



## AGENDA FOR PUBLIC MEETING

**DATE:** Monday, July 20, 2026 at 6:00 pm

**LOCATION:** **In Person:** White Salmon Valley Community Library; 77 NE Wauna Ave, White Salmon, WA 98672, Sprint/Baker Gallery Room

**Zoom Link:**

<https://us06web.zoom.us/j/88394696272?pwd=pdegk56rGu3ipUeTCXx7KsevLt2HQN.1>

Meeting ID: 883 9469 6272

Passcode: 765500

1. **Call to Order**
2. **Agenda Approval** ACTION
3. **Chair Announcements** INFORMATION
4. **Public Comments (limit 2 minutes each)**
5. **Consent Agenda** ACTION  
Minutes Approval: June 15, 2026  
Approval of Claims: June 2026
6. **Reports**  
6.1 May Financial Statements: Catrina Galicz ACTION  
6.2 FVRL Organizational Report: Alicia Gomori & Jennifer Giltrop INFORMATION  
6.3 White Salmon Branch Report: Kate Houston INFORMATION
7. **Business**  
7.1 **Policy Committee**  
Public Records Request Policy (2<sup>nd</sup> Reading) ACTION
8. **Updated Committee Assignments** INFORMATION
9. **Board Comments**
10. **Setting for next regular meeting:** Monday, August 17 at 6:00 PM at Goldendale Community Library/Zoom
11. **Adjournment**

2018 Grand Blvd, Vancouver Washington 98661 • 360-906-5000 • [fvrl.org](http://fvrl.org)

Library locations: Battle Ground, Cascade Park, Goldendale, La Center, North Bonneville, Ridgefield, Stevenson,  
Three Creeks, Vancouver, Vancouver Mall, Washougal, White Salmon Valley, Woodland, Yacolt, Yale



## Board of Trustees Meeting Minutes

June 15, 2026 – 6:00 PM Regular Meeting  
Ridgefield Community Library  
210 N Main Ave, Ridgefield, WA  
Allene Wodage Community Room  
Hybrid/In-Person

Megan Dugan, *Chair*, City of Vancouver  
Marie Coffey, *Vice Chair/Secretary*, Clark County At-Large  
Kristy Morgan, Clark County At-Large  
Vacant, Skamania County  
Vacant, City of Vancouver  
Olga Hodges, Klickitat County  
Irina Kakorina, Clark County At-Large

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**Present Board:** Marie Coffey, Megan Dugan, Olga Hodges (remote), Irina Kakorina, Kristy Morgan

**Absent:**

**Present Staff:** Jennifer Giltrop, Executive Director; Catrina Galicz, Finance Director; Andrea Scherer, Human Resources Director; Alicia Gomori, Deputy Director; Miranda Holtmann, Executive Assistant; Lucien Kress, IT Director; Jason Reetz, Facilities and Fleet Director; Brett Auger, Strategic Initiatives and Public Records Officer; Sean McGill, Branch Manager, Ridgefield Community Library

**Remote Access:** <https://us06web.zoom.us/j/86539660767> • Meeting ID: 865 3966 0767 • Passcode: 620506

## Fort Vancouver Regional Library Business Meeting Minutes

### AGENDA:

1. **CALL TO ORDER** - Chair Dugan called the meeting to order at 6:00 p.m.
2. **AGENDA APPROVAL** – At 6:00 p.m. Trustee Coffey made a motion to approve the agenda. Trustee Morgan seconded. Motion approved with 4 out of 5 votes.
3. **CHAIR ANNOUNCEMENTS** – the Chair had no announcements.
4. **PUBLIC COMMENTS** – At 6:01 p.m. public comments began with the following speakers;
  - Quill Onstead of Portland made a public comment about drag queen story hour.
  - Jake Ausmus of Clark County made a public comment about a WPEA ULP filing and temporary workers.
  - Rachel Ernst of Vancouver made a public comment about budget items and AI policy.
  - Paula Sherrin of Yacolt made a public comment about new trustees.
  - Nerissa Eckerson of Clark County made a public comment about the WPEA.
  - Margo Logan of Portland made a public comment about celebrating America's semiquincentennial.
  - Randy Schmidt of Clark County made a public comment about drag queen story hour.
  - Gary Wilson of Clark County made a public comment about library services.
  - Marla Koch of Vancouver made a public comment about equity vs. fairness.
5. **APPROVAL OF CONSENT AGENDA ITEMS**– At 6:19 p.m. Trustee Coffey made a motion to approve the Consent Agenda. Trustee Morgan seconded. Motion approved with 5 out of 5 votes.
6. **REPORTS**
  - 6.1. **FINANCIAL STATEMENTS AND HIGHLIGHTS** – At 6:20 p.m. Catrina Galicz presented the Financial Statements for the month ending April 30, 2026.

**Statement of Cash:** The cash balance at the end of April 2026 was just under \$35M, an increase over the beginning of the year of just over \$16M. The 90 day cash on hand target is being met.

**Statement of Revenue:** In April \$22.5M in property taxes came in, the realization of the levy lid lift. 53% of the annual budget expectation from Clark County was received. The rest of the counties' percents are lower due to the timing of how funds move through Clark County treasurer system to FVRL. Those funds should be realized in the May financials. Investment interest is expected to pick up in the second and third quarter of 2026, especially with the boost of funds from the property tax revenue. E-rate revenues show 0% of annual budget as those funds are expected in the third quarter of 2026.

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**Statement of Expenses:** Overall, in April FVRL is trending under budget, though expenses are meeting expectations for the year. For example, although the personnel line item is trending under budget, that will right itself once the settlements of labor contracts and the impact of the new hours and increased hiring to support those hours are realized in the financials. Galicz took a moment to outline the many types of expenses that fall under the professional services line item. These can include accounting and audit fees, architect and engineering for various projects and professional consulting fees required to operate as a district. Galicz noted that the \$6,000 that was expended in April in the intergovernmental services line is expected to be the last charge for that expense for the levy lid lift. In Capital Outlay there are a number of building projects that the district has budgeted for; the New Washougal Library project, the Goldendale elevator, study pods in the Vancouver branch, the Operations Center needs a new roof and HVAC replacement as well as Stevenson's new windows. Many of these line items show little thus far in the annual year to date budget percentage, with the exception of machinery and equipment, but expect this to change as those projects get underway.

Trustee Morgan asked for clarification if architectural fees for new buildings go in capital outlay or if those are under professional services. Galicz responded that they go under capital outlay. Trustee Coffey asked for clarification of the \$20,000 budgeted for Yale in capital outlay. Galicz noted that line item is a place holder should Yale Valley Library District decide to do any capital projects, those funds are reimbursed dollar for dollar. Yale doesn't have any capital outlay plans at this time.

**RECEIVE AND FILE MARCH FINANCIAL STATEMENTS** – At 6:27 p.m. Trustee Morgan made a motion to approve receiving and filing the March financial statements. Trustee Coffey seconded. Motion approved with 5 out of 5 votes.

- 6.2. ORGANIZATIONAL REPORT** – At 6:27 p.m. Jennifer Giltrop and Alicia Gomori were given the floor to provide the organizational report. Giltrop provided an update on the two vacancies on the board. Clark County, the last county to vote on those vacancies, is expected to vote the following day so it is expected that those board member will begin their duties. Giltrop also commended Branch Manager of the Ridgefield Community Library, Sean McGill, for his 30 years of service to FVRL. Giltrop announced that Julian Mendez, former Communications and Marketing Director, left the district for another position and introduced the new Communications and Marketing Director, Sophie Ventura.

Giltrop introduced the format for the Organizational report, which directly ties the work reported to the new strategic plan adopted at the beginning of the year. This new format intends to connect the day-to-day operations with the larger vision of the organization. Giltrop and Gomori provided the following highlights from the organizational report:

- **Summer Reading** is underway.
- **Expanded Hours** started on June 1 reducing barriers to access for the community. One branch in every county is open on a Sunday. **White Salmon Valley Community Library** had 87 people walk through their doors on the first day of Sunday hours.
- FVRL has seen a 14% growth in digital percentage of checkouts between May 2022 and May 2026 and 65% of checkouts are digital. Though digital use of the collection is trending upward, when looking at collection budget, FVRL has to balance the digital with the physical as a district that services rural areas that don't have strong broadband connections.



- The **Clark County Bookmobile** that was promised in the levy lid lift has started its summer routes. Though a larger bookmobile is expected to come in the fall, the outreach van has been outfitted to serve in this capacity until the new bookmobile arrives.
- **La Center Community Library** staff represented the library at the La Center Arts Fair in May connecting with 185 people.
- The **Vancouver Community Library** hosted a successful murder mystery program with 88 adult participants.
- The **Vancouver Community Library** deck project began work in mid-May. The fourth floor deck will be closed through the end of August as the wood decking structure is removed, work is done on the roof and the planters, and a new decking and vegetation is installed.

6.3. **BRANCH REPORT: RIDGEFIELD COMMUNITY LIBRARY** – At 6:44 P.M. Sean McGill provided an update on library activities around the Ridgefield Community Library. McGill highlighted a year of significant program growth and community engagement. New offerings since last June included Storybook Adventures, paid performers for spring break, adult line dancing, adult tabletop gaming, Teen Art Chat, and enhanced Build It! activities. Summer Reading programs exceeded expectations, with attendance outgrowing previous venues. McGill highlighted partnerships with Clark-Cowlitz Fire Rescue, the YMCA and PTA groups for expanded programming and outreach opportunities. Staff have also been engaged in outreach with local elementary and middle schools providing storytimes and STEM activities.

7. **POLICY COMMITTEE** – At 6:50 p.m. Giltrop provided background on the review of the first read of the Public Records Request Policy. Revisions to the policy were to ensure continued compliance with Washington law and current best practices. This first review provides an opportunity to clarify procedures, update terminology, align responsibilities with current practice, and reduce the potential for confusion for both staff and members of the public. The board is encouraged to provide feedback and any additional edits before the second read in which the policy revisions are proposed for adoption.

Chair Dugan provided the correction that there are instances in which the document reads “FVLR” instead of FVRL.

Trustee Coffey asked a question regarding the amount of staff time and effort that goes into filling public records requests. Giltrop noted that some requests are short and simple to meet while others can involve thousands of documents, taking weeks to process. While requests were once relatively rare, in the past several years the district has seen a significant increase. At the time of the meeting there have been over 50 records requests in 2026. All local governments are seeing this trend of increasing requests and staff time dedicated to this process.

8. **BOARD COMMENT** – there were no board comments.
9. **Setting for next regular meeting:** Monday, July 20 at 6:00 p.m. at White Salmon Valley Community Library. It will be a hybrid (in-person/online) meeting.
10. **ADJOURNMENT** – At 7:00 p.m. the chair adjourned the meeting.



# FORT VANCOUVER REGIONAL LIBRARY DISTRICT

## Approval of Claims

As of

June 30, 2026

As required by RCW 42.24.080 and RCW 42.24.090, vouchers audited and certified by the Auditing Officer of the Fort Vancouver Regional Library District and those expense reimbursement claims which have been certified as required, have been recorded on a list and made available to the Board of Directors for approval.

As of this date, July 20, 2026,

The Board of Directors, by a vote does approve for payment the following vouchers, warrants, voids, and electronic transfers issued

| <u>June 1, 2026</u>                                                           | through       | <u>June 30, 2026</u> |                                                |
|-------------------------------------------------------------------------------|---------------|----------------------|------------------------------------------------|
| <b>Accounts Payable Warrants Issued</b>                                       | Numbers       | <u>123325</u>        | Through <u>123435</u> \$ <u>775,485.23</u>     |
| <b>Accounts Payable EFT Payments</b>                                          |               | <u>3359</u>          | Through <u>3443</u> \$ <u>479,348.59</u>       |
| <b>Subtotal FVRL General Fund Warrants, EFTS, Voids</b>                       |               |                      | \$ <u>1,254,833.82</u>                         |
| <b>Payroll Electronic Fund Transfers</b>                                      | Numbers       | <u>20260601</u>      | Through <u>20260630</u> \$ <u>1,192,970.46</u> |
| <b>Other Electronic Fund Transfers Completed</b>                              |               |                      |                                                |
| <i>Vendor</i>                                                                 | <i>Date</i>   | <i>Amount</i>        |                                                |
| ADP Payroll Fees                                                              | June 25, 2026 | 5,805.66             |                                                |
| CLARK REG WASTEWTR                                                            | June 30, 2026 | 56.06                |                                                |
| CLARK REG WASTEWTR                                                            | June 30, 2026 | 48.00                |                                                |
| FNBO VISA                                                                     | June 9, 2026  | 42,568.00            |                                                |
| KAISER HSA                                                                    | June 24, 2026 | 17,360.93            |                                                |
| KAISER HSA                                                                    | June 29, 2026 | 52.00                |                                                |
| WA DOR Sales/Use Tax                                                          | June 22, 2026 | 1,651.29             |                                                |
| WA DRS - DCP                                                                  | June 10, 2026 | 6,623.09             |                                                |
| WA DRS - PERS                                                                 | June 10, 2026 | 67,611.74            |                                                |
| WA DRS - DCP                                                                  | June 25, 2026 | 6,940.94             |                                                |
| WA DRS - PERS                                                                 | June 25, 2026 | 72,803.92            |                                                |
| ENDICIA                                                                       | June 24, 2026 | 9,400.00             |                                                |
|                                                                               |               |                      | \$ <u>230,921.63</u>                           |
| <b>Subtotal FVRL General Fund Warrants, Transfers, Direct Deposits, Voids</b> |               |                      | \$ <u>2,678,725.91</u>                         |
| <b>Total Transactions for Approval</b>                                        |               |                      | <u><u>\$ 2,678,725.91</u></u>                  |

DISTRICT LIBRARY - EXECUTIVE DIRECTOR

DISTRICT LIBRARY - BOARD TRUSTEE

**WARRANTS**

| Vendor ID | Document Type | Document Date | Document Number | Vendor Name                           | Document Amount |
|-----------|---------------|---------------|-----------------|---------------------------------------|-----------------|
| AFSC0001  | Payment       | 6/4/2026      | 123325          | AFSCME                                | 2,976.12        |
| ALLI0006  | Payment       | 6/4/2026      | 123326          | ALLIANT INSURANCE SERVICES, INC.      | 30,536.55       |
| AT&T0003  | Payment       | 6/4/2026      | 123327          | AT&T MOBILITY                         | 678.17          |
| AUTH0002  | Payment       | 6/4/2026      | 123328          | AUTHORS UNBOUND AGENCY                | 17,299.20       |
| AVIS0001  | Payment       | 6/4/2026      | 123329          | AVISTA UTILITIES                      | 37.90           |
| CADY0001  | Payment       | 6/4/2026      | 123330          | CADY BUSINESS TECHNOLOGIES INC        | 1,902.77        |
| CDWG0001  | Payment       | 6/4/2026      | 123331          | CDW GOVERNMENT INC                    | 5,662.80        |
| CENT0012  | Payment       | 6/4/2026      | 123332          | CENTURYLINK                           | 482.60          |
| CLAR0004  | Payment       | 6/4/2026      | 123333          | CLARK PUD                             | 3,059.59        |
| COOK0003  | Payment       | 6/4/2026      | 123334          | COOK, ALEXANDER J                     | 1,000.00        |
| COPY0002  | Payment       | 6/4/2026      | 123335          | COPY EXPRESS                          | 914.00          |
| FORT0002  | Payment       | 6/4/2026      | 123336          | FVRL FOUNDATION                       | 20.00           |
| GORG0009  | Payment       | 6/4/2026      | 123337          | COLUMBIA GORGE NEWS                   | 572.50          |
| HILL0009  | Payment       | 6/4/2026      | 123338          | HILLIS CLARK MARTIN & PETERSON        | 10,035.45       |
| ICMA0001  | Payment       | 6/4/2026      | 123339          | ICMA RETIREMENT CORPORATION           | 4,868.68        |
| INGR0001  | Payment       | 6/4/2026      | 123340          | INGRAM                                | 48,941.65       |
| KAIS0001  | Payment       | 6/4/2026      | 123341          | KAISER FOUNDATION HEALTH PLAN         | 288,949.97      |
| KLIC0006  | Payment       | 6/4/2026      | 123342          | KLICKITAT COUNTY HISTORICAL SOCIETY   | 144.00          |
| KRIE0001  | Payment       | 6/4/2026      | 123343          | ANNA-MICHELLE SHANTI KRIENS           | 475.00          |
| LING0003  | Payment       | 6/4/2026      | 123344          | LINGUAVA                              | 146.63          |
| MIDW0002  | Payment       | 6/4/2026      | 123345          | MIDWEST TAPE                          | 4,999.20        |
| MORG0004  | Payment       | 6/4/2026      | 123346          | MORGAN, KRISTINA                      | 67.43           |
| NAPA0003  | Payment       | 6/4/2026      | 123347          | NAPA - STEVENSON                      | 317.50          |
| NORT0005  | Payment       | 6/4/2026      | 123348          | NORTHWEST NATURAL GAS COMPANY         | 164.13          |
| OETC0001  | Payment       | 6/4/2026      | 123349          | OETC                                  | 283.99          |
| PARK0008  | Payment       | 6/4/2026      | 123350          | PARKROSE HARDWARE                     | 223.68          |
| RDHB0001  | Payment       | 6/4/2026      | 123351          | RDH BUILDING SCIENCE INC.             | 8,300.00        |
| RODD0001  | Payment       | 6/4/2026      | 123352          | RODDA PAINT CO                        | 148.43          |
| SHIE0001  | Payment       | 6/4/2026      | 123353          | SHIELS OBLETZ JOHNSEN, INC            | 26,065.50       |
| SKAM0001  | Payment       | 6/4/2026      | 123354          | SKAMANIA COUNTY PUD #1                | 479.57          |
| SWIN0001  | Payment       | 6/4/2026      | 123355          | SWINGRUBER, JURINDA                   | 56.42           |
| TDST0001  | Payment       | 6/4/2026      | 123356          | TDS TELECOM                           | 235.35          |
| TRAV0003  | Payment       | 6/4/2026      | 123357          | TRAVELERS                             | 6,090.00        |
| VANC0001  | Payment       | 6/4/2026      | 123358          | CITY OF VANCOUVER UTILITIES           | 888.51          |
| VANC0025  | Payment       | 6/4/2026      | 123359          | CITY OF VANCOUVER- FINANCIAL SERVICES | 305.00          |
| VANC0040  | Payment       | 6/4/2026      | 123360          | VANCOUVER TOYOTA                      | 379.88          |
| VAND0009  | Payment       | 6/4/2026      | 123361          | VANDERHOUWEN & ASSOCIATES, INC        | 10,238.50       |
| VERI0002  | Payment       | 6/4/2026      | 123362          | VERIZON                               | 1,322.95        |
| WALT0001  | Payment       | 6/4/2026      | 123363          | WALTER E NELSON COMPANY               | 1,446.47        |
| WAPI0001  | Payment       | 6/4/2026      | 123364          | WAPITI NW, LLC                        | 399.15          |
| WOOD0001  | Payment       | 6/4/2026      | 123365          | CITY OF WOODLAND                      | 346.16          |

|          |         |                  |                                         |           |
|----------|---------|------------------|-----------------------------------------|-----------|
| ZOOB0001 | Payment | 6/4/2026 123366  | ZOOBEAN                                 | 7,197.73  |
| 4IMP0001 | Payment | 6/22/2026 123367 | 4IMPRINT                                | 1,768.17  |
| AIRF0002 | Payment | 6/22/2026 123368 | AIRFILCO LLC                            | 378.54    |
| ASPE0002 | Payment | 6/22/2026 123369 | ASPEN PEST CONTROL                      | 190.58    |
| AT&T0001 | Payment | 6/22/2026 123370 | AT & T                                  | 422.72    |
| AT&T0003 | Payment | 6/22/2026 123371 | AT&T MOBILITY                           | 20.00     |
| CITY0005 | Payment | 6/22/2026 123372 | CITY OF NORTH BONNEVILLE                | 240.00    |
| CLAR0004 | Payment | 6/22/2026 123373 | CLARK PUD                               | 16,493.05 |
| CLAR0025 | Payment | 6/22/2026 123374 | CLARK COUNTY HISTORICAL MUSEUM          | 500.00    |
| COLU0007 | Payment | 6/22/2026 123375 | COLUMBIA HARDWARE                       | 10.24     |
| COLU0032 | Payment | 6/22/2026 123376 | COLUMBIA RIVER DISPOSAL                 | 90.33     |
| COMC0002 | Payment | 6/22/2026 123377 | COMCAST INSTITUTIONAL NETWORKS          | 10,237.91 |
| CONV0003 | Payment | 6/22/2026 123378 | CONVERGINT TECHNOLOGIES LLC             | 1,310.99  |
| COPY0002 | Payment | 6/22/2026 123379 | COPY EXPRESS                            | 696.82    |
| COWL0001 | Payment | 6/22/2026 123380 | COWLITZ COUNTY PUD                      | 664.75    |
| ENAV0001 | Payment | 6/22/2026 123381 | ENAVATE, INC                            | 490.05    |
| FREI0002 | Payment | 6/22/2026 123382 | FREIGHTLINER NORTHWEST                  | 1,598.19  |
| FRWA0001 | Payment | 6/22/2026 123383 | FRIENDS OF WASHOUGAL LIBRARY            | 669.85    |
| GBMA0001 | Payment | 6/22/2026 123384 | GB MANCHESTER CORPORATION               | 12,120.00 |
| GENE0006 | Payment | 6/22/2026 123385 | GENEALOGICAL FORUM OF OREGON            | 52.00     |
| GOLD0003 | Payment | 6/22/2026 123386 | CITY OF GOLDENDALE                      | 394.60    |
| GROO0003 | Payment | 6/22/2026 123387 | GRO OUTDOOR LIVING                      | 3,023.57  |
| HOME0001 | Payment | 6/22/2026 123388 | HOME DEPOT CREDIT SERVICES              | 48.87     |
| HOUS0008 | Payment | 6/22/2026 123389 | HOUSTON, KATE                           | 593.72    |
| ICMA0001 | Payment | 6/22/2026 123390 | ICMA RETIREMENT CORPORATION             | 4,795.59  |
| IMAG0003 | Payment | 6/22/2026 123391 | IMAGE360                                | 43.56     |
| INGR0001 | Payment | 6/22/2026 123392 | INGRAM                                  | 37,690.37 |
| KETE0001 | Payment | 6/22/2026 123393 | KETER ENVIRONMENTAL SERVICES INC        | 114.28    |
| KLIC0002 | Payment | 6/22/2026 123394 | KLICKITAT COUNTY PUD                    | 1,725.31  |
| LACE0003 | Payment | 6/22/2026 123395 | CITY OF LA CENTER                       | 76.60     |
| LANS0001 | Payment | 6/22/2026 123396 | LAN SU CHINESE GARDEN                   | 1,680.00  |
| LESS0001 | Payment | 6/22/2026 123397 | LES SCHWAB TIRE CENTER                  | 150.88    |
| LEXA0001 | Payment | 6/22/2026 123398 | REBECCA ANN LEXA                        | 350.00    |
| MACD0003 | Payment | 6/22/2026 123399 | MACDONALD-MILLER FACILITY SOLUTIONS LLC | 69,887.67 |
| MALO0003 | Payment | 6/22/2026 123400 | MALONEY, KATHERINE                      | 500.00    |
| MIDW0002 | Payment | 6/22/2026 123401 | MIDWEST TAPE                            | 22,381.53 |
| NAPA0003 | Payment | 6/22/2026 123402 | NAPA - STEVENSON                        | 40.37     |
| NEWY0004 | Payment | 6/22/2026 123403 | NEW YORK TIMES                          | 15,168.52 |
| NORT0005 | Payment | 6/22/2026 123404 | NORTHWEST NATURAL GAS COMPANY           | 5,058.86  |
| OETC0001 | Payment | 6/22/2026 123405 | OETC                                    | 2,072.47  |
| ONTI0002 | Payment | 6/22/2026 123406 | ONTIVEROS, TINA                         | 500.00    |
| PARK0008 | Payment | 6/22/2026 123407 | PARKROSE HARDWARE                       | 100.24    |
| PITT0003 | Payment | 6/22/2026 123408 | PITTOCK MANSION SOCIETY                 | 600.00    |

|          |         |           |        |                                       |                   |
|----------|---------|-----------|--------|---------------------------------------|-------------------|
| QUAL0003 | Payment | 6/22/2026 | 123409 | QUALITY DOOR SERVICE INC              | 3,567.59          |
| REFL0001 | Payment | 6/22/2026 | 123410 | REFLECTOR                             | 655.00            |
| REPU0001 | Payment | 6/22/2026 | 123411 | REPUBLIC SERVICES #487                | 150.59            |
| RODD0001 | Payment | 6/22/2026 | 123412 | RODDA PAINT CO                        | 84.35             |
| SHII0001 | Payment | 6/22/2026 | 123413 | SHI INTERNATIONAL CORP                | 2,817.79          |
| SIGN0007 | Payment | 6/22/2026 | 123414 | SIGNATURE SECURITY                    | 352.00            |
| SMAR0005 | Payment | 6/22/2026 | 123415 | SMARSH                                | 19.90             |
| SOHA0001 | Payment | 6/22/2026 | 123416 | SOHA SIGN CO INC                      | 707.86            |
| STER0002 | Payment | 6/22/2026 | 123417 | STERICYCLE, INC                       | 65.75             |
| STEV0001 | Payment | 6/22/2026 | 123418 | CITY OF STEVENSON                     | 373.05            |
| STEV0012 | Payment | 6/22/2026 | 123419 | STEVEN W. BRODERS CO., LLC            | 3,515.29          |
| SWAN0001 | Payment | 6/22/2026 | 123420 | SWANK MOVIE LICENSING USA             | 692.00            |
| SWIN0001 | Payment | 6/22/2026 | 123421 | SWINGRUBER, JURINDA                   | 49.10             |
| TMOB0001 | Payment | 6/22/2026 | 123422 | T-MOBILE USA INC                      | 205.34            |
| TOWN0007 | Payment | 6/22/2026 | 123423 | THE TOWN OF YACOLT                    | 200.00            |
| UNIQ0002 | Payment | 6/22/2026 | 123424 | UNIQUE MANAGEMENT SERVICES INC        | 1,387.25          |
| UNUM0002 | Payment | 6/22/2026 | 123425 | UNUM LIFE INS CO OF AMERICA           | 15,664.46         |
| VANC0025 | Payment | 6/22/2026 | 123426 | CITY OF VANCOUVER- FINANCIAL SERVICES | 219.00            |
| VANC0040 | Payment | 6/22/2026 | 123427 | VANCOUVER TOYOTA                      | 137.62            |
| VAND0009 | Payment | 6/22/2026 | 123428 | VANDERHOEWEN & ASSOCIATES, INC        | 15,880.07         |
| WALT0001 | Payment | 6/22/2026 | 123429 | WALTER E NELSON COMPANY               | 4,435.36          |
| WAST0001 | Payment | 6/22/2026 | 123430 | WASTE CONNECTIONS INC                 | 4,991.89          |
| WAST0003 | Payment | 6/22/2026 | 123431 | WASTE CONTROL, INC.                   | 119.98            |
| WHIT0001 | Payment | 6/22/2026 | 123432 | CITY OF WHITE SALMON                  | 223.41            |
| WIZA0001 | Payment | 6/22/2026 | 123433 | WIZARDPINS                            | 11,802.03         |
| ZAYO0001 | Payment | 6/22/2026 | 123434 | ZAYO GROUP, LLC                       | 3,548.22          |
| ZZZZ0493 | Payment | 6/22/2026 | 123435 | SHUPE, FRANK                          | 10.00             |
|          |         |           |        | <b>Warrants Total</b>                 | <b>775,485.23</b> |

#### EFTs

| Vendor ID | Document Type | Document Date | Document Number | Vendor Name                     | Document Amount |
|-----------|---------------|---------------|-----------------|---------------------------------|-----------------|
| ALLE0015  | Payment       | 6/4/2026      | EFT03359        | ALLEGIANCE COBRA SERVICES INC   | 75.50           |
| BOUF0001  | Payment       | 6/4/2026      | EFT03360        | ELIZABETH BEANS BOUFFARD        | 85.00           |
| BREN0004  | Payment       | 6/4/2026      | EFT03361        | BREngle, EVAN                   | 26.25           |
| BUEH0001  | Payment       | 6/4/2026      | EFT03362        | BUEHNER, KRISTEN                | 3.63            |
| CBMS0007  | Payment       | 6/4/2026      | EFT03363        | CBM SYSTEMS, LLC                | 28,216.33       |
| COFF0002  | Payment       | 6/4/2026      | EFT03364        | MARIE COFFEY                    | 129.40          |
| CREA0009  | Payment       | 6/4/2026      | EFT03365        | CREATIVE FINANCIAL STAFFING LLC | 3,401.76        |
| DUGA0001  | Payment       | 6/4/2026      | EFT03366        | MEGAN DUGAN                     | 59.31           |
| ERDE0001  | Payment       | 6/4/2026      | EFT03367        | ERDELY, ASHLEY                  | 550.00          |
| GALE0002  | Payment       | 6/4/2026      | EFT03368        | GALE                            | 1,238.19        |
| GETP0001  | Payment       | 6/4/2026      | EFT03369        | GET PROGRAM                     | 522.32          |
| GISI0001  | Payment       | 6/4/2026      | EFT03370        | GISI MARKETING GROUP            | 692.20          |

|          |         |                    |                                      |           |
|----------|---------|--------------------|--------------------------------------|-----------|
| GREE0011 | Payment | 6/4/2026 EFT03371  | GREEN, MARIA VICTORIA                | 500.00    |
| HARR0001 | Payment | 6/4/2026 EFT03372  | HARRYS KEY SERVICE, INC.             | 699.34    |
| HODG0002 | Payment | 6/4/2026 EFT03373  | HODGES, OLGA                         | 106.00    |
| KAPL0003 | Payment | 6/4/2026 EFT03374  | KAPLAN, JENELLE                      | 10.15     |
| KRES0001 | Payment | 6/4/2026 EFT03375  | KRESS, LUCIEN                        | 30.00     |
| KUGL0001 | Payment | 6/4/2026 EFT03376  | KUGLER, ROBERT                       | 500.00    |
| LHHR0001 | Payment | 6/4/2026 EFT03377  | LHH RECRUITING SOLUTIONS, INC.       | 3,385.10  |
| LIBR0016 | Payment | 6/4/2026 EFT03378  | LIBRARY IDEAS LLC                    | 5,259.44  |
| MATT0013 | Payment | 6/4/2026 EFT03379  | MATT BAKER COMEDY                    | 700.00    |
| MEND0001 | Payment | 6/4/2026 EFT03380  | MENDEZ, JULIAN                       | 30.00     |
| MOSS0004 | Payment | 6/4/2026 EFT03381  | MOSS, ELIZABETH                      | 30.00     |
| NAPA0001 | Payment | 6/4/2026 EFT03382  | NAPA GENUINE PARTS (CORP)            | 21.70     |
| OFFI0001 | Payment | 6/4/2026 EFT03383  | OFFICE DEPOT CARD PLAN               | 1,989.08  |
| OVER0004 | Payment | 6/4/2026 EFT03384  | OVERDRIVE                            | 62,261.99 |
| PLAT0001 | Payment | 6/4/2026 EFT03385  | PLATT ELECTRIC SUPPLY                | 290.38    |
| ROVI0001 | Payment | 6/4/2026 EFT03386  | ROVING HORSE HENNA LLC               | 450.00    |
| STER0004 | Payment | 6/4/2026 EFT03387  | STERLING                             | 198.20    |
| STOE0001 | Payment | 6/4/2026 EFT03388  | STOEL RIVES LLP                      | 6,580.00  |
| TKEL0001 | Payment | 6/4/2026 EFT03389  | TK ELEVATOR CORPORATION              | 5,931.81  |
| TYLE0002 | Payment | 6/4/2026 EFT03390  | TYLER TECHNOLOGIES, INC.             | 15,414.67 |
| UNUM0003 | Payment | 6/4/2026 EFT03391  | UNUM GROUP                           | 220.31    |
| USCE0002 | Payment | 6/4/2026 EFT03392  | US CENTENNIAL VANCOUVER MALL LLC     | 10,524.65 |
| WPEA0001 | Payment | 6/4/2026 EFT03393  | WPEA                                 | 3,053.32  |
| WPEA0003 | Payment | 6/4/2026 EFT03394  | WPEA UFCW                            | 2,133.32  |
| ALLE0011 | Payment | 6/23/2026 EFT03395 | ALLEGIANCE BENEFIT PLAN MGMT - CONTR | 3,768.82  |
| ALLE0014 | Payment | 6/23/2026 EFT03396 | ALLEGIANCE BENEFIT PLAN MGMT - FEES  | 119.00    |
| ASTO0001 | Payment | 6/23/2026 EFT03397 | ASTOUND BUSINESS SOLUTIONS, LLC      | 4,778.21  |
| BATT0001 | Payment | 6/23/2026 EFT03398 | CITY OF BATTLE GROUND                | 715.04    |
| BAUE001  | Payment | 6/23/2026 EFT03399 | BAUER, ANN                           | 15.95     |
| BUEH0001 | Payment | 6/23/2026 EFT03400 | BUEHNER, KRISTEN                     | 2.90      |
| CANO0002 | Payment | 6/23/2026 EFT03401 | CANOPY WELLBEING                     | 528.00    |
| CBMS0007 | Payment | 6/23/2026 EFT03402 | CBM SYSTEMS, LLC                     | 51,535.49 |
| CHUN0001 | Payment | 6/23/2026 EFT03403 | ALTON CHUNG                          | 350.00    |
| CLOH0001 | Payment | 6/23/2026 EFT03404 | CLOHESSY, THERESA                    | 36.05     |
| CREA0009 | Payment | 6/23/2026 EFT03405 | CREATIVE FINANCIAL STAFFING LLC      | 5,945.94  |
| CRUZ0003 | Payment | 6/23/2026 EFT03406 | CRUZ, BRANDON                        | 10.88     |
| DELS0001 | Payment | 6/23/2026 EFT03407 | DEL SOL INC.                         | 9,265.19  |
| FIRS0003 | Payment | 6/23/2026 EFT03408 | FIRST CITIZENS BANK                  | 16,712.94 |
| GALE0002 | Payment | 6/23/2026 EFT03409 | GALE                                 | 11,617.27 |
| GETP0001 | Payment | 6/23/2026 EFT03410 | GET PROGRAM                          | 522.32    |
| GILT0001 | Payment | 6/23/2026 EFT03411 | JENNIFER GILTROP                     | 30.00     |
| GISI0001 | Payment | 6/23/2026 EFT03412 | GISI MARKETING GROUP                 | 3,790.17  |
| HARR0001 | Payment | 6/23/2026 EFT03413 | HARRYS KEY SERVICE, INC.             | 43.44     |



|          |         |                    |                                      |                   |
|----------|---------|--------------------|--------------------------------------|-------------------|
| KANO0001 | Payment | 6/23/2026 EFT03414 | KANOPY LLC                           | 11,502.00         |
| KOEH0002 | Payment | 6/23/2026 EFT03415 | KOEHLER, SHERRI ELLEN                | 320.00            |
| LEXO0001 | Payment | 6/23/2026 EFT03416 | LEXOW, JANE                          | 31.90             |
| LHHR0001 | Payment | 6/23/2026 EFT03417 | LHH RECRUITING SOLUTIONS, INC.       | 8,045.47          |
| LITT0001 | Payment | 6/23/2026 EFT03418 | LITTLE, JACLYN                       | 46.49             |
| MCIN0003 | Payment | 6/23/2026 EFT03419 | MCINTOSH, JANE                       | 50.00             |
| NICH0005 | Payment | 6/23/2026 EFT03420 | NICHOLS, KATHLEEN FRANCES            | 250.00            |
| NORT0056 | Payment | 6/23/2026 EFT03421 | NORTH PACIFIC MANAGEMENT             | 12,896.00         |
| OCLC0002 | Payment | 6/23/2026 EFT03422 | OCLC INC - RSC SHRG/MTDT/CTLG        | 10.26             |
| OFFI0001 | Payment | 6/23/2026 EFT03423 | OFFICE DEPOT CARD PLAN               | 2,315.09          |
| OFFI0013 | Payment | 6/23/2026 EFT03424 | OFFICE INTERIOR CONCEPTS             | 21,054.40         |
| OVER0004 | Payment | 6/23/2026 EFT03425 | OVERDRIVE                            | 65,764.39         |
| PACI0010 | Payment | 6/23/2026 EFT03426 | PACIFIC POWER GROUP, LLC             | 782.99            |
| PLAT0001 | Payment | 6/23/2026 EFT03427 | PLATT ELECTRIC SUPPLY                | 247.21            |
| PLAY0001 | Payment | 6/23/2026 EFT03428 | PLAYAWAY PRODUCTS LLC                | 5,732.30          |
| SHRE0001 | Payment | 6/23/2026 EFT03429 | SHRED NORTHWEST, LLC                 | 130.68            |
| STER0004 | Payment | 6/23/2026 EFT03430 | STERLING                             | 155.18            |
| THOM0015 | Payment | 6/23/2026 EFT03431 | THOMSON REUTERS-WEST PUBLISHING CORP | 696.96            |
| TIKK0001 | Payment | 6/23/2026 EFT03432 | TIKKA INC.                           | 65,666.70         |
| TKEL0001 | Payment | 6/23/2026 EFT03433 | TK ELEVATOR CORPORATION              | 1,130.05          |
| TSAI0001 | Payment | 6/23/2026 EFT03434 | TSAI FONG BOOKS, INC                 | 105.81            |
| TYLE0002 | Payment | 6/23/2026 EFT03435 | TYLER TECHNOLOGIES, INC.             | 2,700.72          |
| UNUM0003 | Payment | 6/23/2026 EFT03436 | UNUM GROUP                           | 220.31            |
| UPFO0002 | Payment | 6/23/2026 EFT03437 | UP FOR GRABS, INC                    | 500.00            |
| USAM0002 | Payment | 6/23/2026 EFT03438 | USA MECHANICAL                       | 3,613.30          |
| WEXB0001 | Payment | 6/23/2026 EFT03439 | WEX BANK                             | 6,781.36          |
| WORN0001 | Payment | 6/23/2026 EFT03440 | WORNATH, DANIEL L                    | 148.05            |
| WPEA0001 | Payment | 6/23/2026 EFT03441 | WPEA                                 | 3,120.15          |
| WWGR0001 | Payment | 6/23/2026 EFT03442 | W. W. GRAINGER INC                   | 32.83             |
| WYAT0001 | Payment | 6/23/2026 EFT03443 | WYATT, DAVID                         | 191.03            |
|          |         |                    | <b>EFT's Total</b>                   | <b>479,348.59</b> |

**PAYROLL**

| Vendor ID                     | Document Type | Document Date | Document Number   | Vendor Name                      | Document Amount   |
|-------------------------------|---------------|---------------|-------------------|----------------------------------|-------------------|
| ADP0001                       | Payment       | 6/10/2026     | Payroll 6/10/2026 | ADP - Net Payroll Wages          | 425,467.96        |
| ADP0001                       | Payment       | 6/10/2026     | Payroll 6/10/2026 | ADP - Federal Payroll Taxes      | 136,117.28        |
| ADP0001                       | Payment       | 6/10/2026     | Payroll 6/10/2026 | ADP - Oregon State Payroll Taxes | 5,277.02          |
| ADP0001                       | Payment       | 6/10/2026     | Payroll 6/10/2026 | ADP - PFMLA Taxes                | 6,784.48          |
| ADP0001                       | Payment       | 6/10/2026     | Payroll 6/10/2026 | ADP - WA Cares Fund Taxes        | 3,284.16          |
| ADP0001                       | Payment       | 6/10/2026     | Payroll 6/10/2026 | ADP - Garnishment                | 130.00            |
| ADP0001                       | Payment       | 6/10/2026     | Payroll 6/10/2026 | ADP - OR Transit Tax             | 79.30             |
| <b>Subtotal - 1st Payroll</b> |               |               |                   |                                  | <b>577,140.20</b> |

| Vendor ID                   | Document Type | Document Date | Document Number   | Vendor Name                      | Document Amount   |
|-----------------------------|---------------|---------------|-------------------|----------------------------------|-------------------|
| ADP0001                     | Payment       | 6/25/2026     | Payroll 6/25/2026 | ADP - Net Payroll Wages          | 451,375.83        |
| ADP0001                     | Payment       | 6/25/2026     | Payroll 6/25/2026 | ADP - Federal Payroll Taxes      | 147,827.64        |
| ADP0001                     | Payment       | 6/25/2026     | Payroll 6/25/2026 | ADP - Oregon State Payroll Taxes | 5,672.92          |
| ADP0001                     | Payment       | 6/25/2026     | Payroll 6/25/2026 | ADP - PFMLA Taxes                | 7,229.79          |
| ADP0001                     | Payment       | 6/25/2026     | Payroll 6/25/2026 | ADP - WA Cares Fund Taxes        | 3,508.96          |
| ADP0001                     | Payment       | 6/25/2026     | Payroll 6/25/2026 | ADP - Garnishment                | 130.00            |
| ADP0001                     | Payment       | 6/25/2026     | Payroll 6/25/2026 | ADP - OR Transit Tax             | 85.12             |
| <b>Subtotal 2nd Payroll</b> |               |               |                   |                                  | <b>615,830.26</b> |

**Payroll Total****1,192,970.46****OTHER ACHs**

| Vendor ID                | Document Type | Document Date | Document Number | Vendor Name                           | Document Amount   |
|--------------------------|---------------|---------------|-----------------|---------------------------------------|-------------------|
| KAIS0005                 | Payment       | 6/24/2026     |                 | 119048 KAISER HSA                     | 17,360.93         |
| KAIS0005                 | Payment       | 6/29/2026     |                 | 119049 KAISER HSA                     | 52.00             |
| ENDI0001                 | Payment       | 6/24/2026     |                 | 119051 ENDICIA                        | 9,400.00          |
| WASH0007                 | Payment       | 6/22/2026     |                 | 119053 WASHINGTON DEPT OF REVENUE     | 1,651.29          |
| ADP0001                  | Payment       | 6/26/2026     |                 | 119054 ADP                            | 5,805.66          |
| CLAR0026                 | Payment       | 6/30/2026     |                 | 119056 CLARK REG WASTEWTR             | 56.06             |
| CLAR0026                 | Payment       | 6/30/2026     |                 | 119057 CLARK REG WASTEWTR             | 48.00             |
| WASH0014                 | Payment       | 6/10/2026     |                 | 119058 WASHINGTON DEPT OF REVENUE     | 67,611.74         |
| WASH0013                 | Payment       | 6/10/2026     |                 | 119059 WASHINGTON DEPT OF REVENUE     | 6,623.09          |
| WASH0015                 | Payment       | 6/25/2026     |                 | 119060 WASHINGTON DEPT OF REVENUE     | 72,803.92         |
| WASH0013                 | Payment       | 6/25/2026     |                 | 119061 WASH DEPT OF RETIREMENT SYSTEM | 6,940.94          |
| VISA0002                 | Payment       | 6/9/2026      |                 | 119062 FNBO Visa                      | 42,568.00         |
| <b>Other ACH's Total</b> |               |               |                 |                                       | <b>230,921.63</b> |

**Overall Total****\$ 2,678,725.91**

**Fort Vancouver Regional Library District**  
Statement of Cash  
For the Month Ending May 31, 2026 (With year-to-date totals)

|                                       |                             |
|---------------------------------------|-----------------------------|
| December 31, 2025 Ending Cash Balance | 18,596,471                  |
| Year-to-date Revenue Received         | 33,225,711                  |
| Year-to-date Expenditures             | (14,312,442)                |
| Adjustment for accrued expenditures   | 34,872                      |
| <b>Cash Balance May 31, 2026</b>      | <b><u>\$ 37,544,612</u></b> |

|                                  | Cash Balance as of<br>January 1, 2026 | Net Operational<br>Activity May, 2026 | Year-to-Date Totals<br>thru May, 2026 | Cash Balance as of May<br>31, 2026 |
|----------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|------------------------------------|
| Operational Reserve (Unassigned) | <b><u>\$ 11,032,419</u></b>           | <u>2,800,579</u>                      | <u>18,948,141</u>                     | <b><u>\$ 30,061,778</u></b>        |

|                                         | Capital Reserves<br>as of January 1,<br>2026 | May, 2026<br>Expenditures | Year-to-Date Totals<br>thru May, 2026 | Capital Reserves as of<br>May 31, 2026 |
|-----------------------------------------|----------------------------------------------|---------------------------|---------------------------------------|----------------------------------------|
| Obj 1 - Capital repairs and maintenance | \$ 1,179,052                                 | \$ -                      | \$ -                                  | \$ 1,179,052                           |
| Obj 2 - Replacement Vehicles            | 250,000                                      | -                         | 81,218                                | 168,782                                |
| Obj 3 - Capital Projects                |                                              |                           |                                       |                                        |
| Washougal                               | 5,000,000                                    | -                         | -                                     | 5,000,000                              |
| Branch Refresh Projects                 | <u>1,135,000</u>                             | <u>-</u>                  | <u>-</u>                              | <u>1,135,000</u>                       |
| <b>Cash Reserve Fund Expense Total</b>  | <b><u>\$ 7,564,052</u></b>                   | <b><u>\$ -</u></b>        | <b><u>\$ 81,218</u></b>               | <b><u>\$ 7,482,834</u></b>             |

|                             | Beginning<br>January 1, 2026 | Ending<br>May 31, 2026      |
|-----------------------------|------------------------------|-----------------------------|
| <b>Overall Cash Balance</b> | <b><u>\$ 18,596,471</u></b>  | <b><u>\$ 37,544,612</u></b> |

Cash Target: > 60 to 90 days of annual budget  
60 Days = \$8,502,263  
90 Days = \$12,753,395

# Fort Vancouver Regional Library District

Statement Of Revenue - Calendar Year 2026  
For the Month Ending May 31, 2026 (With year-to-date totals)

|                                                        | 2026 Budget          | May, 2026<br>Revenues | Year-to-Date<br>Totals thru May,<br>2026 | Year - to - Date<br>Annual Budget<br>Percent |
|--------------------------------------------------------|----------------------|-----------------------|------------------------------------------|----------------------------------------------|
| <b>Property Taxes</b>                                  |                      |                       |                                          |                                              |
| Property Taxes - Clark                                 | 49,632,138           | 3,284,984             | 29,495,951                               | 59%                                          |
| Property Taxes - Skamania                              | 1,483,826            | 633,532               | 817,393                                  | 55%                                          |
| Property Taxes - Klickitat                             | 2,817,424            | 1,136,388             | 1,453,519                                | 52%                                          |
| Property Taxes - Cowlitz                               | 629,846              | 267,594               | 305,045                                  | 48%                                          |
| <b>Total Property Taxes</b>                            | <b>54,563,233</b>    | <b>5,322,498</b>      | <b>32,071,908</b>                        | <b>59%</b>                                   |
| <b>Other Taxes, Grants &amp; Contracts</b>             |                      |                       |                                          |                                              |
| Other Taxes                                            | 360,000              | 102,276               | 331,500                                  | 92%                                          |
| Grants                                                 | 10,000               | -                     | -                                        | 0%                                           |
| ESD 112                                                | 6,000                | -                     | -                                        | 0%                                           |
| Yale Valley Library Dist                               | 160,000              | -                     | -                                        | 0%                                           |
| Yale Valley Library Dist Capital Reimb.                | 20,000               | -                     | -                                        | 0%                                           |
| <b>Total Intergovernmental, Grants &amp; Contracts</b> | <b>556,000</b>       | <b>102,276</b>        | <b>331,500</b>                           | <b>60%</b>                                   |
| <b>Charges for Services</b>                            |                      |                       |                                          |                                              |
| Equipment Use Fees                                     | 50,000               | 5,448                 | 29,285                                   | 59%                                          |
| Non-Resident Borrower Fee                              | 25,000               | 2,150                 | 12,101                                   | 48%                                          |
| Lost / Damaged Material Fee                            | 40,000               | 3,335                 | 18,937                                   | 47%                                          |
| <b>Total Charges for Services</b>                      | <b>115,000</b>       | <b>10,933</b>         | <b>60,323</b>                            | <b>52%</b>                                   |
| <b>Miscellaneous</b>                                   |                      |                       |                                          |                                              |
| Investment Interest                                    | 1,355,000            | 122,965               | 348,248                                  | 26%                                          |
| Rental Income                                          | 4,000                | 484                   | 921                                      | 23%                                          |
| Gifts/Contributions                                    | -                    | 40                    | 23,196                                   | 100%                                         |
| Library Friends Groups' Reimbursements                 | 20,000               | 7,649                 | 50,645                                   | 253%                                         |
| Library Foundation Reimbursements                      | 200,000              | 68,491                | 259,949                                  | 130%                                         |
| Miscellaneous                                          | 2,500                | 253                   | 59,864                                   | 2395%                                        |
| E-Rate                                                 | 136,000              | -                     | -                                        | 0%                                           |
| Sale of Assets                                         | 10,000               | -                     | 19,158                                   | 192%                                         |
| <b>Total Miscellaneous</b>                             | <b>1,727,500</b>     | <b>199,882</b>        | <b>761,980</b>                           | <b>44.1%</b>                                 |
| <b>Total Operating Revenue</b>                         | <b>\$ 56,961,733</b> | <b>5,635,590</b>      | <b>33,225,711</b>                        | <b>58.3%</b>                                 |

Jan.-Dec. 2026 Fiscal Year

May is the 5th month of the fiscal year.  
Year-to-date budget percentages should  
be at 42%, representing 5/12 months.

**Fort Vancouver Regional Library District**  
Statement of Expenses - Calendar Year 2026  
For the Month Ending May 31, 2026 (With year-to-date totals)

|                                                    | 2026 Budget          | May, 2026<br>Expenditures | Year-to-Date<br>Totals thru May,<br>2026 | Year to Date<br>Annual Budget<br>Percentage |
|----------------------------------------------------|----------------------|---------------------------|------------------------------------------|---------------------------------------------|
| <b>Operating Expenditures:</b>                     |                      |                           |                                          |                                             |
| <b>Personnel</b>                                   |                      |                           |                                          |                                             |
| Wages                                              | \$ 17,675,051        | \$ 1,213,871              | \$ 5,965,041                             | 34%                                         |
| Benefit - Medical                                  | 4,355,443            | 243,752                   | 1,252,582                                | 29%                                         |
| Benefit - Dental                                   | 359,746              | 21,879                    | 110,476                                  | 31%                                         |
| Benefit - Life, LTD, AD&D                          | 174,227              | 12,423                    | 62,436                                   | 36%                                         |
| Benefit - PERS                                     | 1,561,926            | 66,947                    | 327,475                                  | 21%                                         |
| Benefit - FICA                                     | 1,327,636            | 91,013                    | 446,777                                  | 34%                                         |
| Benefit - L & I - Workers Compensation             | 98,437               | 8,716                     | 40,303                                   | 41%                                         |
| Benefit - PFML                                     | 54,444               | 3,919                     | 19,255                                   | 35%                                         |
| Unemployment Expense                               | 15,000               | -                         | -                                        | 0%                                          |
| <b>Personnel Subtotal:</b>                         | <b>25,621,910</b>    | <b>1,662,520</b>          | <b>8,224,346</b>                         | <b>32%</b>                                  |
| <b>Supplies</b>                                    |                      |                           |                                          |                                             |
| Supplies                                           | 377,375              | 64,285                    | 205,385                                  | 54%                                         |
| Small Equipment (FF&E)                             | 335,500              | 4,603                     | 43,689                                   | 13%                                         |
| Technology                                         | 1,595,000            | 41,512                    | 373,351                                  | 23%                                         |
| Professional Collection / Tech                     | 235,000              | 7,881                     | 138,731                                  | 59%                                         |
| <b>Supplies &amp; Small Equipmt/Tech Subtotal:</b> | <b>2,542,875</b>     | <b>118,281</b>            | <b>761,156</b>                           | <b>30%</b>                                  |
| <b>Library Books / Materials</b>                   |                      |                           |                                          |                                             |
| Library Books & Materials                          | 2,000,000            | 204,666                   | 700,377                                  | 35%                                         |
| Electronic Resources                               | 2,880,000            | 291,646                   | 979,139                                  | 34%                                         |
| <b>Library Materials Subtotal:</b>                 | <b>4,880,000</b>     | <b>496,313</b>            | <b>1,679,515</b>                         | <b>34%</b>                                  |
| <b>Other Services / Charges</b>                    |                      |                           |                                          |                                             |
| Professional Services                              | 1,493,000            | 139,343                   | 791,691                                  | 53%                                         |
| Communications                                     | 467,400              | 25,186                    | 158,898                                  | 34%                                         |
| Training / Travel                                  | 295,000              | 17,928                    | 59,241                                   | 20%                                         |
| Advertising                                        | 46,000               | 4,895                     | 15,737                                   | 34%                                         |
| Rentals / Leases                                   | 619,193              | 60,560                    | 258,578                                  | 42%                                         |
| Insurance                                          | 306,000              | 9,268                     | 10,936                                   | 4%                                          |
| Utilities                                          | 543,100              | 38,454                    | 195,860                                  | 36%                                         |
| FAC Repairs & Maintenance                          | 478,500              | 33,974                    | 190,573                                  | 40%                                         |
| IT Maintenance and Licensing                       | 955,000              | 57,638                    | 438,509                                  | 46%                                         |
| Misc / Dues / Printing / Other                     | 145,000              | 14,243                    | 40,565                                   | 28%                                         |
| Intergovernmental Services                         | 800,600              | 62                        | 726,558                                  | 91%                                         |
| <b>Other Charges &amp; Services Subtotal:</b>      | <b>6,148,793</b>     | <b>401,553</b>            | <b>2,887,145</b>                         | <b>47%</b>                                  |
| <b>Total Operating Expenditures:</b>               | <b>39,193,578</b>    | <b>2,678,666</b>          | <b>13,552,162</b>                        | <b>35%</b>                                  |
| <b>Capital Outlay:</b>                             |                      |                           |                                          |                                             |
| Buildings / Non-Owned                              | 375,000              | -                         | -                                        | 0%                                          |
| Buildings / Owned                                  | 2,750,000            | 103,384                   | 311,789                                  | 11%                                         |
| Washougal (FVRL)                                   | 4,000,000            | 87,833                    | 367,273                                  | 9%                                          |
| Building Refresh Projects                          | 4,500,000            | -                         | -                                        | 0%                                          |
| Yale                                               | 20,000               | -                         | -                                        | 0%                                          |
| Machinery & Equipment                              | 175,000              | -                         | 81,218                                   | 46%                                         |
| <b>Capital Outlay Subtotal:</b>                    | <b>11,820,000</b>    | <b>191,217</b>            | <b>760,279</b>                           | <b>6%</b>                                   |
| <b>Grand Total All Expenditures:</b>               | <b>\$ 51,013,578</b> | <b>\$ 2,869,883</b>       | <b>\$ 14,312,442</b>                     | <b>28%</b>                                  |

Jan.-Dec. 2026 Fiscal Year

May is the 5th month of the fiscal year. Year-to-date budget percentages should be at 42%, representing 5/12 months.

## Organizational Report Highlights from June 2026 July 20, 2026 Board of Trustees

Summer Reading began on June 15 and branches have been abuzz with kickoff parties, Summer Reading programming, and live performances. The library was popping during **Three Creeks Community Library's** Bubble Festival, the branch's Summer Reading kick-off party. More than 274 people participated in bubble blowing, crafts, and enjoying popsicles and ice cream sandwiches. **Woodland Community Library** partnered with the Woodland Parent, Teacher, Student Association (PTSA) who provided popcorn and cotton candy for the 375 patrons who showed up for Woodland's kick-off party. Patrons made oceans in a jar at **Goldendale Community Library's** Summer Reading launch party.

Performers have drawn families to the library encouraging young and old to follow their curiosity. The ever-popular Reptile Man answered enthusiastic questions from children at **Yacolt Library Express** to an audience of 65. The Paradise of Samoa Polynesian Dance Troupe performed to an audience of 100 at **Battle Ground Community Library** and almost 350 at the **Vancouver Mall**. Angel Ocasio performed two shows of his magic and comedy at **Three Creeks Community Library** to 275. At **Stevenson Community Library**, Ocasio worked his magic performing for 47 patrons and garnering a 57 patron-sign up for Summer Reading.



Within three days of Summer Reading starting, participation numbers were higher than projected. The district saw a significant increase in registration, particularly for adults and early learners. **By June 26, over 5,000 people** had registered, an increase of over 70% in adult participants and 20% in early learners.

**Summer Reading runs through August 15** and it's never too late to sign up!

# FVRL By The Numbers

## About the District

- Covers 4,231 square miles of Southwest Washington along the Columbia River
- Serves a population of 558,143
- Ranges from rural, suburban, and urban communities & settings
- Fifth-largest library district in the state of Washington
- Languages spoken include English, Spanish, Russian, Polish, and other languages

**1950**

ESTABLISHED  
YEAR

**7**

MEMBER BOARD  
OF TRUSTEES

**15**

LIBRARIES

**3**

BOOKMOBILES

**1**

OPERATIONS  
CENTER

**279**

DEDICATED STAFF  
MEMBERS

## By The Numbers:

Our district in action in 2026 (YTD)

**734,278**

TOTAL PHYSICAL VISITORS

**14,942**

NEW CARDS ISSUED

**56,307**

PROGRAM ATTENDEES

**553,960**

CATALOG VISITS

**1,497,057**

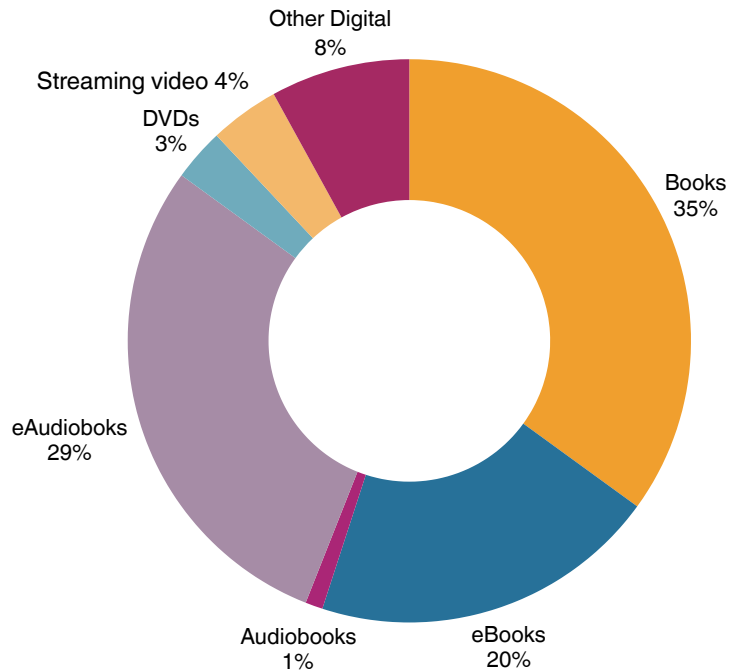
WEBSITE VIEWS

**2,038,030**

CHECKOUTS

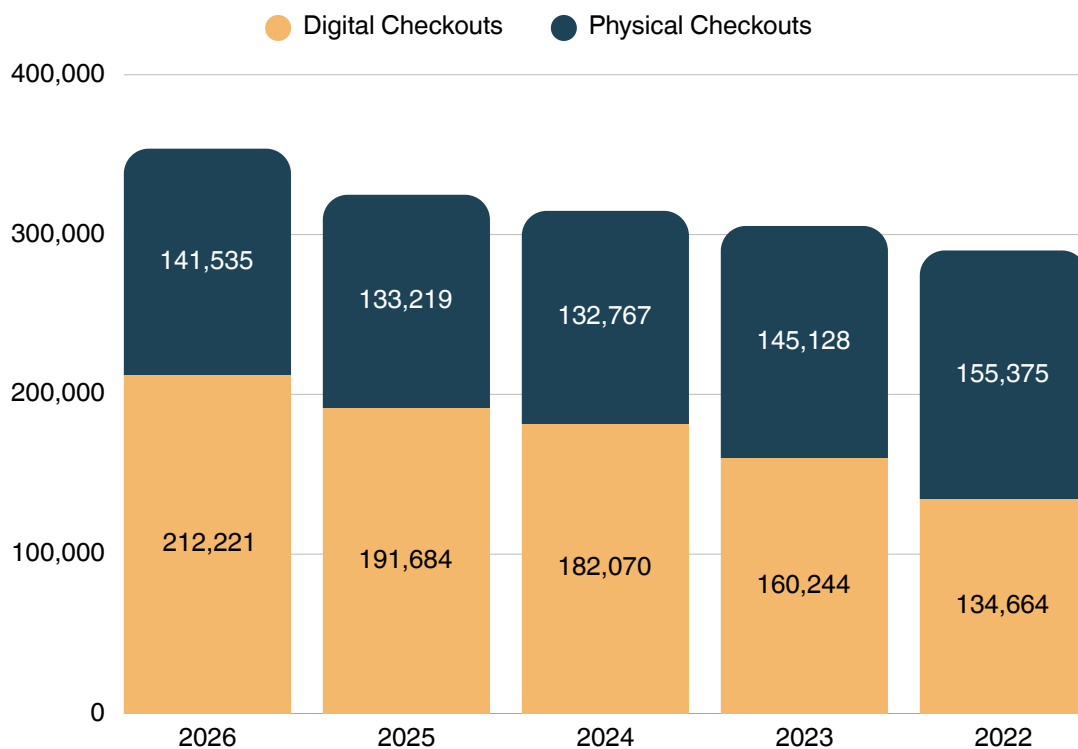
# FVRL By The Numbers

Collections - By Format, June 2026



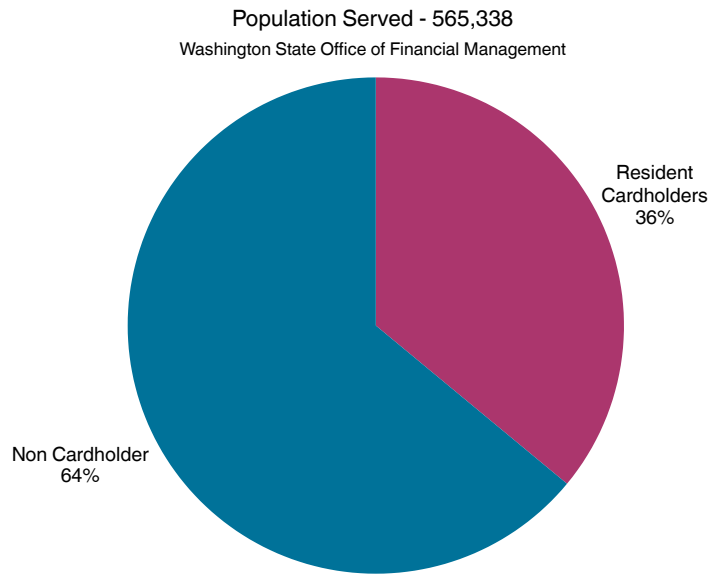
Goat Happy Hour at  
**Cascade Park Community  
Library** brought **158** patrons to  
meet goats in June.

Physical & Digital Collection Checkouts, June 2022-2026





# FVRL By The Numbers



A 3D printed T-Rex skull on display through Labor Day at **Ridgefield Community Library**

## Collection Checkouts by Item Formats, June 2022 - 2026

| Categories             | 2026    | 2025    | 2024    | 2023    | 2022    |
|------------------------|---------|---------|---------|---------|---------|
| <b>Books</b>           | 124,174 | 116,853 | 115,457 | 125,512 | 133,543 |
| <b>Audiobooks</b>      | 3,259   | 3,297   | 3,566   | 4,108   | 4,930   |
| <b>DVDs</b>            | 12,234  | 11,814  | 12,678  | 14,472  | 15,724  |
| <b>Other Physical</b>  | 1,868   | 1,255   | 1,066   | 1,036   | 1,178   |
| <b>Subtotals</b>       | 141,535 | 133,219 | 132,767 | 145,128 | 155,375 |
| <b>eBooks</b>          | 70,806  | 68,612  | 67,106  | 61,868  | 53,637  |
| <b>eAudiobooks</b>     | 101,358 | 85,840  | 75,836  | 65,597  | 54,195  |
| <b>Streaming Video</b> | 13,382  | 12,320  | 9,725   | 8,555   | 8,575   |
| <b>Other Digital</b>   | 26,675  | 24,912  | 29,403  | 24,224  | 18,257  |
| <b>Subtotals</b>       | 212,221 | 191,684 | 182,070 | 160,244 | 134,664 |
| <b>Totals</b>          | 353,756 | 324,903 | 314,837 | 305,372 | 290,039 |

# FVRL By The Numbers

June 2026 - Total  
Circulation and Visitors

| Location              | Jun 2026   |             | Jun 2025   |             | Change     |             |
|-----------------------|------------|-------------|------------|-------------|------------|-------------|
|                       | Total Circ | Visitors    | Total Circ | Visitors    | Total Circ | Visitors    |
| Battle Ground         | 41,324     | 12,956      | 38,117     | 12,003      | 8.41%      | 7.94%       |
| Cascade Park          | 59,506     | 24,908      | 56,208     | 23,375      | 5.87%      | 6.56%       |
| Clark Bookmobile      | 576        | 819         | N/A        | N/A         | N/A        | N/A         |
| Goldendale            | 5,002      | 4,143       | 5,387      | 4,544       | -7.15%     | -8.82%      |
| Klickitat Bookmobile  | 399        | 108         | 260        | 44          | 53.46%     | 145.45%     |
| La Center             | 6,212      | 3,372       | 5,719      | 3,104       | 8.62%      | 8.63%       |
| North Bonneville      | 197        | 69          | 283        | 99          | -30.39%    | -30.30%     |
| Ridgefield            | 11,597     | 7,873       | 11,007     | 8,762       | 5.36%      | -10.15%     |
| Skamania Bookmobile   | 524        | 279         | 558        | 134         | -6.09%     | 108.21%     |
| Stevenson             | 4,068      | 4,189       | 3,805      | 3,277       | 6.91%      | 27.83%      |
| Three Creeks          | 47,290     | 15,118      | 43,901     | 13,725      | 7.72%      | 10.15%      |
| Vancouver             | 57,918     | 28,146      | 58,997     | 27,839      | -1.83%     | 1.10%       |
| Vancouver Mall        | 9,003      | 6,421       | 8,858      | 6,385       | 1.64%      | 0.56%       |
| Washougal             | 7,108      | 4,315       | 6,274      | 3,778       | 13.29%     | 14.21%      |
| Woodland              | 8,324      | 4,637       | 8,294      | 4,390       | 0.36%      | 5.63%       |
| White Salmon Valley   | 8,789      | 7,262       | 8,704      | 6,780       | 0.98%      | 7.11%       |
| Yacolt                | 6,082      | 3,092       | 4,924      | 3,944       | 23.52%     | -21.60%     |
| Yale Valley           | 1,030      | 1,084       | 848        | 1,083       | 21.46%     | 0.09%       |
| Green Mountain        | 147        | No Visitors | 75         | No Visitors | 96.00%     | No Visitors |
| Books by Mail         | 1,119      | No Visitors | 935        | No Visitors | 19.68%     | No Visitors |
| Operations Center/ILL | 417        | No Visitors | 669        | No Visitors | -37.67%    | No Visitors |
| Location Total        | 276,632    | 128,791     | 263,823    | 123,266     | 4.86%      | 4.48%       |
| Digital Collections   | 212,221    | N/A         | 191,683    | N/A         | 10.71%     | N/A         |
| Grand Total           | 488,853    |             | 455,506    |             | 7.32%      |             |



## Strategic Priority: Operational Excellence

Fostering a culture of learning, accountability, and continuous improvement that unites our staff, systems, and spaces to deliver exceptional service and lasting impact.

Expanded hours rolled out on June 1. The expansion is part of a Levy Lid Lift commitment to increase access and reflects community feedback. Each county has a library open on Sundays and nearly all branches offer additional hours. **Stevenson Community Library**, which increased from 48 hours per week to 60 by adding a full Sunday and one hour each evening Monday through Thursday, reported an average of close to triple digit number of patrons an hour during the new Sunday hours. In just a short time, the expanded hours have generated meaningful, positive feedback from the community.

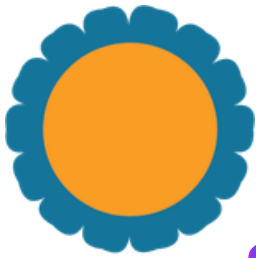
New hires onboarded to support the expanded hours are learning about their new communities and how to serve those communities. A new Public Services Librarian at **White Salmon Valley Community Library** brings Spanish bilingual skills better positioning the library to maintain a welcoming, adaptable environment.

Yale Valley Community Library now offers staffed Saturday hours and one patron personally thanked the Branch Manager, sharing that Saturday is the only day they are able to visit the branch during staffed hours.



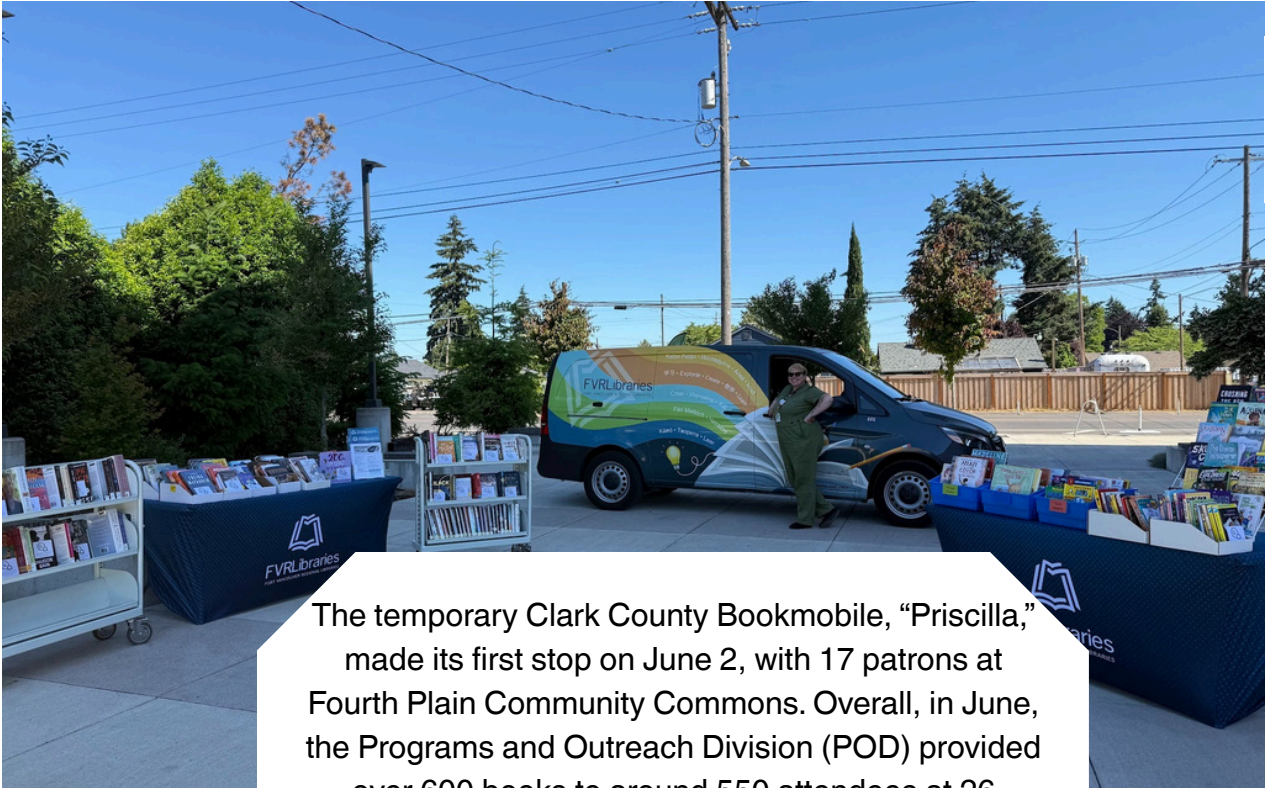
Staff present to Salmon Creek students on the Summer Reading program





# Operational Excellence

## CLARK COUNTY BOOK MOBILE



The temporary Clark County Bookmobile, “Priscilla,” made its first stop on June 2, with 17 patrons at Fourth Plain Community Commons. Overall, in June, the Programs and Outreach Division (POD) provided over 600 books to around 550 attendees at 26 recurring Clark County Bookmobile sites. POD is focusing on building an audience in those locations, determining longer-term bookmobile locations and refining the schedule for the permanent bookmobile van which is on order.







# Strategic Priority: Community Connection & Inclusion

Building meaningful connections and partnerships, inclusive access, and welcoming spaces where everyone can learn, share, and belong.



The **Woodland Community Library** and the Friends of the Woodland Library made a splash at Planters Days, a beloved local annual festival. The branch's creative parade entry, Librarian Aquarium, earned first place for Best Theme, a clever and playful nod to this year's Summer Reading theme. The eye-catching float featured two memorable segments: library staff reading books immersed inside a giant aquarium, followed by a menacing shark in hot pursuit. The award-winning entry not only delighted festival-goers but also sparked community excitement around the library's Summer Reading program, showcasing the branch's commitment to engaging new and existing audiences in a fun and memorable way.

June was a busy month with class visits for **Goldendale Community Library** with 191 students and teachers from three school districts. This included a visit from 65 kindergarten and first grade students at the same time. Students learned about Summer Reading and got a tour of the library, including where the bookmobile sleeps when it's not out and about. They then colored fish to add to the summer decorations in the children's area. Later they sent the library a thank you card that matched the Summer Reading theme.





# Community Connection & Inclusion

POD kicked off large summer community events with Rainbow Walk, Pride Block Party, Juneteenth, and the Day of Play. Events like these usually reach 250-600 people and are something POD has scheduled throughout summer and into Fall.

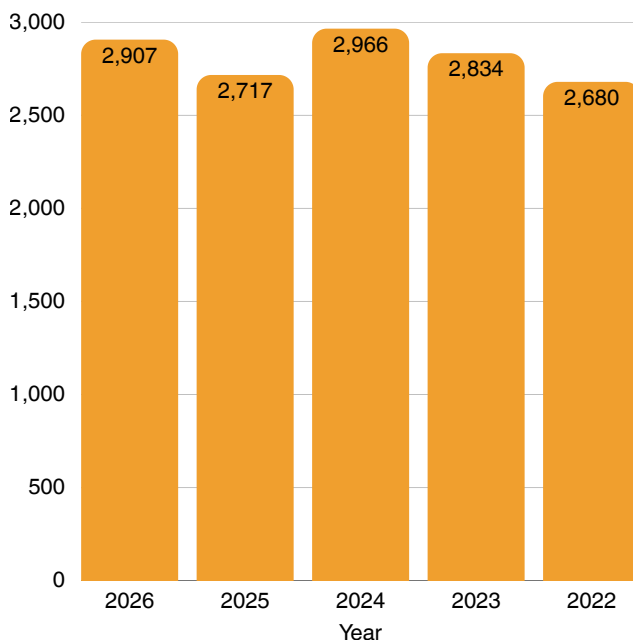
In partnership with SHARE, Summer Lunch distribution at **Vancouver**



**Community Library** began the week of June 29th. On day one, 80 meals were distributed, with a total of 120 participants. A community volunteer told staff that they chose to volunteer at the library after years of storytime attendance. Witnessing first hand the community building that the library fosters, the volunteer wanted to “give back” to both the community and the library.

**Yale Valley Community Library** tabled at the Cougar Farmers and Artisans Collaborative Market Days, bringing the library directly to where the community gathers. The Branch Manager engaged with nearly 100 community members, sharing information about the library's Summer Reading program and spreading the word about the new staff hours on Saturday.

## New Accounts Added: June 2022 - 2026



**Cascade Park Community Library** visited Dakota Dog Park to promote Summer Reading. Poseidon, the adoptable puppy borrows a stick from the stick library.

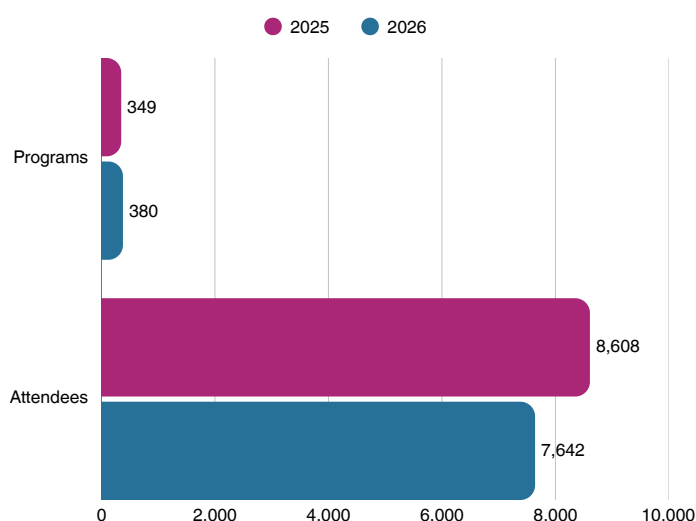




# Strategic Priority: Library Programs, Collections & Services

Develop and deliver inclusive, engaging offerings that reflect community interests to inspire learning, strengthen connection, and enrich the lives of people across all ages and backgrounds.

Programs - June 2025-2026



The **Klickitat County Bookmobile** continued its seasonal refresh and cleaning while the **Skamania County Bookmobile's** collection was refreshed before summer routes started on June 16.



## 2026 Bookmark Contest:

The final celebrations were held in June, wrapping up the contest for 2026. There were nearly 2000 submissions, including 177 adult submissions (a new category offering). Around 450 people attended celebrations throughout the library district in May and June including **La Center Community Library's** celebration (pictured).





# Library Programs, Collections & Services

## Program Highlights

- **Washougal Community Library's** June STEM lab was a success with 22 participants who enjoyed being paleontologists for a day. Families learned about fossils and excavated real fossils from bricks of sand and plaster using hammer and chisels. Even teens got in on the excavating action.
- Nearly 40 people attended **Three Creeks Community Library's** new programming offer, Adult Jane Austen Escape Room. Two participants were celebrating their birthdays with this activity at the library.
- Play and Learn at **Battle Ground Community Library** has been averaging 15 attendees per session but June brought 38 in attendance. Many parents have expressed that they are glad the library continues to offer this programming during the summer. At an outreach event, a father and daughter provided feedback on the program. The daughter came to say how much fun she has going to Play and Learn with her grandmother and that they look forward to spending that time together at the library.
- The Oregon Museum of Science and Industry (OMSI) hosted an off-site at Carson Elementary School in collaboration with **Stevenson Community Library** and the **Skamania County Bookmobile**. The opportunity to engage with the library and the museum was well received with 49 patrons attending, many of whom signed up for Summer Reading.
- **La Center Community Library's** "I Survived" Book Party centered around the historical fiction series by author Lauren Tarshis. Patrons read about kids surviving hurricanes, earthquakes, volcanoes and even shark attacks. Families then explored different STEM-inspired, hands-on stations that featured those topics. 98 people showed up for the program.







# Library Programs, Collections & Services

- **White Salmon Valley Community Library** partnered with the OSU Extension Central Gorge Master Gardeners for a wildfire practical safety awareness program to deliver trusted, research-backed safety information to local homeowners. By bringing in university-trained volunteers, the library served as a central space for practical disaster prevention.
- In celebration of America's 250<sup>th</sup> Anniversary the **Vancouver Community Library** hosted, in partnership with Westport Aquarium, a hand-on program featuring a 100 year old printing press and hand-cranked film projector. 46 attendees printed their own "historic" book materials and created short animations, viewable in the projector.
- In partnership with the Woodland High School Art Department, the **Woodland Community Library** is hosting an art exhibit celebrating the talent and creativity of local high school students. This year, ten Woodland High School students earned the distinguished honor of being selected for the Southwest Washington Regional Art Show, a highly competitive showcase recognizing the finest student artwork across the region. The library is thrilled to display many of these award-winning pieces, bringing this exceptional talent directly to the community. The exhibit offers visitors of all ages the opportunity to experience the remarkable work of Woodland's next generation of artists while highlighting the library's dedication to fostering creativity and supporting local schools.

## LIBRARY OF THINGS

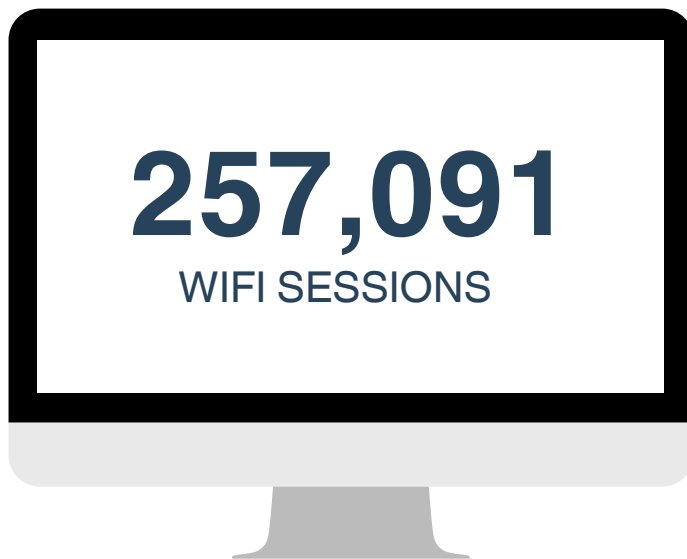
Eight months after launch, the Library of Things collection continues to show strong demand and consistent growth. Thanks to a strategic, phased release schedule, the collection now features robust offerings that support diverse community needs. Current items successfully cater to DIY enthusiasts, culinary creators, independent workers, entrepreneurs, and hobbyists, while providing equitable access to high-utility tools and musical instruments. The library has also expanded youth offerings with STEM-focused educational toys, as well as a microscope. Items like the telescope, metal detector, and gold panning kit have been immediate hits, leading us to order additional stock based on patron demand.

The next phase will introduce screen-free audio literacy tools for children. We remain exceptionally grateful to the FVRL Foundation for their vital funding and continued partnership in expanding these innovative formats.



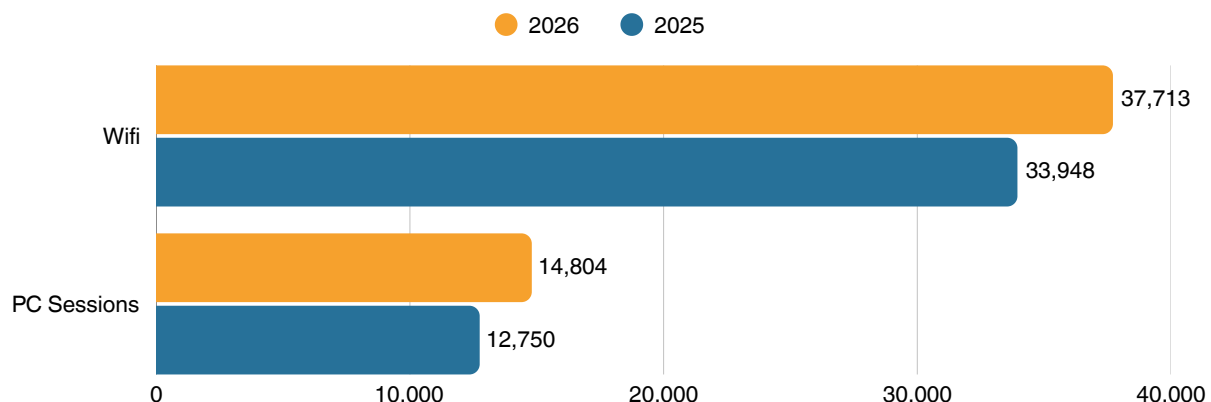
# Strategic Priority: Spaces & Technology

Creating welcoming, innovative, and adaptable environments to connect people, expand access, empower discovery, and meet evolving needs in our communities.



**White Salmon Valley Community Library's** new dedicated Thursday Tech Help Hour (1:00 PM – 2:00 PM) offers a low-pressure space for patrons to learn new technology and get comfortable with digital library tools. For example, staff helped patrons with setting up Libby accounts and downloading their first audiobooks. This month, staff identified a community need while assisting a senior patron with mobility challenges, uncovering a common local gap: many seniors need direct, hands-on help filling out government forms and paying bills online. Through quick research, staff found that the local senior center provides this exact hands-on assistance. This resource was shared branch-wide, meaning all staff are now equipped to refer patrons to this service.

Computer and Wi-Fi Use: June 2025 -2026





# Spaces & Technology

## Current Projects

A Community Information Meeting was held at the Washougal Community Center on June 17 to share updates about the new **Washougal Library Project**. Representatives from Hacker Architects presented floorplans, design features, and new renderings of the 14,000-square-foot library. The new building coming to Durgan Street between Main and C streets in downtown Washougal will include a community room, dedicated areas for children, teens, and adults, and an outdoor courtyard. Attendees had the opportunity to talk to the architects and ask questions directly about the new library. FVRL appreciates the Foundation and the Friends of the Washougal Community Library for their dedication to this project and their support for the event.

The project is in the city permitting process, and the bids from contractors responding to the active ITB are due on September 1. The request to negotiate the contract will be presented at the September Board Meeting. Ground breaking is expected to begin in October or November and substantial completion of the project will be in the late fall/early winter 2027 with an opening of the new library in early 2028. (*Est. Project Cost \$19.4M*)





# Spaces & Technology

## Current Projects

**Vancouver Library Deck:** As approved by Board Resolution 2026-04 on April 20, a contract for the deck replacement and structural upgrade was negotiated and awarded to Tikka, Inc. The deck wood and substructure have been demolished, and the planters emptied to allow for replacing the waterproofing over the atrium roof. Aside from a new composite deck and new steel substructure, the project was expanded to include painting the south facing wall, the deck railing, the exposed deck cantilevered beams, the planters & bench supports and redoing the planters with new landscaping. The roof is done and water leak testing is underway. The next steps include metal framing and then deck construction. The project is expected to be complete by the end of August. *(Project Cost \$613,700)*

**Vancouver Library Atrium Lighting:** The ceiling lights in the atrium and the up lights attached to the steel columns will be replaced to address the dimness experienced when it is dark outside. The work will begin on July 13 and last approximately 2 weeks. *(Project Cost \$42,760)*

**Operations Center Tenant Improvements:** Four offices are being constructed, and three other spaces are being modified to address space needs at the Operations Center. The demo work began on July 6th, and the work is expected to be complete by early August. *(Est. Project Cost \$180,000)*

**Stevenson Library Window Replacement/Upgrades:** The project contract has just been signed with EvoDesign Enterprises, LLC. All windows, main entrance, and sliding glass doors will be replaced with energy-efficient windows. The lead time will be 13-14 weeks and it is expected to take several weeks to complete the project. Potential for temporary facility closure during the project is possible, but unknown at this time. *(Project Cost \$135,000)*

**Goldendale Library Elevator Modernization:** The Goldendale Library's elevator has reached the end of its service life and needs to be modernized. The project involves replacement of the elevator controls, cables, wiring and car interior with new, updated components. The City of Goldendale was awarded a Community Development Block Grant to pay for most of the project, as well as a \$10,000 gift from the Carnegie Foundation that was given to nearly 1,350 operating Carnegie Libraries across the US in honor of the 250th anniversary of the Declaration of Independence. Required documentation is being completed and the ITB process should take place in August. Procurement of the parts and equipment will take 10-12 weeks and the project is expected to last for up to 30 days. During that time, the library will adjust operations to ensure that patrons with mobility challenges are accommodated. *(Est. Project Cost \$220,000)*





# Media Report

- Paradise of Samoa performances coming to area libraries (The Reflector; June 16, 2026)
  - <https://www.thereflector.com/stories/paradise-of-samoa-performances-coming-to-area-libraries,404188>
- Clark County free summer meals programs for children 18 and under begin next week (The Columbian; Will Denner; June 23, 2026)
  - <https://www.columbian.com/news/2026/jun/23/clark-county-free-summer-meals-programs-for-children-18-and-under-begin-next-week/>
- New Washougal Community Library to break ground later this year (The Columbian; Doug Flanagan; June 29, 2026)
  - <https://www.columbian.com/news/2026/jun/29/new-washougal-community-library-to-break-ground-later-this-year/>
- Letter to the editor: Library should represent community (Letters to the editor; The Columbian; Dijana Katan; July 6, 2026)
  - <https://www.columbian.com/news/2026/jul/06/letter-library-should-represent-community/>

**Goldendale Community Library's**  
Senior Branch Supervisor was  
featured in the Goldendale Middle  
School yearbook





# FVRLibraries White Salmon Valley Community Library

Presentation to the Board of Trustees  
July 2026



## OUR COMMUNITY OF SUPERHEROES



"THE POWER OF ACCESS"

**82,102**

Community members exploring and utilizing the library's spaces.



"THE KNOWLEDGE SURGE"

**101,678**

Items borrowed and shared, fueling curiosity.



"THE BEACON OF INSPIRATION"

**445**

Workshops, classes, events, and educational activities.



"THE HEROES UNITED"

**7,090**

Engaging participation in learning and connection.

→ EMPOWERING OUR COMMUNITY ←

## THE RESILIENT GUARDIANS



→ OPERATIONAL EXCELLENCE ←

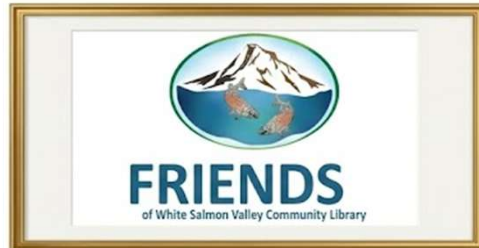


## THE ALLIED LEAGUE



COMMUNITY CONNECTION & INCLUSION

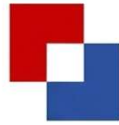
## WHITE SALMON VALLEY FRIENDS OF THE LIBRARY



SUPER COMMUNITY SUPPORT



American  
Red Cross



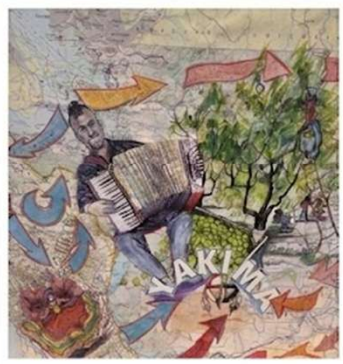
Braver Angels



FRIENDS  
of White Salmon Valley Community Library



## EMPOWERING EVERYDAY THINKERS



PROGRAMS, COLLECTIONS, & SERVICES



## CULTIVATING TOMORROW'S HEROES



PROGRAMS, COLLECTIONS, & SERVICES

## TOOLS FOR LEARNING, SPACES FOR GATHERING



SPACES & TECHNOLOGY







## Public Records Requests Policy

It is the policy of the Fort Vancouver Regional Library District ("FVRL") to release public records in compliance with the Washington State Public Records Act, set forth in Chapter 42.56 of the Revised Code of Washington ("RCW"), and any other applicable provisions of federal or state law. The Public Records Policy ("Policy") applies to library system records created and retained by staff, administrators, the Board of Trustees, and any third-party records in FVRL's possession to the extent not exempt from disclosure pursuant to state law or any applicable law.

### Purpose

The purpose of this Policy is to comply with Chapter 42.56 RCW, the Public Records Act. This document provides guidance to public records requesters, as well as FVRL employees who respond to such requests.

### Public Records Officer

~~FVRL has designated the Communications and Marketing Director as the official Public Records Officer ("PRO") for the FVRL.~~ While the individual serving as the Public Records Officer ("PRO") may change over-time, requestors can find current contact information for the PRO on the FVRL website. The PRO is responsible for managing the disclosure of public records to ensure compliance with the law, responding to and tracking requests or designating another individual to respond, and serves as the principal contact with any requester making a public records request. Any person wishing to request, inspect, or seek assistance regarding FVRL's public records should contact the PRO as follows:

Public Records Officer  
Fort Vancouver Regional Library District  
2018 Grand Blvd, Vancouver, WA 98661  
Telephone: 360-906-5010  
Email: [public\\_records@fvrl.org](mailto:public_records@fvrl.org)

### Types and Availability of Records

~~FVRL makes certain public records available on its website including, but not limited to FVRL board meeting agendas, board meeting minutes, financial reports, and budget documents. FVRL complies with applicable public records retention and disclosure laws and strives to follow best practices in implementing the Policy. Requestors should specify any preferred method of access or delivery for the requested records in their request. Unless otherwise indicated, FVRL will provide records electronically in accordance with the procedures outlined below.~~

### Index

Pursuant to RCW 42.56.070(4), FVRL finds that it is not required to maintain a current index of public records because the requirement is unduly burdensome and would interfere with FVRL operations as

stated in the [Board Resolution No. 2024-08](#) adopted by the Board of Trustees on September 21, 2024.

## **Website**

[Certain public records are available on FVRL website at www.fvrl.org, including but not limited to FVRL Board of Trustee meeting agendas and minutes, financial reports, and budget documents. Requestors are encouraged to view the documents available on the website prior to submitting a records request.](#)

## **Digital Access**

[Requested available documents are made available for digital inspection through a third-party link-sharing service, such as Dropbox \(or similar\). Such links shall expire upon 30 days from the date of notification, unless otherwise requested by the requestor to the PRO.](#)

## **Physical Access**

[Requested available documents~~Public records~~ are available for inspection by appointment and copying at FVRL's Operations Center in Vancouver, WA, from 9:00am-5:00pm, Monday-Friday, excluding legal holidays or upon official closure of FVRL. Arrangements for inspection and/or copying must be made in advance. To schedule an appointment, email \[public\\\_records@fvrl.org\]\(mailto:public\_records@fvrl.org\) or contact the Public Records Officer at 360-906-5010.](#)

## **Fees**

[RCW 42.56.120 allows for a reasonable charge for printed copies to be imposed for producing copies of public records including the actual costs directly incident to such copying, including customized service charge when a staff member's expertise is required to locate and fill the request.](#)

[- All copies of public records, with the exceptions noted above, will incur a charge of 15¢ per page \(subject to change\) to reproduce and cover the postage cost, if mailed. Public records provided electronically will generally be provided without charge.](#)

[At their discretion, the PRO may elect to waive these fees. Fees may generally be waived when the expense of billing exceeds the cost of copying and postage.](#)

[If charges related to copying have not been paid by the requester, the PRO may withhold records from disclosure until outstanding fees are paid by the requester.](#)

## **Record Requests**

[This section outlines the ~~general~~ process for making a public records request and general procedures upon placement of that request.](#)

## **Submitting Requests**

[All requests ~~either for inspection or for copies \(paper or electronic\) of public records should be in writing addressed~~ FVRL encourages requests to be made via email to the Public Records Officer ~~and may be sent by mail, e-mail to at public\\_records@fvrl.org, or fax or delivered in person to the FVRL Operations Center or any branch library.~~ Requests may also be submitted to FVRL staff via phone, or in](#)

person at any FVRL library, via mail or fax. Oral requests will be accepted and forwarded by the receiving staff member to the PRO.

Any person wishing to inspect or receive copies of public records of FVRL should include the following information in the public records request:

- ~~1. Name of requestor, the date and time of the request;~~
- ~~1.2. A means Requestor contact information of communicating to the requestor, such as mailing address, telephone number, and email address;~~
3. Description of the public records requested with details of the records being sought and date ranges that are adequate for the PRO to do a reasonable search to identify and locate the public records; and
4. ~~Whether the~~ Preferred method of access, if other than digital delivery, ~~requester is seeking to inspect the record(s) or if copies are being requested.~~

Requestors are **not** required to provide a legal name, but **must** provide valid contact information.

Public records requests received after office hours will be considered "received" on the next business day.

~~FVRL will respond to all Public Records Act requests within five (5) business days in compliance with RCW 42.56.520. The FVRL response to the requestor may include:~~

- ~~a. Notifying the requestor that the documents are available for inspection or copying;~~
- ~~b. Acknowledging the request was received in writing and providing a reasonable estimate of the time the FVRL will require to provide a first installment or complete the request;~~
- ~~c. Seeking clarification from the requestor;~~
- ~~d. Identifying the physical location or internet site where the documents are available to the public; or~~
- ~~e. Denying the public records request.~~

## Processing Requests

The PRO will process requests in an order that allows requests to be processed most efficiently.

Additional staff may be involved in request processing to provide additional support in locating requested records.

FVRL will respond to all Public Records Act requests within five (5) business days in compliance with RCW 42.56.520. The FVRL response to the requestor may include:

- a. Notifying the requestor that the documents are available for inspection or copying;
- b. Acknowledging the request was received in writing and providing a reasonable estimate of the time the FVRL will require to provide a first installment or complete the request;
- c. Seeking clarification from the requestor;
- d. Identifying the physical location or internet site where the documents are available to the public; or
- e. Denying the public records request.



When FVRL receives a public record request or at any time while processing a public record request, the PRO will determine a reasonable time estimate within which FVRL can respond to the request that will factor in the nature, volume, and availability of the requested records; ~~the amount of time necessary to respond to a particular request and its effect on the amount of staff time that can be devoted to responding to the requests of other requesters; and the impact on other essential FVRL functions.~~

Specific factors that may affect the response time estimate include, but are not limited to:

- a. Number of pending requests from the same requester;
- b. Volume of records requested;
- c. Complexity or ambiguity of the request;
- d. Access to database or electronic system records;
- e. Information Technology (IT) staff involvement;
- f. Records not easily identified, located, and/or accessible;
- g. Current staffing, including any amount of time needed by District staff who are not primarily responsible for public record processing;
- h. Third-party notice;
- i. Complex review to determine if content is exempt;
- j. Extensive and complicated electronic redaction;
- k. Legal review;
- l. Resolving issues related to retention of responsive records; and/or
- m. Grouped requests.

~~To provide fullest assistance to all requesters and prevent excessive interference with other essential FVRL functions, FVRL may allocate specific amounts of time and resources to responding to a request. This may include, but is not limited to, allocating a specific number of hours per week or per month to be spent by public records staff or employees for whom responding to record requests is not among their primary assigned duties. The amount of time shall be based on the factors outlined above.~~

When a request is complicated or for a large volume of records, FVRL may elect to provide records on an installment basis. If a requester does not contact the PRO within thirty (30) calendar days to arrange for the review of the installment, FVRL may deem the request abandoned and stop fulfilling the remainder of the request.

FVRL may receive requests for public records identified in terms of "any and all documents related to" or similar language. FVRL staff shall not be obligated to interpret such a broad, general request in order to decipher which specific documents may be of interest to the requestor and the Public Records Act does not allow a requestor to search through FVRL's files for records which cannot be identified or described to FVRL. When a request uses a vague phrase such as "all records relating to," the PRO shall seek clarification to determine what identifiable records are being sought; or deny the request, notify the requestor of the denial, and provide a written statement of the specific reasons for the denial.

## **Delivery of Record Requests**

Upon completion of the processing of records request, FVRL will notify the requestor and deliver records through a third-party link-sharing service such as Dropbox (or similar) unless explicitly requested in

physical form by the requestor, subject to the above Fee section. Such links shall expire upon thirty (30) calendar days from the date of request completion, unless an extension is otherwise requested by the requestor.

## **Failure to Respond**

FVRL will deem a request abandoned in the following circumstances:

1. If a requester fails to respond to a FVRL request to clarify, whether individual or grouped, within thirty (30) calendar days of the request for clarification, and the entire request is unclear;
2. If a requester has elected to inspect records, the request, whether individual or grouped, may be deemed abandoned:
  - a. If the requester fails to contact the PRO to arrange for the review of the installment within thirty (30) calendar days of making arrangements to inspect the records in person.
  - b. If the requester misses an appointment to inspect responsive records or any installment of records and fails to contact the PRO to arrange another appointment to inspect within 30 days of the original request.
3. If a requester has elected to receive copies of records, a request, whether individual or grouped, may be deemed abandoned:
  - a. If the requester fails to open and download within thirty (30) days copies of responsive records or any installment of records provided to the requester electronically.
  - b. If the requester fails to pick up hard copies of responsive records or any installment of records within thirty (30) calendar days of the date on which such copies are made available for pickup.
  - c. If the requester fails to pay for copies of any records or any installment of records within thirty (30) calendar days of receiving an invoice for those records.

## **Closing the Request**

FVRL's response to a request shall be deemed complete and closed:

- Upon notification to the requestor that all requested records have been provided (excepting exempted or redacted records)
- Upon notification to the requestor that no responsive records exist
- When a requestor withdraws their request
- When the request is deemed "abandoned" (i.e. records made accessible have not been reviewed) or the requestor does not reply within 30 calendar days to the PRO in regards to a request for clarification

Once all copies of requested records have been provided to the requestor, the requestor has reviewed the requested records, or thirty (30) days have passed since the requestor was notified that the records were available and the requestor has failed to contact the PRO to arrange for the review of those records or for payment for copies, the PRO shall close the records request.

## **Denial and Appeal**

FVRL reserves the right to deny requests for public records under provisions of the Public Records Act, RCW Ch. 42.56, and will provide a written statement of the specific exemption authorizing the withholding of the record (or part) and a brief explanation of how the exemption applies to the record withheld.

FVRL is not required to accept certain automated or bot requests. FVRL may deny multiple automated or bot requests from a requester in a 24-hour period. FVRL does not accept voice mail record requests or requests through social media platforms, because social media and voicemails are not monitored daily.

FVRL has an appeal process and encourages any requester who believes a public record has been wrongfully withheld or redacted (in whole or in part), to submit the appeal in writing to the PRO stating the reasons for the appeal. Requesters are also encouraged to meet and confer with the PRO prior to [seeking secondary review](#) [requesting a formal appeal under FVRL's Appeal Rights of Patrons Policy](#).

## Exemptions

FVRL applies exemptions for public records requests in compliance with the exemptions provided under the Washington Public Records Act, Chapter 42.56 RCW. Some records are exempt from disclosure, in whole or in part. If FVRL believes that a record is exempt from disclosure and should be withheld, the PRO will state the specific exemption and provide a brief explanation of why the record or a portion of the record is being withheld. If only a portion of a record is exempt from disclosure, but the remainder is not exempt, the PRO will redact the exempt portions, provide the non-exempt portions, and inform the requester why portions of the record are redacted.

For informational purposes, under the Washington Public Records Act, Chapter 42.56 RCW, the records exempt from disclosure include, but are not limited to:

**Library Records of Individual Users.** Any library record subject to RCW 42.56.310, as interpreted by FVRL's Confidentiality of Patron and Circulation Records Policy, is exempt from disclosure and will not be released under the Public Records Act.

**Public Records Act Exemptions.** The Public Records Act exempts several categories of documents and records from disclosure under RCW 42.56.210 et seq. Documents falling into any of these categories may be withheld from disclosure under the Public Records Act.

**Commercial Purposes.** FVRL is prohibited from disclosing lists of individuals for commercial purposes as provided in RCW 42.56.070. If a request includes a list of individuals, FVRL shall require that the requestor provide information necessary to determine if disclosure of the list of individuals is permitted or prohibited by RCW 42.56.070(8).

**Address Confidentiality for Victims of Domestic Violence, Sexual Assault, and Stalking.** Any employee's name and other personally identifying information if they or a dependent are survivors of domestic violence, sexual assault, sexual abuse, stalking, or harassment, or if they participate in the address confidential program under chapter 40.24 RCW (RCW 42.56.250(1)(i)).

## Other Exemptions

In addition to the exemptions provided under the Public Records Act, Washington provides several additional exemptions that are not listed in the Public Records Act. A non-exclusive list of these exemptions is available at: [Public Records Act for Washington Cities, Counties, and Special Purpose Districts \(mrsc.org\)](http://mrsc.org). Documents falling into any exemption recognized by Washington statute, or otherwise under local, state, or federal law, may be withheld.

## Third-Party Rights

Prior to releasing a record, FVRL may, at its sole discretion, provide notice to an individual or organization named in a public record or to whom the record specifically pertains (unless notice is required by law) to allow the third-party to seek relief pursuant to RCW 42.56.540. FVRL may take into account any such third-party notification, including the time necessary for any request for injunction or other relief under RCW 42.56.540 to be resolved, in providing an estimate for when the records will be available. Nothing in this Policy is intended to create any third-party right to notice of Public Records Act requests.

## Fees

~~RCW 42.56.120 allows for a reasonable charge for printed copies to be imposed for producing copies of public records including the actual costs directly incident to such copying, including customized service charge when a staff member's expertise is required to locate and fill the request.~~

~~All copies of public records with the exceptions noted above, will incur a charge of 15¢ per page (subject to change) to reproduce and cover the postage cost, if mailed. Public records provided electronically will generally be provided without charge.~~

~~At their discretion, the PRO may elect to waive these fees. Fees may generally be waived when the expense of billing exceeds the cost of copying and postage.~~

~~If charges related to copying have not been paid by the requester, the PRO may withhold the relevant documents from disclosure until outstanding fees are paid by the requester.~~

## Law Enforcement Requests

FVRL may consult with legal counsel before the release of information to law enforcement. Law enforcement will receive access to confidential library records upon receipt of process, order, or subpoena in proper form and with a showing of good cause for its issuance.

## Delivery of Records

Documents are available for inspection by appointment at FVRL's Operations Center in Vancouver, WA, during Monday through Friday, 9:00am – 5:00pm, excluding legal holidays or upon official closure of FVRL. Arrangements for inspection and/or copying must be made in advance. To schedule an appointment, email [public\\_records@fvrl.org](mailto:public_records@fvrl.org) or contact the Public Records Officer at 360-906-5010.

Inspection of public records must occur in a non-disruptive manner. No member of the public may remove public records from the viewing area or disassemble, destroy or alter any public record. The requester shall indicate which records they wish to have copied using a mutually agreed upon non-permanent method of marking the desired record.



On request, physical or electronic copies may be made available to the requester. FVRL may determine the method of production for electronic records at its own discretion if the electronic files are too large to be shared via email. FVRL will not provide records on portable media (e.g. thumb drives) provided by a requester or by uploading to a private file-sharing site.

## **Failure to Respond**

~~FVRL will deem a request abandoned in the following circumstances:~~

- ~~1. If a requester fails to respond to a FVRL request to clarify, whether individual or grouped, within thirty (30) days of the request for clarification, and the entire request is unclear;~~
- ~~2. If a requester has elected to inspect records, the request, whether individual or grouped, may be deemed abandoned:~~
  - ~~a. If the requester fails to contact the PRO to arrange for the review of the installment within thirty (30) days of making arrangements to inspect the records in person;~~
  - ~~b. If the requester misses an appointment to inspect responsive records or any installment of records and fails to contact the PRO to arrange another appointment to inspect within 30 days of the original request.~~
- ~~3. If a requester has elected to receive copies of records, a request, whether individual or grouped, may be deemed abandoned:~~
  - ~~a. If the requester fails to open and download within thirty (30) days copies of responsive records or any installment of records provided to the requester electronically;~~
  - ~~b. If the requester fails to pick up hard copies of responsive records or any installment of records within thirty (30) days of the date on which such copies are made available for pickup;~~
  - ~~c. If the requester fails to pay for copies of any records or any installment of records within thirty (30) days of receiving an invoice for those records.~~

## **Closing the Request**

~~Once all copies of requested records have been provided to the requester, the requester has reviewed the requested records, or thirty (30) days have passed since the requester was notified that the records were available and the requester has failed to contact the PRO to arrange for the review of those records or for payment for copies, the PRO shall close the records request.~~

## **Disclaimer of Liability**

Neither the FVRL nor any employee, official, trustee or custodian shall be held personally liable, nor shall a cause of action exist, for any loss or damage, if the release of records was based upon a good faith attempt to implement the Policy outlined in this document and in accordance with the Washington Public Records Act.

## **Implementation**

This Policy will be implemented by the Public Records Officer, as delegated by the Library Executive Director. The PRO is expected to make every effort to apply these rules in a fair, consistent, reasonable, and positive manner.

Any person requesting public records who questions the way this Policy has been applied, may use the appeal process established by the Appeal Rights of Patrons Policy.

### **Board Approved**

This Policy fully supersedes and replaces all previous Public Records Policy documents for FVRL.

Adopted:

Adopted/Revised: September 21, 2024

Revised: XX, 2026



## **2026 FVRL Board Committee Membership** **Revised July 2026**

### **Executive/Personnel Committee**

Megan Dugan, Chair

Marie Coffey, Vice-Chair/Secretary

Irina Kakorina (Personnel only)

### **Finance/Facilities Committee**

Kristy Morgan

Richard Mahar

Jayne Cavaness

### **Policy/Nominating Committee**

Marie Coffey, Vice-Chair/Secretary

Olga Hodges

Richard Mahar

### **Foundation Liaison**

Jayne Cavaness

2018 Grand Blvd, Vancouver Washington 98661 • 360-906-5000 • [fvrl.org](http://fvrl.org)

Library locations: Battle Ground, Cascade Park, Goldendale, La Center, North Bonneville, Ridgefield, Stevenson,  
Three Creeks, Vancouver, Vancouver Mall, Washougal, White Salmon Valley, Woodland, Yacolt, Yale