Yale Valley Library District

Regular Meeting Minutes

July 18, 2019

Location: Yale Elementary School

11842 Lewis River Rd

Ariel, WA

Attendees:

Board Members: Eric Reese, Chris Conroy, Tina Moir, Bob Appling, Liz Kennedy

FVRL: Christine Witt, Jennifer Hauan

Guests: Nick Hines/Johannson Wing Architects

1. *Call to Order*: Eric Reese called the meeting to order at 6:00 PM.

2. *Agenda Approval*: Tina Moir moved to approve the agenda, Chris Conroy seconded the motion. Motion passed unanimously.

3. *Introductions and Welcomes / Chair Announcements*: Eric welcomed Nick Hines with Johannson Wing Architects.

Eric received a call from the assistant to Kay Dalke-Sheadel (Price Foundation) who would like to attend our August meeting to make a formal presentation of the Price Foundation Grant award.

There was one response to the letters sent out to six Native American tribes regarding a discovery plan at the building site of the library. Warm Springs asked to be made aware if any possible artifacts were found.

4. *Minutes Approval, June 20, 2019*: Chris moved to approve the June 20th minutes with the following additions: under the "Introductions" it was noted that Jane Higgins, in addition to being a Battle Ground Library Friend, is also on the FVRL board.

Under "Building Project Update" the 'Phase I' completed is to be identified as 'Site Work'. There was discussion regarding if a design change was required and costs comparison of installing a ductless HVAC system rather than a ducted system.

Under "Grants Update" a check was received from Westby Associates and an award letter from Price Foundation for $25,000.

Liz seconded the motion. Motion passed unanimously.

5. *Financial Report*: Christine Witte presented YVLD YTD financials for the Month ending June 30, 2019.

6. *FVRL/YVLD Service Contract Invoice Approval (first half)*: Chris moved to approve payment to FVRL for the first half contract invoice. Tina seconded the motion. Motion passed unanimously.

7. *Grants Update*: The contract with Westby Associates was completed mid-June. They have offered their services on a short-term, as-needed basis. The board agreed that we can make that determination at a regular meeting and no action is necessary at this time.

8. *Building Project:*

    a. Re-packaging drawings for bid

    b. Re-estimate for potential construction for next phase

    c. Change of design of HVAC to mini splits for building.

Precision will be the holder of Docs.

Karl and Nick with Johannson Wing Architects will feel out contractors and advise on when best to present the project for bid. There is the thought that a winter start, when contractors are less busy, may be an option, since the site-work is complete. We may be required to begin construction in 2020 to meet the state requirements for receiving the awarded funding.

Nick said it should take approximately one month to repackage the bid. It was agreed that a new cost-estimate would be needed, however Nick and Carl will go over the details and removed things that are not needed to cost out.

Chris moved to accept the proposal from Johansson Wing Architects to begin working on preparing for bidding of Phase II of the YVLD building project. Bob Appling seconded the motion. Motion passed unanimously.

9. *Community Librarian Report*: Jennifer Hauan talked about the Friends planned 'Ice Cream Social' on August 10th at Yale school. Elizabeth, our librarian from Woodland, is refreshing the books at Yale so it's ready for the August 10th event.

350 people attended this year's Summer Reading event at Woodland Library.

Jennifer has created a spreadsheet for volunteer hours so we need to get them to her at the end of each month.

10. *Citizen Comments*: None

11. *Board Comments*: Chris reminded everyone that the Friends group is still collecting donations of used books. These books are sold through Thrift Books. Let Chris know if you have any to donate.

The next meeting will be August 15. Eric and Tina will not be attending.

12. *Adjournment*: Eric adjourned the meeting at 6:55 PM.

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YVLD Board Chair   Date