



Longtime Yale resident, Elva Dobbins, signs up for the 1st FVRL library card at the Bookmobile Party, June 23, 2003 at Yale Elementary School.

Yale Valley Library District

Regular Meeting

November 11, 2021

Yale Valley Library

Attendees: YVLD Board of Trustees: Eric Reese, Cynthia McAllister, Tina Moir and Kathi Wheeler

Absent: Bob Appling

FVRL: Amelia Shelley and Jennifer Huaun. Carrie Greenwood attended virtually.

1. The meeting was call to order by Chair, Eric Reese at 6:05pm.
2. The agenda was approved. Wheeler/McAllister The agenda was approved by all trustees present.
3. Introductions & Welcomes/Chair Announcement: Eric welcomed everyone and reminded the group that his term will be up next summer. Please invite community members to apply.
4. Consent Agenda
 - a) The minutes of the October 14, 2021 were discussed and approved. Moir/Wheeler The minutes were approved by all trustees present.
 - b) Moir reviewed the bills totaling \$838.61. She had questions about the keys and wondered what locks they were for. The most likely is the new shed. The bill for the Arawaka Art Rails was included for \$801.27. The bills were approved. Wheeler/Moir The bills were approved by all trustees present.
 - c) The review of the 2nd and final reading of the Fiscal Management Policy for the district was discussed. Wheeler asked when the policy will be reviewed again. The answer is 5 years

- from Shelley. The Fiscal Management Policy was approved. Wheeler/Moir The policy was approved by all trustees present.
5. Financial Report: Carrie Greenwood. YVLD tax collections are strong at 96% collection for November, 2021. Timber Revenue collected for October, 2021 was \$61.00. Interest income was \$162.00. Property tax collection for October was \$18,163.00 Total income for October was \$18,387.00.
 6. Approval of FVRL Contract Services: An invoice for our contract services with was presented in the amount of \$59,813.00. This payment is for July-December, 2021. The administrative services were discussed by the board and approved. Moir/Wheeler The payment was approved by all trustees present.
 7. Finance
 - a) The public hearing was opened by the Chair, Eric Reese. There was no one from the public present.
 - b) The proposed budget in the amount of \$122,663.00 was discussed. This is an increase of 3,037.00 or 1%. Moir motioned that “Now, Therefore, Be it Resolved by the Yale Valley Library District Board of Trustees, that increase in the regular property tax levy is hereby, authorized for the levy to be collected in the 2022 tax year. The dollar amount of the increase in the actual levy from the previous year shall be \$3,037.00 which is an increase of one percent (1%) over the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, and any increase in the value of state assessed property and annexations that have occurred and refunds made.

The public hearing was closed.

Be It Further Resolved, that the Valley Library Board of Trustees adopts the 2022 Levy Certifications for Cowlitz County.” Moir/McAllister The levy ratification was approved by all trustees present.

- c) 2022 Budget-2nd Reading: The budget for 2022 was discussed by all present. This included FVRL wages for supervisor and PSA, supplies, programs and landscaping. We are waiting for the final review of the relative state agencies in order to pay Pacific Tech the final \$49,843.00. It is possible that Pacific Tech could petition us to pay before this review is complete. A public hearing will be held at the December meeting for this item.

Donor Signs: The donor signs were discussed and Moir stated that the FYVLD member, Julie Starr has made a design with the names of the donors. Moir will send a picture of the tapestry to the board for review. Wheeler would like to commission a plaque to be placed in the library to honor the founding 5 YVLD board members. She noted that at the time the district was formed, a library was not popular with the some of the community. Many felt that it would take funds away from other Jr. Taxing Districts. Each person took a risk in 2003 to take a position on the new YVLD Board of Trustees. She would like to recognize these individuals. Wheeler said she will work up wording and the names to present to the board.

8. 2022 Meeting Schedule: The board decided, after discussion, that the meeting schedule for 2022 could be reduced. Starting with the February 10, 2022 meeting, we will skip every other month. However, October 13, 2022 and November 10, 2022 will be held consecutively due to budget and levy hearings. If needed there could be a December 8, 2022 meeting. It was noted if needed we can also have Zoom and phone meetings. Wheeler/McAllister The schedule was approved by all trustees present.
9. Branch Manager Report: Jennifer Hauan Jennifer reported that the Yale Library is humming. Thursday seems to be a very busy day. Our new assistant in the library, Pamela Graham, has been training at the library and is ready to work with Lesley Miller, supervisor. The card entry to the library is working, but the door is not locking all the time. Techs will be returning next week for repairs. It was noted that Lesley is doing a great job displaying material in the library. Jennifer reported that Yale principal, Melissa Huddleston and the Woodland School District have approved a gate to be installed in the school fence to allow students to safely pass through to the library. Our responsibility will be to gravel and keep the path clear and safe to the library. The Woodland Friends will have a book sale November 12 & 13 at the Woodland Community Center. This will be to raise funds for their new library building. The Woodland Friends will also be having a Holiday Gift Sale, Saturday, November 20 at the VFW Hall in Woodland. The flag pole at the library is up, but it needs a cover. No one was quite sure what happened to it. The flag cannot be raised until the cover is found. The electrician is coming next week to install the light for the flag. A plumber is coming again to fix the banging when the toilet is flushed. Jay flagged two cars and an RV parked on library property next door. The letter said that if they were not removed by a certain date, the vehicles' would be towed at the owner's expense. They were removed by the owners. Due to the heavy rain, the gutters have been overflowing. We are trying to rectify this issue. Wheeler asks if the librarian can order a rug and 3 stools for the children's area. The total would be \$807.00 for the 4 items. There is enough room in the budget for Jennifer to purchase these items.
10. Covid-19 Update: Amelia Shelley Amelia reported that masks are still required in the library. Libraries are waiting for the Labor and Industries to updates on work place Covid-19.
11. None
12. Wheeler reported that Liz Kennedy, a former YVLD trustee, would like to display two lithographs of Northwest images. Wheeler said Liz has sent us the application but it has not arrived and seems to be lost. Moir noted that there have been issues with the mail. Wheeler has asked Liz to resubmit the application and we may be able to consider it at the December meeting.
13. Adjournment: The meeting was adjourned at 7:08pm. Wheeler/Moir The motion was approved by all trustees present.

Respectfully Submitted, Kathi Wheeler, YVLD Sectary

Presiding Officer


Eric Reese (Apr 11, 2022 17:23 PDT)

YVLD Board Chair