

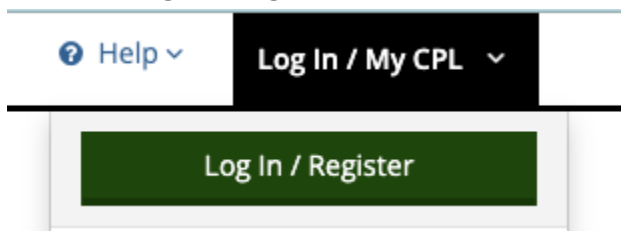
Registering in the Online Catalog

FVRLibraries' online catalog is provided by BiblioCommons. While you can still explore the catalog without registering your existing library card and creating a username, if you wish to place holds, track reading, or participate socially, you will need to register.

If it is your first time logging in, you will be prompted to create a BiblioCore account. This will only take a few minutes.

Log In

1. Click the **Log In** button at the top right on the screen.
2. Click the **Log In/ Register** button.



3. Enter your library barcode and the PIN you use to access your current catalog.

Log In

Library Card Number (Barcode) or Username:

PIN (initially your ZIP code):

[Forgot your PIN?](#)

☐ Remember me on this device

Log In

[Get a Card](#)

4. Click **Log In**.

Register Your Account

5. Click the **Continue to Account Setup** button

6. Verify that your information, such as email and date of birth, is correct.
7. Click **Continue**

Create a Username

You will next be prompted to **enter a username**. Usernames will show on any content you post and are shared across all BiblioCore catalogs. Usernames can consist of up to 50 letters and numbers. You can also use an underscore in your username.

The screenshot shows a web interface for account setup. At the top, there are two circular progress indicators: the first contains the number '1' and the second contains the number '2'. Below these is the heading 'My Account Setup'. Underneath is the instruction 'Create a username to complete your account setup' followed by 'All fields are required'. A section titled 'Create a Username' contains a text input field with the text 'CatInACardigan' and a green border. Below this is a section titled 'Terms and Conditions' with an unchecked checkbox and the text 'I accept the following terms:'. Underneath is a link 'BiblioCommons Terms of Use' with an external link icon. At the bottom is a link '← Back to previous step'.

8. Type in your preferred username. It cannot be your barcode, and we strongly recommend you avoid using your name. (Children under 13 will be prompted to choose a color and an animal.) If you're stuck, try this:
 - a. Think of a favorite hobby (Cycling, Gardening, Spelunking, etc.)
 - b. Add a color or animal
 - c. Add a number
 - d. Use your initials and your street number (FVRL2018)
 - e. Try your pet's name

- f. Use something about you, possibly with a number (Soccerfan1492 or Reads_after_dark)

Complete Account Setup

9. As BiblioCore is a new service that your library is using, you need to **accept the terms and conditions** by selecting the checkbox. To read them first, click the link.
10. Click **Complete Account Setup**
11. You will see a confirmation page with your new username. From here, you will be able to continue to your account.

Secure your Privacy

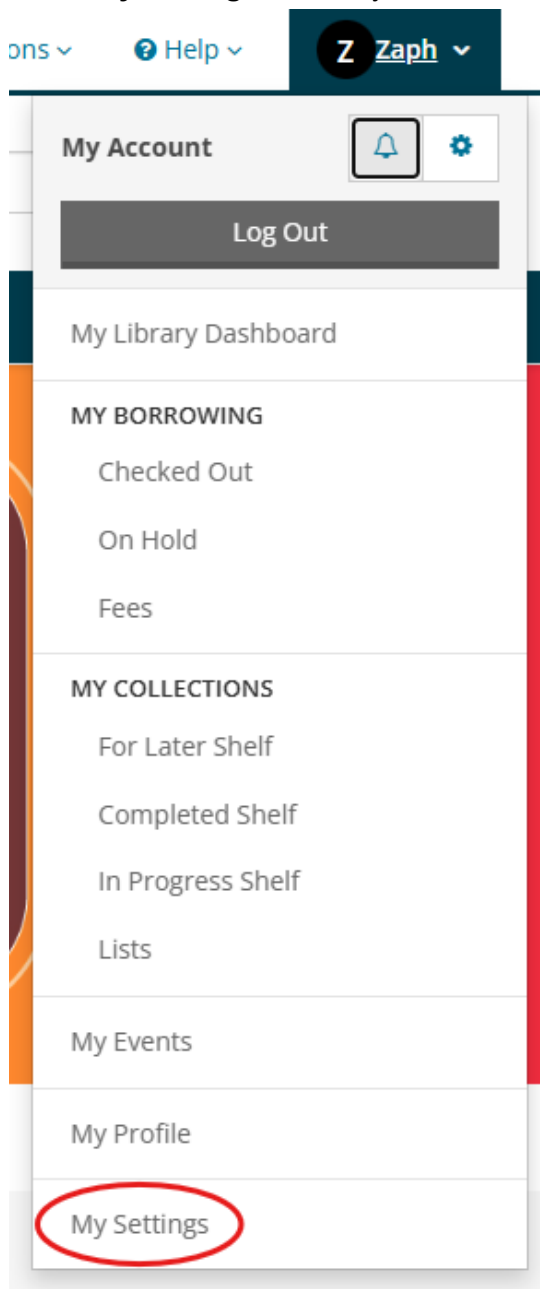
Once you've created a username and registered your account, you will land on a "Welcome" page.

The screenshot shows a two-column layout for account setup. The left column, titled 'Welcome to your New Catalog!', contains a sub-section 'Privacy Defaults' with the heading 'My Shelves'. It lists three checkboxes, all of which are checked: 'Automatically mark newly added completed items as private.', 'Automatically mark newly added in-progress items as private.', and 'Automatically mark newly added for-later items as private.'. A 'Save' button is at the bottom of this section. The right column, titled 'Additional Settings', has a section 'Set a preferred browsing language:' with a dropdown menu set to 'English' and a 'Save' button. Below this is a section 'Select your preferred library locations' with a note about book availability, a dropdown menu set to 'Cascade Park Community Library', an 'Add Another' button, and a 'Save' button. At the bottom of the right column is a section 'Display Defaults' with a sub-section 'Community Content' containing two checked checkboxes: 'Hide spoiler content by default' and 'Hide offensive content by default', with a 'Save' button at the bottom.

- In the big, left column, you'll see all three of your shelves are private by default. You can change these as you wish and save.
- In the smaller, right column, you can set your language, preferred library, and choose whether you want to see spoilers and offensive content by default or not.

There is one more thing you may want to mark private from the start, your activity feed. It is set to public by default. Here's how to make it private:

1. Select **My Settings** in the My Account menu.



2. Locate and select **My Feeds** either in the left column or the main content area of the page.

The screenshot shows a user profile page with a left sidebar and a main content area. In the sidebar, the 'My Feeds' link is circled in red. In the main content area, under the 'Privacy' section, the 'My Feeds' link is also circled in red. Other visible links in the sidebar include Privacy, My Shelves, Profile, and Ignored Users. The main content area includes sections for PIN/Password, Account Preferences (with sub-sections for Saved Searches, Suggested Purchases, Holds and Pickup Location, Display Language, and Community Content Defaults), and a second Privacy section.

Privacy

[My Shelves](#)

My Feeds

[Profile](#)

[Ignored Users](#)

PIN/Password
Change your account PIN/Password. [Change](#)

Account Preferences

Saved Searches
Manage and run your favorite searches. [Change](#)

Suggested Purchases
Suggest titles to the library. You have made 0/5 recommendations this month.

Holds and Pickup Location
Preferred pickup location: **Vancouver Community Library**. Single click hold:

Display Language
Catalog displays in English. [Change](#)

Community Content Defaults
Show or hide offensive & spoiler content by default. [Change](#)

Privacy

My Shelves
Set the default privacy for your shelves. [Change](#)

My Feeds
Set the default privacy for your activity feed. [Change](#)

3. Check the box to **Mark your activity feed as private**, and **Save Changes**.

The screenshot shows the 'Privacy: My Feeds' settings page. It includes a title, an explanatory paragraph, a checked checkbox for 'Mark your activity feed as private', and a 'Save Changes' button.

Privacy: My Feeds

Check this option if you want the contents of your feed to be private. The contents of your feed will not be visible to other patrons.

☒ Mark your activity feed as private.

Save Changes