

# Yale Valley Library District

---

Regular Meeting

February 9, 2023

Yale Valley Community Library

6:00 pm

Trustees: Tina Moir; Bob Appling; Kathi Wheeler

FVRL: Mary Abler; Attar Bhargal; Jennifer Huaun; Lesley Miller

Community Member: Julie Starr

1. The meeting was called to order by Chair, Tina Moir at 6:00 pm.
2. Agenda Approval. Wheeler/Appling The agenda were approved by all trustees present.
3. Tina welcomed Julie Starr and Mary Abler.
4. Consent Agenda
  - a. Minutes of the November 10, 2022 regular meeting were approved. Moir/Appling The minutes were approved by all trustees present.
  - b. Approval of Bills. Appling reported there were no bills.
5. Financial Report Attar Bhargal. Attar reviewed three months of financials, November, December and January. November tax revenues were \$27,306.00 or 95.75% of annual budget. December tax revenues were \$5,366.00 or 100.12% of annual budget. January, 2023 tax revenues were \$710.00. They reflect 0.57% of the YTD annual budget. Ending reserves for January, 2023 were: Non-Capital Reserve-\$286,135.00; Capital Reserve-\$56,627.00.
6. Facilities: Mary Abler reported that the wrecked vehicles next to the library being use by the fire dept. for training will be removed after one more training session. The next time junk cars are brought in for training, they will be place near the fire station, not near the library. The electric blinds in the library are not working properly. Work is being done to find out what is wrong. Bob Appling reported that he responded to the alarm in the library. He requested a back up. The library has no intrusion alarm, just a fire alarm.
7. Email Addresses: Mary Abler reported that all board members will need a separate YVLD (e.g. @yvld.org) email address, rather than an FVRL (i.e. @FVRL.org) email address. This new set up is to comply with the Open Public Records Act. Help with the set up will be provided as well as training regarding Public Records. Each account will cost \$18.00 a month.
8. Branch Manager Report: Jennifer Huaun reported that ground breaking for the new Woodland Library will happen during Planters Day, June 17, 2023. The will be a fundraising event at the Petersen's Barn April 29, 2023. A book sale at the Fellowship Church will be February 17 & 18. February 27, 2023, Mary Grout, ceramicist will offer a class. The Authors and Illustrators Dinner will be October 17, 2023. Guest author will be writer, David Baldacci. Thea Levesque has been

# Yale Valley Library District

For the Month Ending February 28, 2023 (With Year-to-Date Totals)

## Statement of Cash

December 31, 2022 Ending Cash Balance	\$ 341,513
Year-to-date Revenue Received	2,491
Year-to-date Expenditures	<u>-</u>
Cash Balance February 28, 2023	\$ 344,003

## Yale Valley Library District

For the Month Ending February 28, 2023 (With Year-to-Date Totals)

### Revenue

Description	2023 Budget (Approved 11/2022)	February 2023 Revenues	Year-to-Date Totals thru February 2023	Year-to - Date Annual Budget Percent
<b>Property Taxes</b>				
311.10 Property Tax Collections - Yale Valley District	\$ 125,000	\$ 774	\$ 1,484	1.19%
<b>Total Property Taxes</b>	<b>125,000</b>	<b>774</b>	<b>1,484</b>	<b>1.19%</b>
<b>Other Taxes</b>				
317.2 Leasehold Excise Tax	-	0	0	0.00%
<b>Total Other Taxes</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Intergovernmental, Grants &amp; Contracts</b>				
335.02 DNR - Timber Revenue	35,000	-	-	0.00%
361.02 DNR - Other Revenue	100	1	60	59.79%
335.02 State Capital Grant	-	-	-	0.00%
<b>Total Intergovernmental, Grants &amp; Contracts</b>	<b>35,100</b>	<b>1</b>	<b>60</b>	<b>0.17%</b>
<b>Miscellaneous</b>				
361.11 Investment Interest	2,500	467	947	37.87%
367-10 Non-Governmental Contributions	500	-	-	0.00%
367-10 Grant Revenue	-	-	-	0.00%
369.90 Miscellaneous Revenue	-	-	-	0.00%
<b>Total Miscellaneous</b>	<b>3,000</b>	<b>467</b>	<b>947</b>	<b>31.56%</b>
<b>Total Revenue:</b>	<b>\$ 163,100</b>	<b>\$ 1,241</b>	<b>\$ 2,491</b>	<b>1.53%</b>
Transfer from Reserves	\$ 16,900	\$ -	\$ -	0.00%
<b>Total Revenue and Reserves</b>	<b>\$ 180,000</b>	<b>\$ 1,241</b>	<b>\$ 2,491</b>	<b>1.38%</b>

### Expenses

Description	2023 Budget (Approved 11/2022)	February 2023 Expenses	Year-to-Date Totals thru February 2023	Year to Date Annual Budget Percentage
<b>Other Services / Charges</b>				
572.41 Professional Services	\$ 140,000	\$ -	\$ -	0.00%
572.41 Professional Services-Fundraising/Architect	-	-	-	0.00%
572.62 Capital Outlay	40,000	-	-	0.00%
<b>Grand Total Expense:</b>	<b>\$ 180,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>

Net Cash Activity	\$ 2,491
Jan. 1, 2023 Cash with County Treasurer	341,513
<b>Ending Cash</b>	<b>\$ 344,003</b>

Non-Capital Reserve	\$ 286,909
Capital Reserve	57,093

Total

\$ 344.003

# Yale Valley Library District

For the Month Ending February 28, 2023 (With Year-to-Date Totals)

## Schedule of Reserves

<b>Non Capital Reserve Beginning Balance January 1, 2023</b>	\$	285,425
Property Tax Collections (Revenue)		1,484
Other Taxes (Revenue)		0
Professional Expenses (Expenses)		-
<b>Non Capital Reserve Ending Balance February 28, 2023</b>	<u>\$</u>	<u>286,909</u>
<b>Capital Reserve Beginning Balance January 1, 2023</b>	\$	56,088
Intergovernmental, Grants and Contracts (Revenue)		60
Miscellaneous (Revenue)		947
Professional Services Architects (Expenses)		-
Capital Out lay (Expenses)		-
<b>Capital Reserve Ending Balance February 28, 2023</b>	<u>\$</u>	<u>57,093</u>
<b>Total Non Capital and Capital Reserves</b>	<u>\$</u>	<u>344,003</u>

## Yale Valley Library District

*For the Month Ending March 31, 2023 (With Year-to-Date Totals)*

### **Statement of Cash**

December 31, 2022 Ending Cash Balance	\$	341,513
Year-to-date Revenue Received		3,320
Year-to-date Expenditures		<u>-</u>
Cash Balance March 31, 2023	\$	344,832

# Yale Valley Library District

For the Month Ending March 31, 2023 (With Year-to-Date Totals)

## Revenue

Description	2023 Budget (Approved 11/2022)	March 2023 Revenues	Year-to-Date Totals thru March 2023	Year-to-Date Annual Budget Percent
<b>Property Taxes</b>				
311.10 Property Tax Collections - Yale Valley District	\$ 125,000	\$ 261	\$ 1,745	1.40%
<b>Total Property Taxes</b>	<b>125,000</b>	<b>261</b>	<b>1,745</b>	<b>1.40%</b>
<b>Other Taxes</b>				
317.2 Leasehold Excise Tax	-	0	0	0.00%
<b>Total Other Taxes</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Intergovernmental, Grants &amp; Contracts</b>				
335.02 DNR - Timber Revenue	35,000	5	5	0.01%
361.02 DNR - Other Revenue	100	-	60	59.79%
335.02 State Capital Grant	-	-	-	0.00%
<b>Total Intergovernmental, Grants &amp; Contracts</b>	<b>35,100</b>	<b>5</b>	<b>65</b>	<b>0.19%</b>
<b>Miscellaneous</b>				
361.11 Investment Interest	2,500	562	1,509	60.36%
367-10 Non-Governmental Contributions	500	-	-	0.00%
367-10 Grant Revenue	-	-	-	0.00%
369.90 Miscellaneous Revenue	-	-	-	0.00%
<b>Total Miscellaneous</b>	<b>3,000</b>	<b>562</b>	<b>1,509</b>	<b>50.30%</b>
<b>Total Revenue:</b>	<b>\$ 163,100</b>	<b>\$ 829</b>	<b>\$ 3,320</b>	<b>2.04%</b>
Transfer from Reserves	\$ 16,900	\$ -	\$ -	0.00%
<b>Total Revenue and Reserves</b>	<b>\$ 180,000</b>	<b>\$ 829</b>	<b>\$ 3,320</b>	<b>1.84%</b>

## Expenses

Description	2023 Budget (Approved 11/2022)	March 2023 Expenses	Year-to-Date Totals thru March 2023	Year to Date Annual Budget Percentage
<b>Other Services / Charges</b>				
572.41 Professional Services	\$ 140,000	\$ -	\$ -	0.00%
572.41 Professional Services-Fundraising/Architect	-	-	-	0.00%
572.62 Capital Outlay	40,000	-	-	0.00%
<b>Grand Total Expense:</b>	<b>\$ 180,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>

Net Cash Activity	\$ 3,320
Jan. 1, 2023 Cash with County Treasurer	341,513
<b>Ending Cash</b>	<b>\$ 344,832</b>

Non-Capital Reserve	\$ 287,171
Capital Reserve	57,661
<b>Total</b>	<b>\$ 344,832</b>

# Yale Valley Library District

For the Month Ending March 31, 2023 (With Year-to-Date Totals)

## Schedule of Reserves

<b>Non Capital Reserve Beginning Balance January 1, 2023</b>	\$	285,425
Property Tax Collections (Revenue)		1,745
Other Taxes (Revenue)		0
Professional Expenses (Expenses)		-
<b>Non Capital Reserve Ending Balance March 31, 2023</b>	<u>\$</u>	<u>287,171</u>
<b>Capital Reserve Beginning Balance January 1, 2023</b>	\$	58,088
Intergovernmental, Grants and Contracts (Revenue)		65
Miscellaneous (Revenue)		1,509
Professional Services Architects (Expenses)		-
Capital Out lay (Expenses)		-
<b>Capital Reserve Ending Balance March 31, 2023</b>	<u>\$</u>	<u>57,661</u>
<b>Total Non Capital and Capital Reserves</b>	<u>\$</u>	<u>344,832</u>



# Invoice



**FVRLibraries**  
FORT VANCOUVER REGIONAL LIBRARIES

Page 1/1  
Invoice 1066  
Date 3/29/2023

**Bill To:** YALE VALLEY LIBRARY DISTRICT  
PO BOX 434  
ARIEL WA 98603

**Remit To:** Fort Vancouver Regional Library District  
2018 Grand Blvd  
Vancouver, WA 98661

Please return a copy of this invoice with payment.

Purchase Order No.	Customer ID		Payment Terms		
	YALE0001				
Qty	Description	Unit Price	Ext. Price		
1	ART BOARDS - SHUR-WAY BUILDING CENTERS	\$16.41	\$16.41		

Subtotal \$16.41  
Tax \$0.00  
Total \$16.41



Shur-Way Building Center Vancouver  
 7124 NE St Johns Rd  
 Vancouver WA 98665  
 360-693-4737  
 Fax: 360-695-0236

**CUSTOMER COPY**



**INVOICE**

2303-722409 PAGE 1 OF 1

SOLD TO	JOB ADDRESS
FORT VANCOUVER REGIONA LIBRARY 2018 GRAND BLVD Vancouver WA 98661	FORT VANCOUVER REGIONA LIBRARY 2018 GRAND BLVD Vancouver WA 98661 360-906-5000

ACCOUNT	JOB
F0105	0
SOLD ON	3/1/2023 9:42:44 AM
CUST PICKUP	
BRANCH	1000
CUSTOMER PO#	YALE
STATION	VAN1
CASHIER	JOHN
SALESPERSON	
ORDER ENTRY	

Thank you, we appreciate your business! Stay Safe out there!

*COPY*

Quantity	UM	Item	Description	D	T	Price	Per	Amount										
8	LF	VGH13	1x3 Verticle Grain Hemlock 1 - 8'		Y	1.8900	LF	15.12										
<p><i>Yale</i></p> <p><i>Boards for Burgeon Art Pieces</i></p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>Date: 3/3/23</td> <td>Rec'd by: <i>[Signature]</i></td> </tr> <tr> <td>Date: 3/1/2023</td> <td>Aprvd by: <i>[Signature]</i></td> </tr> <tr> <td>Directors Signature: <i>[Signature]</i></td> <td></td> </tr> <tr> <td>Budget number</td> <td>Amount 16.41</td> </tr> <tr> <td>007 101 028 50 31 03</td> <td></td> </tr> </table>									Date: 3/3/23	Rec'd by: <i>[Signature]</i>	Date: 3/1/2023	Aprvd by: <i>[Signature]</i>	Directors Signature: <i>[Signature]</i>		Budget number	Amount 16.41	007 101 028 50 31 03	
Date: 3/3/23	Rec'd by: <i>[Signature]</i>																	
Date: 3/1/2023	Aprvd by: <i>[Signature]</i>																	
Directors Signature: <i>[Signature]</i>																		
Budget number	Amount 16.41																	
007 101 028 50 31 03																		

**Payment Method(s)**

Charge to Acct 16.41

0666 8.50%	SubTotal	15.12
	Sales Tax	1.29
	Deposit	
<b>Please Pay This Amount</b>		<b>16.41</b>

**RETURN POLICY**

Returns must be in sellable condition within 30 days. special orders can be subject to a 20% Restock fee and must be returned within 30 days or it will not be returnable

*[Signature]*

Signature