lights from the bookmobile onto the tiny Scion hatchback. It was hard to miss, even in the downpour of rain that evening, and people still turned out in the hundreds for the parade.
- The perennial favorite of our Winter Craft series, the Wreath Workshop, had about 120 patrons participate on Saturday, December 6<sup>th</sup>. With plenty of staff on hand, and a couple of teen volunteers, it ran smoothly for all. It was followed by the more subdued decorations workshop with 40 participants on December 20<sup>th</sup>.

## Three Creeks Community Library

- Three Creeks hosted a Winter Festival with 285 people in attendance. The morning began with seasonal music provided by local high school and middle school choirs and orchestras. Many patrons commented on the beautiful music and thanked staff for providing the program. An additional 157 people came to make gingerbread houses that afternoon. Many patrons look forward to this annual event. This year we saw more adults without children come to the gingerbread building activity than in previous years.



*Gingerbread house making*

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## Three Creeks Community Library

- The Skyview Robotics Stormbot team hosted two tween STEM workshops during winter break. They demonstrated their robot from last year and then led participants through a challenge which required design, testing, and troubleshooting to solve.
- This month participants in Homeschool Hangout studied trees. They were able to count the rings on discs that were sliced from a tree branch, identify the parts of the tree, and paint their wooden disc. They also were able to express their creativity with a wintry forest scene. They challenged themselves with word searches, crossword puzzles, and a jeopardy-style trivia game. The two favorite stations were a tree vocab Bingo game and the plant vocab digital game from FVRL's PowerKnowledge: Life Science database.
- Staff did an outreach visit to Highgate Living Center to highlight the library resources. One resident complained, "This is all well and good but we can't get to the library!" The staff member eagerly shared that was the purpose of the visit. Staff signed members up for library cards, renewed expired cards, helped residents fill out books by mail applications, and loaded devices with the apps that had been previously highlighted including Libby, Hoopla, Kanopy, and Freegal. Residents were able to feel connected with the library and participate in the library resources even though they were unable to visit the library.
- Participants in Noon Year's Eve made shaker noise makers and party masks, and danced to music amid a whirlwind of bubbles. There was a countdown to the "noon year" complete with a balloon drop. Parents were pleased that this program was offered. One parent shared that they usually go all out with family out-of-town but this year they were staying home and didn't plan for much. Once they heard about this, they were excited to make this their New Year celebration for their two little children.



*Noon Year's Eve*



## Vancouver Community Library

- Staff connected with over 100 people attending “Science Night” at McLoughlin Middle School. The outreach included information about library resources and included STEM activities.
- In December the Vancouver Community Library conducted four outreach trips to early learning sites, bringing valuable early literacy skills building to 147 students and teachers. Other outreach in December included teen engagement and assisted living facilities.
- Youth services staff hosted 72 attendees at the Winter Craft Session of Kids and Tweens Create program. The program is routinely visited by the Creative Director for the library’s eResource “Creative Bug” who participated alongside their family. Of the event they offered “We really appreciate all of the art programming at FVRL...especially the kid’s events.”



*Kids and Tweens Create*

- The Build It! Program continues to be popular, with 51 participants in December.
- Board Game Social club brought in 31 attendees in December.
- The Vancouver Community Library has begun hosting Sensory Storytime twice a month. Participating families are reporting that they are excited to make these events part of their routine.

## Vancouver Mall Library

- December continued the trend of being Vancouver Mall Library's busiest month, with an average of over 20 more patrons per day than any other month.
- Vancouver Mall Library hosted a book-making program where participants unleashed their creativity, crafting beautiful books and booklets. Many chose to create these treasures as heartfelt gifts for others. One of the participant's excitement was palpable as they eagerly anticipated filling their new books. They were bursting with "too many ideas" to express.



*Book making program*

## Washougal Community Library

- The Annual Wreath Making Workshop was a huge hit at Washougal with over 30 participants. There were a few last-minute cancellations but those spots were serendipitously filled by a 9-year-old's birthday party. The mother of the child had 6 girls with her and was driving around wondering what to do with them and stopped by the library. They had a great time making wreaths.
- Another wreath making participant shared how her neighbor signed her up for the workshop and she asked how much she owed her neighbor for the workshop and was pleasantly surprised that it was free!



*Wreath making (left) and the Friends at the Washougal Holiday Parade (right)*

- The Friends of Washougal Library Friends decorated a float and marched in Washougal's annual holiday parade. Hundreds of people came out in the rain to see the parade. Lots of kids and families excitedly waved and yelled "we love the library" as staff and the Friends of the Library float drove past. Friends of the Library handed out books along the parade route to kids and families.



## White Salmon Valley Community Library

- The Sprint/Baker Gallery looked very festive for the month of December. Local quilting artists brought in over 30 quilts, large and small, to hang in preparation for the Winter Celebration. The quilts were a colorful addition to the space and many people commented on how wonderful they looked.
- Every year, the town of White Salmon kicks off the holiday season on the first Saturday of December. There is a parade, a tree and menorah lighting ceremony, and all of the restaurants and businesses have lights and decorations. The White Salmon library has always been at the hub of the celebration. The Friends put together treats, music, crafts, and the famous Wassail Punch. 750 people walked through the library's doors and a fabulous time was had by all!
- The library had great attendance at both of December's holiday craft events. Attendees were able to create their own holiday centerpieces using fresh evergreen and holly branches, in addition to other colorful decorations. Patrons used gumdrops, candy canes, M & Ms, and frosting to build and decorate their gingerbread houses.
- Noon Year's Eve is one of the most popular events at the library. Kids made party hats while they waited for the balloon drop at noon. The kids had a wild dance party and the theme from Blue's Clues proved to be their favorite tune.



*Holiday quilts (left) White Salmon holiday celebration at the library (right)*

## Woodland Community Library

- The Spanish Conversation Circle started in December and is creating quite a buzz around town; about 15 people attended each week.
- The Read to a Dog program has restarted and Stella, the new therapy dog, is already a huge hit!
- The Gingerbread House program was a huge success with over 60 people attending.
- About a dozen community members gathered for spooky readings at the Victorian Ghost Story Open Mic program; hot beverages were provided by the Woodland Friends group.
- The harpist duo Celtic Muse performed at the library's annual Open House.
- Library staff connected with over 60 families at the first annual Woodland Grinchmas Celebration.
- After four months, the Humane Society Mobile Vet Van has proved to be an in-demand service with community members filling up the library's parking lot before 8 am.
- The library presented at the monthly Parent Teacher Student Association meeting highlighting library programs and services to over 20 parents and caregivers.



*Stella at Read to Dog (left), Celtic Muse (center), gingerbread house (right)*



## Yacolt Express Library

- The Yacolt Library Express continues to thrive as a busy, welcoming space that is highly valued by the community. The Yacolt Kids Create program, held on Wednesdays and Fridays, remains a community favorite. This month, the program featured Gingerbread Creations and welcomed over 170 participants. This year, Stellar Luxe, a local business, graciously hosted the program in their community space known as The Hub. Their support made it possible to accommodate the large number of participants.
- The assistant public services director spoke with a Yacolt patron who went out of her way to share how impressed she is with the Yacolt Library. She has a client who frequently uses the library in the evenings and noted that staff are consistently kind, welcoming, and supportive. She was genuinely moved by how vibrant and busy the library is, noting that seeing it so well used truly warms her heart. She described the library as a beautiful reflection of the community and said it leaves her feeling happy, grateful, and deeply appreciative.



*Kids Create at Yacolt – Gingerbread Creations*

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## Yale Valley Community Library

- Yale Elementary students traveled to the Yale Valley Community Library for their monthly visit. This month, 55 students in grades K–4 learned how to use the catalog to search for books and place holds.
- The annual Gingerbread Creations was a great success. Several families visited the library for festive fun and many more took home a grab and go kit.
- The inaugural Fiber Arts Social Circle was this month and was well attended. Several comments heard by library staff was that it was a welcoming place to socialize with neighbors and a fun place to show off the crafts they were making.



## Operations Center

- The Communications and Marketing Division (CMD) assists our communities with connecting to all that the library offers. The January 2026 News & Events newsletter, sent out on Dec. 31, achieved a 54.2% open rate and 2.2% click rate, maintaining strong engagement across seasonal and community content. Top-performing features included the Library of Things promotion, a link to our digital magazines & newspapers, and events focused on aging & disabilities.
- Volunteer Services' Caring Cards is a volunteer-led outreach program in which volunteers donate their time and materials to create and deliver handmade cards for community members experiencing isolation. Cards, signed from their "library friend," are distributed to partner facilities such as senior care communities, shelters, Meals on Wheels recipients, and the Veterans Home.

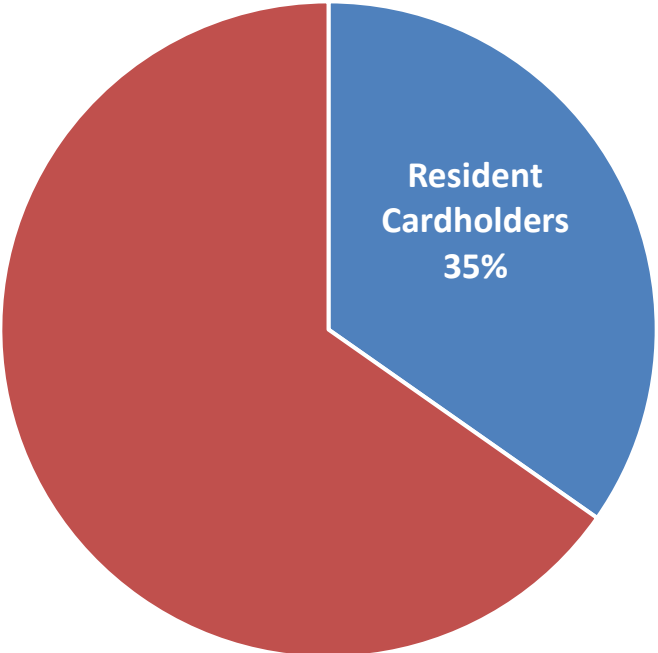
Deliveries include library News & Events and service information, supporting awareness of library resources among residents and staff and creating opportunities for partnerships with participating organizations. A volunteer shared that a facility receptionist was enthusiastic about learning to use the library's app after reviewing materials included with a Caring Cards delivery, highlighting how the program helps introduce library resources to new users. One of the most meaningful Caring Cards moments shared by staff this year came from a delivery to a partner shelter, where baseball-themed cards sparked positive conversations among residents about favorite teams, players, and shared memories. Staff later shared that one resident valued his card enough that it was referenced during his memorial service following his passing. The Caring Cards program demonstrates how small, personal outreach efforts can create meaningful connections while extending the library's presence in the community.



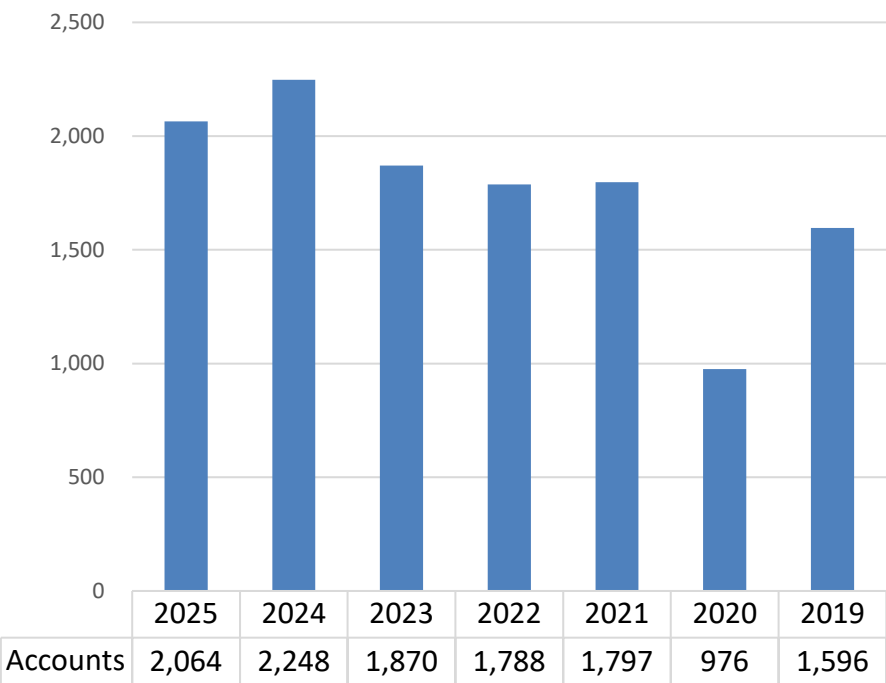
December 2025 – Cardholders, Programs, and Technology Use

Population Served - 558,143

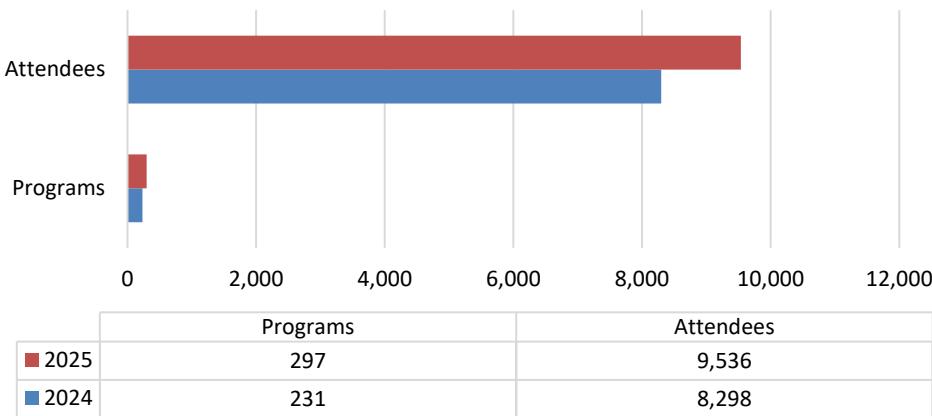
Washington State Office of Financial Management (4/1/2025)



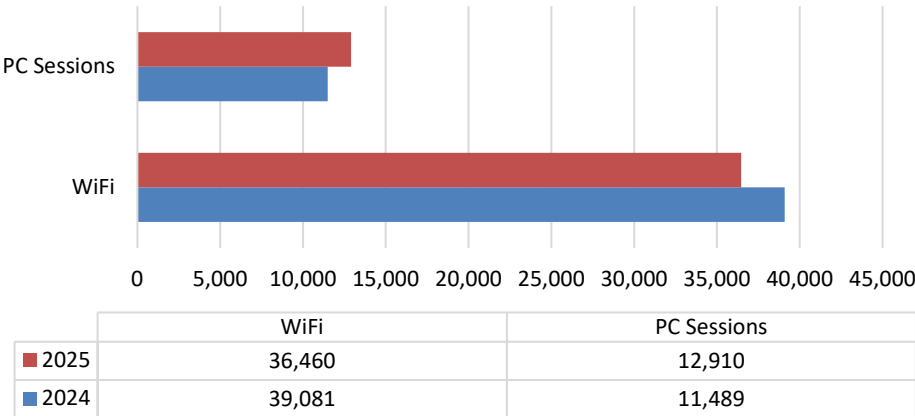
New Accounts Added in December



Programs

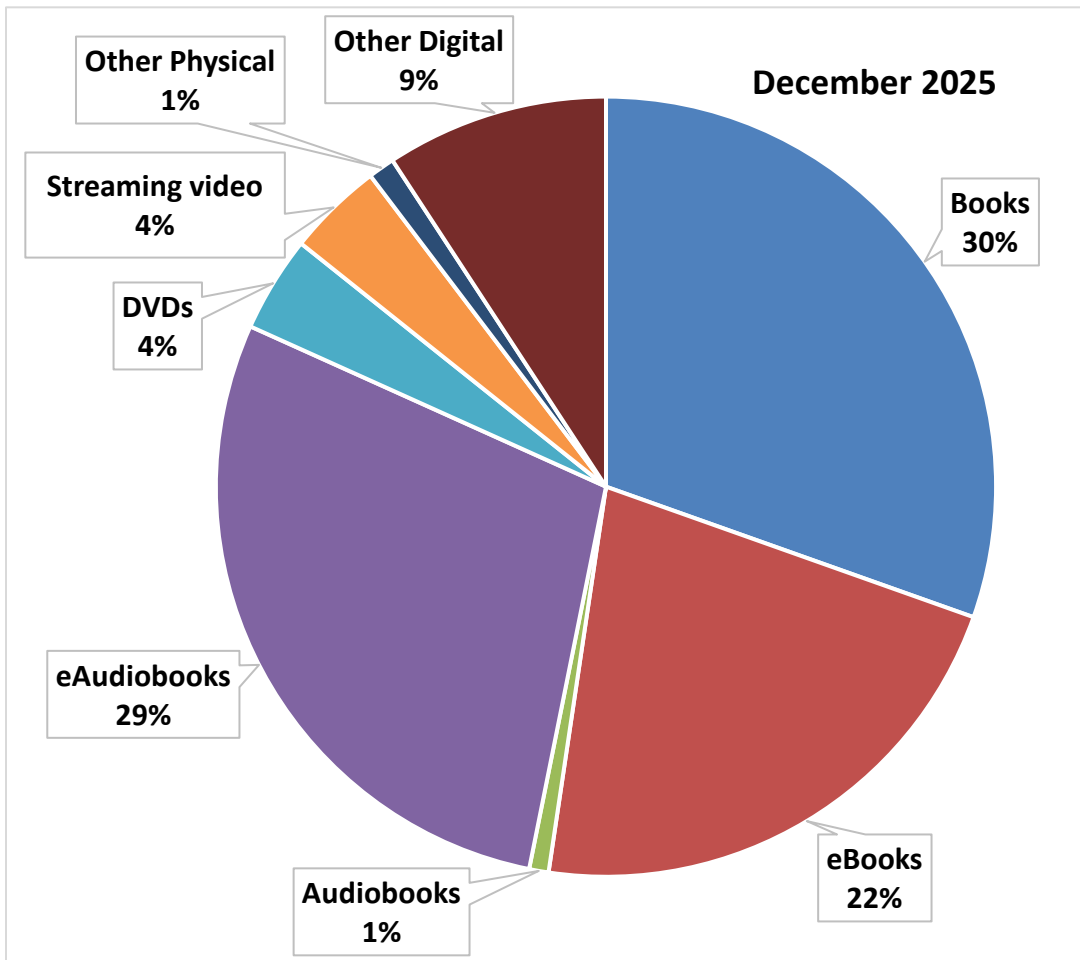


Computer and WiFi Use

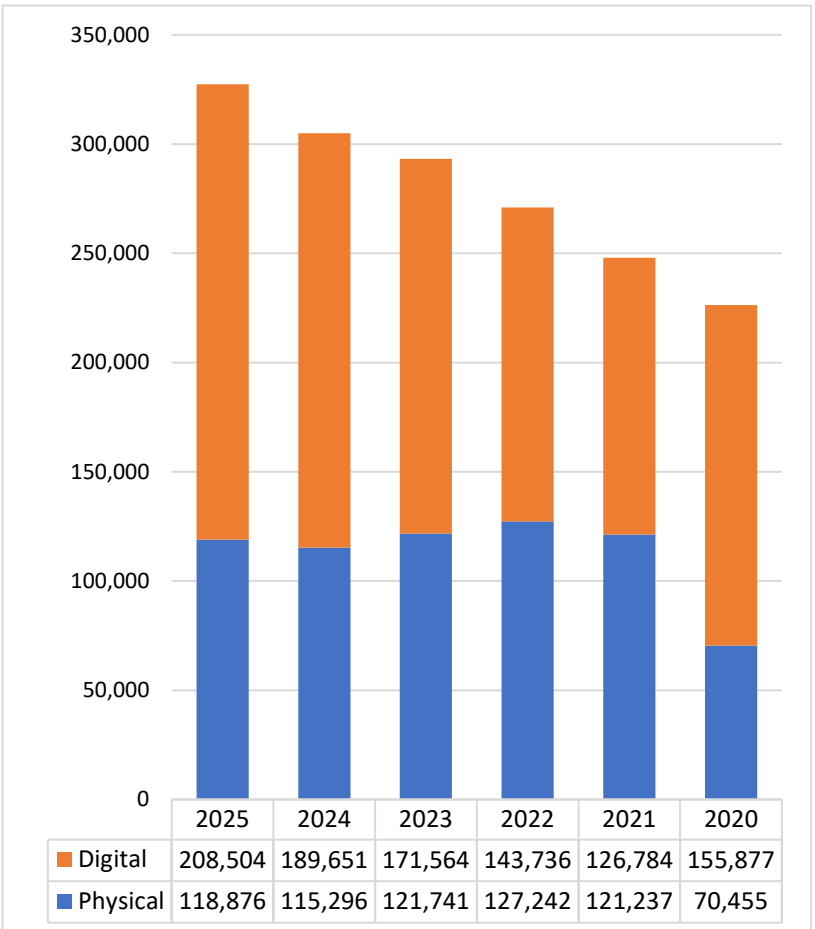


## Collection Use – December 2025 - Checkouts by Item Format

Categories	2025	2024	2023	2022	2021	2020
Books	99,625	96,935	101,594	105,183	98,741	58,309
eBooks	71,775	68,283	64,541	57,633	51,416	64,709
Audiobooks	2,632	2,618	3,123	3,522	3,199	2,003
eAudiobooks	93,561	79,679	68,348	56,532	45,447	50,884
DVDs	13,023	12,366	13,686	14,760	15,474	8,859
Streaming video	12,979	10,521	10,322	9,453	7,704	9,729
Other Physical	3,596	3,377	3,338	3,777	3,823	1,284
Other Digital	30,189	31,168	28,353	20,118	22,217	30,555
<b>Totals</b>	<b>327,380</b>	<b>304,947</b>	<b>293,305</b>	<b>270,978</b>	<b>248,021</b>	<b>226,332</b>



## Physical & Digital Collection Checkouts 2020-2025



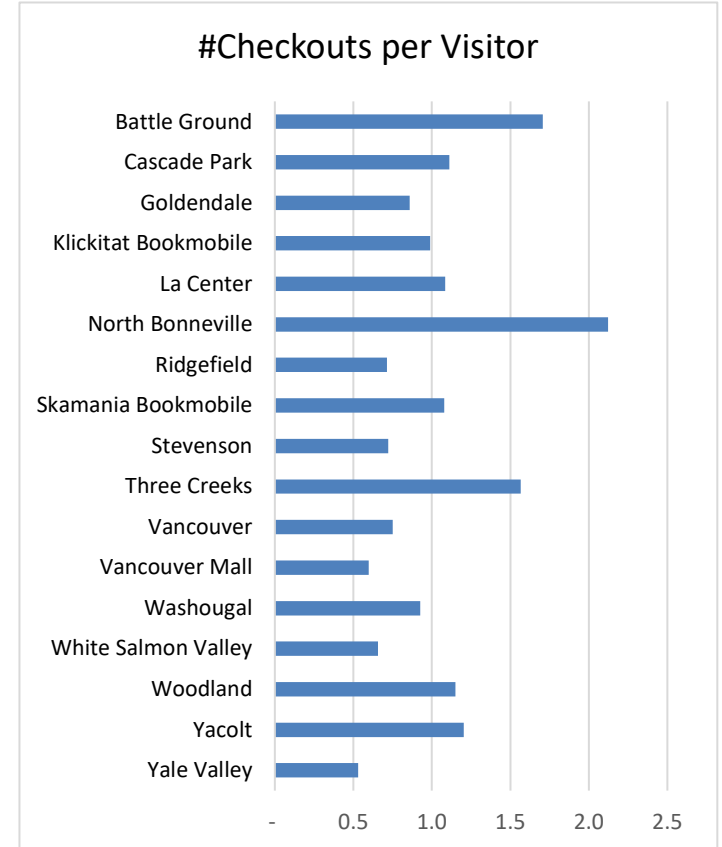
Other Physical includes magazines, games, kits, music, Chromebooks, and miscellaneous items. Does not include Interlibrary Loan checkouts.

Other Digital includes magazines and streaming music.

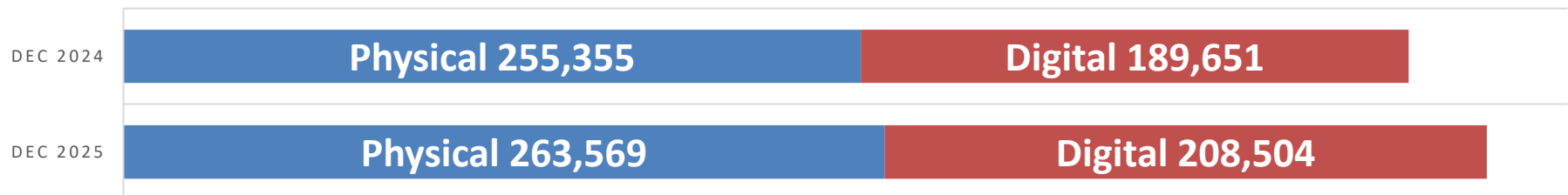


## December 2025 – Total Circulation and Visitors

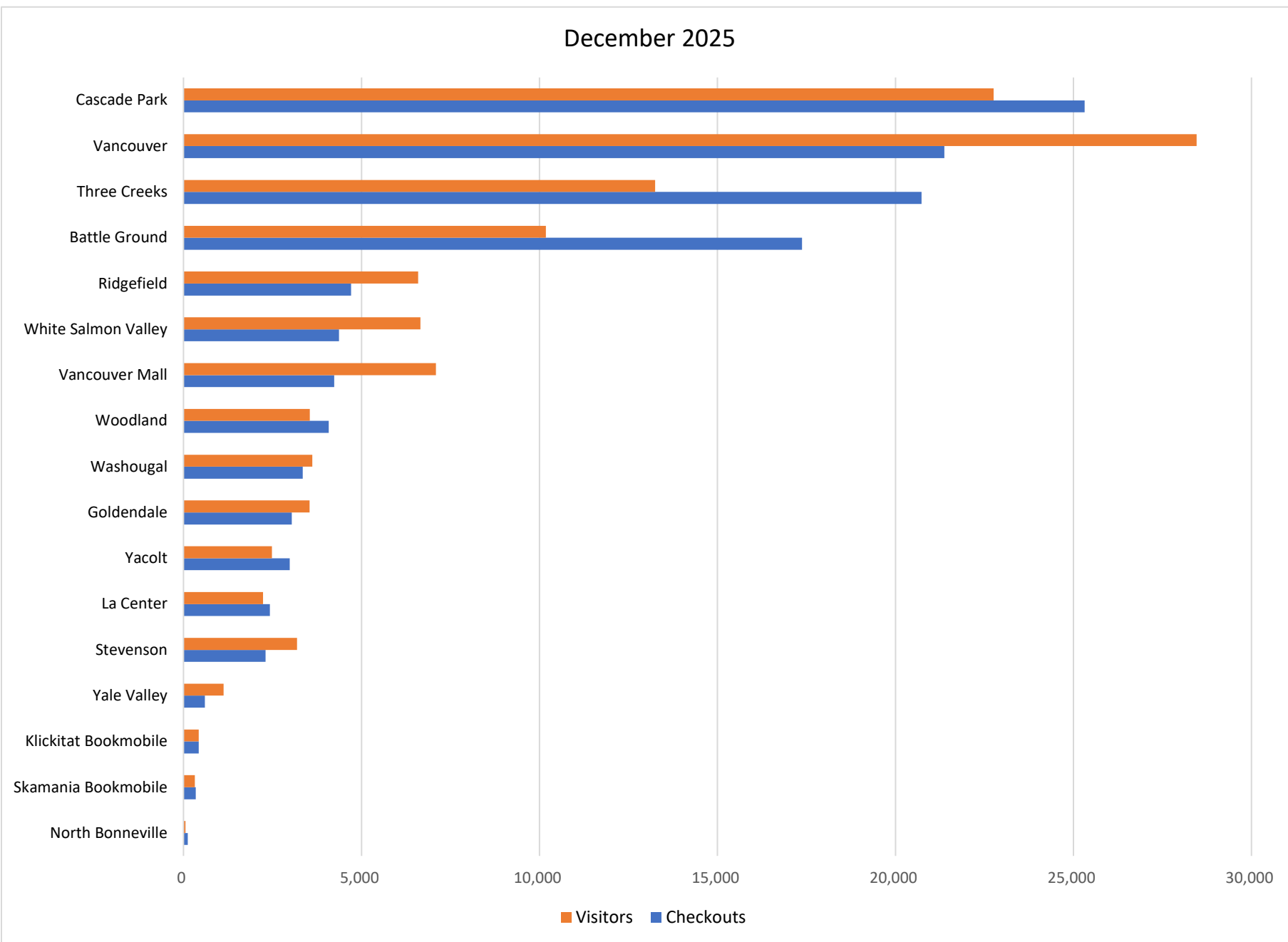
Location	December 2025		December 2024		Change	
Location	Total Circ	Visitors	Total Circ	Visitors	Total Circ	Visitors
Battle Ground	38,257	10,178	36,528	10,138	4.73%	0.39%
Cascade Park	56,931	22,759	54,198	19,841	5.04%	14.71%
Goldendale	5,367	3,543	5,237	3,374	2.48%	5.01%
Klickitat Bookmobile	755	431	782	354	-3.45%	21.75%
La Center	5,205	2,234	4,866	2,018	6.97%	10.70%
North Bonneville	378	57	279	31	35.48%	83.87%
Ridgefield	10,290	6,594	9,452	9,064	8.87%	-27.25%
Skamania Bookmobile	683	318	1,023	407	-33.24%	-21.87%
Stevenson	4,193	3,192	3,969	3,274	5.64%	-2.50%
Three Creeks	43,450	13,247	40,634	11,426	6.93%	15.94%
Vancouver	55,868	28,462	58,404	25,762	-4.34%	10.48%
Vancouver Mall	9,285	7,091	8,802	5,710	5.49%	24.19%
Washougal	6,936	3,622	6,864	3,266	1.05%	10.90%
Woodland	8,405	3,551	8,228	6,321	2.15%	-43.82%
White Salmon Valley	8,890	6,653	8,279	3,301	7.38%	101.54%
Yacolt	5,623	2,483	5,463	3,538	2.93%	-29.82%
Yale Valley	1,207	1,130	904	883	33.52%	27.97%
Green Mountain	315	No Visitors	302	No Visitors	4.30%	No Visitors
Books by Mail	1,116	No Visitors	877	No Visitors	27.25%	No Visitors
Operations Center/ILL	415	No Visitors	264	No Visitors	57.20%	No Visitors
<b>Location Total</b>	<b>263,569</b>	<b>115,545</b>	<b>255,355</b>	<b>108,708</b>	<b>3.22%</b>	<b>6.29%</b>
<b>Digital Collections</b>	<b>208,504</b>		<b>189,651</b>		<b>9.94%</b>	
<b>Grand Total</b>	<b>472,073</b>		<b>445,006</b>		<b>6.08%</b>	



## TOTAL CIRCULATION

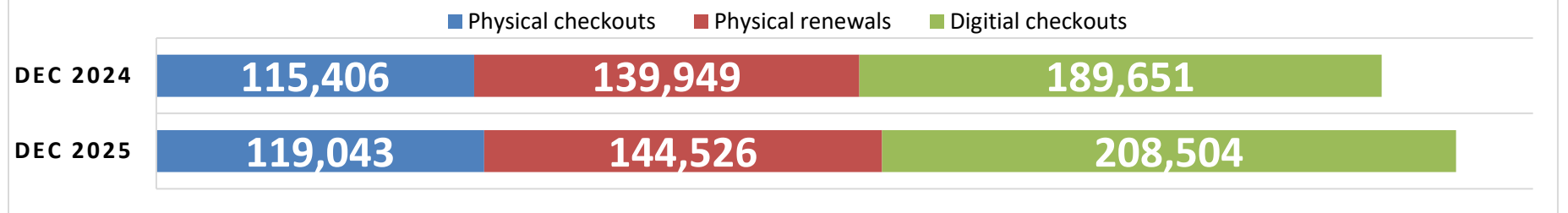


# December 2025 – Library Activity: Checkouts and Visitors by Library



## December 2025 – Total Circulation

	Dec 2025			Dec 2024			Change		
	Checkout	Renew	Total Circ	Checkout	Renew	Total Circ	Checkout	Renew	Total Circ
Battle Ground	17,378	20,879	38,257	16,573	19,955	36,528	4.9%	4.6%	4.7%
Klickitat Bookmobile	426	329	755	437	345	782	-2.5%	-4.6%	-3.5%
Skamania Bookmobile	343	340	683	546	477	1,023	-37.2%	-28.7%	-33.2%
Cascade Park	25,313	31,618	56,931	24,172	30,026	54,198	4.7%	5.3%	5.0%
Goldendale	3,042	2,325	5,367	2,669	2,568	5,237	14.0%	-9.5%	2.5%
Green Mountain	151	164	315	127	175	302	0.0%	-6.3%	4.3%
La Center	2,425	2,780	5,205	2,551	2,315	4,866	-4.9%	20.1%	7.0%
North Bonneville	121	257	378	116	163	279	4.3%	57.7%	35.5%
Ridgefield	4,708	5,582	10,290	4,345	5,107	9,452	8.4%	9.3%	8.9%
Stevenson	2,308	1,885	4,193	2,227	1,742	3,969	3.6%	8.2%	5.6%
Three Creeks	20,734	22,716	43,450	19,639	20,995	40,634	5.6%	8.2%	6.9%
Vancouver	21,371	34,497	55,868	22,203	36,201	58,404	-3.7%	-4.7%	-4.3%
Vancouver Mall	4,232	5,053	9,285	3,888	4,914	8,802	8.8%	2.8%	5.5%
Washougal	3,351	3,585	6,936	3,340	3,524	6,864	0.3%	1.7%	1.0%
Woodland	4,083	4,322	8,405	3,995	4,233	8,228	2.2%	2.1%	2.2%
White Salmon Valley	4,370	4,520	8,890	4,360	3,919	8,279	0.2%	15.3%	7.4%
Yacolt	2,988	2,635	5,623	3,005	2,458	5,463	-0.6%	7.2%	2.9%
Yale	599	608	1,207	519	385	904	15.4%	57.9%	33.5%
Books by Mail	801	315	1,116	517	360	877	54.9%	-12.5%	27.3%
Operations Center/ILL	299	116	415	177	87	264	68.9%	33.3%	57.2%
<b>Total - Physical</b>	<b>119,043</b>	<b>144,526</b>	<b>263,569</b>	<b>115,406</b>	<b>139,949</b>	<b>255,355</b>	<b>3.2%</b>	<b>3.3%</b>	<b>3.2%</b>
<b>Digital Collections</b>	<b>208,504</b>	<b>0</b>	<b>208,504</b>	<b>189,651</b>	<b>0</b>	<b>189,651</b>	<b>9.9%</b>		<b>9.9%</b>
<b>Grand Total</b>	<b>327,547</b>	<b>144,526</b>	<b>472,073</b>	<b>305,057</b>	<b>139,949</b>	<b>445,006</b>	<b>7.4%</b>	<b>3.3%</b>	<b>6.1%</b>





# Media Report – January 26, 2026

FVRLibraries set to break ground on Washougal Library next summer (The Columbian; Doug Flanagan; December 16, 2025)

<https://www.columbian.com/news/2025/dec/16/fvrlibraries-set-to-break-ground-on-washougal-library-next-summer/>

Debate over equity continues at FVRLibraries trustees' meeting (The Columbian; Brianna Murschel; December 16, 2025)

<https://www.columbian.com/news/2025/dec/16/debate-over-equity-continues-at-fvrlibraries-trustees-meeting/>

A future-ready library rooted in community (The Construction Specifier; December 16, 2025)

<https://www.constructionspecifier.com/a-future-ready-library-rooted-in-community/>

The Library in Lego (The Sentinel; Jordan Mayberry; December 17, 2025)

[https://www.goldendalesentinel.com/features/the-library-in-lego/article\\_0ce0ad9e-0eea-4670-b35f-e1c9d1d158b1.html](https://www.goldendalesentinel.com/features/the-library-in-lego/article_0ce0ad9e-0eea-4670-b35f-e1c9d1d158b1.html)

Concerns regarding recent board discussions on equity and intellectual freedom (The Reflector; Letter to the Editor; December 22, 2025)

<https://thereflector.com/stories/letter-to-the-editor-concerns-regarding-recent-board-discussions-on-equity-and-intellectual,393243?>

Letter; Defend library values now (The Columbian; Opinion; December 26, 2025)

<https://www.columbian.com/news/2025/dec/26/letter-defend-library-values-now/>

What did Clark County patrons read in 2025? (The Columbian; Sarah Wolf; December 29, 2025)

<https://www.columbian.com/news/2025/dec/29/what-did-clark-county-library-patrons-read-in-2025/>

Fort Vancouver Regional Libraries launches library of things (Vancouver Family Magazine; Staff; January 1, 2026)

<https://vancouverfamilymagazine.com/couve-scoop-january-2026/>

# Media Report – January 26, 2026

Keep the library free of censorship (The Columbian; Letters to the editor; January 9, 2026)

<https://www.columbian.com/news/2026/jan/09/letter-keep-library-free-of-censorship/>



# Foundation Update

**Happy New Year from FVRL Foundation and FVRLibraries!**



2026 is looking bright at the FVRL Foundation! We have big goals and plans to build a stronger foundation to support the growing needs of our libraries and communities.

- We have restructured our staff positions to reflect a fundraising operation and focus. We have a [new position open to candidates on our website](#) – Director of Development Operations, which closes on February 10<sup>th</sup>.
- We are working on increasing our outreach and communication efforts to demonstrate the impact of giving back to FVRLibraries—be sure to follow us on [Facebook](#) and [Instagram](#)!
- We are focusing on a successful capital campaign for Washougal to increase philanthropic commitments to the project.

Thank you for your service,

A handwritten signature in black ink that reads 'Jenny Wilkerson'.

Jenny Wilkerson  
Executive Director

## **Upcoming Events**

**Monday, January 26**

### **FVRL Trustee Meeting**

Hybrid: Vancouver Community  
Library and Zoom  
6:00pm–8:00pm

**Saturday, February 7**

### **Ridgefield Friends Used Book Sale**

Ridgefield Community Library  
9:00am–3:00pm

**Monday, February 17**

### **FVRL Trustee Meeting**

Hybrid: Cascade Park Community  
Library and Zoom  
6:00pm–8:00pm

**Saturday, February 21**

### **La Center Friends Used Media Sale**

La Center Community Library  
10:00am–2:00pm

**Thursday, February 26**

### **FVRL Foundation Board Meeting**

Foundation office  
3:00pm–4:30pm

## **Connect with us!**

[fvrlfoundation.org](http://fvrlfoundation.org)

[facebook.com/FVRLFoundation](https://facebook.com/FVRLFoundation)

[Instagram.com/FVRLFoundation](https://Instagram.com/FVRLFoundation)

[foundation@fvrlfoundation.org](mailto:foundation@fvrlfoundation.org)

360-906-4700

## **We Love the Library of Things!**

The Library of Things—the collection of non-book items like musical instruments, bakeware, tools, technology, and more—continues to be a roaring success for FVRLibraries. Most of the offerings are checked out with holds waiting for their return.



The Library has been seeking input from its communities on other objects and equipment that members would like to see added to the collection, and it is also accepting donations of items that people want to share with their fellow patrons.



FVRL Foundation is thrilled to provide ongoing funding for this fun, useful, and exciting collection!

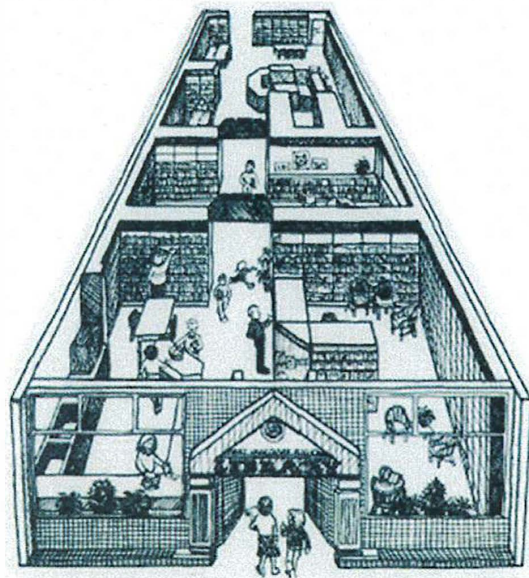
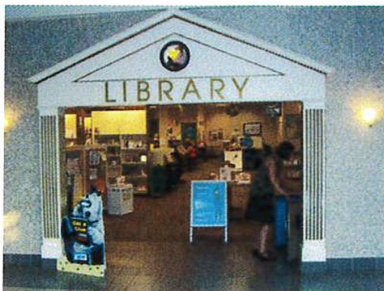


# FVRLibraries Vancouver Mall Community Library



## Vancouver Mall History

Opened November 1983  
1997 moved to larger location  
2000 enlarged the library  
2013 renovated to current size





## Programs



Tech Petting Zoo

DIY Books

Oregon Trail

Dinovember book group

Tech Drop In

Clark County Food Bank

Let's Talk about Volunteering

Knit and Natters

75th Anniversary Celebration



## Out-of-Branch Programs



Irish Dancers

Creature Teachers

Hula Dancers

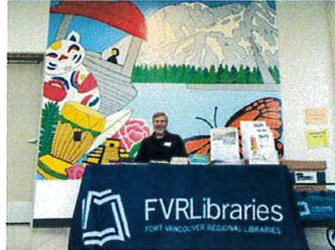
Danza Azteca

Vancouver Mall Assisted Living  
Book Group

Glenwood Assisted Living Book  
Group



# Outreach



Orchards Elementary  
Heritage High School  
Walnut Grove Elementary  
Silver Star Elementary  
Pioneer Elementary  
Vancouver Pointe Senior Living  
Walnut Grove Senior Apartments



## 2024-25 Stats: More Than Just Numbers

Highest Totals Since  
2020 in...

Visitors  
Program Attendance  
WIFI Usage  
Computer Usage

4th Highest  
Percentage of Internet  
Station Usage

5th Most in the District  
for...

New Library Cards  
Issued  
Computer Usage  
Fax Machine Usage

6th Most in the District  
for...

Total Circulation  
Visitors  
WIFI Usage



**FORT VANCOUVER REGIONAL LIBRARY DISTRICT  
STAFF REPORT 2026-01  
EMERGENCY SITUATION BOARD COMMUNICATION  
VANCOUVER COMMUNITY LIBRARY SERVER ROOM FIRE**

**To:** Board of Trustees

**FROM:** Catrina Galicz and Jennifer Giltrop

**Date:** January 26, 2026

**SUBJECT:** VA Server Room Fire Update from June 16, 2025 Emergency Situation Board Communication (per purchasing policy)

**CURRENT STATUS:**

**Project Timeline:** CRAC units were ordered from MacDonald Miller in September 2025 and shipped on January 7, 2026. The project will start at the end of January and we expect the CRAC units to be installed and substantially functional by April 1, 2026.

**Financial Impact (See Details Below):**

- Initial Estimate
  - Total \$ 650,000
  - FVRL \$ 155,000
- Updated Estimates
  - Total \$ 440,000
  - FVRL \$ 165,000

*Note: Of the estimated \$440,000 in project costs, approximately \$304,000 will be paid in 2026, despite insurance funding being fully received in 2025.*

**BACKGROUND:**

**Policy:** Emergency contracts for public works and purchasing are used only to avoid immediate hazard to life, to preserve FVRL's property, or to prevent significant service disruptions per 39.04.280(3) RCW. In such a situation, the Executive Director or their designee may declare that an emergency situation exists, waive competitive proposal requirements, and award all necessary contracts on behalf of FVRL to address the emergency. If a contract is awarded without competitive requirements due to an emergency, written proof of the existence of an emergency must be provided to the Board of Trustees and entered into the recorded minutes at the next Board of Trustees meeting following the contract's award.

**Emergency Situation:** Saturday, June 7, 2025 the FVRL Vancouver Community Library experienced a fire in the server room that was generated from a failure in one of our CRAC unit's dehumidifier component.



CRAC: Computer Room Air Conditioning unit is a specialized HVAC system designed to control the temperature, humidity, and air quality in data centers and server rooms. CRAC units are essential for maintaining the proper operating conditions for sensitive electronic equipment, preventing overheating, and ensuring reliable performance. Unlike regular HVAC systems, CRAC units are localized and designed for precise temperature control within the specific space.

#### **Actions Taken (Summary):**

- Immediate emergency actions were taken with the Fire Department, remediation & restoration efforts, insurance company communications and communications to the staff and public regarding service impacts.
- Long term solution: It was determined that FVRL needed to replace both CRAC units in the server room which required coordination with the insurance company as well as prudent efforts to ensure replacements were the most effective and efficient solution to ensure FVRL operates safely, efficiently and effectively for years to come.
- Short Term solutions identified: FVRL took steps moving the server room functionality and set up a structure to monitor the temperatures closely (getting the organization fully functioning with internet access), the facility was cleaned and repaired as much as reasonably expected considering a larger project would be realized. We further replaced damaged IT equipment.

#### **FINANCIAL IMPACT DETAILS:**

##### **• Initial Estimate**

INSURANCE CLASSIFICATION	COST REPRESENTS	FVRL COST	INSURANCE RECOVERED
Building	CRAC Units & Repair / Restoration Activities	\$ 550,000.00	\$ 395,000.00
Property	IT Equipment	\$ 100,000.00	\$ 100,000.00
Other Expenses	Staff Overtime	\$ -	\$ -
<b>Total</b>		<b>\$ 650,000.00</b>	<b>\$ 495,000.00</b>
<b>FVRL Cost</b>			<b>\$ 155,000.00</b>

##### **• Updated Estimate**

INSURANCE CLASSIFICATION	COST REPRESENTS	FVRL COST	INSURANCE RECOVERED
Building	CRAC Units & Repair / Restoration Activities	\$ 426,859.75	\$ 261,977.70
Property	IT Equipment	\$ 11,576.09	\$ 11,576.09
Other Expenses	Staff Overtime	\$ 639.80	\$ 639.80
<b>Total</b>		<b>\$ 439,075.64</b>	<b>\$ 274,193.59</b>
<b>FVRL Cost</b>			<b>\$ 164,882.05</b>

**ACTION REQUESTED:** None



FVRLibraries  
FORT VANCOUVER REGIONAL LIBRARIES

Fort Vancouver Regional Libraries

# 2026 - 2030 Strategic Plan





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## INTRODUCTION LETTER FROM LEADERSHIP

### To our community:

I’m proud and deeply grateful to share Fort Vancouver Regional Libraries’ next Strategic Plan.

**This plan is more than a document, it is a reflection of the values and voices of our communities.** It represents what matters most to our community: access, connection, learning, and belonging. Together, we have imagined what the future of our libraries can be and now we have developed a shared path to get there.

On behalf of everyone at FVRLibraries, thank you. To every community member who shared an idea, every staff member who offered insight, and every partner who helped us listen deeply, thank you. Your stories, questions, and hopes have shaped this plan. They remind us that libraries are not only about what we offer but also about what we build together.

Libraries have always been more than buildings or books. They are spaces of welcome and possibility, where everyone can learn, create, and connect. As our

communities grow and change, our mission remains steady: to champion equitable access to literacy and lifelong learning for all. This plan strengthens that commitment and guides how we will invest, collaborate, and innovate over the next five years.

Our work ahead centers around four key priorities: operational excellence, community connection and inclusion, library programs and services, and spaces and technology. Each of these areas reflects our dedication to integrity, connection, and lifelong learning. More than half a million people rely on FVRLibraries, and each one plays a role in shaping what comes next.

Together, we will continue to nurture curiosity, expand access, and strengthen community. The future impact of our libraries will be written by all of us, one story, one idea, and one connection at a time.



With gratitude,  
**Jennifer Giltrop**  
Executive Director

# About FVRLibraries

FVRLibraries serves over 550,000 people across 4,200 square miles of southwest Washington—including Klickitat, Skamania, and most of Clark Counties, and the City of Woodland in Cowlitz County.

Established in 1950, FVRLibraries was Washington’s first intercounty rural library district (RCW 27.12). It operates as an independent taxing district governed by a seven-member Board of Trustees.



1950 ESTABLISHED YEAR	7 MEMBER BOARD OF TRUSTEES
15 LIBRARIES	2 BOOKMOBILES
1 OPERATIONS CENTER	257 DEDICATED STAFF MEMBERS



By the Numbers:  
Our district in action in 2025

1,477,750  
VISITS TO PHYSICAL BRANCHES

2,080,388  
DIGITAL VISITS

31,271  
NEW CARDS  
ISSUED

110,178  
PROGRAM  
ATTENDEES

457,879  
WIFI  
SESSIONS



# Strategic Planning Process

FVRLibraries launched its strategic and master facilities planning processes in the spring of 2025. This comprehensive effort set out to define a shared vision for the next five years that reflects community priorities, supports organizational sustainability, and advances the library district’s mission of equitable access to literacy and lifelong learning.

The planning process was guided by a Core Team made up of members of FVRLibraries’ Administrative Team and external planning consultants. Meeting biweekly throughout the early phases, the Core Team shaped the overall approach, coordinated data collection, and ensured that the planning process remained inclusive, transparent, and aligned with FVRLibraries’ values.

A key partner throughout the process was the Next Chapter Advisory Committee (NCAC), a diverse group of community members, staff, trustees, volunteers, and community partners who met regularly to guide each step of community engagement and plan development. Their role was essential in ensuring that the final plan is grounded in community voice and perspective. The NCAC met five times throughout the planning process.

Throughout summer 2025, FVRLibraries invited feedback and ideas through a range of activities, including digital and print surveys, open house-style community conversations, and advisory group discussions. Staff engagement included both surveys and focus groups to ensure that internal perspectives and frontline insights informed the planning process. Community members, key partners, and patrons from Klickitat, Skamania, and Clark counties shared their experiences, values, and aspirations for the future of their libraries.

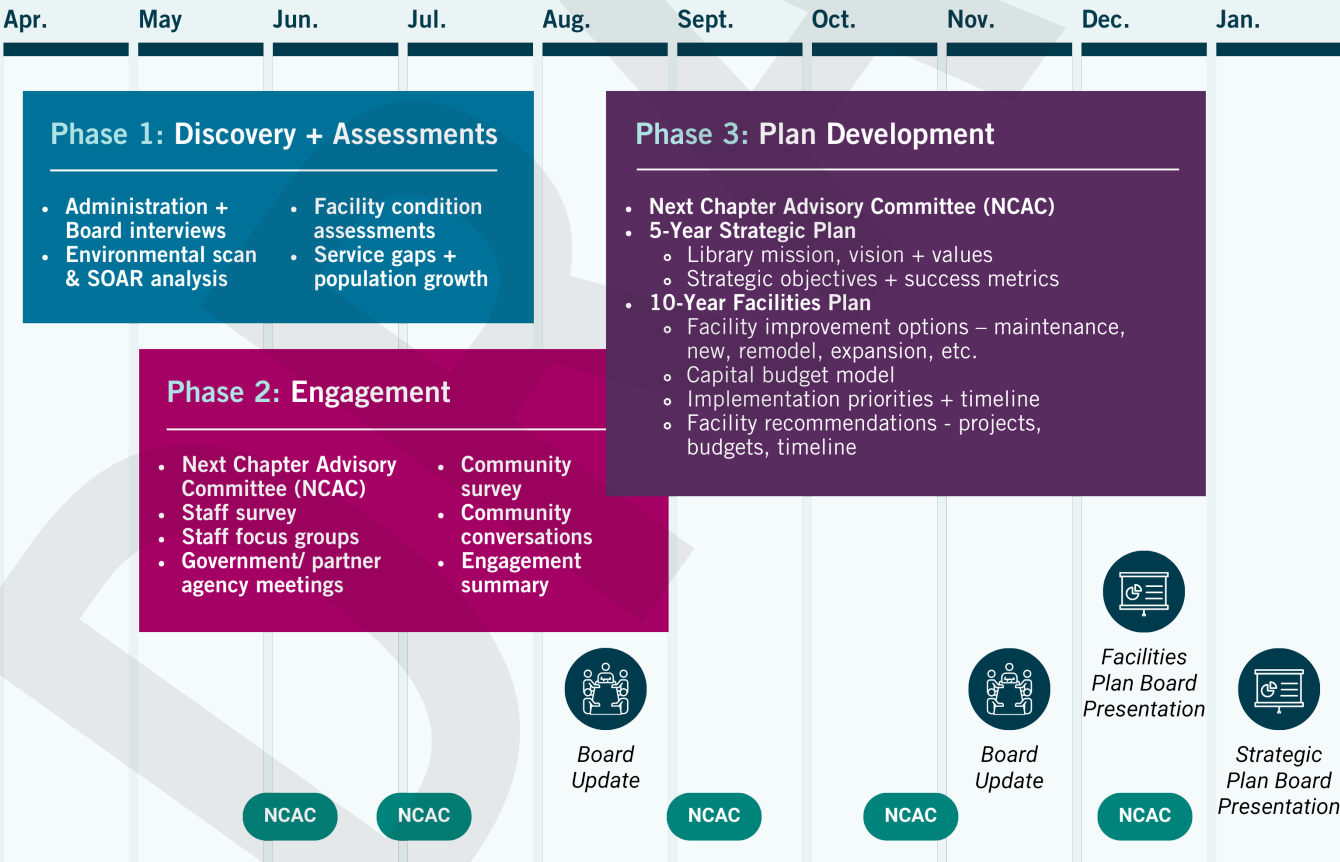
“Thank you for all that you do for our community! We love having our libraries at the heart of our town and so much a part of our lives. Thank you for holding a space for people to learn, grow, heal, and hope. We love our library!”

– Community Conversation Participant

“It should feel like the library is for you, no matter who you are.”

– Community Conversation Participant

## Timeline



NCAC: Next Chapter Advisory Committee



Following the engagement phase, the FVRLibraries Board received updates on community input and, later in the fall, reviewed recommended revisions to the organization’s mission, vision, values, and priorities. This collaborative process helped ensure that the plan reflects both community priorities and organizational direction.

The result is a strategic plan grounded in community voice. Ideas, themes, and priorities gathered through this process directly informed the plan’s vision, values, and priority areas, ensuring that the path forward truly reflects the people FVRLibraries serves.

# Strategic Planning Process

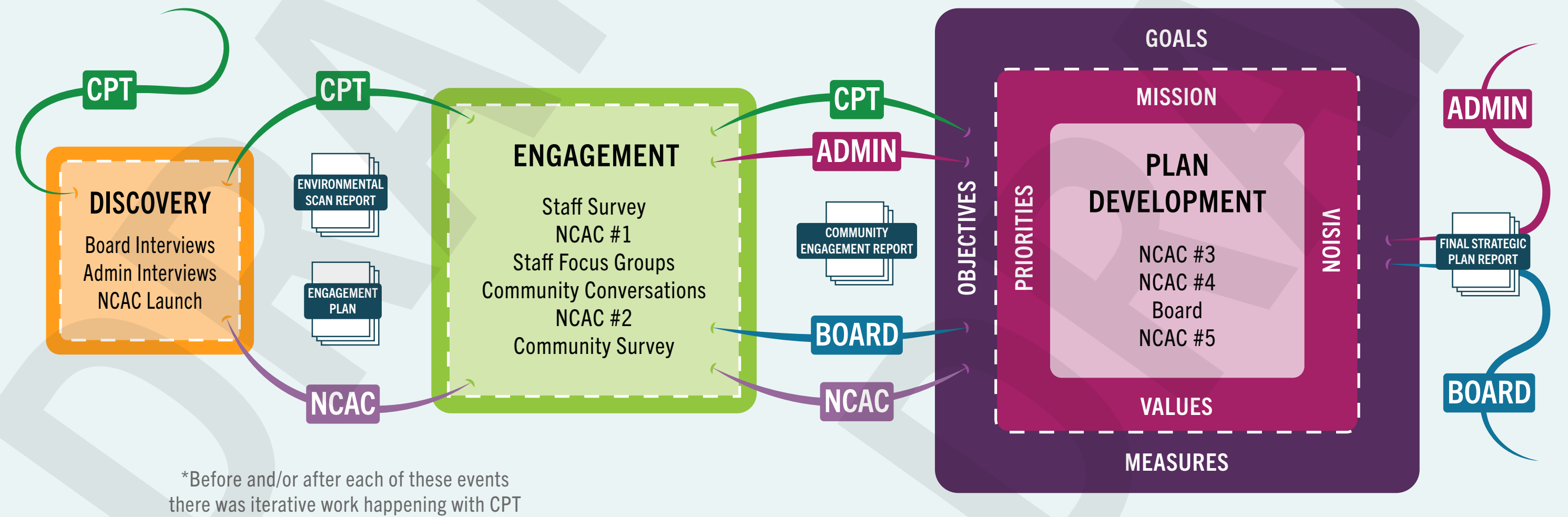
## Key Terms

**CPT:**  
Core Planning Team consisting of FVRL Administrative team members and Consultant team members.

**Admin Team:**  
FVRLibraries Administrative Team

**Board:**  
FVRLibraries Board of Trustees

**NCAC:**  
Next Chapter Advisory Committee, a diverse array of individuals from different professional backgrounds and lived experience providing insight and guidance in the development of FVRLibraries’ strategic and facilities plans. Members include FVRL staff, Board of Trustees, Agency and Municipality partners, elected officials, community based organizations, Library volunteers, FVRL Foundation, Business representatives and students. Committee members also serve as ambassadors and ensure FVRLibraries’ priorities represent and reflect community values, vision, and voice.





# FVRLibraries 2026–2030 Strategic Plan

## Design Symbolism

The strategic plan is envisioned as a quilt, with each square representing a distinct insight gathered from our community, stitched together with the lived experience and the expertise of our library staff. These pieces are intentionally threaded, creating patterns that illuminate and reinforce our mission, vision, values, and strategic priorities. Woven into everyday moments throughout the library, this plan will be a source of guidance, supporting our library and community for generations to come.

## VISION

We are the community hub for literacy, learning, and civic life where every person thrives through knowledge, curiosity, and connection.

## MISSION

We champion equitable access to literacy and lifelong learning for stronger, more connected communities.

## VALUES

- Integrity:** We earn public trust by leading with transparency and stewarding our resources with care—upholding the right to intellectual freedom and access for all.
- Connection:** We create welcoming spaces—connecting people to ideas, resources, and one another so everyone we serve is seen, valued, and respected.
- Lifelong Learning:** We build literacy, nurture curiosity, and encourage discovery—embracing exploration, creativity, and growth at every stage of life.

## PRIORITIES

We center our work through four interconnected priorities that guide how we design spaces, develop programs, collections, and services, invest in technology, and support our staff.



**Operational Excellence:** Fostering a culture of learning, accountability, and continuous improvement that unites our staff, systems, and spaces to deliver exceptional service and lasting impact.



**Community Connection & Inclusion:** Building meaningful connections through partnerships, access, and welcoming spaces where everyone can learn, share, and belong.



**Library Programs, Collections, & Services:** Develop and deliver inclusive, engaging offerings that reflect community interests to inspire learning, strengthen connection, and enrich the lives of people across all ages and backgrounds.

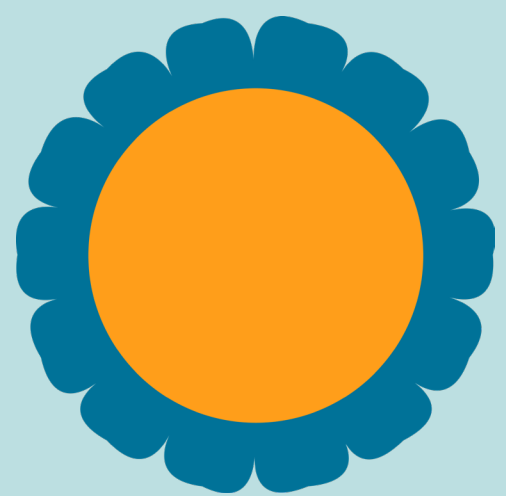


**Spaces & Technology:** Creating welcoming, innovative, and adaptable environments to connect people, expand access, empower discovery, and meet evolving needs in our communities.

Together, they ensure we offer engaging and responsive experiences that spark curiosity, support lifelong learning, nurture creativity, strengthen social connection, and promote equitable access for people of all ages and backgrounds.



FVRLibraries  
FORT VANCOUVER REGIONAL LIBRARIES



# Priority: Operational Excellence

## Overview

Fostering a culture of learning, accountability, and continuous improvement that unites our staff, systems, and spaces to deliver exceptional service and lasting impact.

### Goal 1: Strengthen Organizational Capacity and Efficiency

- Objective 1

**Streamline internal processes and refine policies to improve efficiency and operational consistency.**

Measures

1.1 Complete updates and standardization of identified critical processes and policies.

1.2 Demonstrate increased consistency in workflow implementation through annual audits or monitoring.
- Objective 2

**Ensure staff have effective tools and systems that support collaboration, capacity, and organizational efficiency.**

Measures

2.1 Show measurable improvements in tool and system performance (e.g., reduced manual work, improved workflow completion times, increased system usage).



### Goal 2: Foster a Culture of Learning and Continuous Improvement

- Objective 1

**Build staff skills and confidence through ongoing professional development and access to knowledge resources.**

Measures

1.1 Increase staff participation in professional development activities.

1.2 Expand access to learning and knowledge-sharing resources, as shown by increased utilization rates.
- Objective 2

**Strengthen communication, collaboration, and feedback practices that support shared learning, participation, and continuous improvement.**

Measures

2.1 Increase staff participation in communication, collaboration, and feedback channels (e.g., surveys, learning sessions, cross-team initiatives).

2.2 Improve clarity and effectiveness of internal communication as measured through staff feedback or climate surveys.



# Priority: Community Connection and Inclusion

## Overview

Building meaningful connections and partnerships, access, and welcoming spaces where everyone can learn, share, and belong.

### Goal 1: Deepen Community Connection and Sense of Belonging

#### Objective 1

**Establish consistent, intentional mechanisms for gathering community input.**

#### Measures

**1.1** Annual analysis demonstrates that community feedback systems are in place, sustained, and consistently used to inform service improvements, programming, and decision-making.

#### Objective 2

**Provide spaces and programs that build social cohesion and strengthen community trust.**

#### Measures

**2.1** Patron feedback shows year over year improvement related to feeling welcome and a sense of belonging.

**2.2** Annual analysis demonstrates integration of inclusive and culturally responsive practices into programs and services, supported by ongoing staff training.



### Goal 2: Strengthen Community Partnerships and Collaboration

#### Objective 1

**Build partnerships with local organizations, schools, cultural groups, and nonprofits to expand impact and reach.**

#### Measures

**1.1** Document stories of impact quarterly demonstrating how partnerships increased engagement or improved access.

**1.2** Demonstrate year-over-year growth in the number of active strategic partnerships, defined as partnerships that result in at least one co-sponsored program, event, or jointly delivered service per year.

#### Objective 2

**Participate in regional networks and initiatives that position FVRLibraries as a connector and community catalyst.**

#### Measures

**2.1** At least four staff members will serve on regional or statewide committees, boards, or initiatives annually.

# Priority: Library Programs, Collections, & Services

## Overview

Develop and deliver inclusive, engaging offerings that reflect community interests to inspire learning, strengthen connection, and enrich lives across all ages and backgrounds.

### Goal 1: Expand Access to Library Resources and Opportunities

#### Objective 1

**Reduce barriers and ensure services reach underserved populations both in-person and online.**

#### Measures

**1.1** Annual analysis shows improvements in alignment between services offered and underserved community needs, resulting in measurable increases in ease of access and services.

**1.2** At least 80% of relevant public service staff complete annual training in inclusive service, accessible program design, and equitable tech support.

#### Objective 2

**Increase accessibility and usability of collections, digital resources, and discovery tools.**

#### Measures

**2.1** Annual analysis reflects improvements to catalog discovery, website navigation, and/or collection visibility (e.g., displays, metadata, multilingual guides), informed by best practices and community feedback.

**2.1** Collections and promotional strategies demonstrate alignment with the cultural, linguistic, and informational diversity of the community and support visibility of all collections.



### Goal 2: Enhance Relevance, Responsiveness, and Collaboration

#### Objective 1

**Continuously evaluate and evolve programs based on community input and emerging trends.**

#### Measures

**1.1** Establish a patron program-evaluation process to track satisfaction, gather new program ideas, and inform program revisions and improvements.

**1.2** Increase program participation and satisfaction, targeting a 5% attendance growth and 85% satisfaction rate, supported by annual audits to ensure program topics and presenters reflect the cultural, linguistic, and demographic diversity of our communities.

#### Objective 2

**Offer programs and experiences that encourage connection, conversation, and cultural understanding.**

#### Measures

**2.1** Partner with cultural organizations or community groups to co-create and co-present programs that broaden cultural understanding.

**2.1** Each full-service location will offer at least one quarterly program that includes structured opportunities for participants to share experiences, engage in conversation, and build cultural understanding through facilitated or interactive elements.



# Priority: Spaces and Technology

## Overview

Create welcoming, innovative, and adaptable spaces—both physical and digital—that expand access and empower discovery through technology and design that reflect the evolving needs of our communities.

### Goal 1: Design Welcoming, Adaptable, and Sustainable Spaces

Objective 1

Maintain adaptable, accessible, efficient, and sustainable library facilities.

Measures

1.1 Annual analysis confirms that facilities and vehicles meet standards for safety, sustainability, and operational performance.

1.2 Demonstrate progress in capital maintenance and modernization, building capacity, and strategic investments outlined in the Comprehensive Facilities Plan.

Objective 2

Ensure all patrons have access to reliable technology and internet connectivity.

Measures

2.1 Maintain 99% network uptime at all libraries (excluding external outages).

2.2 All public computers offer adaptive technology and support for the district’s key languages (English, Russian, Ukrainian, Spanish).



### Goal 2: Integrate Technology for Learning and Innovation

Objective 1

Provide tools and resources that empower creativity, digital literacy, and lifelong learning.

Measures

1.1 Every full-service library offers at least one technology class or program per quarter.

1.2 Annual increases in patrons served in creative technology spaces and programs (e.g., podcast studios, 3D printing).

Objective 2

Equip patrons with knowledge and support to navigate emerging technologies - such as AI, automation, and cybersecurity.

Measures

2.1 Each full-service library offers at least one technology class or program focused on emerging technologies or digital safety.

2.2 At least 50% of staff report feeling equipped and confident in using and supporting emerging technologies.



# Glossary

**Equitable Access:** The principle that every member of the community—regardless of background, identity, income, ability, or circumstance—should have fair and meaningful opportunities to use library resources, services, and spaces. This includes removing barriers, providing services tailored to diverse needs, creating welcoming spaces, and offering broad access to information, technology, and learning opportunities so that everyone has what they need to participate meaningfully.

**Hub:** Positioning the library as a vibrant, central gathering place where people come together to learn, connect, and engage. As a community hub, FVRLibraries offers programs, partnerships, and welcoming spaces that foster collaboration, civic engagement, creativity, and a strong sense of belonging.

**Sustainable Stewardship:** Practicing responsible management of library resources, financial, environmental, and human, to ensure long-term viability. This includes maintaining facilities efficiently, investing wisely, and making decisions that balance present needs with future generations’ wellbeing.

**Intellectual Freedom:** The right of individuals to access, explore, and express ideas and information without restriction. At FVRLibraries, intellectual freedom means providing diverse materials, protecting the privacy of users, supporting open inquiry and dialogue, and ensuring that people can read, learn, and think for themselves—even when ideas may be controversial or unfamiliar. It affirms that every community member has the freedom to seek knowledge and form their own perspectives.

**Welcoming Spaces/Environments:** Creating safe, inclusive, and inviting physical and digital spaces where all people feel comfortable, respected, and represented. This includes prioritizing accessibility, cultural relevance, thoughtful design, and staff practices that reflect and celebrate the community’s diversity and values.

**Belonging:** Fostering a sense of connection, inclusion, and ownership within the FVRLibraries community. Patrons experience belonging when their identities, cultures, and perspectives are seen, respected, and reflected in the library’s services, collections, spaces, and organizational culture.

**Enriching Lives:** Enhancing individual and community wellbeing by inspiring curiosity, creativity, and lifelong learning. Through diverse resources, meaningful experiences, and strong relationships, the library supports personal growth, civic engagement, and an improved quality of life for all.

**Collections:** The library’s books and other materials are the organized sets of materials—both physical and digital—that a library acquires, maintains, and provides to the community for reading, learning, research, entertainment, and personal growth. Collections include books, audiobooks, magazines, media, online databases, and other resources. Public library collections are intentionally developed to be diverse, balanced, current, and responsive to community needs, supporting equitable access to information and representing a wide range of voices, experiences, and viewpoints.



# Acknowledgements

## FVRLibraries Board of Trustees

**Kristy Morgan**, Chair, Clark County At-Large  
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**Travis Piatz**, South Central Workforce  
**Ty Stober**, City of Vancouver



**Fort Vancouver Regional Library District**  
**Staff Report 2026-02**  
**Adoption of Mission, Vision, Values, and Strategic Priorities**  
**for the 5-Year Strategic Plan**

**To:** FVRL Board of Trustees

**From:** Jennifer Giltrop, Executive Director

**Date:** January 26, 2026

**Subject:** Adoption of Mission, Vision, Values, and Strategic Priorities for the 5-Year Strategic Plan

## **Recommendation**

Staff recommends that the Board of Trustees adopt the Mission, Vision, Values, and Strategic Priorities as recommended for the Fort Vancouver Regional Libraries (FVRLibraries) 5-Year Strategic Plan. These elements reflect extensive community engagement throughout 2025, align with core public library values, and provide a clear and actionable framework to guide the organization over the next five years.

## **Importance of a Strategic Plan**

A clearly articulated strategic plan is essential to the long-term success, accountability, and sustainability of FVRLibraries. As a public agency serving a geographically and demographically diverse region, the Library must balance responsiveness to evolving community needs with responsible stewardship of public resources.

A strategic plan:

- Establishes shared direction and purpose, aligning the Board, staff, and community around common priorities and goals.
- Guides decision-making related to services, facilities, staffing, technology, and partnerships.
- Strengthens accountability and transparency by defining priorities and outcomes that can be measured and reported.
- Supports adaptability and resilience, allowing the Library to respond thoughtfully to change while remaining mission-driven.
- Reinforces public trust by demonstrating intentional planning rooted in community input.

In an environment of rapid social, technological, and informational change, a strong Strategic Plan ensures that FVRLibraries remains relevant, equitable, and well-positioned to serve its communities over the next five years.

## **Roles and Responsibilities in the Strategic Planning Process**

The 5-Year Strategic Plan is a shared framework supported by clearly defined and complementary roles:

- **Board of Trustees**  
Provide governance oversight by approving and adopting the Mission, Vision, Values, and Strategic Priorities, ensuring alignment with community expectations, public accountability, and long-term stewardship.
- **FVRLibraries Leadership (Administrative Team)**  
Translate the adopted priorities into measurable goals and objectives, align resources, and ensure organizational accountability for implementation and reporting.
- **Staff**  
Execute the strategy through daily operations, programs, and services that advance the Strategic Plan's priorities.
- **Community Members**  
Contribute insight and feedback throughout the planning and implementation process, helping ensure the plan remains responsive to evolving community needs.

Together, these roles ensure the Strategic Plan is both visionary and operational—grounded in community voice, guided by governance, and realized through leadership and staff action.

## **Community Engagement Process**

The 5-Year Strategic Plan was developed through a deliberate, inclusive, and multi-layered community engagement process designed to ensure that the plan reflects the voices and priorities of those FVRLibraries serves. In total, the outreach effort generated a total reach of approximately **1.23 million**, representing cumulative impressions and interactions across tabling and outreach, social media, digital and print advertising, direct mail, and web page views.

Key components of the engagement process included:

- Interviews with each Board member and admin team member.
- Seven Community Conversations held across the district and virtually, providing opportunities for residents to share perspectives on library services, priorities, and aspirations.

- A community-wide survey with 1,864 respondents that gathered broad input on needs, values, and expectations.
- Staff surveys (over 85% response rate) and engagement sessions to incorporate internal perspectives and operational insight.
- A Next Chapter Advisory Committee—comprising 6 staff, 3 Board representatives, and 17 community members from across the District (representing local government, education, small business, community partners, and others)—guided the process and plan development.

Together, these methods prioritized depth, diversity of perspective, and validation of themes across audiences rather than participation by volume alone.

This approach ensured that the Mission, Vision, Values, and Strategic Priorities are grounded in lived community experience and reflect both current needs and long-term aspirations informed by **2,423 direct community engagements** throughout the planning process.

## **Equity and Intellectual Freedom:**

Equity and intellectual freedom are foundational principles of public libraries and central to the mission of FVRLibraries. They are also consistently affirmed by what the Board has heard directly from the public through public comment and emails to the Trustees, community conversations, and ongoing dialogue.

Between December 2, 2025, and January 20, 2026, approximately 300 emails have been sent to the Board of Trustees with feedback regarding the language in the Strategic Plan. As the Board considers the final language of the Strategic Plan, this analysis is intended to inform deliberations by summarizing the scope, themes, and patterns of public comment received, and by documenting how those perspectives align with the library's mission to serve the entire community.

The comments received reflect the following:

- Over 80% (240-255 individuals) of the public wrote in support of retaining the proposed equity language.
- A smaller portion of the submissions explicitly addressed intellectual freedom.
  - Approximately 25% expressed strong support for intellectual freedom.
  - Over 60% offered no clear stance or made no comment on intellectual freedom.

### **Key Findings**

- **Overall direction of public input:**



- The public record overwhelmingly supports retaining the terms “equity” and “equitable access” in the Strategic Plan.
- Removing equity language would place the Board at odds with the dominant pattern of public input, as documented through January 20, 2026.
- Public input consistently frames equity and intellectual freedom as foundational to the role of a public library, not as partisan or discretionary concepts.
- **Equity related:**
  - Submissions supporting retention of equity/equitable access commonly referenced the library’s role as a public service intended to be accessible to all residents and frequently cited access-related needs (e.g., disability accommodations, technology access, education support, and equitable availability across communities).
  - Submissions opposing or conditionally supporting equity/equitable access commonly expressed concern that the terms are perceived as politically charged or inconsistently defined, and some favored alternative wording such as “equality,” “neutrality,” or other terms intended to convey similar intent.
  - Equity has been voiced as a practical expectation: removing barriers, expanding access, and ensuring that all residents can benefit from library services regardless of income, language, ability, age, or location.
  - A substantial number of submissions supporting retention of equity language also referenced concerns about censorship or book restrictions, framing the proposed removal of equity-related terminology as inconsistent with the library’s public mission or core values.
- **Intellectual Freedom related**
  - The majority of community members who have engaged with the Library have emphasized the importance of preserving intellectual freedom, even when doing so requires navigating differing perspectives.
  - Submissions seeking changes to intellectual freedom language most frequently referenced concerns about minors’ access and parental authority, including concerns about the term “unrestricted access,” rather than proposing changes to adult access.
- **Context for interpretation:**
  - A portion of submissions contained similar or identical phrasing consistent with the use of templates. Such submissions were counted as individual comments and categorized based on the positions expressed in the text.

Taken together, this body of public input provides insight into how community members understand and value the role of FVRLibraries. While perspectives vary on terminology and emphasis, the predominant message reflects broad support for maintaining equity and intellectual freedom as guiding principles of library service.

## **Core Professional Values and Workforce Impact**

The values articulated in the Strategic Plan align with the core values of librarianship, including access, service, intellectual freedom, diversity, equity, and the public good.

These values have a direct and practical impact on the organization's ability to recruit and retain a strong workforce:

- **Recruitment:** Library professionals increasingly seek mission-driven organizations whose values align with their professional ethics. Clear commitments to equity and intellectual freedom help attract talented candidates.
- **Retention:** A values-centered workplace fosters trust, respect, and professional fulfillment, contributing to staff engagement and long-term retention.
- **Organizational Culture:** When values are embedded in daily practice, staff experience clarity of purpose and a shared sense of responsibility to the community.

Affirming these values through the Strategic Plan strengthens FVRLibraries' ability to maintain a skilled, diverse, and committed workforce in a competitive labor market.

## **Staff Readiness and Implementation Capacity**

In parallel with the development of the Strategic Plan framework, the library leadership has drafted Goals, Objectives, and Measures that support and operationalize the Mission, Vision, Values, and Strategic Priorities. This implementation framework will guide annual work plans, budgeting, and performance measurement.

Staff are prepared to begin implementation immediately following Board adoption and will bring finalized Goals, Objectives, and Measures forward for Board review as part of the monthly Operations Report.

## **Acknowledgment of Consulting Partners**

Staff wish to acknowledge the contributions of Point North and Group 4 Architecture, whose expertise and collaboration were instrumental in developing the Strategic Plan.

- **Point North** led the strategic planning and community engagement process, ensuring that community voices, staff perspectives, and Board priorities were meaningfully integrated.
- **Group 4 Architecture** provided insight into the intersection of strategic priorities and facilities planning, helping ensure the plan is realistic, forward-looking, and operationally grounded.

Both firms demonstrated a strong understanding of public libraries and a commitment to an inclusive, thoughtful process. Their work has resulted in a Strategic Plan framework that is both aspirational and actionable.

## **Conclusion**

The Mission, Vision, Values, and Strategic Priorities presented in the 5-Year Strategic Plan reflect extensive community engagement, the professional principles of librarianship, and the consistent themes the Board has heard directly from the public. Library Leadership has concurrently prepared an implementation framework to ensure the plan is actionable and measurable.

## **Action Requested**

The Board of Trustees adopt the Mission, Vision, Values, and Strategic Priorities as presented in the recommended language for the Fort Vancouver Regional Libraries 5-Year Strategic Plan.

# DRAFT | FVRL 2026–2030 Strategic Plan: Mission, Vision, Values, & Priorities

## VISION

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We are the community hub for literacy, learning, and civic life where every person thrives through knowledge, curiosity, and connection.

## MISSION

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We champion equitable access to literacy and lifelong learning for stronger, more connected communities.

## VALUES

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**Integrity:** We earn public trust by leading with transparency and stewarding our resources with care—upholding the right to intellectual freedom and access for all.

**Connection:** We create welcoming spaces—connecting people to ideas, resources, and one another so everyone we serve is seen, valued, and respected.

**Lifelong Learning:** We build literacy, nurture curiosity, and encourage discovery—embracing exploration, creativity, and growth at every stage of life.

## PRIORITIES

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We center our work through four interconnected priorities that guide how we design spaces, develop programs, collections, and services, invest in technology, and support our staff.

- **Operational Excellence:** Fostering a culture of learning, accountability, and continuous improvement that unites our staff, systems, and spaces to deliver exceptional service and lasting impact.
- **Community Connection & Inclusion:** Building meaningful connections through partnerships, access, and welcoming spaces where everyone can learn, share, and belong.
- **Library Programs, Collections, and Services:** Develop and deliver inclusive, engaging offerings that reflect community interests to inspire learning, strengthen connection, and enrich the lives of people across all ages and backgrounds.
- **Spaces & Technology:** Creating welcoming, innovative, and adaptable environments to connect people, expand access, empower discovery, and meet evolving needs in our communities.

Together, they ensure we offer engaging, and responsive experiences that spark curiosity, support lifelong learning, nurture creativity, strengthen social connection, and promote equitable access for people of all ages and backgrounds.

# DRAFT | FVRL 2026–2030 Strategic Plan: Mission, Vision, Values, & Priorities

	RECOMMENDED	REQUESTED EDITS
VISION	We are the community <b>hub</b> for literacy, learning, and civic life where every person thrives through knowledge, curiosity, and connection.	We are the <b>community's center</b> for literacy, learning, and civic life where every person thrives through knowledge, curiosity, and connection.
MISSION	We champion <b>equitable</b> access to literacy and lifelong learning for stronger, more connected communities.	We champion <b>fair and inclusive</b> access to literacy and lifelong learning for stronger, more connected communities.
VALUES	<p><b>Integrity:</b> We earn public trust by leading with transparency and stewarding our resources with care—upholding the right to intellectual freedom and access for all.</p> <p><b>Connection:</b> We create welcoming spaces—connecting people to ideas, resources, and one another so everyone we serve is seen, valued, and respected.</p> <p><b>Lifelong Learning:</b> We build literacy, nurture curiosity, and encourage discovery—embracing exploration, creativity, and growth at every stage of life.</p>	<p><b>Integrity:</b> We earn public trust by leading with transparency and stewarding our resources with care—upholding the right to intellectual freedom and access for all.</p> <p><b>Connection:</b> We create welcoming spaces—connecting people to ideas, resources, and one another so everyone we serve is seen, valued, and respected.</p> <p><b>Lifelong Learning:</b> We build literacy, nurture curiosity, and encourage discovery—embracing exploration, creativity, and growth at every stage of life.</p>
PRIORITIES	<p>We center our work through four interconnected priorities that guide how we design spaces, develop programs, collections, and services, invest in technology, and support our staff.</p> <p><b>Operational Excellence:</b> Fostering a culture of learning, accountability, and continuous improvement that unites our staff, systems, and spaces to deliver exceptional service and lasting impact.</p> <p><b>Community Connection &amp; Inclusion:</b> Building meaningful connections through partnerships, access, and welcoming spaces where everyone can learn, share, and belong.</p> <p><b>Library Programs, Collections, and Services:</b> Develop and deliver inclusive, engaging offerings that reflect community interests to inspire learning, strengthen connection, and enrich the lives of people across all ages and backgrounds.</p> <p><b>Spaces &amp; Technology:</b> Creating welcoming, innovative, and adaptable environments to connect people, expand access, empower discovery, and meet evolving needs in our communities.</p> <p>Together, they ensure we offer engaging, and responsive experiences that spark curiosity, support lifelong learning, nurture creativity, strengthen social connection, and promote <b>equitable</b> access for people of all ages and backgrounds.</p>	<p>We center our work through four interconnected priorities that guide how we design spaces, develop programs, collections, and services, invest in technology, and support our staff.</p> <p><b>Operational Excellence:</b> Fostering a culture of learning, accountability, and continuous improvement that unites our staff, systems, and spaces to deliver exceptional service and lasting impact.</p> <p><b>Community Connection &amp; Inclusion:</b> Building meaningful connections through partnerships, access, and welcoming spaces where everyone can learn, share, and belong.</p> <p><b>Library Programs, Collections, and Services:</b> Develop and deliver inclusive, engaging offerings that reflect community interests to inspire learning, strengthen connection, and enrich the lives of people across all ages and backgrounds.</p> <p><b>Spaces &amp; Technology:</b> Creating welcoming, innovative, and adaptable environments to connect people, expand access, empower discovery, and meet evolving needs in our communities.</p> <p>Together, they ensure we offer engaging, and responsive experiences that spark curiosity, support lifelong learning, nurture creativity, strengthen social connection, and promote <b>fair and inclusive access</b> for people of all ages and backgrounds.</p>



## Glossary of Terms



Recommended Text



Requested Edits

**Equitable Access | Fair and Inclusive Access:** The principle that every member of the community—regardless of background, identity, income, ability, or circumstance—should have fair and meaningful opportunities to use library resources, services, and spaces. This includes removing barriers, providing services tailored to diverse needs, creating welcoming spaces, and offering broad access to information, technology, and learning opportunities so that everyone has what they need to participate meaningfully.

**Hub | Community's Center:** Positioning the library as a vibrant, central gathering place where people come together to learn, connect, and engage. As a community hub, FVRLibraries offers programs, partnerships, and welcoming spaces that foster collaboration, civic engagement, creativity, and a strong sense of belonging.

**Sustainable Stewardship:** Practicing responsible management of library resources, financial, environmental, and human, to ensure long-term viability. This includes maintaining facilities efficiently, investing wisely, and making decisions that balance present needs with future generations' wellbeing.

### Intellectual Freedom:

- The right of individuals to access, explore, and express ideas and information without restriction. At FVRLibraries, intellectual freedom means providing diverse materials, protecting the privacy of users, supporting open inquiry and dialogue, and ensuring that people can read, learn, and think for themselves—even when ideas may be controversial or unfamiliar. It affirms that every community member has the freedom to seek knowledge and form their own perspectives.
- [REVISION] The freedom to read, learn, and explore ideas. FVRLibraries provides a diverse collection, protects the privacy of our users, and encourages curiosity and open inquiry—even when ideas may be controversial or unfamiliar. It affirms the freedom of every community member to seek knowledge and form their own perspectives, and respects the role of parents and caregivers in guiding their children.

**Welcoming Spaces/Environments:** Creating safe, inclusive, and inviting physical and digital spaces where all people feel comfortable, respected, and represented. This includes prioritizing accessibility, cultural relevance, thoughtful design, and staff practices that reflect and celebrate the community's diversity and values.

**Belonging:** Fostering a sense of connection, inclusion, and ownership within the FVRLibraries community. Patrons experience belonging when their identities, cultures, and perspectives are seen, respected, and reflected in the library's services, collections, spaces, and organizational culture.

**Enriching Lives:** Enhancing individual and community wellbeing by inspiring curiosity, creativity, and lifelong learning. Through diverse resources, meaningful experiences, and strong relationships, the library supports personal growth, civic engagement, and an improved quality of life for all.

**Collections:** The library's books and other materials are the organized sets of materials—both physical and digital—that a library acquires, maintains, and provides to the community for reading, learning, research, entertainment, and personal growth. Collections include books, audiobooks, magazines, media, online databases, and other resources. Public library collections are intentionally developed to be diverse, balanced, current, and responsive to community needs, supporting equitable access to information and representing a wide range of voices, experiences, and viewpoint.



## **2026 FVRL Board Committee Membership**

### **Executive/Personnel Committee**

Megan Dugan, Chair

Marie Coffey, Vice-Chair

Irina Kakorina

### **Finance/Facilities Committee**

Kristy Morgan

Mary Ann Duncan-Cole

Mary Williams, Secretary

### **Policy/Nominating Committee**

Megan Dugan, Chair

Marie Coffey, Vice-Chair

Olga Hodges

### **Foundation Liaison**

Mary Williams, Secretary