



## Agenda for Regular Public Meeting

**Date:** February 12, 2026

**Time:** 3:00 PM

**Location:** Yale Valley Community Library  
11700 Lewis River Road, Ariel, WA 98603

- |   |             |
|---|-------------|
| 1. Call to Order  |             |
| 2. Agenda Approval  | ACTION      |
| 3. Introductions and Welcomes/Chair Announcements             | INFORMATION |
| 4. Consent Agenda   | ACTION      |
| a. Minutes Approval: November 13, 2025                        |             |
| 5. Financial Report   | INFORMATION |
| a. October, November, December 2025                           |             |
| 6. Branch Manager Report: Holland Christie/Lesley Miller      | INFORMATION |
| 7. Public Comments  |             |
| 8. Board Comments   |             |
| 9. Adjournment – Next Regular Meeting April 9, 2026 at 3 p.m. |             |

# Yale Valley Library District

Regular Meeting

November 13, 2025

Yale Valley Community Library

Trustees Present: Cynthia McAllister, Emelda Ochoa, Lottie Stoll-Smith, Julia Starr, Alyssa Demenko

FVRL: Holland Christie, Catrina Galicz

YVLD: Lesley Miller

Members of the Public: Rob Starr

1. The meeting was called to order by Cynthia McAllister at 3pm.
2. Agenda approval – Emelda Ochoa moved to approve the agenda. Julia Starr seconded. The motion was approved with 5 out of 5 votes.
3. Chair McAllister welcomed everyone and asked us to go around the table and introduce ourselves.
4. Consent Agenda
  - a. October 9, 2025, Minutes. Lottie Stoll-Smith made a motion to approve the minutes. Starr seconded. The motion was approved with 5 out of 5 votes.
  - b. Invoice for contract services was presented: July – December 2025, \$75k
  - c. Invoice for services was presented: capital projects, \$50,138.88  
Ochoa made a motion to approve both invoices. Stoll-Smith seconded. The motion was approved with 5 out of 5 votes.
5. Financial Report – Catrina Galicz reviewed the September 2025 Financials  

Tax Revenue for September 2025 was \$595. Timber Revenue was \$10,291.  
Miscellaneous income was \$1,484. Total income for September was \$12,371. There were no Expenditures for September. Ending September 30, 2025, Total non-Capital reserves were \$267,521. Capital Reserves were \$160,213.

Ochoa made a motion to approve receiving and filing the September 2025 financial statements. Starr seconded. The motion was approved with 5 out of 5 votes.
6. 2026 Budget approval – McAllister explained the purpose of the Public Hearing is to provide a brief description of the 2026 Budget and the action that the hearing body may

legally take. McAllister invited Galicz to introduce and explain the 2026 budget for the Public Hearing.

- a. Budget Presentation (2<sup>nd</sup> Reading) – Galicz
  - Yale Valley Library District’s 2026 Budget shows an estimated Total non-Capital and Capital reserves of \$366,801, split between non-Capital Reserves of \$229,120 and Capital Reserves of \$137,681.
  - District Revenues are budgeted at \$188,754, comprised of
    - Property Taxes of \$143,154, this includes 1% cap per RCW at \$139,543, an amount for new construction at \$2,944 and a refund levy of \$667
    - Timber Revenues of \$30,100, noted that these revenues are hard to predict as they vary based on timber harvest timing
    - Investment revenues of \$15,500, estimated based on past performance and economic factors known today
  - District Expenses are budgeted at \$180,000, comprised of \$160,000 for the operating contract with FVRL as well as a placeholder of \$20,000 for any capital needs that may arise for Yale. If a need is determined later that is greater than this \$20k, this can be brought to the board for a budget amendment.

Galicz also presented a 5-year projection, 2026-2030, creating a “reserve test” to indicate when we may need to request a levy lift, all criteria were met through 2030. Galicz returned the floor to McAllister.

McAllister opened the public comments period of the Public Hearing. There were no public comments. McAllister asked if there were any comments from the Board of Trustees. There were no comments from the Board. McAllister closed the comments portion of the Public Hearing 2026 Budget. McAllister asked if there were any questions from the Board of Trustees. There were no questions from the Board. McAllister formally closed the Public Hearing 2026 Budget.

McAllister asked for a motion to adopt Resolution 2025-01, adopting the 2026 YVLD Budget, as presented. Starr made a motion to approve. Ochoa seconded. The motion was approved with 5 out of 5 votes. The budget was approved and the Public Hearing for the 2026 Budget is closed.

7. 2026 Levy Certification - McAllister explained the purpose of this Public Hearing is to provide a brief description of the 2026 Levy and the action that the hearing body may legally take. McAllister invited Galicz to introduce and explain the 2026 Levy for the Public Hearing.
  - The YVLD Levy Rate History, 2005-2025 was presented
  - District’s Levy for 2026 is comprised of three components as follows:
    - 1% annual allowable increase per RCW at \$139,543
    - New construction at \$2,944
    - Refund levy of \$667

Galicz stated that we are required to certify the levy and submit documents to Cowlitz County annually (in November). Galicz returned the floor to McAllister.

McAllister opened the public comments period of the Public Hearing. There were no public comments. McAllister asked if there were any comments from the Board of Trustees. There were no comments from the Board. McAllister closed the comments portion of the Public Hearing 2026 Levy Certification. McAllister asked if there were any questions from the Board of Trustees. There were no questions from the Board. McAllister formally closed the Public Hearing 2026 Levy Certification.

McAllister asked for a motion to adopt Resolution 2025-02, adopting the 2026 Levy as presented. Ochoa made a motion to approve. Starr seconded. The motion was approved with 5 out of 5 votes. The levy was approved and the Public Hearing for the 2026 Levy Certification is closed.

8. 2026 YVLD Board Meeting Schedule, a schedule of six meeting dates throughout 2026 was presented. Ochoa made a motion to approve the schedule as presented. Starr seconded. The motion was approved with 5 out of 5 votes.
9. Branch Manager Report – Holland Christie advised that her role has changed, she is now interim Public Services Director.

Lesley Miller noted 1,200 patrons visited the library during October, and there are still some that have never been before. Other highlights include the last of the Alzheimer's & Dementia series was held; noted upcoming events include Kids Create (a take and make kit, like turkeys), Effective Communication Strategies, Wreath making workshop, Adult Book Club, among others. These events can be found on the website. Also worth noting, but not at Yale, Woodland Library is hosting a Food Drive, Nov 10<sup>th</sup> – 21<sup>st</sup>.

10. Friends of the Yale Valley Community Library Report (FYVCL) — President Tina Moir was not in attendance. Moir did drop off the results collected thus far from their Facebook posting "FYVCL Community Priorities Survey". A couple top priorities from the survey were access to books and media and arts and crafts workshops.
11. Public comments – None
12. Board comments – None
13. McAllister made a motion to adjourn the meeting. Ochoa seconded and the meeting was adjourned at 3:41 p.m. The motion was approved by all trustees. The next regular meeting will be February 12, 2026, at 3pm.

Respectfully Submitted,

Emelda Ochoa, Secretary of the YVLD Board

# Yale Valley Library District

For the Month Ending October 31st, 2025 (With Year-to-Date Totals)

## Statement of Cash

January 1, 2025 Beginning Cash Balance	\$ 385,447
Year-to-date Revenue Received	139,181
Year-to-date Expenditures	<u>(81,512)</u>
Cash Balance October 31st, 2025	<b>\$ 443,115</b>

# Yale Valley Library District

*For the Month Ending October 31st, 2025 (With Year-to-Date Totals)*

## Schedule of Reserves

<b>Non Capital Reserve Beginning Balance January 1, 2025</b>	\$	258,966
Property Tax Collections (Revenue)		97,391
Professional Expenses (Expenses)		(75,000)
<b>Non Capital Reserve Ending Balance October 31st, 2025</b>	<b>\$</b>	<b><u>281,358</u></b>
<b>Capital Reserve Beginning Balance January 1, 2025</b>	\$	126,481
Intergovernmental, Grants and Contracts (Revenue)		27,210
Miscellaneous (Revenue)		14,579
Capital Out lay (Expenses)		(6,512)
<b>Capital Reserve Ending Balance October 31st, 2025</b>	<b>\$</b>	<b><u>161,757</u></b>
<b>Total Reserves</b>	<b>\$</b>	<b><u><u>443,115</u></u></b>

# Yale Valley Library District

For the Month Ending October 31st, 2025 (With Year-to-Date Totals)

## Revenue

Description	2025 Budget (Adopted 11/2024)	October	Year-to-Date Totals thru Oct 2025	Year -to - Date Annual Budget Percentage
<b>Property Taxes</b>				
Property Tax Collections - Yale Valley District	\$ 135,000	\$ 13,836	\$ 97,391	72.14%
<b>Total Property Taxes</b>	<b>135,000</b>	<b>13,836</b>	<b>97,391</b>	<b>72.14%</b>
<b>Other Taxes</b>				
Leasehold Excise Tax	-	-	0	0.00%
<b>Total Other Taxes</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>0.00%</b>
<b>Intergovernmental, Grants &amp; Contracts</b>				
DNR - Timber Revenue	37,000	-	27,143	73.36%
DNR - Other Revenue	600	-	67	11.15%
<b>Total Intergovernmental, Grants &amp; Contracts</b>	<b>37,600</b>	<b>-</b>	<b>27,210</b>	<b>72.37%</b>
<b>Miscellaneous</b>				
Investment Interest	5,000	1,545	14,579	291.58%
<b>Total Miscellaneous</b>	<b>5,000</b>	<b>1,545</b>	<b>14,579</b>	<b>291.58%</b>
<b>Total Revenue:</b>	<b>\$ 177,600</b>	<b>\$ 15,381</b>	<b>\$ 139,181</b>	<b>78.37%</b>
Transfer from Reserves	\$ 42,400	\$ -	\$ -	0.00%
<b>Total Revenue and Reserves</b>	<b>\$ 220,000</b>	<b>\$ 15,381</b>	<b>\$ 139,181</b>	<b>63%</b>

## Expenses

Description	2025 Budget (Adopted 11/2024)	Year-to-Date Totals thru Oct 2025	Year to Date Annual Budget Percentage
<b>Other Services / Charges</b>			
Professional Services	\$ 150,000	\$ 75,000	50.00%
Capital Outlay	70,000	\$ 6,512	9.30%
<b>Grand Total Expense:</b>	<b>\$ 220,000</b>	<b>\$ 81,512</b>	<b>37.05%</b>

Net Cash Activity	\$ 57,668
Jan. 1, 2025 Cash with County Treasurer	\$ 385,447
<b>Ending Cash October 31st, 2025</b>	<b>\$ 443,115</b>

# Yale Valley Library District

*For the Month Ending November 30, 2025 (With Year-to-Date Totals)*

## **Statement of Cash**

January 1, 2025 Beginning Cash Balance	\$ 385,447
Year-to-date Revenue Received	175,138
Year-to-date Expenditures	<u>(206,651)</u>
Cash Balance November 30, 2025	<b>\$ 353,933</b>

# Yale Valley Library District

*For the Month Ending November 30, 2025 (With Year-to-Date Totals)*

## Schedule of Reserves

<b>Non Capital Reserve Beginning Balance January 1, 2025</b>	\$	258,966
Property Tax Collections (Revenue)		131,874
Professional Expenses (Expenses)		(150,000)
<b>Non Capital Reserve Ending Balance November 30, 2025</b>	<b>\$</b>	<b><u>240,841</u></b>
<b>Capital Reserve Beginning Balance January 1, 2025</b>	\$	126,481
Intergovernmental, Grants and Contracts (Revenue)		27,210
Miscellaneous (Revenue)		16,053
Capital Out lay (Expenses)		(56,651)
<b>Capital Reserve Ending Balance November 30, 2025</b>	<b>\$</b>	<b><u>113,093</u></b>
<b>Total Reserves</b>	<b>\$</b>	<b><u><u>353,933</u></u></b>

# Yale Valley Library District

For the Month Ending November 30, 2025 (With Year-to-Date Totals)

## Revenue

Description	2025 Budget (Adopted 11/2024)	November	Year-to-Date Totals thru Nov 2025	Year -to - Date Annual Budget Percentage
<b>Property Taxes</b>				
Property Tax Collections - Yale Valley District	\$ 135,000	\$ 34,483	\$ 131,874	97.68%
<b>Total Property Taxes</b>	<b>135,000</b>	<b>34,483</b>	<b>131,874</b>	<b>97.68%</b>
<b>Other Taxes</b>				
Leasehold Excise Tax	-	-	0	0.00%
<b>Total Other Taxes</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>0.00%</b>
<b>Intergovernmental, Grants &amp; Contracts</b>				
DNR - Timber Revenue	37,000	-	27,143	73.36%
DNR - Other Revenue	600	-	67	11.15%
<b>Total Intergovernmental, Grants &amp; Contracts</b>	<b>37,600</b>	<b>-</b>	<b>27,210</b>	<b>72.37%</b>
<b>Miscellaneous</b>				
Investment Interest	5,000	1,474	16,053	321.06%
<b>Total Miscellaneous</b>	<b>5,000</b>	<b>1,474</b>	<b>16,053</b>	<b>321.06%</b>
<b>Total Revenue:</b>	<b>\$ 177,600</b>	<b>\$ 35,957</b>	<b>\$ 175,138</b>	<b>98.61%</b>
Transfer from Reserves	\$ 42,400	\$ -	\$ -	0.00%
<b>Total Revenue and Reserves</b>	<b>\$ 220,000</b>	<b>\$ 35,957</b>	<b>\$ 175,138</b>	<b>80%</b>

## Expenses

Description	2025 Budget (Adopted 11/2024)	November	Year-to-Date Totals thru Nov 2025	Year to Date Annual Budget Percentage
<b>Other Services / Charges</b>				
Professional Services	\$ 150,000	\$ 75,000	\$ 150,000	100.00%
Capital Outlay	70,000	50,139	\$ 56,651	80.93%
<b>Grand Total Expense:</b>	<b>\$ 220,000</b>	<b>\$ 125,139</b>	<b>\$ 206,651</b>	<b>93.93%</b>

Net Cash Activity	\$ (31,514)
Jan. 1, 2025 Cash with County Treasurer	\$ 385,447
<b>Ending Cash November 30, 2025</b>	<b>\$ 353,933</b>

# Yale Valley Library District

For the Month Ending December 31, 2025 (With Year-to-Date Totals)

## Statement of Cash

January 1, 2025 Beginning Cash Balance	\$ 385,447
Year-to-date Revenue Received	189,023
Year-to-date Expenditures	<u>(206,651)</u>
Cash Balance December 31, 2025	<b>\$ 367,818</b>

# Yale Valley Library District

*For the Month Ending December 31, 2025 (With Year-to-Date Totals)*

## Schedule of Reserves

<b>Non Capital Reserve Beginning Balance January 1, 2025</b>	\$	258,966
Property Tax Collections (Revenue)		137,649
Professional Expenses (Expenses)		(150,000)
<b>Non Capital Reserve Ending Balance December 31, 2025</b>	<b>\$</b>	<b><u>246,615</u></b>
<b>Capital Reserve Beginning Balance January 1, 2025</b>	\$	126,481
Intergovernmental, Grants and Contracts (Revenue)		34,024
Miscellaneous (Revenue)		17,350
Capital Out lay (Expenses)		(56,651)
<b>Capital Reserve Ending Balance December 31, 2025</b>	<b>\$</b>	<b><u>121,203</u></b>
<b>Total Reserves</b>	<b>\$</b>	<b><u><u>367,818</u></u></b>

# Yale Valley Library District

For the Month Ending December 31, 2025 (With Year-to-Date Totals)

## Revenue

Description	2025 Budget (Adopted 11/2024)	December	Year-to-Date Totals thru Dec 2025	Year -to - Date Annual Budget Percentage
<b>Property Taxes</b>				
Property Tax Collections - Yale Valley District	\$ 135,000	\$ 5,774	\$ 137,649	101.96%
<b>Total Property Taxes</b>	<b>135,000</b>	<b>5,774</b>	<b>137,649</b>	<b>101.96%</b>
<b>Intergovernmental, Grants &amp; Contracts</b>				
DNR - Timber Revenue	37,000	6,814	33,957	91.78%
DNR - Other Revenue	600		67	11.15%
<b>Total Intergovernmental, Grants &amp; Contracts</b>	<b>37,600</b>	<b>6,814</b>	<b>34,024</b>	<b>90.49%</b>
<b>Miscellaneous</b>				
Investment Interest	5,000	1,297	17,350	346.99%
<b>Total Miscellaneous</b>	<b>5,000</b>	<b>1,297</b>	<b>17,350</b>	<b>346.99%</b>
<b>Total Revenue:</b>	<b>\$ 177,600</b>	<b>\$ 13,885</b>	<b>\$ 189,023</b>	<b>106.43%</b>
Transfer from Reserves	\$ 42,400	\$ -	\$ -	<b>0.00%</b>
<b>Total Revenue and Reserves</b>	<b>\$ 220,000</b>	<b>\$ 13,885</b>	<b>\$ 189,023</b>	<b>86%</b>

## Expenses

Description	2025 Budget (Adopted 11/2024)	December	Year-to-Date Totals thru Dec 2025	Year to Date Annual Budget Percentage
<b>Other Services / Charges</b>				
Professional Services	\$ 150,000		\$ 150,000	100.00%
Capital Outlay	70,000		\$ 56,651	80.93%
<b>Grand Total Expense:</b>	<b>\$ 220,000</b>	<b>\$ -</b>	<b>\$ 206,651</b>	<b>93.93%</b>

Net Cash Activity	\$ (17,629)
Jan. 1, 2025 Cash with County Treasurer	\$ 385,447
<b>Ending Cash December 31, 2025</b>	<b>\$ 367,818</b>