



## Board of Trustees Meeting Minutes

May 18, 2026 – 6:00 PM Regular Meeting  
Stevenson Community Library  
120 NW Vancouver Ave, Stevenson, WA  
Gallery Meeting Room  
Hybrid/In-Person

Megan Dugan, *Chair*, City of Vancouver  
Marie Coffey, *Vice Chair/Secretary*, Clark County At-Large  
Kristy Morgan, Clark County At-Large  
Vacant, Skamania County  
Vacant, City of Vancouver  
Olga Hodges, Klickitat County  
Irina Kakorina, Clark County At-Large

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**Present Board:** Marie Coffey, Megan Dugan, Olga Hodges, Irina Kakorina (remote), Kristy Morgan

**Absent:**

**Present Staff:** Jennifer Giltrop, Executive Director; Catrina Galicz, Finance Director; Andrea Scherer, Human Resources Director; Alicia Gomori, Deputy Director; Miranda Holtmann, Executive Assistant; Lucien Kress, IT Director; Jason Reetz, Facilities and Fleet Director; Brett Auger, Strategic Initiatives and Public Records Officer; Jamie Bair, Outreach and Program Coordinator for Adults; Kelsey Hudson, Outreach and Program Coordinator for Youth; David Wyatt, Branch Manager, Stevenson Community Library

**Remote Access:** <https://us06web.zoom.us/j/86539660767> • Meeting ID: 865 3966 0767 • Passcode: 620506

Fort Vancouver Regional Library Business Meeting Minutes

**AGENDA:**

1. **CALL TO ORDER** - Chair Dugan called the meeting to order at 6:00 p.m.
2. **AGENDA APPROVAL** – At 6:00 p.m. Trustee Morgan made a motion to approve the agenda. Trustee Coffey seconded. Motion approved with 5 out of 5 votes.
3. **CHAIR ANNOUNCEMENTS** – the Chair had no announcements.
4. **PUBLIC COMMENTS** – At 6:01 p.m. public comments began with the following speakers;
  - Jake Ausmus of Vancouver made a public comment about the WPEA contract ratification.
  - Julie Koepp of Vancouver made a public comment about libraries' commitment to intellectual freedom.
  - Quill Onstead of Portland made a public comment about drag queen story hour.
  - Janet Hedgepath of Vancouver made a public comment about the Strategic Plan.
  - Ann Bauer of Vancouver made a public comment about respect and ratifying the WPEA contract.
  - Mary Repar of Stevenson made a public comment about the Strategic Plan vote.
  - Dijana Katan of Clark County made a public comment about equity and the Strategic Plan.
  - Jamie Bair of Vancouver made a public comment about board conduct.
  - Nancy Potter of Clark Country made a public comment about board equity and communication.
  - Marla Koch of Vancouver made a public comment about equity.
  - Laurie Cornelius of Clark County made a public comment about equity.
  - Randy Schmidt of Clark County made a public comment about drag queen story hour.
  - Gary Wilson of Clark County made a public comment about library programming.
  - Pat Calver of Skamania County made a public comment about equity.
5. **APPROVAL OF CONSENT AGENDA ITEMS**– At 6:26 p.m. Trustee Morgan made a motion to approve the Consent Agenda. Trustee Hodges seconded. Motion approved with 5 out of 5 votes.
6. **REPORTS**
  - 6.1. **FINANCIAL STATEMENTS AND HIGHLIGHTS** – At 6:30 p.m. Catrina Galicz presented the **Financial Statements for the month ending March 31, 2026.**

**Statement of Cash:** Cash continues to decrease as expenditures outpace revenue at just under 3.5 million in March. This is expected and will not be the case in April when revenue is received. The target of 90-day cash-on-hand expectation was still being met at the end of March.

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Library locations: Battle Ground, Cascade Park, Goldendale, La Center, North Bonneville, Ridgefield, Stevenson, Three Creeks, Vancouver, Vancouver Mall, Washougal, White Salmon Valley, Woodland, Yacolt, Yale



**Statement of Revenue:** Revenues are meeting expectations based on timing and revenue cycles. There will be a large influx in revenues as property taxes come in during April. Additionally, some grants and contracts are expected to come in during the second quarter. Investment interest is expected to catch up with budget to date expectations in May-June and pick up more considerably in the third and fourth quarter. Galicz pointed out the \$20,000 in Carnegie grant funds in the gifts and contributions line. Under Miscellaneous Revenues, insurance recovery funds from the server room fire at Vancouver Community library continue to come in. There is also some miscellaneous revenue from the surplus of vehicles that were past their use but did well at auction.

**Statement of Expenses:** Personnel is expected to be closer to year-to-date budget to actual in the second and third quarter due to ratified union agreements and increased staffing in June. The Professional Services line is higher than budget to date due to several projects and are in the architectural and engineering phases before those capital projects can take place. Maintenance and Licensing line item is higher than projected budget as many annual costs are charged at the beginning of the year. Galicz also noted that FVRL is in the process of moving to a new enterprise resource planning (ERP) program for accounting. Payments to Tyler Technologies, the new system, will be seen in the claims report as both software support, for the platform itself and professional services for assistance with the transition and conversion of the data from the old platform to the new system.

**RECEIVE AND FILE MARCH FINANCIAL STATEMENTS** – At 6:37 p.m. Trustee Morgan made a motion to approve receiving and filing the March financial statements. Trustee Coffey seconded. Motion approved with 5 out of 5 votes.

**6.2. ORGANIZATIONAL REPORT** – At 6:37 p.m. Alicia Gomori provided the following highlights from the organizational report:

- **Cascade Park Community Library** mentioned they're seeing higher numbers than usual for tech help, a program across the district where patrons can receive free tech assistance at their library.
- **La Center Community Library** shared a story of a patron who tried the Ukulele from the Library of Things and loved it so much they ended up getting their own and continued to learn the instrument.
- **Three Creeks Community Library** participated in Thomas Jefferson Middle School's Multicultural Night.
- **Programs and Outreach Division (POD)** is working on planning for the Clark County Bookmobile. A Senior Library Assistant in POD presented on 3D Printing at the Public Library Association Conference in April.

Jennifer Giltrop added that planning for the Washougal Community Library project continues and that on Wednesday, June 17 at 6:30 p.m. a community update meeting will be held at the Washougal Community Center. This will be an opportunity for the architects to share renderings and an overview of the plan.

Giltrop also expressed appreciation to staff across the district as FVRL prepares for expanded hours on June 1. Giltrop also thanked the taxpayers for believing in the power of libraries and saying yes to the levy lid lift in 2025.

**6.3. BRANCH REPORT: STEVENSON COMMUNITY LIBRARY** – At 6:44 P.M. David Wyatt provided an update on library activities around the Stevenson Community Library, North Bonneville, and the Skamania Bookmobile. Skamania County has the lowest population density of the counties that FVRL serves. The Bookmobile spends 25 hours a week on the road, four days a week and that is not including going to community events and outreach, typically on Saturdays. Wyatt provided some information about the history of the branch. 70% of Stevenson city residents are library card holders. North Bonneville

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Community Library had a steep increase in checkouts and visits last year, largely attributed to the Passport program for the 75<sup>th</sup> Anniversary.

Wyatt highlighted some of the new programming offered including Tech Help, a Prepare to Hike the Gorge program offered in partnership with local Search and Rescue, and disaster preparedness events tied to the Community Reads Program. The new Spring Break performer was also a success. Wyatt also highlighted programming such as Teen/Tween Horror Movie Night and Summer at Your Library. Wyatt noted the outreach done by the bookmobile including at Spring Fest and the Bike Rodeo. He also spotlighted the Grow a Reader collection, books that are made available to the community in key locations, for example the new Teen Center in Skamania country.

Following his presentation, Wyatt fielded questions from the board about the bookmobile and the expanded hours.

**6.4 FVRL FOUNDATION REPORT** – At 7:00 p.m. Jenny Wilkerson provided an update on FVRL Foundation. The Foundation is undergoing a reorganization. Jennifer Samwel is the first Director of Development Operations. Judy Musa’s role is now focused on supporting the collaboration and needs of the Friends Groups. The Foundation has historically had a fiscal year that was July 1 to June 30. The foundation will be changing their fiscal year to align with the district. As the Foundation closes out its last ever June 30<sup>th</sup> fiscal year, Wilkerson reported that the Foundation has doubled its granting to the district for annual support. Wilkerson thanked the generous support of donors who believe in the mission of the foundation and libraries. Wilkerson also thanked Jennifer Giltrop for her leadership and cooperation. In the spirit of deepening the partnership, Wilkerson announced that the Foundation will be moving back into the Operations Center this summer.

**6.5 SUMMER AT YOUR LIBRARY REPORT** – At 7:04 p.m. Jamie Bair and Kelsey Hudson provided an update on Summer Reading at Your Libraries. Summer Reading is a free all ages program where people can read, complete a challenge, and earn prizes, all while staying connected to the libraries over the summer. The Summer Reading Challenge takes place from June 15 through August 15. This year there will be a focused effort on adult summer reading challenges to encourage engagement with a particular focus on adults aged 18 – 30. There will be prizes available for all ages, made possible by the Foundation. There will also be programming for all ages.

The Clark County Bookmobile will launch on June 1 and will help bring the Summer Reading program and challenges out to the people at meal sites, low income apartments, food banks, and senior centers. On the 80+ sites for the bookmobile stops, prioritization was placed on places that are 2+ miles away from a library and areas where people don’t have access to bus lines to get to libraries.

- 7. EXECUTIVE SESSION** – At 7:18 p.m. Chair Dugan announced that the Board would exit the room to meet in executive session to discuss collective bargaining as allowed by RCV 42.30.140(4b). The Chair announced that that the board is expected to take action following the executive Session.

*The Chair called the meeting back to order at 7:39 p.m.*

- 8. RESOLUTION 2026-05: WPEA CBA RATIFICATION** - At 7:40 p.m. Trustee Morgan made a motion to approve Resolution 2026-05 Ratifying the Collective Bargaining Agreement with WPEA. Trustee Coffey seconded. The motion was approved with 5 out of 5 votes.

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9. **BOARD COMMENT** – at 7:40 p.m. Olga Hodges thanked staff for their reports and encouraged everyone to sign up for Summer Reading.
10. Setting for next regular meeting: Monday, June 15 at 6:00 p.m. at Ridgefield Community Library. It will be a hybrid (in-person/online) meeting.
11. **ADJOURNMENT** – At 7:42 p.m. the chair adjourned the meeting.